

THE MORRIS COUNTY PARK COMMISSION
MONDAY, JANUARY 24, 2022
AGENDA

PURSUANT TO N.J.S.A. 10:4-6 et seq., THE MORRIS COUNTY PARK COMMISSION hereby notifies the public that a regular Park Commission meeting will be convened at 6:00 p.m. prevailing time on Monday, January 24, 2022 at the Cultural Center, 300 Mendham Road, Morristown, New Jersey. The following items are included on the Agenda for the meeting:

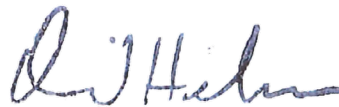
1. Call to Order – 917th Meeting
2. Salute to the Flag
3. Reading of Meeting Notice
4. Oath of Office: Appointment of Louis A. Valori to the Park Commission
5. Roll Call
6. Approval of Minutes: Regular Meeting of December 20, 2021
7. Hearing of Citizens
8. Approval of Bills for Payment
9. Report of Committees
 - a. Finance and Budget Committee
10. Report of Executive Director
 - a. Review of Park Commissioner Liaison Assignments.
 - b. End-of-Year 2021 Land Acres and Trail Inventory Report.

In accordance with N.J.S.A. 10:4-6 et seq., the following items will be discussed in closed session from which the public will be excluded, since these items may touch upon material disclosures which may constitute an unwarranted invasion of individual privacy; may affect employee relations; may affect receipt of funds from superior government echelons; the acquisition of other relations in respect to real property; and may affect matters concerning attorney-client privilege.

11. Executive Session
 - a. Personnel & Safety Committee
 - b. Report of Counsel

Continuation of Public Session

12. New Business
 - a. Consideration of Executive Session Business
 - b. Consideration of Resolutions
13. Adjournment



David D. Helmer
Executive Director

MORRIS COUNTY PARK COMMISSION

**Meeting Date:
January 24, 2022**

BE IT HEREBY RESOLVED that the bills shown on the Summary below and appended pages were authorized for payment by resolution at a meeting of the Morris County Park Commission held on January 24, 2022.

SUMMARY

| | |
|---|-----------------------------------|
| Park Operating (Fund 60) : | |
| Bill List Expenditures: | 893,138.21 |
| Prepaid Expenditures: | 947,848.00 |
| Park Grant (Fund 62): | |
| Bill List Expenditures: | 3,792.74 |
| Prepaid Expenditures: | 6,290.76 |
| Park Capital (Fund 64): | |
| Bill List Expenditures: | 120,422.65 |
| Prepaid Expenditures: | - |
| Park Improvement Trust (Fund 66): | |
| Bill List Expenditures: | 38,855.38 |
| Prepaid Expenditures: | 10,179.87 |
| Park Trust (Fund 68): | |
| Bill List Expenditures: | - |
| Prepaid Expenditures: | - |
| Park Police Special Law Enforcement (Fund 72): | |
| Bill List Expenditures: | - |
| Prepaid Expenditures: | - |
| Dedicated Trust (Fund 74): | |
| Bill List Expenditures: | - |
| Prepaid Expenditures: | - |
| TOTAL | <u><u>2,020,527.61</u></u> |
| County Capital (Fund 02) - Submitted Expenditures: | - |

CERTIFICATION

I do solemnly declare and certify that the bills listed here are correct to the best of my knowledge or on the certification made thereon by duly authorized and responsible officials of the Morris County Park Commission.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, David D. Helmer, Executive – Director of the Morris County Park Commission, hereby certify that funds are available for the payment of the Summary total of \$2,020,527.61 listed above for the month of January.

**David D. Helmer, Executive - Director
Morris County Park Commission**

Date

**Richard Vitale, Deputy Executive Director
Morris County Park Commission**

Date

COMMISSIONERS' APPROVAL

**Stuart Lasser
President**

**Betty Cass-Schmidt
Chairman, Finance Committee**

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|--------|---|---|------------|-------------------|
| 103066 | 12713 - A T & T | PO 53967 Utilities - 12/27/21 To 1/18/22 Access I | 2.98 | 2.98 |
| 103067 | 22375 - ABC SUPPLY CO - MBA #737 | PO 53878 Aluminum Coil | 116.50 | 116.50 |
| 103068 | 18640 - ACME DOOR SERVICE CORPORATION | PO 53795 Rink 2 - Replaced door spring assembly | 2,950.00 | 2,950.00 |
| 103069 | 18657 - AGWAY MORRISTOWN | PO 53633 Animal Care Supplies | 86.94 | 86.94 |
| 103070 | 12884 - ALLEN PAPER & SUPPLY CO | PO 53874 Cultural Center - breakroom supplies | 50.92 | 50.92 |
| 103071 | 23061 - ALLIED OIL | PO 53965 Utilities - 12/27/21 To 1/18/22 Access I | 7,765.09 | 7,765.09 |
| 103072 | 18685 - AMERIGAS - CHESTER | PO 53966 Utilities - 12/27/21 To 1/18/22 Access I | 13,203.90 | 13,203.90 |
| 103073 | 23709 - ANTARES GOLF, LLC | PO 53983 Golf Management Fee - January | 22,000.00 | 22,000.00 |
| 103074 | 18713 - ATKINS & NESTER PLUMBING & HEATING, | PO 53893 Plumbing Services | 9,017.73 | |
| | | PO 53893 Plumbing Services | 5,035.99 | 14,053.72 |
| 103075 | 21709 - BCI BURKE COMPANY, LLC | PO 53956 Playground Slide Replacement - Tourne | 5,251.33 | 5,251.33 |
| 103076 | 21146 - BERKSHIRE GOLF MANAGEMENT, LLC | PO 53984 Golf Operations Funding - January | 400,000.00 | 400,000.00 |
| 103077 | 23971 - BLICK ART MATERIALS | PO 53736 Program Supplies | 295.43 | 295.43 |
| 103078 | 13562 - BUTLER, BOROUGH OF | PO 53968 Utilities - 12/27/21 To 1/18/22 Access I | 205.76 | 205.76 |
| 103079 | 4598 - CDW GOVERNMENT INC. | PO 53802 Battery Backups and Toner for stock | 524.74 | 524.74 |
| 103080 | 9991 - CENTURYLINK | PO 53970 Utilities - 12/27/21 To 1/18/22 Access I | 388.83 | 388.83 |
| 103081 | 22398 - CIGNA HEALTH & LIFE INSURANCE COMPA | PO 53964 Health Insurance Premiums | 328,024.41 | 328,024.41 |
| 103082 | 22526 - COLORBLEND WHOLESALE FLOWERBULBS | PO 53861 Spring Flowering Bulbs | 28.00 | 28.00 |
| 103083 | 22261 - COUNTRY FEED & GRAIN, LLC | PO 53751 Pro elite senior, loyalife cat, delivery | 436.49 | 436.49 |
| 103084 | 14123 - DAILY RECORD | PO 53816 ADDENDUM #1 28-21 ELECTRONIC CREDIT CARD | 24.08 | |
| | | PO 53843 NOTICE RFB 16-21 JANITORIAL SERVICES RUN | 51.60 | 75.68 |
| 103085 | 14221 - DELL COMPUTER LP | PO 53929 Toner for Reservations | 170.04 | 170.04 |
| 103086 | 21340 - DIRECT ENERGY | PO 53971 Utilities - 12/27/21 To 1/18/22 Access I | 3,588.57 | 3,588.57 |
| 103087 | 21867 - DIRECT ENERGY BUSINESS | PO 53972 Utilities - 12/27/21 To 1/18/22 Access I | 11,691.31 | 11,691.31 |
| 103088 | 22905 - ENGINEERING & LAND PLANNING ASSOCIA | PO 53741 Frelinghuysen Meadow Restoration - Desig | 1,161.80 | 1,161.80 |
| 103089 | 21618 - FIRE AND SECURITY TECHNOLOGIES | PO 53613 Alarm Repairs | 445.00 | 445.00 |
| 103090 | 10467 - FRIENDS OF HISTORIC SPEEDWELL | PO 53830 Seeds for winter gardens | 161.39 | |
| | | PO 53858 Animal Care Supplies | 219.44 | |
| | | PO 53859 Craft Supplies for Winter Workshops | 121.60 | |
| | | PO 53876 Paid Facebook Boosts for Fall Events | 993.74 | |
| | | PO 53894 Fence Wire, Radiant Heater for Farm, Fee | 1,354.57 | 2,850.74 |
| 103091 | 21990 - GENERAL SALES ADMINISTRATION, INC. | PO 53630 Antenna and repair radio; spotlight inst | 1,333.52 | 1,333.52 |
| 103092 | 10639 - GENERATIONS SERVICES INC. | PO 53739 Electrical Services | 1,713.64 | |
| | | PO 53739 Electrical Services | 437.85 | |
| | | PO 53892 Electrical Services | 470.25 | 2,621.74 |
| 103093 | 14983 - GRAINGER | PO 53779 Arena equipment inventory | 1,452.81 | 1,452.81 |
| 103094 | 22741 - HMR ARCHITECTS, P.A. | PO 53898 Moses Estey House Construction Documents | 2,799.00 | 2,799.00 |
| 103095 | 21613 - INTERSTATE WASTE SERVICES | PO 53949 MDR - Campground Cleanups | 373.19 | |
| | | PO 53973 Utilities - 12/27/21 To 1/18/22 Access I | 5,019.45 | 5,392.64 |
| 103096 | 14976 - JERSEY CENTRAL POWER & LIGHT | PO 53974 Utilities - 12/27/21 To 1/18/22 Access I | 37,370.65 | 37,370.65 |
| 103097 | 19318 - KUIKEN BROTHERS CO. INC. | PO 53797 Bldg. Mat. | 143.19 | 143.19 |
| 103098 | 857 - LEVITT'S LLC | PO 53634 Snow stakes and supplies for FA | 134.25 | 134.25 |
| 103099 | 15895 - M.C. FARMS INC | PO 53627 Hanging baskets for Hort therapy HEC | 33.00 | 33.00 |
| 103100 | 10742 - MENDHAM GARDEN CENTER | PO 53623 BB- supplies for equipment maintenance a | 254.88 | |
| | | PO 53783 BB - bar oil and files for chainsaws | 29.65 | 284.53 |
| 103101 | 19441 - METUCHEN CENTER INC. | PO 53900 2021 maintenance uniforms | 2,981.65 | 2,981.65 |
| 103102 | 16321 - MORRISTOWN LUMBER & SUPPLY CO, LLC | PO 53632 Materials to fix Hog enclosure and lower | 102.76 | |
| | | PO 53635 Lumber to fix gate near tent | 17.57 | |
| | | PO 53745 Millwork | 54.74 | |
| | | PO 53886 Millwork/Caulk | 76.38 | 251.45 |
| 103103 | 16377 - MOUNT ARLINGTON, BORO OF | PO 53969 Utilities - 12/27/21 To 1/18/22 Access I | 9,312.68 | 9,312.68 |
| 103104 | 19501 - MSC INDUSTRIAL SUPPLY CO. INC. | PO 53812 Office Equipment | 302.00 | |
| | | PO 53813 Safety Equipment | 210.76 | 512.76 |
| 103105 | 19523 - N.J. NATURAL GAS COMPANY | PO 53976 Utilities - 12/27/21 To 1/18/22 Access I | 8,677.39 | 8,677.39 |
| 103106 | 8296 - NAPA AUTO PARTS- CHESTER | PO 53785 BB - grease for equipment | 35.06 | |
| | | PO 53803 Equipment repair | 927.80 | 962.86 |
| 103107 | 19563 - NEW JERSEY-AMERICAN WATER CO. | PO 53975 Utilities - 12/27/21 To 1/18/22 Access I | 182.16 | 182.16 |
| 103108 | 21229 - OFFICE CONCEPTS GROUP, INC. | PO 53782 Labels and cleaning supplies HEC | 213.89 | |
| | | PO 53794 Misc. office supplies - headquarters | 531.03 | |
| | | PO 53804 Sharpies, packing tape, Ink cartridge - | 106.49 | 851.41 |
| 103109 | 19662 - PEQUANNOCK TOWNSHIP WATER DEPT | PO 53977 Utilities - 12/27/21 To 1/18/22 Access I | 333.93 | 333.93 |
| 103110 | 17117 - POWER PLACE INC | PO 53622 BB- supplies for backpack blower mainten | 42.15 | |

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|---|-----------|-------------------|
| | | PO 53748 Demo Saw | 908.49 | 950.64 |
| 103111 | 22950 - REDICARE LLC | PO 53742 First Aid Supplies | 6.58 | |
| | | PO 53756 First Aid Supplies | 202.97 | 209.55 |
| 103112 | 12034 - RICCIARDI BROTHERS INC. | PO 53629 Paint and stain for various animal shelt | 86.96 | 86.96 |
| 103113 | 17468 - S M C M U A | PO 53978 Utilities - 12/27/21 To 1/18/22 Access I | 8,640.57 | 8,640.57 |
| 103114 | 1825 - SERVICE TIRE TRUCK CENTERS | PO 53793 Equipment repair | 845.00 | 845.00 |
| 103115 | 17621 - SHEAFFER SUPPLY | PO 53746 Wrench/Impact/Socket | 283.48 | |
| | | PO 53887 Ratcheting & Lifting Straps | 295.61 | 579.09 |
| 103116 | 17636 - SHERWIN-WILLIAMS | PO 53747 Paint | 202.39 | 202.39 |
| 103117 | 23487 - STATILE, C.P., P.A. | PO 53865 Construction Administration-West Morris | 8,540.00 | 8,540.00 |
| 103118 | 6318 - THE UPS STORE | PO 53735 SHIPPING OF GUNS | 90.98 | |
| | | PO 53753 Shipping of guns | 1,313.15 | 1,404.13 |
| 103119 | 20861 - TIOGA SOLAR MORRIS COUNTY 1, LLC | PO 53979 Utilities - 12/27/21 To 1/18/22 Access I | 3,590.80 | 3,590.80 |
| 103120 | 20462 - TREE KING, INC. | PO 53850 Vegetative waste dumpster | 600.00 | |
| | | PO 53855 WW - tree service | 2,055.00 | |
| | | PO 53868 Tree removal at BVGC | 12,510.00 | |
| | | PO 53907 Tree removal at Frelinghuysen | 1,035.00 | 16,200.00 |
| 103121 | 22260 - ULINE | PO 53624 Shipping boxes for guns | 258.67 | 258.67 |
| 103122 | 1286 - VERIZON | PO 53980 Utilities - 12/27/21 To 1/18/22 Access I | 706.14 | 706.14 |
| 103123 | 12186 - VERIZON | PO 53981 Utilities - 12/27/21 To 1/18/22 Access I | 492.53 | 492.53 |
| 103124 | 1348 - VERIZON WIRELESS | PO 53982 Utilities - 12/27/21 To 1/18/22 Access I | 1,965.96 | 1,965.96 |
| 103125 | 21786 - VILLAGE SUPER MARKETS | PO 53636 Cooking Supplies - Civil War Event | 81.12 | |
| | | PO 53733 Flowers for design class HEC | 32.98 | 114.10 |
| TOTAL | | | | 935,786.33 |

| | |
|--|-------------------|
| Total to be paid from Fund 60 Operating | 893,138.21 |
| Total to be paid from Fund 62 Grant | 3,792.74 |
| Total to be paid from Fund 66 Park Improvement Trust | 38,855.38 |
| | 935,786.33 |

Checks Previously Disbursed

| | | | | |
|--------|----------------------------------|--|----------|-----------|
| 102955 | HARPER, HOLLY | Skate Pro - PPE 12/30/21 | 1,441.10 | 1/06/2022 |
| 102956 | HELMER, NIKKI | Skate Pro - PPE 12/30/21 | 665.18 | 1/06/2022 |
| 102957 | HUSHION, LAURA | Skate Pro - PPE 12/30/21 | 254.30 | 1/06/2022 |
| 102953 | COMER, KATIE | PO# 53835 Refund - Visitor Services | 250.00 | 1/06/2022 |
| 102959 | KISCH, BOGERT | Skate Pro - PPE 12/30/21 | 304.00 | 1/06/2022 |
| 102960 | KOZE, DREW R | Skate Pro - PPE 12/30/21 | 984.00 | 1/06/2022 |
| 102961 | KOZE, TAYLOR B | Skate Pro - PPE 12/30/21 | 3,886.30 | 1/06/2022 |
| 102958 | JONES, STEVEN T. | Skate Pro - PPE 12/30/21 | 360.00 | 1/06/2022 |
| 102954 | FOSTER, KENNETH J | Skate Pro - PPE 12/30/21 | 832.00 | 1/06/2022 |
| 102952 | COMCAST | PO# 53832 Internet Service - Cooper Mill | 153.17 | 1/06/2022 |
| 102951 | CHILTON, HOWARD | Skate Pro - PPE 12/30/21 | 44.00 | 1/06/2022 |
| 102950 | CABLEVISION | PO# 53834 TV Service - PBGC | 119.59 | 1/06/2022 |
| 102949 | CABLEVISION | PO# 53833 TV Service - SVGC | 103.13 | 1/06/2022 |
| 102948 | BRIGGS, JASON WARREN | Skate Pro - PPE 12/30/21 | 96.00 | 1/06/2022 |
| 102947 | BIRD, KATHLEEN | Skate Pro - PPE 12/30/21 | 971.30 | 1/06/2022 |
| 102946 | BICKENBACH, NICOLE R | Skate Pro - PPE 12/30/21 | 400.00 | 1/06/2022 |
| 102945 | ALBANITO, KIRSTEN | Skate Pro - PPE 12/30/21 | 1,056.68 | 1/06/2022 |
| 102962 | KRINSKY, STACIE | Skate Pro - PPE 12/30/21 | 240.00 | 1/06/2022 |
| 102963 | KUBICK, BEVERLY | Skate Pro - PPE 12/30/21 | 526.25 | 1/06/2022 |
| 102974 | SUTTON, KIMBERLY | Skate Pro - PPE 12/30/21 | 840.00 | 1/06/2022 |
| 102975 | TILLEY, LINDSAY | Skate Pro - PPE 12/30/21 | 65.50 | 1/06/2022 |
| 102976 | TIOGA SOLAR MORRIS COUNTY 1, LLC | PO# 53836 Utilities - 12/17/21 To 12/24/21 | 5,241.82 | 1/06/2022 |
| 102977 | VELISCHEK, RANDOLPH J. | Skate Pro - PPE 12/30/21 | 1,728.00 | 1/06/2022 |
| 102978 | VERIZON | PO# 53837 Utilities - 12/17/21 To 12/24/21 | 421.34 | 1/06/2022 |
| 102979 | WAN, CHRISTOPHER A. | Skate Pro - PPE 12/30/21 | 1,080.00 | 1/06/2022 |
| 102980 | WEITZMAN, MARC | Skate Pro - PPE 12/30/21 | 632.00 | 1/06/2022 |

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|----------------------|---------------------------------------|--|---|-------------|
| 2021122401 102981 | MCPC PAYROLL ACCOUNT YOUNGER, MIRA | PO# 53818 Payroll 26 Skate Pro - PPE 12/30/21 | 404,527.37 12/24/2021 419.85 1/06/2022 | |
| 102973 | STOVER, SLOANE | Skate Pro - PPE 12/30/21 | 22.00 1/06/2022 | |
| 102972 | SLE ICE SKATE COACH, INC. | Skate Pro - PPE 12/30/21 | 155.30 1/06/2022 | |
| 102964 | LAPATKA, JULIE | Skate Pro - PPE 12/30/21 | 438.48 1/06/2022 | |
| 102965 | LARKIN, EMILY | Skate Pro - PPE 12/30/21 | 171.15 1/06/2022 | |
| 102966 | MCKEOWN, LINDA L. | Skate Pro - PPE 12/30/21 | 88.00 1/06/2022 | |
| 102967 | O'CONNOR-TOWILL, COLLEEN | Skate Pro - PPE 12/30/21 | 707.10 1/06/2022 | |
| 102968 | O'ROURKE, KAITLIN | Skate Pro - PPE 12/30/21 | 249.20 1/06/2022 | |
| 102969 | PERRY, JENNIFER | Skate Pro - PPE 12/30/21 | 3,029.10 1/06/2022 | |
| 102970 | RICCA, AIMEE J | Skate Pro - PPE 12/30/21 | 108.00 1/06/2022 | |
| 102971 | SHAKALOV, OLEKSANDR | Skate Pro - PPE 12/30/21 | 396.00 1/06/2022 | |
| 102982 | ZIEGLER, PATRICIA | Skate Pro - PPE 12/30/21 | 1,293.60 1/06/2022 | |
| 2022010701 | MCPC PAYROLL ACCOUNT | PO# 53838 Payroll 01 | 414,808.55 1/07/2022 | |
| 2022011001 | MCPC Sales Tax | PO# 53840 Sales Tax Collected/Due - December | 972.83 1/10/2022 | |
| 103005 | DEL GAUDIO, CARA | PO# 53943 Reimbursement - Finger printing co | 44.13 1/14/2022 | |
| 103022 | KOZE, TAYLOR B | Skate Pro - PPE 1/13/22 | 2,471.88 1/14/2022 | |
| 103023 | KUBICK, BEVERLY | Skate Pro - PPE 1/13/22 | 724.25 1/14/2022 | |
| 103024 | LAPATKA, JULIE | Skate Pro - PPE 1/13/22 | 790.10 1/14/2022 | |
| 103025 | LARKIN, EMILY | Skate Pro - PPE 1/13/22 | 176.00 1/14/2022 | |
| 103026 | LOWE'S CREDIT | Multiple: | 2,123.78 1/14/2022 | |
| 103027 | LOWE'S CREDIT | PO# 53926 Hand Cart for Turf Weights | 152.68 1/14/2022 | |
| 103028 | LTI INC | PO# 53811 Turf Mowing Contract 30-20: Retroa | 2,546.57 1/14/2022 | |
| 103029 | LYNCH, SEAN | PO# 53822 Recertification reimbursement | 145.00 1/14/2022 | |
| 103030 | MCKEOWN, LINDA L. | Skate Pro - PPE 1/13/22 | 237.15 1/14/2022 | |
| 103031 | MCSSIHL | PO# 53839 HOCKEY GAMES - ADMISSIONS (DECEMBE | 28,700.00 1/14/2022 | |
| 103032 | MESI, CHRISTINA | Skate Pro - PPE 1/13/22 | 66.00 1/14/2022 | |
| 103033 | METUCHEN CENTER INC. | PO# 53619 Short/Long sleeve Tee's | 315.76 1/14/2022 | |
| 103021 | KOZE, DREW R | Skate Pro - PPE 1/13/22 | 428.00 1/14/2022 | |
| 103020 | KISCH, BOGERT | Skate Pro - PPE 1/13/22 | 152.00 1/14/2022 | |
| 103019 | KERR, SINEAD | Skate Pro - PPE 1/13/22 | 96.00 1/14/2022 | |
| 103006 | EUROFINS QC, LLC | Multiple: | 1,452.00 1/14/2022 | |
| 103007 | FAHEY, ANN | PO# 53849 Vases and containers for Hort ther | 228.00 1/14/2022 | |
| 103008 | FEDEX | PO# 53580 Check to Universal Pictures/Bros | 8.90 1/14/2022 | |
| 103009 | FELTER, MORGAN | PO# 53941 Reimbursement - Finger printing co | 44.13 1/14/2022 | |
| 103010 | FOSTER, KENNETH J | Skate Pro - PPE 1/13/22 | 832.00 1/14/2022 | |
| 103011 | FRENCH & PARRELLO ASSOC., PA | PO# 53880 F&P Invoice-DOE MEADOW ROAD - PHAS | 7,017.10 1/14/2022 | |
| 103012 | GAUS-MYERS, JENNIFER | Multiple: | 225.93 1/14/2022 | |
| 103013 | GODIN, JENNIFER | PO# 53852 Program Supplies | 14.67 1/14/2022 | |
| 103014 | GRANTSTATION.COM, INC. | PO# 53933 2 Year Membership | 199.00 1/14/2022 | |
| 103015 | HARPER, HOLLY | Skate Pro - PPE 1/13/22 | 1,292.83 1/14/2022 | |
| 103016 | HELMER, NIKKI | Skate Pro - PPE 1/13/22 | 1,396.36 1/14/2022 | |
| 103017 | HOUSER ENGINEERING LLC | PO# 53867 Wasterwater Operations & Monitorin | 1,395.00 1/14/2022 | |
| 103018 | HUSHION, LAURA | Skate Pro - PPE 1/13/22 | 283.75 1/14/2022 | |
| 103034 | MONTGOMERY, GWEN | PO# 53906 Seeds for Branching Out HEC | 45.88 1/14/2022 | |
| 103035 | MOUNT ARLINGTON, BORO OF | PO# 53841 PROPERTY TAXES - 1ST QUARTER 2022 | 5,855.73 1/14/2022 | |
| 103053 | UNITED SITE SERVICES | Multiple: | 697.00 1/14/2022 | |
| 103054 | UNITED SITE SERVICES | PO# 53903 Porta John Contract (08-18) - Nov | 671.57 1/14/2022 | |
| 103055 | UNITED SITE SERVICES | PO# 53903 Porta John Contract (08-18) - Nov | 3,994.84 1/14/2022 | |
| 103056 | VAN ENGELEN INC | PO# 53810 Spring Bulbs for Frelinghuysen and | 612.98 1/14/2022 | |
| 103057 | VANDERHOFF, HEIDI | Skate Pro - PPE 1/13/22 | 40.00 1/14/2022 | |
| 103058 | VELISCHEK, RANDOLPH J. | Skate Pro - PPE 1/13/22 | 152.00 1/14/2022 | |
| 103059 | VERIZON | PO# 53912 Utilities - 12/26/21 | 244.67 1/14/2022 | |
| 103060 | WAN, CHRISTOPHER A. | Skate Pro - PPE 1/13/22 | 1,000.00 1/14/2022 | |
| 103061 | WATERSHED, LLC | PO# 53815 Stormforce jackets | 198.00 1/14/2022 | |
| 103062 | WEAVER, KAITLYN E | Skate Pro - PPE 1/13/22 | 288.00 1/14/2022 | |
| 103063 | WEITZMAN, MARC | Skate Pro - PPE 1/13/22 | 1,136.00 1/14/2022 | |
| 103064 | YOUNGER, MIRA | Skate Pro - PPE 1/13/22 | 883.70 1/14/2022 | |
| 103065 | ZIEGLER, PATRICIA | Skate Pro - PPE 1/13/22 | 80.00 1/14/2022 | |
| 103052 | TUNSTEAD LANDSCAPE SERVICES | PO# 51948 Turf Mowing & Routine Landscaping | 3,321.00 1/14/2022 | |
| 103050 | The LandTek Group | PO# 53594 Turf Field Grooming | 6,000.00 1/14/2022 | |
| 103037 | NORTHEAST JANITORIAL SUPPLY INC | PO# 53440 Sanitary supplies | 274.68 1/14/2022 | |
| 103038 | NUWER, PATRICIA | PO# 53944 Reimbursement - Finger printing co | 44.13 1/14/2022 | |
| 103039 | O'CONNOR-TOWILL, COLLEEN | Skate Pro - PPE 1/13/22 | 1,824.65 1/14/2022 | |

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|------------|-------------------------------------|--|--------------------|-------------|
| 103040 | O'ROURKE, KAITLIN | Skate Pro - PPE 1/13/22 | 109.50 1/14/2022 | |
| 103041 | PERRY, JENNIFER | Skate Pro - PPE 1/13/22 | 1,950.30 1/14/2022 | |
| 103042 | POWER PLACE INC | Multiple: | 263.55 1/14/2022 | |
| 103043 | PREMIUM PRODUCTIONS, INC. | PO# 53814 Scavenger Hunt Banners HEC | 110.00 1/14/2022 | |
| 103044 | PROMMEL, KRISTIN | PO# 53788 FA hoop house insect control | 37.19 1/14/2022 | |
| 103045 | RICCA, AIMEE J | Skate Pro - PPE 1/13/22 | 144.00 1/14/2022 | |
| 103046 | ROCHESTER INSTITUTE OF TECHNOLOGY | PO# 53389 Consulting - Preservation Manageme | 1,500.00 1/14/2022 | |
| 103047 | SHAKALOV, OLEKSANDR | Skate Pro - PPE 1/13/22 | 646.00 1/14/2022 | |
| 103048 | STOVER, SLOANE | Skate Pro - PPE 1/13/22 | 22.00 1/14/2022 | |
| 103049 | SUTTON, KIMBERLY | Skate Pro - PPE 1/13/22 | 600.00 1/14/2022 | |
| 103036 | NILSON, COLIN | Multiple: | 28.25 1/14/2022 | |
| 103004 | COUNTY CONCRETE CORP. | Multiple: | 1,625.00 1/14/2022 | |
| 103003 | COOPER ELECTRIC SUPPLY CO. | PO# 53734 Arena light bulbs | 114.90 1/14/2022 | |
| 102991 | BRIGGS, JASON WARREN | Skate Pro - PPE 1/13/22 | 120.00 1/14/2022 | |
| 102990 | BLUE, LISA M | PO# 53940 Reimbursement - Finger printing co | 42.80 1/14/2022 | |
| 102989 | BIRD, KATHLEEN | Skate Pro - PPE 1/13/22 | 1,515.80 1/14/2022 | |
| 102988 | BICKENBACH, NICOLE R | Skate Pro - PPE 1/13/22 | 543.75 1/14/2022 | |
| 102987 | BAILEY, NICOLE | PO# 53939 Reimbursement - Finger printing co | 44.13 1/14/2022 | |
| 102986 | ATKINS & NESTER PLUMBING & HEATING, | PO# 53738 Plumbing Services | 5,412.99 1/14/2022 | |
| 102985 | ANTHEM SPORTS, LLC | PO# 53549 Turf Soccer Nets and Net Clips | 2,691.86 1/14/2022 | |
| 102984 | AMAZON.COM | PO# 53942 Alkaline batteries,USB charger, hi | 168.57 1/14/2022 | |
| 102983 | ALBANITO, KIRSTEN | Skate Pro - PPE 1/13/22 | 1,351.12 1/14/2022 | |
| 102992 | BUTTERWORTH, JULIA | Skate Pro - PPE 1/13/22 | 91.35 1/14/2022 | |
| 102993 | CABLEVISION | PO# 53842 TV Service - BVGC | 116.68 1/14/2022 | |
| 103002 | COMMERCIAL RECREATION | PO# 53491 Life Jackets for Wibit Rentals at | 812.85 1/14/2022 | |
| 103001 | COLORBLENDS WHOLESALE FLOWERBULBS | Multiple: | 4,654.70 1/14/2022 | |
| 103000 | CLEAN MATS | Multiple: | 200.00 1/14/2022 | |
| 102999 | CHILTON, HOWARD | Skate Pro - PPE 1/13/22 | 44.00 1/14/2022 | |
| 102998 | CCAHA | PO# 53525 Conservation Assessment Plan - WW1 | 185.00 1/14/2022 | |
| 102997 | CABLEVISION LIGHTPATH, INC. | PO# 53897 Internet Service - Acct. 53408 - | 859.23 1/14/2022 | |
| 102996 | CABLEVISION LIGHTPATH, INC. | PO# 53896 Internet - Account # 53446 | 2,269.90 1/14/2022 | |
| 102995 | CABLEVISION LIGHTPATH, INC. | PO# 53895 Phone Services - January 2022 | 3,659.76 1/14/2022 | |
| 102994 | CABLEVISION | PO# 53938 TV Service - Mennen Sports Arena | 168.16 1/14/2022 | |
| 103051 | TILCON, NY | PO# 53509 Incoming Asphalt | 350.00 1/14/2022 | |
| 2022011801 | AMEX CORPORATE PURCHASING CARD | PO# 53961 AMEX Statement - December | 859.30 1/18/2022 | |

964,318.63

| Totals by fund | Previous Checks/Voids | Current Payments | Total |
|--------------------------------|-----------------------|------------------|---------------------|
| ----- | | | |
| Fund 60 Operating | 947,848.00 | 893,138.21 | 1,840,986.21 |
| Fund 62 Grant | 6,290.76 | 3,792.74 | 10,083.50 |
| Fund 66 Park Improvement Trust | 10,179.87 | 38,855.38 | 49,035.25 |
| ----- | | | |
| BILLS LIST TOTALS | 964,318.63 | 935,786.33 | 1,900,104.96 |
| | | | ===== |

List of Bills - (6410101020643888) PARK CAPITAL
Park Capital

| Check# | Vendor | Description | Payment | Check Total |
|--|-----------------------------------|--|-----------|-------------------|
| 2793 | 11808 - DITSCHMAN/FLEMINGTON FORD | PO 236156 Park Maintenance/Buildings & Constructio | 37,088.25 | 37,088.25 |
| 2794 | 28362 - MODERN GROUP, LTD. | PO 236161 Park Maintenance - Brush Bandit | 37,526.00 | 37,526.00 |
| 2795 | 17874 - STORR TRACTOR CO. | PO 236147 Park Maintenance - Groundsmasters | 45,808.40 | 45,808.40 |
| | | | | ----- |
| | TOTAL | | | 120,422.65 |
| Total to be paid from Fund 64 Park Capital | | 120,422.65 | | |
| | | ===== | | |
| | | 120,422.65 | | |

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO.01-22

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of January 2022, that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the “Open Public Meetings Act.”

2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------------|------------|------------|----------------|---------------|
| Lasser | | | | | | |
| Seabury | | | | | | |
| Baron | | | | | | |
| Cass-Schmidt | | | | | | |
| Cogger | | | | | | |
| Gabel | | | | | | |
| McCarthy | | | | | | |
| Tal | | | | | | |
| Valori | | | | | | |

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 02-22

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of January, 2022, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 03-22 through Resolution No. 19-22

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------------|------------|------------|----------------|---------------|
| Lasser | | | | | | |
| Seabury | | | | | | |
| Baron | | | | | | |
| Cass-Schmidt | | | | | | |
| Cogger | | | | | | |
| Gabel | | | | | | |
| McCarthy | | | | | | |
| Tal | | | | | | |
| Valori | | | | | | |

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MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 03-22

WHEREAS, all claims of payment by the Morris County Park Commission, County of Morris, State of New Jersey, are required to be first submitted on a bill list for consideration at a Park Commission meeting before payment is made, and

WHEREAS, due to the nature of certain claims and timing of the particular meeting involved, certain claims should be paid when presented, provided that they are appropriate, statutory, and regular in nature, and should not be held for the next meeting of the Park Commission due to the nature of said bills, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on the 24th day of January 2022, as follows:

1. The Morris County Park Commission does hereby approve of the payment between meetings of the following enumerated claims for payment, when the same are presented to the Executive Director or Deputy Executive Director of the Park Commission:
 - a. Employee payroll accounts and payroll agency accounts
 - b. County Treasurer
 - c. Banks for investment purposes/Interfund transfers
 - d. Employee Health Benefits and Medicare Reimbursement
 - e. Utility services
 - f. Petty Cash
 - g. Recycling and garbage contracts
 - h. State of New Jersey
 - i. Miscellaneous disbursements approved by specific resolutions or where timeliness of payment processing is imperative
 - j. Reissue of checks after a stop payment has been made
 - k. Refunds of revenue facility fees and deposits
 - l. Specific contracted professional services
 - m. Disbursements required under "Prompt Payment" Law for Construction Contracts
2. That the staff of the Finance Department be and is hereby authorized and directed to prepare the proper vouchers for payment of the above recited accounts when the same is properly presented to him for payment, authorized for payment by the Executive Director or the Deputy Executive Director and that thereafter said claim shall be listed on the List of Pre-Paid Bills to be approved by the Executive Director, the President and Chairman of the Finance Committee of the Morris County Park Commission.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------------|------------|------------|----------------|---------------|
| Lasser | | | | | | |
| Seabury | | | | | | |
| Baron | | | | | | |
| Cass-Schmidt | | | | | | |
| Cogger | | | | | | |
| Gabel | | | | | | |
| McCarthy | | | | | | |
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| Valori | | | | | | |

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 04-22

WHEREAS, the Morris County Park Commission concurs with the Cash Management Plan of the County of Morris, New Jersey, adopted pursuant to N.J.S.A. 40A:5-14, and

WHEREAS, N.J.S.A. 40A:5-14 requires that each local governmental unit adopt a Cash Management Plan, and

WHEREAS, the Morris County Park Commission is a component unit of the County of Morris,
NOW THEREFORE

BE IT RESOLVED, that the Morris County Park Commission hereby adopts the provisions of the Cash Management Plan of the County of Morris, New Jersey, as its own and that they be in effect from January 1, 2022, to December 31, 2022, and

BE IT FURTHER RESOLVED, that in compliance with the Plan, the following list of banking institutions be and they are hereby designated as the official depositories of the Morris County Park Commission:

Bank of America
Capital One Bank
ConnectOne Bank
Investors Savings Bank
JP Morgan Chase
Kearny Bank
Lakeland Bank
Malvern Federal Savings Bank
Peapack-Gladstone Bank
PFM Asset Management LLC
PNC Bank
Provident Bank
Santander Bank
TD Bank, N.A.
Valley National Bank
Wells Fargo Bank

BE IT FURTHER RESOLVED, that the following signatures are required on Park Commission Accounts:

| <u>Account Name</u> | <u>Authorized Signatures</u> | <u># Signatures Required</u> |
|----------------------------|------------------------------|------------------------------|
| Dedicated Revenue Accounts | President and Treasurer | 2 |
| Dedicated Fund Accounts | President and Treasurer | 2 |
| Payroll | President and Treasurer | 2 |
| Petty Cash | Executive Director | 1 |

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------------|------------|------------|----------------|---------------|
| Lasser | | | | | | |
| Seabury | | | | | | |
| Baron | | | | | | |
| Cass-Schmidt | | | | | | |
| Cogger | | | | | | |
| Gabel | | | | | | |
| McCarthy | | | | | | |
| Tal | | | | | | |
| Valori | | | | | | |

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 05-22

WHEREAS, it is in the best interest of the Morris County Park Commission to provide Change Funds at various revenue producing facilities, **NOW THEREFORE**

BE IT RESOLVED, that the Treasurer be and is hereby authorized to disburse the following Change Fund checks for each revenue producing facility listed below, in order to make change for patrons, to be refunded to the Treasurer at the conclusion of the operating season unless noted otherwise, which will not extend beyond December 31, 2022.

| <u>Location</u> | <u>Designee</u> | <u>Amount</u> |
|--|---|--------------------|
| Berkshire Valley Golf Course * | Golf Shop Supervisor (Indigo) | \$ 1,500.00 |
| Cooper Grist Mill | Director of Historic & Interpretive Sites | \$ 200.00 |
| Flanders Valley Golf Course * | Golf Shop Supervisor (Indigo) | \$ 3,000.00 |
| Fosterfields Living Historical Farm * | Director of Historic & Interpretive Sites | \$ 500.00 |
| Great Swamp Outdoor Education Center * | Director of Historic & Interpretive Sites | \$ 200.00 |
| Horticultural Education* | Director of Historic & Interpretive Sites | \$ 200.00 |
| Historic Speedwell* | Director of Historic & Interpretive Sites | \$ 300.00 |
| Lee's County Park Marina | Director of Recreation & Visitor Services | \$ 200.00 |
| Mahlon Dickerson Reservation | Director of Recreation & Visitor Services | \$ 50.00 |
| Mennen Sports Arena * | Manager of Mennen Sports Arena | \$ 900.00 |
| Pinch Brook Golf Course * | Golf Shop Supervisor (Indigo) | \$ 1,500.00 |
| Pyramid Mountain * | Director of Historic & Interpretive Sites | \$ 200.00 |
| Sunrise Lake Recreation Area | Director of Recreation & Visitor Services | \$ 250.00 |
| Sunset Valley Golf Course * | Golf Shop Supervisor (Indigo) | \$ 1,500.00 |
| | Total Change Funds to be issued: | <u>\$10,500.00</u> |

** Location is open year round, change fund may not be returned at year end.*

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------------|------------|------------|----------------|---------------|
| Lasser | | | | | | |
| Seabury | | | | | | |
| Baron | | | | | | |
| Cass-Schmidt | | | | | | |
| Cogger | | | | | | |
| Gabel | | | | | | |
| McCarthy | | | | | | |
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| Valori | | | | | | |

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 06-22

WHEREAS, the Local Public Contracts Law 40A:11-4 requires that every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body, and

WHEREAS, the Morris County Park Commission, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7, may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program and Cooperative Pricing Systems for any contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury, and

WHEREAS, the State of New Jersey (State) and/or the Morris County Cooperative Pricing Council (MCCPC) and/or Somerset County Cooperative (SOCCP) and/or The Educational Services Commission of New Jersey (ESCNJ) and/or Hunterdon County Educational Services Commission (HCESC) and/or Bergen County Cooperative Contract (#CK04-Bergen) and/or Cranford Police Cooperative Pricing System (CPCPS) and/or Sourcewell (formerly NJPA) Contract and/or Omnia Partners (U.S. Communities, National IPA) Contract have awarded contracts to various vendors as lowest responsible, responsive bidders for National, State, County and Regional Cooperative Pricing contracts, and

WHEREAS, the Morris County Park Commission seeks to use by way of this resolution, vendors whose goods and services are identified along with their State, MCCPC, SOCCP, ESCNJ, CPCPS, #CK04-Bergen, HCESC, Sourcewell, and Omnia Partners contract numbers on the Referenced Contract Vendors list, **NOW, THEREFORE**,

BE IT RESOLVED, that the governing body of the Morris County Park Commission, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered, or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Director of Finance and the Treasurer, and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Morris County Park Commission and the Referenced Contract Vendors shall be from January 1, 2022 through December 31, 2022.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------------|------------|------------|----------------|---------------|
| Lasser | | | | | | |
| Seabury | | | | | | |
| Baron | | | | | | |
| Cass-Schmidt | | | | | | |
| Cogger | | | | | | |
| Gabel | | | | | | |
| McCarthy | | | | | | |
| Tal | | | | | | |
| Valori | | | | | | |

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 07-22

WHEREAS, the Morris County Park Commission has determined that there is a need for the retention of an Auditor as a non-fair and open contract pursuant to the N.J.S.A. 19:44A-20.4, et seq., and

WHEREAS, the Deputy Executive Director has determined and certified in writing the value of the project will exceed \$17,500.00, and

WHEREAS, Nisivoccia & Company, LLC, of Mount Arlington, New Jersey, has submitted a proposal to provide auditing services for an annual and single audit for a fee of \$31,210.00, and

WHEREAS, Nisivoccia & Company, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia & Company, LLC, has not made any reportable contributions to a candidate or political committee in the County of Morris in the previous one year, and that the contract will prohibit Nisivoccia & Company, LLC, from making any reportable contributions through the term of the contract, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds within the Operating Budget in accordance with N.J.A.C. 5:30-5.4, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 24th day of January 2022 as follows:

1. That the professional services contract solicited through a non-fair and open contract pursuant to the N.J.S.A. 19:44A-20.4, et seq., and without formal competitive bidding, pursuant to provisions of N.J.S.A. 40A:11-1 et seq. be and hereby awarded to Nisivoccia & Company, LLC, of Mount Arlington, New Jersey, as Auditor for 2022, and to Audit 2021 Financials.
2. The all the terms and conditions of the Professional Services Agreement between the Park Commission and Nisivoccia & Company, LLC, be awarded for an annual and single audit fee of \$31,210.00 for 2022; with rates for additional unrelated accounting functions if needed to be billed at the hourly rate as stipulated in the contract.
3. That notice of this contract award to Nisivoccia & Company, LLC, of Mount Arlington, New Jersey be published in the *Daily Record*, and the *Star Ledger* within ten (10) days of adoption of the Resolution.
4. That this Resolution take effect immediately.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------------|------------|------------|----------------|---------------|
| Lasser | | | | | | |
| Seabury | | | | | | |
| Baron | | | | | | |
| Cass-Schmidt | | | | | | |
| Cogger | | | | | | |
| Gabel | | | | | | |
| McCarthy | | | | | | |
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| Valori | | | | | | |

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MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 08-22

WHEREAS, certain appropriations have excess balances for Fiscal Year 2021, and

WHEREAS, the following appropriations are deemed insufficient based upon original budget allocations and the actual expenditures to meet the projected requirements for Fiscal Year 2021,
NOW THEREFORE

BE IT RESOLVED, by the Morris County Park Commission, that the following transfers for the Year 2021 appropriations be authorized and made as follows:

| | | |
|-------|--|---------------|
| From: | 60-203-85-HIS125-011 - Salary & Wages Full time 1 | (\$55,000.00) |
| To: | 60-203-84-HRT141-011 - Salary & Wages Full time | \$55,000.00 |
| From: | 60-203-85-ENV152-681 – Other Expenses - Electric | (\$2,000.00) |
| To: | 60-203-85-ENV152-012 - Salary & Wages Part Time | \$2,000.00 |
| From: | 60-203-85-EDP150-636 – O/E – Office & Facility Equipment | (\$1,200.00) |
| | 60-203-85-EDP150-681- Other Expenses - Electric | (\$1,000.00) |
| | 60-203-85-EDP150-682 - Other Expenses – Sewer | (\$1,500.00) |
| | 60-203-85-EDP150-686 - Other Expenses – Heating Fuels | (\$1,300.00) |
| To: | 60-203-84-EDP150-011 - Salary & Wages Full Time | \$5,000.00 |

January 24, 2022

MORRIS COUNTY PARK COMMISSION

 Stuart Lasser
 President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------------|------------|------------|----------------|---------------|
| Lasser | | | | | | |
| Seabury | | | | | | |
| Baron | | | | | | |
| Cass-Schmidt | | | | | | |
| Cogger | | | | | | |
| Gabel | | | | | | |
| McCarthy | | | | | | |
| Tal | | | | | | |
| Valori | | | | | | |

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MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 09-22

WHEREAS, 40A:4-19 Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2022 Budget, temporary appropriations be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2022, and

WHEREAS, the total appropriations in the 2021 Budget were \$29,479,672.00 (excluding grants), and

WHEREAS, twenty-six and twenty-five hundredths of one percent (26.25%) of the total appropriations in the 2021 Budget is \$7,738,413.90, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Treasurer for this record, and

BE IT FURTHER RESOLVED, that the foregoing appropriations shall be inserted in the annual budget for the year 2022 as required by law.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

 Stuart Lasser
 President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------------|------------|------------|----------------|---------------|
| Lasser | | | | | | |
| Seabury | | | | | | |
| Baron | | | | | | |
| Cass-Schmidt | | | | | | |
| Cogger | | | | | | |
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| Valori | | | | | | |

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MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 10-22

WHEREAS, N.J.S.A. 40A:11-6 permits a contracting unit with a Qualified Purchasing Agent to make, negotiate or award any purchase, contract or agreement on the basis of informal quotations if the estimated cost or price of the same is 15% or more of the public bid threshold or \$6,600.00, but less than the threshold amount of \$44,000.00, which requires advertisement and public bidding, and when such purchases, contracts or agreements have been authorized by a resolution of the governing body of a contracting unit, and

WHEREAS, the Morris County Park Commission's policy is more stringent and sets a \$4,000.00 limit for informal quotations and \$44,000.00 for formal public bidding, and

WHEREAS, N.J.S.A. 40A:11-3 provides that such authorization may be granted by a general delegation of the power to make, negotiate or award such purchases, contracts or agreements,

NOW THEREFORE

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of January 2022, as follows:

1. The appropriate officials of the Commission be and are authorized to make, negotiate and award any purchase, contract or agreement not required by law to be advertised on the basis of the lowest responsible quotation received, which quotation is most advantageous to the Commission, price and other factors considered subject to the approval of Executive Director or Deputy Executive Director.
2. In the event that quotations are solicited and the appropriate officials of the Commission determine that the purchase, contract or agreement should not be awarded on the basis of the lowest quotation received, a statement of explanation of the reasons therefore shall be placed on file with said purchase, contract or agreement.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
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| Lasser | | | | | | |
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_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 11-22

WHEREAS, the Morris County Park Commission adopted Resolution No. 119-10 on July 26, 2010 in compliance with changes to the Local Public Contracts Law which gave local contracting units the ability to increase their bid threshold to \$36,000.00 with the official appointment of a Qualified Purchasing Agent, and

WHEREAS, N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-4.3 permits an increase in the bid threshold when a Qualified Purchasing Agent is appointed as well as granting the Qualified Purchasing Agent authorization to negotiate and award such contracts below the bid threshold, and

WHEREAS, N.J.A.C.A 5:34-5 et seq. established the criteria for certification as a Qualified Purchasing Agent, and

WHEREAS, the Local Public Contracts Law also requires that the Government Agency designate an appropriate employee to be the Public Agency Compliance Officer, and

WHEREAS, as of January 1, 2022 Mark Demareski shall be designated as the Morris County Park Commission's Purchasing Manager/Qualified Purchasing Agent with the experience and training appropriate to meet the responsibilities of the Public Agency Compliance Officer in accordance with the Local Public Contracts Law, **NOW THEREFORE**

BE IT RESOLVED, that the Morris County Park Commission, in the County of Morris, in the State of New Jersey hereby will retain its public bid threshold at \$44,000.00, consistent with the level in effect in the County of Morris, and

BE IT FURTHER RESOLVED, that the Morris County Park Commission hereby confirms the appointment of Mark Demareski as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), and N.J.S.A. 40A:11-9 with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit, as well as to function as the designated Public Agency Compliance Officer in accordance with the provisions of N.J.A.C. 17:27-3.2.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
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_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 12-22

WHEREAS, the Morris County Park Commission publicly bid Contract No. 70-20 REBID titled “Willows Porch Restoration” at Fosterfields Living Historical Farm and adopted Resolution No. 102-20 on November 23, 2020 awarding the project to Paragon Restoration Corporation of Kenilworth, New Jersey, with a total base price of \$426,428.00 and established additional contingency funds in the amount of \$85,285.60, and

WHEREAS, the Morris County Park Commission adopted Resolution No. 119-21 on October 25, 2021 approving Change Order No. 1 in the amount of \$1,625.00 and extending the contract completion time to 280 days, and

WHEREAS, the total of the initial contract amount \$426,428.00 and Change Order No. 1 \$1,625 is now \$428,053.00, and

WHEREAS, the Director of Historic & Interpretive Sites has recommended approval of Change Order No. 2, per attached Change Order Request #2, prepared by HMR Architects, dated January 14, 2022, with no additional changes to the contract price for the following item, which were revealed during construction or were unforeseen:

1. Time extension representing delay in painting due to the onset of cold weather.

WHEREAS, the Assistant Director of Historic Sites has recommended that the required completion time be extended by 164 days by Change Order No. 2, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of January, 2022 as follows:

1. That Change Order No. 2 to Contract No. 70-20 REBID, titled “Willows Porch Restoration” for Paragon Restoration Corporation of Kenilworth, New Jersey be and hereby is approved.
2. The contract completion time of is extended by 164 days to a total of 444 days.
3. That this Resolution take effect immediately.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
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_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 13-22

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to lease a portion of the second floor of the Cultural Center at Lewis Morris County Park, 300 Mendham Road, Township of Morris, County of Morris, State of New Jersey, to the Association of New Jersey Environmental Commission, (ANJEC), a non-profit agency, for a period of one year, and

WHEREAS, the Association of New Jersey Environmental Commission (ANJEC) has requested said lease extension for a period of one year commencing January 1, 2022, and terminating on December 31, 2022, in the amount of \$12,421.32 annual rent based on the “All Items” Index for the NY-Northeastern NJ Area of the Consumer Index for All Urban Consumers as of August 2021, reflecting a 3.7% increase over the 2021 annual rent of \$11,978.04, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of January 2022, that the lease agreement for a portion of the second floor of the Cultural Center at Lewis Morris County Park, 300 Mendham Road, Morris Township, between the Morris County Park Commission and the Association of New Jersey Environmental Commission (ANJEC) be and hereby is executed through December 31, 2022 in the form appended hereto and made part hereof, **NOW THEREFORE**

BE IT FURTHER RESOLVED, that the appropriate officers of the Morris County Park Commission be and they hereby are authorized to execute the lease extension through December 31, 2022.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

 Stuart Lasser
 President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
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_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 14-22

WHEREAS, the Morris County Park Commission is in need of Professional Civil Engineering Services performed by qualified consultants on an as-needed basis, and

WHEREAS, the Morris County Park Commission issued and publicly advertised Request for Proposal (RFP) #202-18, on November 26, 2018, and

WHEREAS, the Morris County Park Commission adopted Resolution No. 22-19 at its January 28, 2019 meeting awarding professional civil engineering services, solicited as fair and open pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq. and without formal competitive bidding, pursuant to the provisions of N.J.S.A. 40A:11-1 et seq., to three engineering firms, Engineering and Land Planning (E&LP), Inc., of High Bridge, New Jersey, Greenman-Pedersen, Inc., (assigned from the firm Keller and Kirkpatrick, Inc.), of Morris Plains, New Jersey and French and Parrello Associates of Wall, New Jersey.

WHEREAS, according to N.J.S.A. 40:37-95.13(g), this contract is eligible for a contract period of not more than five years, and

WHEREAS, the Morris County Park Commission adopted Resolution No. 22-21 at its February 22, 2021 meeting awarding the second extension of a one-year term;

WHEREAS, the Park Commission and each of the three civil engineering firms are mutually agreeable to extend their respective Professional Services Agreement for a second one-year period in an amount not to exceed \$600,000.00 for term of the contract, based on an estimate of similar services previously provided, in conformance with N.J.A. C 5:30-5.4(a)2 and Local Finance Notice (LFN) 2017-10, and

WHEREAS, the contract renewal will be subject to the terms and conditions and rate schedule as stated in their respective proposals and incorporated in the Professional Services Agreement, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in various operating accounts, Park Improvement Trust Accounts, Park Capital and County Capital, and Federal American Rescued Plan funding, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 24th day of January 2022 as follows:

1. That the Professional Services Agreements awarded to Engineering and Land Planning (E&LP), Inc., of High Bridge, New Jersey; Greenman-Pedersen, Inc., of Morris Plains, New Jersey; and French and Parrello Associates of Wall, New Jersey

each be extended for a third one-year term.

2. The term of this contract is for one year beginning on the date of execution of the Professional Services Agreement and is subject to two (2) additional one-year renewals at the sole discretion of the Park Commission and subject to the availability and appropriation of funds to meet the obligation of the renewal terms.
3. That this Resolution takes effect immediately.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
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_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTRY PARK COMMISSION
RESOLUTION NO. 15-22

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to lease the Tracy House at 35 Knox Hill Road in the Township of Morris, New Jersey, to a non-profit agency, and did adopt Resolution No. 94-95 on May 30, 1995 for this purpose for a period of five years, and

WHEREAS, the Community Foundation of New Jersey offered to underwrite certain long-term improvements to the Tracy House and its environs if it could be assured of the Commission's intent to permit an extended tenancy, and

WHEREAS, the Morris County Park Commission subsequently extended said lease beyond December 31, 2000 through December 31, 2001 by the adoption of Resolution No. 264-97; and through December 31, 2002 by the adoption of Resolution No. 101-98; and through December 31, 2003 by the adoption of Resolution No. 34-99, and through December 31, 2004 by the adoption of Resolution No. 33-00; and through December 31, 2005 by the adoption of Resolution No. 32-01; and through December 31, 2006 by the adoption of Resolution No. 06-02; and through December 31, 2007 by the adoption of Resolution No. 29-03; and through December 31, 2008 by the adoption of Resolution No. 28-04; and through December 31, 2009 by the adoption of Resolution No. 196-04; and through December 31, 2010 by the adoption of Resolution No. 03-06; and through December 31, 2011 by the adoption of Resolution No. 174-06; and through December 31, 2012 by the adoption of Resolution No. 205-07, and through December 31, 2013 by the adoption of Resolution No. 199-08, and through December 31, 2014 by the adoption of Resolution No. 187-09, and by the adoption of Resolution No. 175-11 through December 31, 2015, and by the adoption of Resolution No. 143-15 through December 31, 2016, and by the adoption of Resolution No. 132-16 through December 31, 2017, and by the adoption of Resolution No. 71-18 through December 31, 2023, and

WHEREAS, the Community Foundation has requested that the Morris County Park Commission extend said lease through December 31, 2022, in the annual amount of \$11,943.36 for 2022 with an adjustment of the rental fee on the basis of the master lease using the "All Items" Index for the NY-Northeastern NJ Area of the Consumer Index for All Urban Consumers as of August 2021, reflecting a 3.7% percent increase over the 2021 annual rent of \$ 11,157.12 and during the term of the lease a yearly adjustment based on the "All Items" Index for the NY-Northeastern NJ Area of the Consumer Index for All Urban Consumers effective on January 1 of each subsequent year, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of January 2022, that the lease agreement for the Tracy House between the Community Foundation of New Jersey and the Morris County Park Commission be and it hereby is extended through December 31, 2023, in the form appended hereto and made part hereof and contingent upon the tenant assuming the cost for sewer-use charges, **NOW THEREFORE**

BE IT FURTHER RESOLVED, that the appropriate officers of the Morris County Park Commission be and they hereby are authorized to execute the lease extension through December 31, 2023.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
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_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 16-22

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to lease a portion of the property known as part of Lot 11, Block 15, commonly referred to as Elizabeth Donnell Kay Center for Environmental Studies at Hidden River Farm, located on Pottersville Road, in the Township of Chester, County of Morris, State of New Jersey to the Nature Conservancy, a non-profit agency, for a period of one year, and

WHEREAS, the Nature Conservancy has requested extension of said lease for a period of one year, commencing January 1, 2022 and terminating on December 31, 2022, in the amount of \$19,453.9264 annual rent based on the “All Items” Index for the NY-Northeastern NJ Area of the Consumer Index for All Urban Consumers as of August 2021, reflecting a 3.7% increase over the 2021 annual rent of \$18,759.72, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 24th day of January, 2022, that the lease agreement for the Elizabeth Donnell Kay Center for Environmental Studies at Hidden River Farm, between the Morris County Park Commission and the Nature Conservancy be and hereby is executed through December 31, 2022, **NOW THEREFORE**

BE IT FURTHER RESOLVED, that the appropriate officers of the Morris County Park Commission be and they hereby are authorized to execute the lease extension through December 31, 2022.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
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_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 17-22

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to lease a portion of the property known as part of Lot 12P, Block 2, commonly referred to as Bamboo Brook Education Center, located at 170 Longview Road, Chester Township, New Jersey, (mailing address Far Hills, New Jersey 07931) to the New Jersey Conservation Foundation, a non-profit agency, for a period of one year, and

WHEREAS, the New Jersey Conservation Foundation has requested said lease for a period of one year, commencing January 1, 2022 and terminating on December 31, 2022, in the amount of \$37,436.16 annual rent based on the "All Items" Index for the NY-Northeastern NJ Area of the Consumer Index for All Urban Consumers as of August 2021, reflecting a 3.7% increase over the 2021 annual rent of \$36,100.44, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of January 2022, that the lease agreement for the Bamboo Brook Education Center, between the Morris County Park Commission and the New Jersey Conservation Foundation be and hereby is executed through December 31, 2022 in the form appended hereto and made part hereof, **NOW THEREFORE**

BE IT FURTHER RESOLVED, that the appropriate officers of the Morris County Park Commission be and they hereby are authorized to execute the lease extension through December 31, 2022.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
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_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 18-22

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to establish policies to guide the effective operation of its facilities and programs, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of January 2022 that the appended policy titled, “Bicycling”, originally adopted September 27, 1993 as “Mountain Biking”, is adopted with amendments in the form attached, effective immediately on a prospective basis.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Seconder</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
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_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION

Policy and Procedure

| | | |
|----------------------------------|----------------------------|------------------------------|
| Subject: Bicycling | Effective Date: 9/27/93 | Approval: Res. No. 142-93 |
| | Revised Date: 3/24/97 | Approval: Res. No. 94-97 |
| | Revised Date: | Approval: |
| | Revised Date: | Approval: |

Purpose:

Whereas bicyclists are a recognized user group of the County park trails, this policy will provide guidelines under which access to trails will be designed to protect the interests of all park patrons who wish to utilize the trails systems within the Morris County Park System and its valuable land resources.

This policy applies to all forms of bicycling on all types of trail terrain (e.g. paved, dirt, stone, etc.). All park patrons must abide by Morris County Park Commission Rules and Regulations.

Definitions:

- **Low-speed electric bicycle:** two or three wheeled vehicle with fully operable pedals and an electric motor of less than 750 watts that meets the requirements of one of the following classifications:
 - **Class 1 e-bike:** Low-speed electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the e-bike reaches 20 miles per hour.
 - **Class 2 e-bike:** Low-speed electric bicycle equipped with a motor that may be used exclusively to propel the bicycle and that is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
- **Motorized bicycle:** a pedal bicycle having a helper motor characterized in that either the maximum piston displacement is less than 50 cc. or said motor is rated at no more than 1.5 brake horsepower or is powered by an electric drive motor and said bicycle is capable of a maximum speed of no more than 25 miles per hour on a flat surface or a pedal bicycle having an electric motor that is capable of propelling the bicycle in excess of 20 miles per hour with a maximum motor-powered speed of no more than 28 miles per hour on a flat surface.

Policy:

- A. Bicycling is permitted on internal park roadways for the purposes of accessing facilities, and designated bike and multi-use trails.
 1. Trail use designations are indicated on individual Park Commission trail maps. Bicycling is restricted to trails for which it is a permitted use.
 2. Cyclists may ride on established trails ONLY. Off-trail bicycling and the creation of new trails is strictly prohibited.
 3. The use of bicycles is prohibited on all trails and walkways at the following facilities:
 - a. Bamboo Brook Outdoor Education Center
 - b. Cooper Gristmill
 - c. Elizabeth D. Kay Environmental Center
 - d. Fosterfields Living Historical Farm
 - e. The Frelinghuysen Arboretum
 - f. Great Swamp Outdoor Education Center
 - g. Hedden County Park
 - h. Historic Speedwell
 - i. Mount Hope Historical County Park
 - j. Pyramid Mountain Natural Historic Area
 - k. Willowwood Arboretum
 4. The Park Commission reserves the right to restrict trail use or close trails in the interest of public safety or resource management.
 5. Low-speed electric bicycles (Classes 1 and 2) are permitted in park areas and on trails where regular bicycles are permitted.
 6. Motorized bicycles are only permitted for use to access Park Commission facilities but not on trails and walkways.
- B. Cyclists are required to obtain a permit through the Park Commission's Recreation & Visitor Services Division under the following scenarios:
 1. Any organized bicycling event including competitive events, races, demonstrations, charity rides, training classes and clinics.
 2. Group rides of 25 bikers or more.
 3. Night-riding activities.
- C. All cyclists are required to abide by all State rules and regulations pertaining to the use of bicycles including:

1. New Jersey helmet laws.
 2. Bicycle must be equipped with a bell or other audible device that can be heard at least 100 feet away.
 3. Adherence to all state and local automobile driving laws.
- D. All cyclists should implement the following best riding practices to ensure a positive experience for all park users:
1. Maintaining control of the bicycle at all times.
 2. Using safe speeds. Speed should be gauged according to trail conditions and presence of other trail users. Riders should always approach blind spots and sharp curves with caution.
 3. Giving other patrons space and avoiding unpredictable movements.
 4. Yielding the trail to ALL other users (hikers, joggers, equestrians, skaters, etc.). When passing patrons on horseback, giving special attention to the directions given by the equestrian.
 5. Yielding to climbing riders when riding downhill.
 6. Observing and obeying dismount zones.
 7. Always staying to the right of a trail in single file and passing to the left.
 8. Letting park patrons know they are being passed by use of audible signal device.
- E. All cyclists should implement the following best riding practices to ensure protection of trails and park natural resources:
1. Never riding on trails the Park Commission has marked as closed.
 2. Never chasing or harassing wildlife.
 3. Avoiding riding when trails are saturated or muddy.
 4. Practicing leave no trace principles.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 19-22

WHEREAS, the Morris County Park Commission is required to comply with N.J.S.A. 10:4-6 et seq. the Open Public Meetings Act, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of January 2022, as follows:

1. During the 2022 year, the regular meetings of the Morris County Park Commission shall be held at 6:00 p.m. prevailing time on the fourth Monday of each month, except in the months of August and December. Workshop meetings are convened quarterly at 9:30 a.m. on the second Tuesday of the month. The established meeting dates are as follows:

| | |
|-------------------------------------|-------------------------------------|
| January 11, 2022 (9:30 am Workshop) | July 25, 2022 |
| January 24, 2022 | August – No meeting |
| February 28, 2022 | September 26, 2022 |
| March 28, 2022 | October 11, 2022 (9:30 am Workshop) |
| April 12, 2022 (9:30 am Workshop) | October 24, 2022 |
| April 25, 2022 | November 21, 2022 |
| May 23, 2022 | December 12, 2022 |
| June 27, 2022 | January 10, 2023 (9:30 am Workshop) |
| July 12, 2022 (9:30 am Workshop) | January 23, 2023 |

2. All said, regular and special meetings at which formal action may be taken will take place at the Morris County Park Commission Headquarters, 300 Mendham Road, Morris Township, New Jersey, unless otherwise advertised pursuant to the provisions of N.J.S.A. 10:4-6 et seq.
3. At any of the above-scheduled meetings where an agenda is to be used, said agenda shall be furnished to all persons in attendance at the meeting.
4. All persons are invited to attend all of the meetings here before set forth.

5. The Morris County Park Commission may convene an Executive Session during workshops, regular, or special meetings, as allowed by the Open Public Meetings Act, from which Executive Session the public shall be excluded.
6. The Executive Director is directed to prominently post and maintain posted throughout the year upon the bulletin board in the Morris County Park Commission Headquarters, 300 Mendham Road, Morris Township, New Jersey, a copy of the agenda and resolutions. In addition, the Executive Director is directed to mail forthwith a certified copy of this Resolution for publication in the designated official newspapers as follows:
 - A. *Daily Record*
 - B. *The Star-Ledger*
7. This Resolution is being adopted in order to comply with N.J.S.A. 10:4-6 et seq., the “Open Public Meetings Act.”
8. This Resolution shall take effect immediately.

January 24, 2022

MORRIS COUNTY PARK COMMISSION

Stuart Lasser
President

| <u>Commissioner</u> | <u>Mover</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|---------------|------------|------------|----------------|---------------|
| Lasser | | | | | | |
| Seabury | | | | | | |
| Baron | | | | | | |
| Cass-Schmidt | | | | | | |
| Cogger | | | | | | |
| Gabel | | | | | | |
| McCarthy | | | | | | |
| Tal | | | | | | |
| Valori | | | | | | |

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 24, 2022, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.