

THE MORRIS COUNTY PARK COMMISSION
TUESDAY, OCTOBER 9, 2018
WORKSHOP AGENDA
TENTATIVE

PURSUANT TO N.J.S.A. 10:4-6 et seq., THE MORRIS COUNTY PARK COMMISSION hereby notifies the public that a Park Commission Workshop meeting will be convened at 9:30 a.m. prevailing time on Tuesday, October 9, 2018 at the Cultural Center, 300 Mendham Road, Morristown, New Jersey. The following items are included on the Agenda for the meeting:

1. Call to Order –869th Meeting
2. Reading of Meeting Notice
3. Roll Call
4. Salute to the Flag
5. Committee Reports
 - A. Personnel & Safety Committee
 - a) A video of the 2018 National Nite Out at Mennen Sports Arena will be played.
 - B. Promotion and Business Activities Committee
 - a) A fee waiver request date October 1, 2018 from the Long Valley First Aid Squad will be reviewed.
 - C. Cultural and Educational Committee
 - a) Natural Resources Unit
 - i. Staff will report on the next stage of Ash tree removal.
 - ii. The proposed White-tailed Deer Management Program Hunter Penalties will be finalized.
 - b) Historic Sites Unit
 - i. A video of the recent Model T Ford Day held at Fosterfields Living Historical Farm will be shown.
 - ii. Assistant Director of Historic Sites Laffey and Manager of Buildings & Construction Gara will provide an update on the Historic Speedwell-Estey House rehabilitation project.
 - iii. Assistant Director of Historic Sites Laffey will review potential grant opportunities for historic sites projects.
 - D. Park Development Committee
 - a) Mennen Sports Arena/Colgate Property Redevelopment
 - i. Staff will review status of switchgear removal and rerouting of primary electric service.
 - ii. Correspondence dated October 2, 2018 from the Morris County Planning Board was provided with agenda.

E. Recreational Trails Committee

- a) An update on the September 11th National Memorial Trail will be provided.
- b) GIS staff will provide a presentation on a new interactive map adventure App being developed "EXPLORE the Experience"
- c) Director of Planning & Park Development Chaplick will provide the Commission with a review of the current status of the NYS&W trail project.
- d) Staff will review the status of a proposed municipal redevelopment project which may have an impact to the Columbia Trail.

6. Report of Executive Director

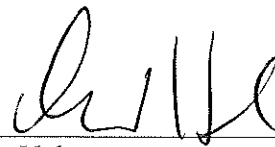
In accordance with N.J.S.A. 10:4-6 et seq., the following items will be discussed in closed session from which the public will be excluded, since these items may touch upon material disclosures which may constitute an unwarranted invasion of individual privacy; may affect employee relations; may affect receipt of funds from superior government echelons; the acquisition of other relations in respect to real property; and may affect matters concerning attorney-client privilege.

7. Executive Session

- A. Land Acquisition Committee
- B. Personnel & Safety Committee
- C. Report of Counsel

Continuation of Public Session

- 8. New Business
 - A. Consideration of Executive Session Business
 - B. Consideration of Resolutions
- 9. Adjournment



David D. Helmer
Executive Director

**THE MORRIS COUNTY PARK COMMISSION
WORKSHOP MEETING
October 9, 2018
[TENTATIVE]**

Resolution No.	Description
No. 113-18	Places the Park Commission in Executive Session pursuant to the pertinent provisions of the Open Public Meetings Act.
No. 114-18	Adopts Resolution No. 115-18 through No. 117-18
No. 115-18	Authorizes staff to purchase two Toro Infield Pros for an amount of \$37,062.32 from Storr Tractor of Somerville, New Jersey from the Education Services Commission of New Jersey Bid No. MRESC 15/16-0 and two Alamo Flail Mowers, from Storr Tractor of Somerville New Jersey in the amount of \$17,206.90 from the Bergen County Cooperative Contract Bid 18-07 in an amount not to exceed \$54,269.22.
No. 116-18	Awards Contract No. 9-19 titled “Commercial Park and Recreational Equipment and Supplies – Catalog Sales” to the vendors listed in the Resolution, for an initial period of twelve (12) months commencing on January 1, 2019, with an option to renew for an additional two additional one year period at the same rates and conditions.
No. 117-18	Recommends that Change Order Nos. 2 and 4 for Contract No. 38-17 titled “Phase 1: Rehabilitation of the Moses Estey House” in the amount of \$34,890.00 be approved and that the amount be funded from the \$151,180.40 Park Improvement Trust contingency authorized by Resolution No. 29-18.

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MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 113-18

BE IT RESOLVED, by the Morris County Park Commission on this 9th day of October 2018, that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the "Open Public Meetings Act."
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

October 9, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 9, 2018, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

DRAFT

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 114-18

BE IT RESOLVED, by the Morris County Park Commission on this 9th day of October 2018, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 115-18 through Resolution No. 117-18

October 9, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 9, 2018, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

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MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 115-18

WHEREAS, the Local Public Contracts Law 40A:11-4 requires that every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body, and

WHEREAS, the Morris County Park Commission, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7, by Resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program and Cooperative Pricing Systems for any contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury, and

WHEREAS, a contract has been awarded to Storr Tractor of Somerville, New Jersey from The Educational Services Commission of New Jersey Bid# MRESC 15/16-0, and Bergen County Cooperative Contract Bid 18-07 as lowest responsible, responsive bidder for Cooperative Pricing contracts for various supplies and equipment, and

WHEREAS, by way of this Resolution, the Morris County Park Commission seeks to use The Educational Services Commission of New Jersey (ESCNJ)

Bid #MRESC 15/16-0 for two (2) Toro Infield Pro's - \$37,062.32, and

Bid 18-07 for the purchase of two (2) Alamo Flail Mowers - \$17,206.90

in the maximum amount not to exceed \$54,269.22, whose goods and services are identified along with MCCPC contract numbers, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in County Capital Account 64-216-55-967229-940, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 9th day of October 2018 as follows:

1. That staff is authorized to make this purchase with Storr Tractor of Somerville, New Jersey, the approved vendor for these contracts.
2. That this Resolution take effect immediately

October 9, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

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MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 116-18

WHEREAS, the Morris County Park Commission has deemed it advisable and in the public interest to advertise and receive bids for Contract No. 9-19 titled “Commercial Park and Recreation Equipment and Supplies – Catalog Sales,” and

WHEREAS, the total purchase of Commercial Park and Recreational Equipment and Supplies, in the aggregate will exceed the bid threshold established by N.J.S.A 40A: 11-3, Local Public Contracts Law, and

WHEREAS, bids were received on Thursday, September 20, 2018, at 10:00 a.m. prevailing time, in conformance with N.J.S.A. 40A: 11-1 et seq. the Local Public Contracts Law, and

WHEREAS, Park Commission staff has reviewed the bid documents submitted by Montague Tool & Supply Co, Inc. of Branchville, New Jersey; General Recreation, Inc. of Newtown Square, Pennsylvania; School Specialty, Inc. of Lancaster, Pennsylvania; Lakeshore Learning Materials, of Carson, California, and found them to be in order and acceptable, and

WHEREAS, the Morris County Park Commission seeks to use by way of this Resolution vendors whose commercial park and recreation equipment and supplies bid proposals were considered and list price as quoted by catalog, and discount if applicable on the Referenced Contract Vendor list, and

WHEREAS, the maximum value of this Contract is \$125,000.00, including extensions for up to 3 years, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds contingent upon the approval of the 2019 Operating Budget, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on the 9th day of October 2018, as follows:

1. That Contract No. 9-19, upon confirmation and compliance with the bid specifications, be and herby is awarded to vendors on the Referenced Contract Vendor list.
2. That the contract be effective for an initial period of twelve (12) consecutive months, commencing on January 1, 2019. The Park Commission reserves the right in its sole discretion to renew this contract for two (2) additional one-year (1) periods.
3. That this resolution take effect immediately.

October 9, 2018

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Page 2 of Resolution No. 116-18
 Referenced Vendor list – Contract 9-19

Vendor	Manufacturer/Catalog	Percent Discount	Exception to Specification
Lakeshore Learning Materials 2695 E. Dominguez Street Carson, CA 90895	Lakeshore Elementary	10% Less	Free Shipping
	Lakeshore Infant & Toddler Preschool & Kindergarten	10% Less	Free Shipping
School Specialty, Inc. 140 Marble Drive Lancaster, PA 17601	21st Century Safe School	32 % Supplies 14% Furniture	Free Shipping at \$5.00 rates apply for lessor amounts
General Recreation, Inc. 25 Reese Ave Newtown Square, PA 19073	Landscape Structures Play Sense	0%	Plus Shipping – unloading not included
	Shade Systems	0%	Plus Shipping – unloading not included
	Jaypro Sports (Sports Equipment)	0%	Plus Shipping – unloading not included
	Aquatix	0%	Plus Shipping – unloading not included
	Anova (Site Furnishings)	0%	Plus Shipping – unloading not included
	Fall Zone (Safety Surfacing)	0%	Plus Shipping – unloading not included
	Be Amazing (Playground Equipment)	0%	Plus Shipping – unloading not included
	Premier Polysteel	0%	Plus Shipping – unloading not included
	Fibar Playground Safety Equipment	0%	Plus Shipping – unloading not included
Montague Tool & Supply 42 Broad Street Branchville, NJ 07826	Honda Lawnmowers	22% Less	none
	Honda Generators	22% Less	none
	Honda Pumps	22% Less	none
	STIHL (Power Tools and Accessories)	25.1% Less	none
	Ariens Snow	22% Less	none
	Gravely Mowers Lawn and Garden	22% Less	none
	Gravely Atlas JSV	12% Less	none

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MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 117-18

WHEREAS, the Morris County Park Commission publicly bid Contract No. 38-17 titled “Phase 1: Rehabilitation of the Moses Estey House” and adopted Resolution No. 29-18 on February 26, 2018 awarding the project to the lowest responsible and responsive bidder, Charles Mann General Contracting of Pittstown, New Jersey, with a total base price of \$755,902.00 and established additional contingency funds in the amount of \$151,180.40, and

WHEREAS, the Assistant Director of Historic Sites and the Manager of Buildings and Construction have recommended approval of Change Orders No. 2 and Change Order No. 4 prepared by Charles Mann General Contracting dated September 27, 2018, in an amount not to exceed \$34,890.00 for the following items, which were revealed during construction or were unforeseen:

Change Order No. 2 -Additional deteriorated conditions of chimney at east elevation requiring dismantling the brick down to stable layer identified as the attic floor.
Change Order No. 2- Reconstruct chimney on east elevation starting at attic floor.
Change Order No. 4-Replacement of 9 square feet of additional siding due to unforeseen deteriorated conditions.

WHEREAS, the total of the initial contract amount \$755,902.00 and Change Orders No. 2 & 4 in the amount not to exceed \$34,890.00 is \$790,792.00, and

WHEREAS, the Assistant Director of Historic Sites and the Manager of Buildings and Construction have recommended that the required completion time be extended by 20 days due to the additional work required by Change Order No. 1, and

WHEREAS, the Assistant Director of Finance and the Treasurer certified that funding is available in the amount of \$34,890.00 from Park Improvement Trust, Account #66-216-55-Q06755-940, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 9th day of October 2018 as follows:

1. That Change Order Nos. 2 & 4 to Contract No. 38-17, titled “Phase 1: Rehabilitation of the Moses Estey House” for Charles Mann General Contracting of Pittstown, New Jersey in an additional amount not to exceed \$34,890.00 be and hereby is approved.
2. That this amount of \$34,890.00 for Change Order Nos. 2 & 4 be funded from the \$151,180.40 Park Improvement Trust contingency authorized by Resolution No. 29-18.
3. The contract completion time of 210 days is extended by 20 days to a total of 230 days.
4. That this Resolution take effect immediately.

October 9, 2018

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President

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