

THE MORRIS COUNTY PARK COMMISSION
TUESDAY, APRIL 10, 2018
WORKSHOP AGENDA
TENTATIVE

PURSUANT TO N.J.S.A. 10:4-6 et seq., THE MORRIS COUNTY PARK COMMISSION hereby notifies the public that a Park Commission Workshop meeting will be convened at 9:30 a.m. prevailing time on Tuesday, April 10, 2018 at the Cultural Center, 300 Mendham Road, Morristown, New Jersey. The following items are included on the Agenda for the meeting:

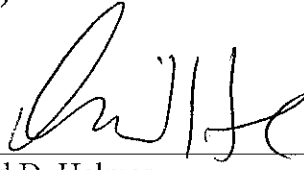
1. Call to Order –862nd Meeting
2. Reading of Meeting Notice
3. Roll Call
4. Salute to the Flag
5. Guest presentation on the Morris Canal Greenway Corridor Study, Mr. Joseph Macasek, President, Canal Society of New Jersey
6. Committee Reports
 - A. Finance & Budget Committee
 1. Deputy Director Vitale will review the status of the Treasurer. **(attachment)**
 2. Deputy Executive Director Vitale will report on status of approval of 2018 Operating Budget.
 - B. Promotion and Business Activities Committee
 1. Manager of Marketing & Communications Wnek will review status of Sign Branding initiative.
 - C. Cultural and Educational Committee
 1. Superintendent of Natural Resources Kovacevic will provide a review of the 2017/2018 White-tailed Deer Management Program.
 - D. Park Development Committee
 1. Manager of Engineering Hutzemann will provide an update on the Berkshire Valley Golf Course Sewer Treatment Facility.
 2. Manager of Buildings & Construction Gara will provide a review of some anticipated Spring Projects.
 3. Executive Director Helmer will provide a review of request made by the Community Foundation of NJ for proposed improvements to the Tracy House.
7. Report of Executive Director
 - A. Correspondence #1 **(attachment)**
 - B. Correspondence #2 **(attachment)**

In accordance with N.J.S.A. 10:4-6 et seq., the following items will be discussed in closed session from which the public will be excluded, since these items may touch upon material disclosures which may constitute an unwarranted invasion of individual privacy; may affect employee relations; may affect receipt of funds from superior government echelons; the acquisition of other relations in respect to real property; and may affect matters concerning attorney-client privilege.

8. Executive Session
 - A. Report of Counsel
 1. Park Counsel Suminski will the land condemnation process.

Continuation of Public Session

9. New Business
 - A. Consideration of Executive Session Business
 - B. Consideration of Resolutions (**attachments**)
10. Adjournment



David D. Helmer
Executive Director

**THE MORRIS COUNTY PARK COMMISSION
WORKSHOP MEETING
APRIL 10, 2018
[TENTATIVE]**

Resolution No.	Description
No. 43-18	Places the Park Commission in Executive Session pursuant to the pertinent provisions of the Open Public Meetings Act.
No. 44-18	Adopts Resolution No. 45-18 through No. 46-18
No. 45-18	The Morris County Park Commission is in need to assign its current Professional Dam Engineering Services contracts previously performed, by Civil Dynamics, Inc. (CDI) due to CDI being acquired by another firm, GZA GeoEnvironmental, Inc.
No. 46-18	Morris County Park Commission hereby amends the Year 2018 Operating Budget to add the following revenue and appropriation for the Distracted Driving 2018 Campaign.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 43-18

BE IT RESOLVED, by the Morris County Park Commission on this 10th day of April 2018, that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the "Open Public Meetings Act."
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

April 10, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on April 10, 2018, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 44-18

BE IT RESOLVED, by the Morris County Park Commission on this 10th day of April, 2018, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 45-18 through Resolution No. 46-18

April 10, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on April 10, 2018, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 45-18

WHEREAS, the Morris County Park Commission is in need to assign its current Professional Dam Engineering Services contracts previously performed, by Civil Dynamics, Inc. (CDI) due to CDI being acquired by another firm, and

WHEREAS, resolution 24-17 adopted on January 23, 2017 awarded a contract to CDI for professional construction phase management services for the rehabilitation of Canty's Lake Dam in Silas Condict Park, in the Borough of Kinnelon for a total contract value of \$93,235.00 with a contingency of \$18,647.00, and

WHEREAS, resolution 141-17 adopted on October 23, 2017, awarded a contract to CDI for professional services for the stabilization design and construction phase for the Dolan Dam located in Boonton Township for a total contract value of \$10,215.00 with a contingency of \$2,043.00, and

WHEREAS, the Manager of Engineering Services recommends the assignment of both projects be assigned to the firm of GZA GeoEnvironmental, Inc. of Fairfield, New Jersey, who has acquired CDI, and

WHEREAS, CDI will continue to work as a division of GZA GeoEnvironmental, Inc., and GZA GeoEnvironmental, Inc. will honor the services and labor rates proposed in CDI's contract awards by resolution 24-17 and 141-17, as stated in GZA GeoEnvironmental, Inc. letter dated March 29, 2018, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in County Capital 04-216-55-953113-909 & 04-216-55-953158-909, and, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 10th day of April 2018 as follows:

1. That the professional service contracts for Canty's Lake Dam and Dolan Dam, originally performed by Civil Dynamics, Inc. be hereby assigned to GZA GeoEnvironmental, Inc. of Fairfield, New Jersey.
2. The term of this contract shall expire after both projects have been completed.
3. That this award will be conditioned upon and subject to the issuance of notices to proceed with work pursuant to this contract by the Manager of Engineering or designee.
4. That this resolution take effect immediately.

April 10, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

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Civil Dynamics
A Division of GZA

GEOTECHNICAL
ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION
MANAGEMENT

1094 Route 515
P.O. Box 750
Stockholm, NJ 07460-0750
973.607.1498
www.civildynamics.com
www.gza.com

March 29, 2018

James Hutzelmann, P.E, Manager of Engineering Services
Morris County Park Commission
300 Mendham Road
P.O. Box 1295
Morristown, NJ 07960

RE: Professional Dam Engineering Services (RFP #204-18)

Dear Mr. Hutzelmann:

As you are aware, Civil Dynamics, Inc. (CDI) submitted a proposal dated November 2017 in response to the Morris County Park Commission's RFP #204-18. On December 20, 2017, CDI was notified that Resolution #167-17 was passed awarding a contract to CDI for Professional Dam Engineering Services.

Subsequently, CDI joined GZA GeoEnvironmental, Inc. (GZA) effective February 24, 2018.

Please be advised that GZA will honor the proposal submitted by CDI. Specifically, the CDI personnel listed in the proposal are now GZA employees and will available to provide services at the labor rates included in the proposal. Additionally, the proposal included GZA as a subconsultant, so those individuals will also be available.

The Morris County Park Commission is a very important client of CDI, and we want to personally assure you that we are ready to continue to serve the Commission on all future assignments with these combined CDI/GZA capabilities.

Thank you and please contact us with any questions.

Sincerely,
GZA GEOENVIRONMENTAL, INC.

Christopher S. Adams, P.E.
Principal

David Winslow, PhD, PG
Principal/District Office Manager

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 46-18

WHEREAS, N.J.S.A. 40A:4-87 allows the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director of Finance certifies that the Morris County Park Commission has realized or is in receipt of written notification of the private, state or federal monies cited in this resolution, which meets all statutory requirements and will be included in the 2018 budget,
NOW THEREFORE

BE IT RESOLVED that the Morris County Park Commission hereby amends the Year 2018 Operating Budget to add the following revenue and appropriations:

Revenue: Distracted Driving 2018 Campaign – 60-192-10-DISDRV-888 - \$6,600.00

Appropriation: Distracted Driving 2018 Campaign – 60-201-41-DISDRV-090 - \$6,600.00

Total amendment to the 2018 Operating Budget: \$6,600.00

April 10, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

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