

THE MORRIS COUNTY PARK COMMISSION  
TUESDAY, JANUARY 14, 2020  
WORKSHOP AGENDA  
TENTATIVE

PURSUANT TO N.J.S.A. 10:4-6 et seq., THE MORRIS COUNTY PARK COMMISSION hereby notifies the public that a Park Commission Workshop meeting will be convened at 9:30 a.m. prevailing time on Tuesday, January 14, 2020 at the Cultural Center, 300 Mendham Road, Morristown, New Jersey. The following items are included on the Agenda for the meeting:

1. Call to Order – 889<sup>th</sup> Meeting
2. Reading of Meeting Notice
3. Roll Call
4. Salute to the Flag
  
5. Park Counsel will administer the Oath of Office to Park Commissioners:  
    Mr. Jonathan Kalafer for his appointment to the Park Commission  
    Mrs. Julie Baron for her reappointment to the Park Commission  
    Mr. Edward G. McCarthy for his reappointment to the Park Commission
  
6. Review of 2020 Park Commission Meeting Schedule and Committee Meeting Assignments.
  
7. Staff Acknowledgement-Park Maintenance Division-North Unit
  
8. Committee Reports
  - A. Finance & Budget Committee
  
  - B. Promotion and Business Activities Committee
    - a) Director of Recreation & Visitor Services Biase will provide a year-end review of activities processed through the Reservations Officer during 2019.
    - b) Executive Director Helmer will review status of activities associated the NJ Colonials Hockey Club request.
  
  - C. Cultural and Educational Committee
    1. Historic Sites Unit
      - a. Senior Historic Program Specialist Hartley-Kong will provide an update regarding her participation on the Intrepid Sea, Air & Space Museum's IMLS Sensory Tools for Interpreting Historic Sites project working group.
      - b. Senior Historic Program Specialist Hartley-Kong will report on the receipt of a NJ Humanities Public Scholars program grant to fund two lectures as part of programming to acknowledge the 100<sup>th</sup> anniversary of the passing of the 19<sup>th</sup> Amendment and the women's suffrage movement.

D. Park Development Committee

1. Manager of Engineering Services Hutzelmann will review a proposed NJDEP grant application project for Lee's County Park Marina.
2. Staff will provide an update on the evaluation

E. Recreational Trails/Park Maintenance Committee

1. Director of Park Planning & Development will provide a review of the status of the evaluation of trail/road crossings.
2. Natural Resources Management Unit
  - i. Superintendent of Natural Resources Trump will present a proposal to collaborate with Raritan Valley Community College for White-tailed Deer Surveys.
  - ii. Director of Park Maintenance & Natural Resources Management Kovacevic will report on the status of the Phase 2 Ash Tree removal contract.

8. Report of Executive Director

- a) Staff will review the Year-end Park Acreage and Trail Miles Report.
- b) Executive Director Helmer will provide a presentation he made at the 2019 Staff Safety Awards.

In accordance with N.J.S.A. 10:4-6 et seq., the following items will be discussed in closed session from which the public will be excluded, since these items may touch upon material disclosures which may constitute an unwarranted invasion of individual privacy; may affect employee relations; may affect receipt of funds from superior government echelons; the acquisition of other relations in respect to real property; and may affect matters concerning attorney-client privilege.

9. Executive Session

A. Report of Counsel

Continuation of Public Session

10. New Business

- A. Consideration of Executive Session Business
- B. Consideration of Resolutions (**attachments**)
  - i.

11. Adjournment

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David D. Helmer  
Executive Director

Acreage report  
Visitation Report  
MDR Weldon Road Crossing  
Trail/Road Crossing evaluations  
NJDEP Grant for Lee's – LHF request  
EAB update  
Drone-Deer Survey

**THE MORRIS COUNTY PARK COMMISSION  
WORKSHOP MEETING  
JANUARY 14, 2020  
[TENTATIVE]**

<b>Resolution No.</b>	<b>Description</b>
No. 01-20	Places the Park Commission in Executive Session pursuant to the pertinent provisions of the Open Public Meetings Act.
No. 02-20	Adopts Resolution No. 03-20 through No. 052-20.
No. 03-20	Authorizes staff to rent one 325 Excavator for a month in the amount of \$6,948.00 and rental of one Articulated Truck for a month in the amount of \$8,686.00 with transportation charges for both units for each way in the amount of \$3,340.00 from Foley, Inc. of Piscataway, New Jersey in the amount not to exceed \$18,974.00 whose goods and services are identified with their Sourcewell Contract Number 032119-CAT.
No. 04-20	Authorizes Change Order No. 2 to Contract No. 55-16 titled "Rehabilitation of Cauty's Lake Dam," awarded to Ron-Jon Construction Corp, of Butler, New Jersey be approved in the amount of \$50,900.00 which results in a decrease to Contract No. 55-16 amounting to \$819,100.00 from the original bid price of \$870,000.00
No. 05-20	Allows for temporary appropriations until the approval of the 2020 Budget within the first 30 days of 2020 in the amount of \$8,380,941.19, which is 26.25% of the total appropriations in the 2019 budget.
No. 06-20	Authorizes the execution of an agreement with the State known as "HAB (Harmful Algal Blooms) Prevention: Green Infrastructure Improvements/Stormwater Control at the Lee's Marina County Park", with matching share not to exceed \$82,500.00 in Park Improvement Trust Account 66-216-55-Q04725-940.

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MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 01-20

**BE IT RESOLVED**, by the Morris County Park Commission on this 14<sup>th</sup> day of January 2020, that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the “Open Public Meetings Act.”
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

January 14, 2020

MORRIS COUNTY PARK COMMISSION

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Stuart Lasser  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 14, 2020 at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

DRAFT

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 02-20

**BE IT RESOLVED**, by the Morris County Park Commission on this 14<sup>th</sup> day of January 2020, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 03-20 through Resolution No. 06-20

January 14, 2020

MORRIS COUNTY PARK COMMISSION

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Stuart Lasser  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 14, 2020 at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

DRAFT  
MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 03-20

**WHEREAS**, the Local Public Contracts Law 40A:11-4 requires that every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid thresholds, shall be awarded only by resolution of the governing body; and

**WHEREAS**, the Morris County Park Commission, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7, may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program and Cooperative Pricing Systems for any contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the State of New Jersey (State) and/or the Morris County Cooperative Pricing Council (MCCPC) and/or the Somerset County Cooperative (SOCCP) and/or the Educational Services Commission of New Jersey (ESCNJ) and/or the Hunterdon County Educational Services Commission (HCESC) and/or the Bergen County Cooperative Contract (#CK04-Bergen) and/or the Cranford Police Cooperative Pricing System (CPCPS) and/or Sourcewell Contract have awarded contracts to various vendors as lowest responsible, responsive bidders for State, County and Regional Cooperative Pricing contracts; and

**WHEREAS**, by way of this resolution the Morris County Park Commission seeks to use for following Cooperative Purchasing:

**Rental of one (1) 325 Excavator for a month amount of \$6,948.00, and rental of one (1) 725 Articulated Truck for a month of \$8,686.00 and transportation charge for both units for each way for amount of \$3,340.00, Foley, Inc., Piscataway, New Jersey in the maximum amount not to exceed \$18,974.00 whose goods and services are identified along with their Sourcewell Contract Number 032119-CAT for the Engineering Services, funds in Park Improvement Trust 66-216-55-Q04712-940 Dam Improvement.**

**WHEREAS**, the Director of Finance and the Treasurer have certified the availability of funds in the Park Capital Accounts, **NOW THEREFORE**

**BE IT RESOLVED** by the Morris County Park Commission on this 14<sup>th</sup> day of January 2020 as follows:

1. That staff is authorized to make these purchases.
2. That this Resolution take effect immediately.

January 14, 2020

MORRIS COUNTY PARK COMMISSION

\_\_\_\_\_  
Stuart Lasser  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 14, 2020 at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

DRAFT

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 04-20

**WHEREAS**, the Morris County Park Commission publicly bid Contract No. 55-16, titled “Rehabilitation of Canty’s Lake Dam,” and adopted Resolution No. 34-17 on February 27, 2017 awarding the project to the Ron-Jon Construction Corp. of Butler, New Jersey, and

**WHEREAS**, the Manager of Engineering Services and GZA Environmental, Inc., the design and inspecting engineer for this project, have recommended Change Order No. 2 to decrease the contract value in the amount of \$50,900.00 to conform to final as-built quantities, **NOW THEREFORE**,

**BE IT RESOLVED** by the Morris County Park Commission on this 14th day of January 2020 as follows:

1. That Change Order No. 2 to Contract No. 55-16 titled “Rehabilitation of Canty’s Lake Dam,” awarded to Ron-Jon Construction Corp. of Butler, New Jersey is hereby approved,
2. That the total adjusted cost of Contract No. 55-16 titled “Rehabilitation of Canty’s Lake Dam,” inclusive of Change Order No. 2 results in a decrease of \$50,900.00 to \$819,100.00.
3. That the Director of Finance and the Treasurer are authorized to make approved final payment in the total adjusted amount herein specified.
4. That this Resolution take effect immediately.

January 14, 2020

MORRIS COUNTY PARK COMMISSION

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Stuart Lasser  
President

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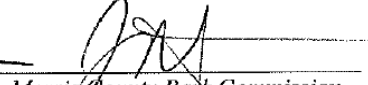
**CONTRACT CHANGE ORDER**  
**THE MORRIS COUNTY PARK COMMISSION**

**CHANGE ORDER NUMBER:** 2  
**DATE:** December 18, 2019  
**CONTRACT NUMBER:** 55-16  
**PROJECT DESCRIPTION:** Rehabilitation of Canty's Lake Dam  
**REASON FOR CHANGE ORDER:** Deletion of "As-Needed" Bid Items No. 2 through No. 8 totaling \$42,300. Reduction to contract price by \$8,600 due to "Neglected Work."  
**ATTACHMENTS:** GZA's letter to Ron-Jon dated June 4, 2018  
 GZA's letter to Ron-Jon dated October 9, 2018  
 GZA's letter to Ron-Jon dated April 30, 2019  
 GZA's email to Ron-Jon dated May 1, 2019  
 GZA's email to Ron-Jon dated May 20, 2019  
 GZA's email to Ron-Jon dated July 11, 2019  
 GZA's letter to Ron-Jon dated December 4, 2019

**CHANGE IN CONTRACT TIME:**

**CHANGE IN CONTRACT PRICE:**

<b>INCREASE (DECREASE) IN CONTRACT TIME:</b>	<u>0 days</u>	<b>VALUE OF THIS CHANGE ORDER:</b>	<u>&lt;\$50,900&gt;</u>
<b>PREVIOUS CHANGE ORDERS:</b>	<u>35 days</u>	<b>PREVIOUS CHANGE ORDERS:</b>	<u>\$0</u>
<b>TOTAL CHANGE ORDERS TO DATE:</b>	<u>35 days</u>	<b>TOTAL CHANGE ORDERS TO DATE:</b>	<u>&lt;\$50,900&gt;</u>
<b>ORIGINAL CONTRACT COMPLETION DATE:</b>	<u>N/A</u>	<b>ORIGINAL CONTRACT BID PRICE:</b>	<u>\$870,000</u>
<b>FINAL CONTRACT COMPLETION DATE WITH CHANGE ORDERS:</b> (Including Change Orders)	<u>N/A</u>	<b>FINAL CONTRACT AMOUNT:</b> (Including Change Orders)	<u>\$819,100</u>

<b>RECOMMENDED:</b>	<b>ACCEPTED:</b>	<b>APPROVED:</b>
 GZA GeoEnvironmental, Inc.	 Ron-Jon Construction Corp.	 Morris County Park Commission
<u>12/18/2019</u> Date	<u>12/20/19</u> Date	<u>12/31/19</u> Date

- Notes: 1. All work under this Change Order to be done under applicable provisions of the Contract.  
 2. Change Order not valid unless properly authorized and approved.

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MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 05-20

**WHEREAS**, 40A:4-19 Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2020 Budget, temporary appropriations be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of 2020, and

**WHEREAS**, the total appropriations in the 2019 Budget were \$31,927,395.00, and

**WHEREAS**, twenty-six and twenty-five hundredths of one percent (26.25%) of the total appropriations in the 2019 Budget is \$8,380,941.19, **NOW THEREFORE**

**BE IT RESOLVED**, by the Morris County Park Commission that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the County Budget Director and the Treasurer for this record, and

**BE IT FURTHER RESOLVED**, that the foregoing appropriations shall be inserted in the annual budget for the year 2020 as required by law.

January 14, 2020

MORRIS COUNTY PARK COMMISSION

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Stuart Lasser  
President

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MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 6-20

**WHEREAS**, the New Jersey Department of Environmental Protection, Division of Water Monitoring and Standards Bureau of Environmental Analysis, Restoration and Standards (“State”), issues 319(h) grants to municipal and county governments and grants to nonprofit organizations for assistance to Prevent, Mitigate, and/or Control Freshwater Harmful Algal Blooms (HABs).

**WHEREAS**, the Morris County Park Commission desires to further the public interest by obtaining grant funding in the maximum amount of \$250,000.00 from the State for the following project: ***HAB Prevention: Green Infrastructure Improvements/Stormwater Control at the Lee’s Marina County Park*** at a cost to be determined prior to application submission deadline of January 13, 2020, and

**WHEREAS**, the Morris County Park Commission agrees to provide the required 33% matching funds in the maximum amount of \$82,500.00 if the maximum grant award of \$250,000.00 is received, and

**WHEREAS**, the State shall determine if the application is complete and in conformance with the scope and intent of the 319(h) grants to Prevent, Mitigate, and/or Control Freshwater Harmful Algal Blooms (HABs), and notify the applicant of the amount of the funding award, and

**WHEREAS**, the applicant is willing to use the State’s funds in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the State for the above named project, **NOW THEREFORE**

**BE IT RESOLVED** that the Morris County Park Commission resolves that David D. Helmer, Executive Director, is hereby authorized to:

- a) Make application for such a grant;
- b) Provide additional application information and furnish such documents as may be required;
- c) Provide matching funds, and;
- d) Act as the authorized correspondent of the above named applicant, **NOW THEREFORE**

**BE IT FURTHER RESOLVED**, by the Morris County Park Commission:

1. That the Executive Director of the Morris County Park Commission is hereby authorized to execute an agreement and any amendment thereto with the State known as ***HAB Prevention: Green Infrastructure Improvements/Stormwater Control at the Lee’s Marina County Park***;
2. That the applicant has its matching share of the project, in the maximum amount of \$82,500.00 in the Park Improvement Trust Account 66-216-55-Q04725-940;
3. That in the event the State’s funds are less than the total project cost specified above, the

applicant has the balance of funding necessary to complete the project;

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4. That the applicant agrees to comply with all applicable federal, state, and local laws, rules and regulations in its performance of the project; and
5. That this Resolution take effect immediately.

January 14, 2020

MORRIS COUNTY PARK COMMISSION

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Stuart Lasser  
President

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