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THE MORRIS COUNTY PARK COMMISSION
DISTRIBUTION OF PARK COMMISSION MEETING MINUTES
December 16, 2013

1. President John R. Sette
2. Vice President Betty Cass-Schmidt
3. Commissioner Julie C. Baron
4. Commissioner Stuart Lasser
5. Commissioner Philip T. Santiago
6. Commissioner Judith Schleicher
7. Commissioner Richard Seabury, III
8. Commissioner Barbara Shepard
9. Commissioner Kim M. Wentworth
10. Executive Director David D. Helmer
11. Freeholder Liaison Douglas R. Cabana
12. File – 2

THE MORRIS COUNTY PARK COMMISSION

353 East Hanover Avenue

Morristown, New Jersey

Vice President Cass-Schmidt called to order the seven hundred and ninety-six meeting of the Morris County Park Commission at 6:00 p.m. on December 16, 2013, in the Park Commission Board Room at The Frelinghuysen Arboretum, 353 East Hanover Avenue, Morris Township, New Jersey.

Executive Director Helmer then read the following notice: PURSUANT TO N.J.S.A. 10:4-6 et seq., adequate notice of this meeting held at 6:00 p.m. on the 16th day of December 2013, has been provided by publication in the *Daily Record* and *The Star-Ledger*, by posting of said notice in the Administration Building of the Morris County Park Commission, on the Morris County Park Commission website, and at the County Courthouse, and by filing a copy of the same with the Morris County Clerk.

ROLL CALL

The following were present:

Vice President Betty Cass-Schmidt
Executive Director David D. Helmer
Deputy Executive Director R. Vitale
Freeholder Liaison Douglas R. Cabana

Commissioner Julie C. Baron
Commissioner Stuart Lasser
Commissioner Judith Schleicher
Commissioner Richard Seabury, III
Commissioner Barbara Shepard
Commissioner Kim Wentworth

SALUTE TO THE FLAG

Vice-President Cass-Schmidt led those present in the salute to the flag.

HEARING OF CITIZENS

Commissioner Lasser opened the meeting up for public comment, seconded by Commission Schleicher. The following citizen was present for a portion of the meeting:

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE #</u>	<u>REPRESENTING</u>
Fred Partridge	805 Dellwood Lane	973-952-9025	Oakridge Condominiums
Dan Byrd	304 Beaverbrook Terrace	973-952-0105	Oakridge Condominiums

Fred Partridge attended a Park Commission meeting over a year ago to discuss the erosion of the riverbank on the Whippany River, which runs behind their residence. They had determined that the land between the condominium complex and the river is under the jurisdiction (Patriots' Path) of the Morris County Park Commission. They would like to have an update on this issue. They attended the Hanover Township Town Meeting last week and were given a number for the Whippany River Watershed Committee for additional insight on the issue. Mr.

Partridge has taken walks behind there and there has been no further serious erosion from the time he was here last year. They had read on the Hanover Township website last year that there were plans to develop the entire tract of land on the opposite side of the river, known as the Whippany Paper Board Company and during the summer of 2012 there was a tremendous amount of development going on back there, moving earth around and planting trees. As of this summer there was no work at all going on the site.. Mr. Partridge has approached the Township, at their meeting, and was informed that the zoning has been passed for the development of that property. The reason for all that work last year was for certain EPA restrictions that would have made the work more difficult this year. Mr. Partridge was wondering if there is any information that the Commission could provide regarding this project, and if the Commission has monitored the situation. Executive Director Helmer stated that our Engineering staff has stayed on top of the matter to see if there is any work that may need to be done along the water way. This piece of property does not have good access for large equipment to access it from the Oakridge Condominium side, but is more accessible from the old paper mill side of the river.

The Park Commission Engineering Staff does check up with the Hanover Township to see if there has been any movement on permitting, the idea being that if they were making some alterations to the river course there it would be a prime time to coordinate any need for stabilization along the riverbank.

The Park Commission is familiar with the Whippany River Watershed Action Committee. We are familiar with their work of monitoring the river and its 319H grant projects. Executive Director Helmer explained that this group is probably one of the stronger river watershed groups in Morris County.

Executive Director Helmer responded to the question as to whether it was a government group, but stated that they are a stand-alone non-profit entity. They have a good website which may provide some other insight into the group.

Mr. Partridge also questioned that if at any time the river was to be reconfigured would the Park Commission be notified. We have a good relationship with the Township, and Executive Director Helmer stated that all residents within 300 feet would be notified of the project.

Vice President Cass-Schmidt asked for a motion to close the public session. Commissioner Baron made a motion to close the public session. The motion was seconded by Commissioner Schleicher and unanimously approved.

LIST OF BILLS

Vice President Cass-Schmidt recommended the payment of bills for the month of December, and asked for a motion to approve payment of the bills, totaling \$2,098,223.80. Commissioner Shepard made the motion which was seconded by Commissioner Lasser and unanimously approved by roll call vote. **(Attachment No. 1)**

FINANCE AND BUDGET COMMITTEE

Vice President Betty Cass-Schmidt, Chair

PRESENT:

Vice President Cass-Schmidt, Chair
Commissioner Stuart Lasser
Commissioner Barbara Shepard
Park Counsel John Suminski
Treasurer Glenn Roe

Executive Director Helmer
Deputy Executive Director R. Vitale

Vice President Cass-Schmidt reported that there were four bids received for the Golf Management of Pinch Brook Golf Course, Flanders Valley Golf Course, and Sunset Valley Golf Course. These four were reviewed on Saturday, December 14, 2013, and the recommendation is for Billy Casper Golf. One of the bids received had been disqualified, two others which were much smaller operations, between the scale of the operations and the financials they presented Billy Casper was the strong recommendation of the Committee. There were a total of thirty-four (34) interested companies, with twenty-seven (27) of them actually picking up the bid packages.

Deputy Executive Director Vitale added that with this proposal we hope to have a finalized budget ready to present to the Freeholder Budget Subcommittee on December 23, 2013, Both he and Executive Director Helmer along with the Finance Committee will be attending this meeting.

Deputy Executive Director Vitale also apprised the Commission that bids were received for the concession at the Mennen Sports Arena. Fourteen companies were interested, five actually picked up the package, and one bid was received by Corporate Café who was the concessionaire for the golf courses.

The Committee reviewed and confirmed approval of the December, 2013 List of Bills consisting of Operating Bills in the amount of \$190,671.86; Prepaid Expenditures totaling \$1,280,151.68; two payrolls totaling \$1,115,843.05; Park Capital \$119,966.19; Morris County Park Improvement Trust \$490,793.41; Park Improvement Trust Prepaid Expenditures, \$8,303.67; Park Trust \$3,387.21; and Grant Fund expenditures of \$264.62 ; Park Police Special Law Enforcement Accounts, \$4,685.16; for a total of \$2,098,223.80. There were no County Capital Expenditures this month.

The Committee recommended authorization of the award, extension and rejection of contracts contained in the Resolutions presented for approval at the Park Commission meeting, and the adoption of the following Resolutions No. 189-13 through No. 207-13.

Resolution No.	Description
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Resolution No.	Description
No. 187-13	Places the Park Commission in Executive Session pursuant to the pertinent provisions of the Open Public Meetings Act.
No. 188-13	Adopts Resolution No. 189-13 through No. 207-13
No. 189-13	Confirms the actions of the Director of Finance and the Treasurer in voiding the checks listed in the Resolution.
No. 190-13	Extends the Professional Services Contract awarded to Connolly & Hickey Historic Architects, LLC of Cranford, New Jersey for the restoration of the Barnyard Complex until to December 31, 2014.
No. 191-13	Extends the Professional Services Contract awarded to Heritage Landscapes, LLC of Charlotte, Vermont for the continuation of a qualified consultant for the creation of a Historic/Cultural Landscape Report of Fosterfields Living Historical Farm until December 31, 2014.
No. 192-13	Extends the Professional Services Contract awarded to Connolly and Hickey Historical Architects, LLC of Cranford, New Jersey for the for the emergency repairs and upgrades for the roof and structure of the school house addition of the Mt. Hope Miners' Church until December 31, 2014.
No. 193-13	Extends publicly bid Contract No. 28-11 titled "Electronic Credit & Debit Card Processing," to Elavon, Inc., of Marlboro, New Jersey for an additional one-year period through December 31, 2015.
No. 194-13	Extends publicly bid Contract No. 11-13 titled "Plumbing Services" to Atkins & Nester Plumbing and Heating of Morris Plains, New Jersey for an additional one-year period through January 31, 2015.
No. 195-13	Extends publicly bid Contract No. 12-13 titled "Electrical Services" to Tatbit Co, of Butler, New Jersey for an additional one-year period through January 31, 2015.
No. 196-13	Extends publicly bid Contract No. 34-13 titled "Line Striping" to A-Plus Striping of Glenwood, New Jersey for an additional one-year period through January 31, 2015.
No. 197-13	Approves payment of Change Order No. 1 for Contract No. 44-13 titled "Proposed Porous Brick Pavers at Historic Speedwell" to Tec-Con Contractors, Inc. of East Orange, New Jersey for installation of one 2 ft. by 2ft. drainage basin next to the Vail House in the amount of \$1,400.00 and Change Order No. 2 for the installation of natural soil along the edges of the permeable brick paver pathway in the amount of \$7,950.00, raising the total contract amount to \$148,450.00.
No. 198-13	That Contract No. 6-13 titled "Golf Shop Resale Merchandise," not be extended to Acushnet Company, of Fairhaven, Massachusetts and GG1 Golf Solutions of Newark, New Jersey for an additional one-year period
No. 199-13	That Contract No. 35-11 not be extended to Coca-Cola Refreshments, USA, of Parsippany, New Jersey for an additional one-year period.

Resolution No.	Description
No. 200-13	That the Morris County Park Commission amends the Year 2013 Operating Budget to reflect the total amendment to the 2013 Operating Budget for \$3,810.79, from NJ Body Armor 60-192-10-BODARM-88 to NJ Body Armor 60-201-41-BODARM-090.
No. 201-13	That the Morris County Park Commission requests permission of the Director of the Division of Local Government Services to pay expenditures of the Accumulated Absences Liability Trust Fund, and that the Executive Director of the Morris County Park Commission, forward two certified copies of this Resolution to the Director of the Division of Local Government Services.
No. 202-13	That the Morris County Park Commission requests permission of the Director of the Division of Local Government Services to pay expenditures of the Snow Removal Reserve Trust Fund, and that the Executive Director of the Morris County Park Commission forward two certified copies of this Resolution to the Director of the Division of Local Government Services.
No. 203-13	Formally recognizes Kurt Mazzucco for his 30 years and 4 months of service on his retirement.
No. 204-13	Formally recognizes Margaret Dempsey for her 30 years and 4 months of service on her retirement.
No. 205-13	Recognizes Thomas Olivo on achieving the rank of Eagle Scout, and developing his plan to construct four benches. Two benches to be placed at Schooley's Mountain County Park in Long Valley and two to be located on Patriots' Path in Long Valley.
No. 206-13	Accepts the recommendation of the Committee to award the Request for Proposal for the Golf Management and Operation Services for Flanders Valley Golf Course, Pinch Brook Golf Course, and Sunset Valley Golf Course.
No. 207-13	Accepts the recommendation of the Committee to award the Operation of Food Concessions & Installation, Operation, and Maintenance of Vending Machines at the Mennen Sports Arena.

The Committee recommended that the next regular Committee meeting be scheduled for 5 p.m. on Monday, January 27, 2014 in the Office of the Executive Director at the Frelinghuysen Arboretum.

Vice President Cass-Schmidt asked for a motion to the report of the Finance and Budget Committee. Commissioner Lasser made a motion to accept the report of the Finance and Budget Committee, the motion was seconded by Commissioner Shepard and unanimously approved by voice vote.

Commissioner Seabury inquired if staff anticipates any problems with the smaller companies that were not chosen as the Management Company for the golf courses. Executive Director

Helmer responded that the actual fee to the golf course company is a per course fee. The budget is controlled by the Park Commission, we fund the expenses for the operations and the revenues are deposited with the Park Commission. A couple of weeks ago there was a newspaper article in the Star Ledger about Galloping Hill, a Union County Golf Course, in Kenilworth, New Jersey. They have just spent about 16 million dollars, for a new club house catering facility, and offices for the New Jersey Golf Association. Their room is a large catering room, and Kenilworth has been assessed for that portion of the building about \$65,000 dollars in taxes. Union County is going to appeal that, but the correlation to our situation is that this is one of the reasons we did not take this tactic we are not leasing out the golf course, and the golf courses are not being privatized we are outsourcing the management and operations of the courses. The Management Company receives from the Park Commission a monthly check for the management of each course.

Executive Director Helmer pointed out that Billy Casper Golf scored ahead by almost every category. One firm had 17 golf courses but only one was public and located mostly in the Southern Region, Billy Casper Golf has 80 public facilities across the nation. Executive Director Helmer pointed out that the selection committee focused on the labor side of the cost reductions.

Vice President Cass-Schmidt also pointed out to Commissioner Seabury that there was one bidder whom the staff was going to disqualify, but they still were included in all aspects so as to avoid being in any situation where someone would question the process.

Vice President Cass-Schmidt pointed out that in the future Deputy Executive Director Vitale will be working with the Management Company helping them to organize the preparation of the financial reports.

Deputy Executive Director Vitale pointed out that we will have a more hands on approach with the Management Company. One of the advantages we now have is being familiar with how the Management Company operates and having them familiar with how the Park Commission operates, which will alleviate staff putting extra time into certain issues.

Commissioner Seabury inquired if Deputy Executive Director Vitale has worked with the auditors on this contract since we will be handling funds. Deputy Executive Director Vitale pointed out to Commissioner Seabury that all of the cash was directly deposited into our accounts, and we reconciled those accounts, which was the check and balance. We still had Park Police escorts making the deposits. This week the auditors will be going into the various facilities and conducting inventory audits.

Executive Director Helmer pointed out that the contract has an incentive clause, and when the Management Company hits the approved upon revenue stream, they then get a certain percentage of the revenue above the agreed upon figure.

The RFP also had a selection criteria page that let the prospective firms know how the Park Commission would be making the selection and the point scores attributable to those criteria. Ten points were given if you had done previous business with the Park Commission, and Billy Casper Golf still out scored the other vendors by twenty to thirty points.

Commissioner Wentworth asked if there was some way to limit the amount of expenditures that the Park Commission is incurring, while the management company is running the business for us. Is there a way to put a cap on what this company can ask for, especially the capital expenditures that we would incur keeping the properties in the best possible condition?

Deputy Executive Director Vitale informed Commissioner Wentworth that we treat it like we would own it ourselves, therefore; any capital expense would have to come through us to say whether it is going forward or not.

Vice President Cass-Schmidt also pointed out that Bill Engler, Manager of Golf Course Maintenance will still be overseeing their maintenance operations.

Executive Director Helmer pointed out that we also have our B&C staff checking on the buildings, we recently had an issue at Seaton Hackney and the crew was vigilant and on top of it. Bill Engler, is still on staff, he is the Manager of Golf Course Operations, and will oversee all the ongoing field operations and monitor course conditions and he was very responsive during this process. Bill has a formula for maintenance costs per acre for the golf courses, and if he starts to see the materials being used past that per acre cost he will be able to catch the possibility of walking inventory.

Commissioner Seabury inquired about the current phone reservation system we now have and if Billy Casper Golf would be taking that over also. Deputy Executive Director Vitale informed Commissioner Seabury that we decided to eliminate the current system that we have, we are now going to be transferring over to EZ Links, which will be run through Billy Casper they have a stand-alone product that was developed specifically for this for customer management and data base tracking. Instead of calling to a system prompt it will be calling to a call in center so they would be talking to a live person, you will still be able to this on-line. Commissioner Seabury again inquired about the cost savings. To have the current system that we had was costing \$17,500.00, now it will not cost us any physical dollars it will be a trade value whatever Billy Casper's arrangement is with EZ Links. Commissioner Seabury also commented that our telephone reservation system did cause an area of complaint and that there were also many areas of abuse. Executive Director Helmer reported that the phone system we used had no sorting mechanism whatsoever and that in the days before the telephone system golf course staff would take the tee time in the parking lot.

We have allowed Billy Casper Golf at Berkshire Valley G.C. a more liberal approach to market play to out of county golfers. It will be different when it comes to Sunset Valley and Pinch Brook. The capacity is there so we don't want to see a negative impact on the Morris County golfer. Executive Director Helmer feels that outings will have an impact on Flanders Valley

since there are 36-holes, and we will need to monitor whatever changes we approve of that will impact the Morris County golfer.

Commissioner Seabury inquired about the land that was purchased on the 287 corridor near Sunset Valley, if the improvements were made to some of the holes to speed up play.

Executive Director Helmer stated that all but 3 holes up at Sunset Valley and those are located in the 15, 16 and 17 corner not in the corner that we acquired land from.

Deputy Executive Director Vitale pointed out that at any golf course there is always going to be a complaint about pace of play.

Commissioner Schleicher inquired if all the rangers employed at the golf courses will be part of Billy Casper Golf, and she was informed that all employees other than Bill Engler will be hired by Billy Casper Golf without the input from the Park Commission. All former Park Commission golf employees will be notified when Billy Casper Golf begins hiring staff.

Our contract allows us the control for everything except the hiring of employees. We stayed away from that because we don't want to have the impact of the course blamed on us because we said they had to hire.

Deputy Executive Director Vitale receives updates on everything from the management company, and Bill Engler will be around to implement anything that the company may want to do. This includes the opening up and closing of the golf courses due to weather.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Helmer reminded the Commissioners that we have a Workshop scheduled for January 14th at 9:30 a.m. and Monday January 27, 2014 for the regular Park Commission meeting.

Correspondence was received from the Freeholder Board, their reorganization meeting will be held on Friday January 3, at 6p.m.

Executive Director Helmer will be meeting with George Sous from Public Service Electric and Gas for an update on the PSE&G project. Public Service has until September 14, 2014 to complete their project.

Commissioner Seabury inquired if we had received our money from PSE&G, Executive Director Helmer stated that we have been receiving the payments for use of trails to access the powerline on a timely basis.

The Friends of the Frelinghuysen Arboretum have requested that Executive Director Helmer attend the Friends Finance Committee to review a number of proposals. Superintendent

Parness has been pushing an idea of profit sharing with the Friends. We have been trying to accurately identify Park Commission expenses that support the Friends related activities.

Commissioner Schleicher inquired as to when Matilda's Café is opening. The Café has been open during the Gingerbread Wonderland on weekends. The Café will formally open in February, and the schedule will be a reduced schedule in the off season. We have focused the operations on when we will be the busiest here at the Arboretum.

Glenn Schweizer from the MUA has indicated that they intend to move out of the Cultural Center on March 1, 2014, so as soon as we get the final date, we will begin to put together our plans to move to the Cultural Center. We anticipate that we will be moved in to mid to late spring.

At the Personnel Committee it was reported that there has been some growing pains due to the layoff/bumping process. The area that was most impacted was the West Maintenance Crew, out of Hedden County Park. This crew is responsible for Hedden County Park, Schooley's Mountain County Park, Columbia Trail, and Mahlon Dickerson Reservation. This crew, due to the bumping aspect, had seven employees. Two of the employees are 25 year employees, the other five were bumped out of the facility, so there are all new golf course employees. A number of parks with these recent snow storms have not been open to the public. They have just begun touring the parks with their new staff on December 1, and the golf course staff are not as proficient in plowing as our general maintenance staff.

We have received a few complaints about the inability to access certain parks. These are going to be the growing pains you are going to have at this point in time. Most of the complaints have been at Schooley's Mountain County Park and Hedden County Park. If any more complaints are received please direct them to Executive Director Helmer.

Manager of Communications Wnek was able to get into the Chamberworks newsletter an ad on our dasher board sponsorship at Mennen Arena.

We will not be selling gift cards for the golf courses this year but we will be selling gift cards for the Mennen Sports Arena.

The Jonathan's Woods project should start in mid-February and the contractor feels it should take about two weeks. We have notified not all of the residents within 300 feet of the Ford Street side, but took a look at a map and the additional space in the area where someone might hear the trucks. There is a possibility that for two weeks it might be pretty intense with wood chipping and trucks.

Staff is working on a design theme for Matilda's Café logo and signage. This will be approved by the C&E Committee.

Assistant Deputy Director Biggs will be working with Manager Biase to develop a Master Plan for Lewis Morris County Park. There have been some ideas for new improvements especially camping, improvements and to the boathouse. There are some great opportunities to bring in some activities that we have at Mahlon Dickerson Reservatio.n. Also the impact of the requests of the large-scale events going on at Lewis Morris County Park necessitate that we take a look at the infrastructure there. It is our oldest park and the only recent improvement to that site was a new restroom at Doe Meadow a few years ago. Basically everything there is approximately 40 to 50 years old and it is a heavily used park.

Commissioner Lasser suggested that we look into doing a mudder course that is permanent that we could keep renting out over and over again because that could possibly bring in a lot of revenue.

Deputy Executive Director Vitale felt that part of the draw is the different locations that are offered and that doing it just once a year would bring in more of a draw.

The repair to Lewis Morris County Park after the race cost the organization \$60,000.00 because of a decision that the organization made.

There has been a request for a new event called Color Vibe. It is a 5K family run. All runners start out with a white T-shirt, just a plain white shirt, as they run the 5K there are four locations that spray a colored corn starch, so at the end of the run you have a tied dyed shirt. The Warrior Dash, held at Lewis Morris County Park, has entered into an agreement with the operator they have been doing that for three years, that there is a non-competition clause, so that a similar event couldn't happen at Lewis Morris County Park, but it could happen at other areas such as Schooley's Mountain or Craigmear. We have been receiving a lot of requests for these 5K's, mud runners, and warrior dashes.

Commissioner Schleicher feels that Craigmear shouldn't be discounted for events. Executive Director Helmer pointed out that Manager Biase has been pushing Craigmear for a lot of these events.

Mark Texel sent a letter stating that he was at Historic Speedwell for the Civil War Christmas and he stated that the new walkway is wonderful, and it is a great improvement to the site. Commissioner Cass-Schmidt stated that Manager Sutherland said that at the last event held there that the new pathway gave people in wheel chairs easier access to the site.

A request was received from an entity that runs the Last Fling Pumpkin Sling in Harmony in Warren County. They were forced off the farm in Warren that they previously held this event at because the farm was preserved with farmland preservation dollars and does not allow for this type of recreational activity.

We are having staff take a look at some possibilities. You do need a site that is approximately 2000 feet long. They get about 3700 spectators and approximately 30 teams. The issue is

parking and a very long field area that doesn't have cars or structures on the site. Commissioner Lasser inquired if Lewis Morris County Park was big enough but you need a large open field, Fosterfields isn't long enough and it is also located near Route 24, but possibly on the Parsippany side of Central Park, but the issue would be parking.

There have already been a number of hunters expelled from our program, at least 6 hunters. One was from Mahlon Dickerson Reservation, a long-time hunter, who was used to hunting in Zone 8, that is Zone 6 they hunted through the season, he will be expelled from the program. He did send a letter to the Park Commission apologizing, but you can't make a mistake hunting outside of the season. We removed a hunter from Black River County Park who failed to display his State Hunting Permit on his vest, and didn't display our Hunting Permit on his vest, but did have it in his car but not on display.

We have informed all of the Hunters that they are expelled for this year but we no longer make a determination any longer during the season. We have expelled four hunters from Lewis Morris County Park who predominantly hunted and killed bucks during doe season only and had taken the antlers off the bucks, they were caught by State Conservation Officers.

There has been a rash of firearm hunting signs coming down on Washington Valley Road section of Lewis Morris County Park, and it is the only location where these signs are coming down. We are going to be putting up some portable video cameras on that location. The issue is that if it is firearm season and that park is closed, someone taking the sign down is basically telling someone that it is ok to go there. Because of the rash of suspensions of the program, Superintendent of Natural Resources Kovacevic has sent an email out and direct mail to the people who don't have an email, letting them know that we have removed people from the program this year being a little more proactive.

The Statewide Comprehensive Outdoor Recreation Plan in its draft form is available if any of the Commissioners are interested in reviewing the plan. It basically speaks to how the State tries to work with Counties and Municipalities on a number of different recreational assets.

Two bills have moved forward one in the Assembly and one in the Senate related to the continuation of Open Space funding at the State level.

The Senate passed a bill that would approve a stop gap two hundred million dollar bond it would only deal with a one-year time frame that they say would give them time to think about other permanent funding. The Assembly passed a bill that would provide up to 200 million dollars coming out of existing sales tax base, to be capped at 200 of additional sales tax, no existing sales tax. However, after it was passed in the Assembly, the Governor feels that it is a bad idea, and is looking for better ideas.

Commissioner Schleicher stated she had a conversation with Assistant Deputy Director Lanza who had been in Trenton, she said that the Assembly Chair stated that he understood the issue,

and asked us to support the one-stop gap and give them a year, and promised that they would come up with some serious ideas for the long term.

They also discussed the Senate version and there was some concern that if you don't get the revenues that you would be taking from tax revenue they came up with some language that they could put in there that if the revenues don't increase the funding won't be there.

Commissioner Seabury inquired if anyone has spoken of or looked at the potential flow of sales tax money from mail order sales. This could be a flow of tax money and it will be identified because the large mail order houses will be collecting it.

Vice President Cass-Schmidt moved to accept the Report of the Executive Director. Commissioner Baron made the motion was seconded by Commissioner Lasser and unanimously approved by voice vote.

Commissioner Seabury inquired as to the status of the Kinkaid Barn renovation, it will be addressed in the near future, and Executive Director Helmer will begin to move forward on this. The project will go directly to Mark Holster, who will coordinate with the Architect.

Vice President Cass-Schmidt inquired if we have some date that we could give to the local Historical Society as to when this might be started.

Executive Director Helmer stated that the process could begin sometime in the middle of February or March. Mark Holster will move forward with meeting with the architect. Possibly at that point in time we can include a session with the individuals from the local Historical Society can meet with the architect also.

Vice President Cass-Schmidt moved to enter into closed session motion made by Commissioner Schleicher and seconded by Commissioner Shepard.

EXECUTIVE SESSION

Vice President Cass-Schmidt moved to adopt Resolution No. 187-13 (**Attachment No. 2**) placing the Commission meeting into Executive Session pursuant to provisions of N.J.S.A. 10:4-12 (5), (6), (7) and (8), the pertinent provisions of the "Open Public Meetings Act." The motion was seconded by Commissioner Baron and unanimously adopted by roll call vote.

PERSONNEL AND SAFETY COMMITTEE

Commissioner Stuart Lasser, Chair

PRESENT:

Commissioner Stuart Lasser, Chair

Executive Director Helmer

Vice President Betty Cass-Schmidt
Commissioner Barbara Shepard
Park Counsel John Suminski
Treasurer Glenn Roe

Deputy Executive Director R. Vitale
Park Police Chief Wieland
Captain David Doyle
Director of Personnel Vath

Commissioner Lasser convened a meeting of the Personnel and Safety Committee at 3:00 p.m. on Monday, December 16, 2013 at the Frelinghuysen Arboretum.

Park Police

Reports

The Committee reviewed the November, 2013 monthly Park Police Reports. These reports were distributed to each Commissioner with the pre-meeting packages.

Internal Affairs Investigation

Chief Wieland updated the Committee on the progress of the internal affairs investigation. Chief Wieland stated that a draft separation agreement had been prepared but upon review, changes to certain provisions within the Agreement were necessary. A new draft Agreement is being prepared by Park Commission counsel and this matter should be resolved within the next few weeks.

National Night Out

Chief Wieland reported that the Morris County Park Police will be receiving an award from the National Association of Town Watch for Outstanding Participation in the 2013 National Night Out Program. Chief Wieland acknowledged Captain Doyle and his staff for their efforts in making this award possible.

Staffing

Chief Wieland advised the Committee that Patrolman Douglas Shortway has submitted his resignation as he has accepted a patrol position with the Borough of Kinnelon.

Conferences and Educational Incentives

The Committee reviewed and recommended the approval of requests submitted by staff members to attend conferences, seminars and workshops as outlined on the monthly report attached to the Agenda. The December, 2013 requests submitted totaled \$20.00.

The Committee also approved a tuition reimbursement request for Park Commission staff.

Labor Relations

Director Vath advised the Committee that negotiations with Superior Officers took place on Monday December 16, 2013. This is the first of three meetings in which the bargaining unit and management develop the list of items from which to negotiate. The next meeting with this unit is scheduled for Wednesday January 15, 2014

The first meeting with PBA Local 264 will be scheduled in mid to late January.

Absence Reports

The Committee reviewed the Employee Absence Report for November, 2013, and discussed the impact that Worker's Compensation rulings have had on the operations of the Park Commission.

2014 Holiday Schedule

The Committee recommended approval of the 2014 Holiday Schedule which was distributed with the Agenda.

Other Business

The Committee recommended approval of resolutions recognizing employees who will be retiring prior to January 1, 2014

The Committee recommended approval of Furlough requests made by two employees.

The next meeting of the Personnel and Safety Committee will be convened at 4:00 p.m. on Monday, January 27, 2014 in the Office of the Executive Director.

The meeting was adjourned at 4:05 p.m.

At the end of the year the Auditors contract takes us through the audit year of 2014, the Legal Services are up at the end of the year and a recommendation was made that we take the contract month to month at least through February. We will put out the RFP's earlier than that but it would be best if we have the new President and Vice President on board to make the decision of Legal Counsel. Commissioner Schleicher moved that motion and motion was seconded by Commissioner Shepard.

REPORT OF COUNSEL

Counsel Suminski reviewed the monthly Report of Counsel. **(Attachment No. 3)**

Commissioner Lasser moved to accept the Report of Counsel. The motion was seconded by Commissioner Shepard and unanimously approved by voice vote.

CONSIDERATION OF EXECUTIVE SESSION

The Commission meeting returned to an open public meeting on the motion of Commissioner Schleicher The motion was seconded by Commissioner Shepard and unanimously approved by voice vote. The items discussed in closed session will be printed as part of the minutes.

CONSIDERATION OF RESOLUTIONS

Commissioner Baron moved to adopt Resolution No. 188-13 **(Attachment No. 4)**, which includes Resolution No. 189-13 through Resolution No. 207-13 **(Attachment No. 5 through No.**

23). The motion was made by Commissioner Baron seconded by Commissioner Shepard and unanimously approved by roll call vote.

Executive Director Helmer made the Commissioners aware of the two Resolutions establishing trust accounts. Deputy Executive Director Vitale, explained that with the recent workforce reduction we are trying to rebuild our fund balance going forward where we are trying to project revenues at a more accurate level and we are also trying to prepare and plan going forward on how we deal with situations specifically snow removal and other storm related events, accumulated absences, accrued sick time payouts. The snow removal trust is a way for to establish a reserve in case of big storms like we are having right now where there are multiple two to four inch storms on a Saturday which will likely cause overtime. Already we are having overtime issues in our budget for 2013, so in instances like this we will be able to draw against these trust funds that help supplement the budget. The same concept applies with the vacation and sick time payout with the workforce reduction we had numerous employees have large payoffs. This will not be a budget solver, but will help us in the case of someone retiring unexpectedly it will be a way to go forward and help us establish those funds and help to protect us in the future.

Treasurer Roe was supportive of this and understands what we are trying to do. The auditors also agree with this.

Commissioner Seabury inquired if this fund is controlled by the Commission under the Treasurer, his concern was that could it possibly be removed by the Freeholders. Assistant Deputy Executive Director Vitale also pointed out that the County has the same type of trust funds themselves. Last year the Governor determined that any Sandy type problem could be funded through a snow trust.

At one point the Park Commission used to budget for payouts now we can't fill a position when a person retired unless that payout is completed so now we have someone who may retire in March have enough time all the way through September and that position is vacant until that person is paid out, it's a way to have the Park Commission continue its staffing levels.

Commission Schleicher inquired as to the amount of money that can be put into these accounts. Deputy Executive Director Vitale informed all that typically how it works for snow is that municipalities have a specific line item for snow and anything that isn't expensed on that line item, they would basically transfer the remaining balance. This is no cap on this but this money is what can also be transferred into fund balance. You will have to develop a policy. We need to take a look at the sick and vacation time since we now have staff that used to accumulate a lot of comp time during the seasons of golf, they may say we are not getting as much overtime opportunities and they may want to just take the cash.

ADJOURNMENT

There being no further business, Vice President Cass-Schmidt adjourned the meeting at 7:30 p.m. on the motion of Commissioner Schleicher and was seconded by Commissioner Shepard and unanimously approved by voice vote.

Respectfully submitted,

[ORIGINAL SIGNATURE ON FILE]

David D. Helmer
Executive Director

[ORIGINAL SIGNATURE ON FILE]

Katherine Petro
Office Manager

W:\GROUP\Commission Activities\ACTIONS-MINUTES\Commission Minutes\2013 Regular Commission Meeting Minutes\December 2013\ Commission Minutes

MORRIS COUNTY PARK COMMISSION

Meeting Date:

December 16, 2013

BE IT HEREBY RESOLVED that the bills shown on the Summary below and appended pages were authorized for payment by resolution at a meeting of the Morris County Park Commission held on December 16, 2013.

SUMMARY

Park Operating Fund:

Bill List Expenditures:	190,671.86
Prepaid Expenditures:	1,280,151.68
Items Included Above:	
[Payroll Including FICA/Medicare - 12/06/13 - 555,610.80]	
[Payroll Including FICA/Medicare - 11/22/13 - 560,232.25]	

Park Capital Accounts:

Bill List Expenditures:	119,966.19
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Park Improvement Trust Accounts:

Bill List Expenditures:	490,793.41
Prepaid Expenditures:	8,303.67

Park Trust Accounts:

Bill List Expenditures:	3,387.21
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Grant Fund Accounts:

Bill List Expenditures:	264.62
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Park Police Special Law Enforcement Accounts:

Bill List Expenditures:	4,685.16
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TOTAL	<u>2,098,223.80</u>
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County Capital Bill List Expenditures Request:

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CERTIFICATION

I do solemnly declare and certify that the bills listed here are correct to the best of my knowledge or on the certification made thereon by duly authorized and responsible officials of the Morris County Park Commission.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, David D. Helmer, Executive – Director of the Morris County Park Commission, hereby certify that funds are available for the payment of the Summary total of \$2,098,223.80 listed above for the month of December.

[ORIGINAL SIGNATURE ON FILE]

David D. Helmer, Executive Director
Morris County Park Commission

Date

[ORIGINAL SIGNATURE ON FILE]

Richard Vitale, Deputy Executive Director
Morris County Park Commission

Date

COMMISSIONERS' APPROVAL

[ORIGINAL SIGNATURE ON FILE]

John R. Sette
President

[ORIGINAL SIGNATURE ON FILE]

Betty Cass-Schmidt
Chairman, Finance Committee

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
72659	6554 - A & C PAVING INC	PO 20774 LEWIS MORRIS PARK	1,955.00	1,955.00
72660	20500 - A PARTY PLEASING RENTAL, INC.	PO 20721 Craigmear Tent Set up	2,492.00	2,492.00
72661	12616 - A PLUS STRIPING INC	PO 20684 FOSTERFIELDS PARKING LOT	1,088.90	1,088.90
72662	18657 - AGWAY MORRISTOWN	PO 20744 Chairs and Table for SRLB	762.39	762.39
72663	21420 - AIRGAS USA, LLC	PO 20231 Cylinder Rental	31.40	31.40
72664	21625 - ALL CLEAN JANITORIAL SUPPLY CO. INC	PO 19953 Wasp Spray	213.84	213.84
72665	12867 - ALL COUNTY RENTAL CENTER	PO 20392 Blades for Weed Trimmer	11.98	11.98
72666	20949 - ALL QUALITY FENCE CO	PO 20590 SCHOOLEY'S MT	65.50	65.50
72667	12884 - ALLEN PAPER & SUPPLY CO	PO 20550 Hot Cups for Girl Scout Program	52.08	52.08
72668	12902 - ALLIED OIL	PO 20755 UTILITIES - 11/26/13 TO 12/6/13 IMP	7,277.03	7,277.03
72669	18685 - AMERIGAS - CHESTER	PO 20756 UTILITIES - 11/26/13 TO 12/6/13 IMP	5,651.18	5,651.18
72670	20515 - ANDY-MATT, INC.	PO 20749 CENTRAL PARK	3,083.75	3,083.75
72671	18713 - ATKINS & NESTER PLUMBING & HEATING,	PO 20479 Service Calls	3,727.06	3,727.06
72672	18713 - ATKINS & NESTER PLUMBING & HEATING,	PO 20548 Service & Winterization	21,909.50	21,909.50
72673	18713 - ATKINS & NESTER PLUMBING & HEATING,	PO 20553 TEA ROOM & CULTURAL CENTER	7,205.38	
		PO 20775 MENNEN ARENA SHOWER	6,533.25	
		PO 20776 LEE'S MARINA RESIDENCE	6,561.33	
		PO 20777 SCHOOLEY'S MT	7,885.01	
		PO 20779 CENTRAL PARK	1,250.00	
		PO 20785 Winterizations	3,330.00	32,764.97
72674	20669 - ATLANTIC TOMORROWS OFFICE	PO 20373 Overage Charge - Contract 65078	172.85	172.85
72675	21339 - ATLANTIC TACTIAL INC.	PO 17428 Handguns	4,685.16	4,685.16
72676	20359 - BAG BOY CO, LLC	PO 20557 Parts	440.50	440.50
72677	21670 - BENITA CONSTRUCTION	PO 20595 Shut down water system for winter	435.00	435.00
72678	21129 - BILLY CASPER GOLF, LLC	PO 16407 Management Fee - December	5,557.90	5,557.90
72679	20413 - BUMP, MELANIE	PO 20715 Reimbursement for purchase of repro	15.95	15.95
72680	13562 - BUTLER, BOROUGH OF	PO 20757 UTILITIES - 11/26/13 TO 12/6/13 IMP	321.98	321.98
72681	5295 - CABLEVISION	PO 20747 TV Service - A/C 07876-630947-01-8	92.31	92.31
72682	4865 - CAMPBELL FOUNDRY COMPANY	PO 20552 CENTRAL PARK PLAYGROUND	103.50	
		PO 20592 CENTRAL PARK	1,620.00	1,723.50
72683	21279 - CATSKILL ECOLOGICAL LLC	PO 20793 PSE&G INSPECTION - NOVEMBER 2013	3,060.00	3,060.00
72684	9615 - CAWLEY DIGITAL ID	PO 20000 Gift Cards	844.04	844.04
72685	9991 - CENTURYLINK	PO 20758 UTILITIES - 11/26/13 TO 12/6/13 IMP	257.07	257.07
72686	11796 - CENTURYLINK	PO 20759 UTILITIES - 11/26/13 TO 12/6/13 IMP	35.00	35.00
72687	18841 - CHAMPION PAINTING CO., A.	PO 20237 FOSTERFIELDS STABLES & RESIDENCE PA	8,000.00	8,000.00
72688	12043 - COMCAST CORP.	PO 20626 Internet - Acct. 01729-239751-01-5	95.55	95.55
72689	14031 - COUNTY CONCRETE CORP.	PO 20568 CENTRAL PARK PLAYGROUND	28.80	
		PO 20773 CENTRAL PARK PLAYGROUND	131.25	160.05
72690	14102 - CY DRAKE LOCKSMITH	PO 20435 Keys for CP Light Boxes	40.60	
		PO 20463 Bolt	19.25	59.85
72691	10964 - D'ONOFRIO & SON LANDSCAPING	PO 20510 Landscape Maintenance - October	571.00	571.00
72692	14123 - DAILY RECORD	PO 20732 Legal Advertisement	24.96	24.96
72693	9045 - DE LAGE LANDEN FINANCIAL SERVICE	PO 20521 Copier Charges	1,174.00	
		PO 20675 Copier Rental - Contract 24979302 -	414.12	1,588.12
72694	543 - DEER PARK SPRING WATER	PO 20613 Rental - Acct. 0434655874	193.34	193.34
72695	4171 - DIGICOM-NJ LLC	PO 20432 Network drop for Mennen security mo	172.50	172.50
72696	14404 - DREW & ROGERS, INC.	PO 20558 Hats & Jackets	1,746.14	1,746.14
72697	21110 - DRISCOLL FOODS	PO 20538 Provisions	1,460.07	
		PO 20650 PROVISIONS	2,036.51	
		PO 20703 Vending	403.93	3,900.51
72698	20899 - EAST COAST SOD, LLC	PO 20540 BERKSHIRE VALLEY	7,825.00	7,825.00
72699	14451 - EAST HANOVER, TWP OF	PO 20768 UTILITIES - 11/26/13 TO 12/6/13 IMP	123.74	123.74
72700	21434 - EASTERN CONCRETE MATERIALS, INC	PO 20374 CENTRAL PARK	471.51	
		PO 20567 CENTRAL PARK PLAYGROUND	1,300.30	
		PO 20678 CENTRAL PARK	1,764.28	
		PO 20683 CENTRAL PARK	872.51	
		PO 20742 CENTRAL PARK	1,791.92	6,200.52
72701	10380 - ECOLOGICAL SOLUTIONS LLC	PO 20659 RED OAK SEEDLINGS	455.00	455.00
72702	20418 - ENVIROCON, LLC	PO 20544 Service Calls	245.00	245.00
72703	7829 - ESD WASTE 2 WATER INC	PO 20449 Parts & Labor	3,814.97	
		PO 20556 Winterization & Service	700.00	4,514.97
72704	14577 - ESSEX LOCKSMITHS	PO 20570 Labor for Exterior Door - Rink #1	2,966.52	2,966.52
72705	12462 - EXCELLENT BUILDING SERVICES CO	PO 20546 Cleaning Services for November FA M	895.00	
		PO 20610 Cleaning Services for November	745.00	1,640.00
72706	2918 - EZ GO DIVISION OF TEXTRON	PO 17021 Golf Cart Rentals - December	17,256.20	
		PO 20533 Labor & Repair	686.65	17,942.85
72707	19031 - FARLEY, DIANE	PO 20594 Cleaning for the month of November	335.00	335.00
72708	8538 - FINCH FUEL OIL INC	PO 20760 UTILITIES - 11/26/13 TO 12/6/13 IMP	2,481.33	2,481.33
72709	21618 - FIRE AND SECURITY TECHNOLOGIES	PO 20519 Alarm Repairs	855.00	855.00

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
72710	19049 - FLORHAM PARK HARDWARE	PO 20585 Hardware	2.49	2.49
72711	19050 - FLORHAM PARK SEWERAGE AUTHORIT	PO 20761 UTILITIES - 11/26/13 TO 12/6/13 IMP	450.80	450.80
72712	20371 - FOSTER & COMPANY, INC.	PO 20086 Supplies	421.70	
		PO 20393 Supplies	182.96	
		PO 20428 Parts	462.99	
		PO 20596 Supplies	131.74	1,199.39
72713	14801 - FRIENDS OF FRELINGHUYSEN	PO 20571 Supplies for Girl Scout Gingerbread	297.37	
		PO 20685 WI FI SERIVCE	327.21	624.58
72714	21637 - FULL SOURCE, LLC	PO 20564 Field Paint	459.89	459.89
72715	7092 - GODIN, JENNIFER	PO 20751 Reimbursement	96.62	96.62
72716	19106 - GOLF ASSOCIATES SCORECARD CO.	PO 20350 Scorecards	679.08	
		PO 20673 Scorecards - PBGC	682.38	1,361.46
72717	21446 - GRACIE & HARRIGAN CONSULTING FOREST	PO 19832 JONATHAN'S WOODS	1,000.00	1,000.00
72718	14983 - GRAINGER	PO 20383 Big Easy Lock Out Set	100.00	
		PO 20512 Unit Heater	827.90	
		PO 20597 Supplies	661.71	1,589.61
72719	19122 - GRASS ROOTS TURF PRODUCTS INC.	PO 20561 Supplies	185.30	185.30
72720	21431 - HARTER EQUIPMENT INC.	PO 20572 Keys	46.94	46.94
72721	21387 - HESS CORPORATION	PO 20762 UTILITIES - 11/26/13 TO 12/6/13 IMP	12,281.19	12,281.19
72722	10034 - HORIZON ENTERTAINMENT	PO 20623 CRG picnic 10/19/13	1,775.00	1,775.00
72723	21687 - HUDD ENVIRONMENTAL SERVICES, INC.	PO 20728 SPEEDWELL ENVIRONMENTAL WORK	1,500.00	
		PO 20729 MENNEN SPORTS ARENA	1,500.00	3,000.00
72724	20747 - ICE SKATING INSTITUTE	PO 20379 Annual Membership Renewal - R. Fauc	395.00	395.00
72725	21613 - INTERSTATE WASTE SERVICES OF NJ INC	PO 20763 UTILITIES - 11/26/13 TO 12/6/13 IMP	69.78	69.78
72726	19270 - JEFFERSON LUM.& MILLWORK CORP	PO 20369 Supplies	334.52	334.52
72727	19271 - JEFFERSON, TOWNSHIP OF	PO 20636 BVGC Wastewater Treatment Plant Ser	5,400.00	5,400.00
72728	21400 - JOHNNY D'S GLASS CO.	PO 20574 Trim on Casino Window	48.00	48.00
72729	19318 - KUIKEN BROTHERS CO. INC.	PO 20394 Supplies	40.30	
		PO 20451 Supplies	125.71	
		PO 20642 SPEEDWELL VAIL HOUSE	115.33	
		PO 20676 VAIL HOUSE RESTORATIONS	25.20	306.54
72730	21663 - LAKE HOPATCONG FOUNDATION	PO 20624 LEE'S PARK MARINA FEASIBILITY STUDY	8,000.00	8,000.00
72731	857 - LEVITT'S LLC	PO 20360 Hand Trowels	67.50	67.50
72732	20706 - LOGIN/IACP NET	PO 20429 Annual Fee	800.00	800.00
72733	20680 - LONGFELLOW'S INC.	PO 20633 Sandwiches for Volunteers	171.90	171.90
72734	5067 - LOWE'S CREDIT	PO 20402 Supplies	223.21	
		PO 20414 Door part	61.72	
		PO 20464 Tools & Hardware	301.99	
		PO 20513 Supplies	73.30	
		PO 20555 COOPER MILL	51.61	
		PO 20588 COOPER MILL	149.83	
		PO 20637 COOPER MILL	254.44	
		PO 20638 CENTRAL PARK PLAYGROUND	318.59	1,434.69
72735	5067 - LOWE'S CREDIT	PO 20674 SCHOOLEY'S MT & COOPER MILL	102.46	
		PO 20714 Misc. supplies	248.67	351.13
72736	15939 - MACDONALD INC, WILFRED	PO 20390 Supplies	265.66	
		PO 20395 Supplies	2,001.27	2,266.93
72737	21418 - MARBLEHEAD MARKETING LLC	PO 20454 Help Wanted Banners	160.00	160.00
72738	19407 - MARESCA LUMBER/BUILD MATERIALS	PO 20396 Supplies	15.98	15.98
72739	9880 - MASTER GRINDING SERVICE INC	PO 20537 Supplies	15.00	
		PO 20649 Supplies	15.00	30.00
72740	16079 - MCELROY, DEUTSCH & MULVANEY & CARPE	PO 20788 LEGAL - NOVEMBER	6,270.76	6,270.76
72741	16127 - MENDHAM GARDEN CENTER	PO 20397 Supplies	296.30	296.30
72742	11767 - MIDDLE VALLEY FARMS	PO 20651 Straw for Animal	708.75	708.75
72743	3796 - MOBILE TECHNICAL SERVICES, INC	PO 20669 Cisco VPN Training	3,700.00	3,700.00
72744	16248 - MOE DISTRIBUTORS INC.	PO 20681 TEAL ROOM	171.61	171.61
72745	3802 - MONTAGUE TOOL & SUPPLY	PO 20399 Tools	97.77	97.77
72746	12819 - MORRIS COUNTY M.U.A	PO 20530 Compost/Mulch	734.00	734.00
72747	19484 - MORRIS COUNTY OVERHEAD DOOR CO	PO 20601 Repair Hedden Shop Door	160.00	160.00
72748	16321 - MORRISTOWN LUMBER & SUPPLY CO, LLC	PO 20400 Hardware	23.93	
		PO 20472 Nails for Chicken Coop Roof	13.69	
		PO 20465 Supplies	111.74	
		PO 20554 TEA ROOM & FOSTERFIELDS	98.95	
		PO 20575 Supplies	19.98	
		PO 20581 LEWIS MORRIS PARK	46.86	
		PO 20584 Snow Shovels	45.98	
		PO 20589 FOSTERFIELDS	194.91	556.04
72749	16321 - MORRISTOWN LUMBER & SUPPLY CO, LLC	PO 20602 Supplies	89.05	
		PO 20631 Nails	4.98	
		PO 20639 SCHOOLEY'S MT	168.01	262.04

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
72750	19501 - MSC INDUSTRIAL SUPPLY CO. INC.	PO 20404 Supplies	824.35	
		PO 20445 Maintenance Gloves and soap	168.30	
		PO 20466 Respirators & Brushes	361.32	
		PO 20527 Wet/Dry Vac	176.18	
		PO 20629 Supplies	135.54	1,665.69
72751	19523 - N.J. NATURAL GAS COMPANY	PO 20765 UTILITIES - 11/26/13 TO 12/6/13 IMP	1,442.97	1,442.97
72752	10952 - NAF'S ICE PAINTS	PO 20034 Paint	872.50	872.50
72753	20790 - NATIONAL LAWN SPRINKLER, INC.	PO 18948 Flanders Valley Golf Course Irrigat	198,050.46	198,050.46
72754	20588 - NEW JERSEY AUDUBON SOCIETY	PO 20609 Birdseed	58.00	58.00
72755	21258 - NEW JERSEY INVASIVE SPECIES STRIKE	PO 18949 Invasive Plant Species Services	9,500.00	9,500.00
72756	19563 - NEW JERSEY-AMERICAN WATER CO.	PO 20764 UTILITIES - 11/26/13 TO 12/6/13 IMP	107.23	107.23
72757	21681 - NORTHERN NJ REGION	PO 20708 RESERVATION REFUND	200.00	200.00
72758	6711 - NRPA	PO 20750 Group Membership - Member #40996	390.00	390.00
72759	21229 - OFFICE CONCEPTS GROUP, INC.	PO 20361 2014 Calendars	54.31	
		PO 20483 Coin Envelopes	24.98	79.29
72760	20817 - OMNIMETRIX, LLC	PO 20258 Generator Monitor	420.00	420.00
72761	19630 - P S E & G CO.	PO 20766 UTILITIES - 11/26/13 TO 12/6/13 IMP	432.16	432.16
72762	16899 - PARK UNION BUILDING SUPPLIES	PO 20551 VARIOUS B/C PROJECTS	302.45	
		PO 20565 SCHOOLEY'S MT SHELTER	45.93	
		PO 20582 LEWIS MORRIS PARK	62.40	
		PO 20635 Propane Fill	134.98	545.76
72763	12241 - PENWELL MILLS LLC	PO 20418 Livestock Supplies	410.25	
		PO 20471 Animal Feed and Supplies	179.40	589.65
72764	16978 - PERFECTION KNIFE GRINDING CO	PO 20380 Zamboni Sharpening	240.00	240.00
72765	19669 - PETRO-MECHANICS	PO 20467 Service Call	155.00	155.00
72766	17066 - PLAINSMAN AUTO SUPPLY	PO 20401 Supplies	120.54	
		PO 20416 Parts	19.09	
		PO 20452 Supplies	147.66	
		PO 20529 Parts	42.29	
		PO 20576 Parts	451.23	
		PO 20603 Parts	33.54	814.35
72767	17117 - POWER PLACE INC	PO 20405 Tires	465.24	
		PO 20577 Tire/Fuel/Keys	278.61	
		PO 20604 Air Filters	27.50	771.35
72768	7057 - QC LABORATORIES	PO 20658 BVGC Wastewater Treatment Testing	1,635.00	1,635.00
72769	19723 - R.M.R. ELEVATOR COMPANY INC	PO 20545 Maintenance for December	519.20	519.20
72770	21561 - RECREATION ACCESSIBILITY CONSULTANT	PO 19087 Accessibility Audit	9,444.00	9,444.00
72771	20421 - RECTIFIER AUTO ELECTRIC	PO 20202 Parts	400.00	400.00
72772	19758 - RESURFIX INC.	PO 20605 Service	1,837.70	1,837.70
72773	11574 - REYNWOOD COMMUNICATIONS	PO 20771 T1 Service - December	994.71	
		PO 20772 VOIP/Fax/Email Filtering	6,945.41	7,940.12
72774	12642 - RP BAKING LLC	PO 20536 Provisions	219.06	
		PO 20648 PROVISIONS	63.25	
		PO 20702 Vending	63.41	345.72
72775	17468 - S M C M U A	PO 20767 UTILITIES - 11/26/13 TO 12/6/13 IMP	11,380.76	11,380.76
72776	19814 - SAFETY KLEEN CORP.	PO 20534 Parts Washer Service	106.00	106.00
72777	19844 - SERVICE PLUS	PO 20562 Refrigerator Repair	230.71	230.71
72778	17621 - SHEAFFER SUPPLY	PO 20566 SCHOOLEY'S MT SHELTER /CENTRAL PAR	79.07	79.07
72779	17636 - SHERWIN-WILLIAMS	PO 20606 Supplies	341.60	341.60
72780	21690 - SPORT & HOUND LLC	PO 20781 Apparel for Summer Hockey Camp	849.07	849.07
72781	21395 - STAN & SON CONSTRUCTION LLC	PO 20252 FF FARM HOUSE ROOF	1,200.00	1,200.00
72782	20370 - STAPLES ADVANTAGE	PO 20348 Supplies	62.68	
		PO 20426 Office Supplies	756.12	
		PO 20547 Office Supplies	175.28	994.08
72783	17818 - STAR LEDGER	PO 20734 Legal Advertisement - Ad IO3662096-	95.12	95.12
72784	17874 - STORR TRACTOR CO.	PO 20408 Road Service	1,189.53	
		PO 20453 Parts & Labor	2,541.67	
		PO 20578 Tire/Keys/Parts	422.29	
		PO 20615 Parts	1,399.37	5,552.86
72785	15990 - SUPER FOODTOWN OF CEDAR KNOLLS	PO 20439 Food for Girl Scout Cooking Program	208.62	
		PO 20515 Food for Girl Scout Cooking Program	179.69	
		PO 20593 Refreshments for Park Commission	30.76	
		PO 20621 Supplies for Playground Building	102.83	521.90
72786	4705 - SUTHERLAND, MARK	PO 20778 Supplies for Holiday Program	160.23	160.23
72787	10639 - TATBIT CO	PO 20468 Service Calls	3,626.40	
		PO 20541 SMP RESTROOMS & GSOEC	524.94	
		PO 20542 TEA ROOM	2,309.63	
		PO 20643 SPEEDWELL LIGHTING	7,193.31	
		PO 20644 CULTURAL CTR - WELDON RD - FOSTERF	4,195.47	
		PO 20645 SCHOOLEY'S MT	770.00	

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
72788	21232 - TEC-CON CONTRACTORS, INC.	PO 20679 TEA ROOM -FA	873.13	19,492.88
72789	20741 - THE KOREA DAILY	PO 20689 HISTORIC SPEEDWELL- POROUS BRICK PA	132,941.90	132,941.90
72790	8348 - THE STANDARD GROUP	PO 20269 'Bring 3, You're Free' Golf Ad	700.00	700.00
72791	19968 - THOMPSON MATERIALS	PO 20004 Supplies	39.60	39.60
72792	19328 - TONY LANDI HORSE COBBLER	PO 20665 KAY CTR. & GSOEC	828.34	828.34
		PO 20382 Shoes and studs for Park Police Hor	715.00	
		PO 20413 Horse shoeing for Calvin and Hobbs	380.00	1,095.00
72793	20462 - TREE KING, INC.	PO 20447 Container and pick up of new contai	300.00	
		PO 20743 TRACTION LINE	640.00	940.00
72794	20367 - TRI-PLEX BUSINESS PRODUCTS, INC.	PO 20443 Rack Cards: Friday Night Skate	110.00	
		PO 20630 Central Park Field Signs	384.00	494.00
72795	20010 - TRUKMANN'S	PO 20672 Plotter Paper	73.20	73.20
72796	333 - UNIVERSAL SUPPLY GROUP	PO 20409 Temperature Controller & Sensor	449.57	449.57
72797	12052 - US FIGURE SKATING	PO 19979 Learn-to-Skate Basic Skills Members	3,414.00	3,414.00
72798	21659 - V&K CONSTRUCTION, INC.	PO 20539 BAMBOO BROOK RESTORATION	46,285.00	46,285.00
72799	1286 - VERIZON	PO 20769 UTILITIES - 11/26/13 TO 12/6/13 IMP	1,605.06	1,605.06
72800	1348 - VERIZON WIRELESS	PO 20770 UTILITIES - 11/26/13 TO 12/6/13 IMP	1,299.64	1,299.64
72801	20085 - WAYNE AUTO SUPPLY	PO 20410 Supplies	200.48	
		PO 20516 Parts	269.54	
		PO 20587 Parts	286.47	
		PO 20616 Supplies	217.73	974.22
72802	18435 - WEST CHESTER MACHINERY & SUPPLY	PO 20411 Snow Fence	360.00	
		PO 20543 CENTRAL PARK PLAYGROUND	365.00	
		PO 20591 CENTRAL PARK	730.00	1,455.00
72803	21622 - XTREME GRAPHIX, LLC	PO 20528 Vehicle ID's	40.00	40.00
TOTAL				689,802.26

Total to be paid from Fund 60 Operating	190,671.86
Total to be paid from Fund 62 Grant	264.62
Total to be paid from Fund 66 Park Improvement Trust	490,793.41
Total to be paid from Fund 68 Park Trust	3,387.21
Total to be paid from Fund 72 Park Police Trust	4,685.16
	689,802.26

Checks Previously Disbursed

2013121001	MCPC Sales Tax	PO# 20700 SALES TAX COLLECTED - NOVEMBER 201	6,154.39	12/10/2013
2013120501	MCPC PAYROLL ACCOUNT	Payroll 25	555,610.80	12/05/2013
72658	ZIEGLER, PATRICIA	Skate Pro - PPE 11/27/13	1,371.20	12/05/2013
72657	WARD-MAZZOLLA, SARA	Skate Pro - PPE 11/27/13	438.48	12/05/2013
72656	VOROLIEFF, DOUGLAS	PO# 20612 Mileage Reimbursement	39.55	12/05/2013
72655	VERIZON	PO# 20664 UTILITIES - 11/20/13 - 11/25/13 IN	239.01	12/05/2013
72654	VANDERHOFF, HEIDI	Skate Pro - PPE 11/27/13	239.00	12/05/2013
72653	TREASURER STATE OF NEW JERSEY	PO# 16442 NJ STATE TREASURER - FEMA	8,303.67	12/05/2013
72652	TOWILL, JOHN	Skate Pro - PPE 11/27/13	1,363.29	12/05/2013
72651	STROHMAIER, RUSSELL	PO# 20707 RESERVATION REFUND	250.00	12/05/2013
72650	STOVER, SLOANE	Skate Pro - PPE 11/27/13	148.93	12/05/2013
72649	STAR LEDGER	PO# 20580 Legal Advertisement	177.48	12/05/2013
72648	SPANGLER, MARJORIE	PO# 20712 RESERVATION REFUND	250.00	12/05/2013
72647	ROMYNS, MELISSA	PO# 20710 RESERVATION REFUND	250.00	12/05/2013
72646	RANDOLPH TOWNSHIP	PO# 20663 UTILITIES - 11/20/13 - 11/25/13 IN	188.00	12/05/2013
72645	PILLA, GALE	Skate Pro - PPE 11/27/13	54.00	12/05/2013
72644	PERRY, JENNIFER	Skate Pro - PPE 11/27/13	2,696.00	12/05/2013
72643	OWENS, NICOLE	Skate Pro - PPE 11/27/13	176.00	12/05/2013
72642	ORTOLANI, KATHY	Skate Pro - PPE 11/27/13	2,287.40	12/05/2013
72641	O'CONNOR-TOWILL, COLLEEN	Skate Pro - PPE 11/27/13	2,006.10	12/05/2013
72640	NJ STATE GOLF ASSOCIATION	PO# 20686 MEMBERSHIP & GHIN HANDICAPPING SER	460.00	12/05/2013
72639	NEW JERSEY-AMERICAN WATER CO.	PO# 20662 UTILITIES - 11/20/13 - 11/25/13 IN	28.56	12/05/2013
72638	NEW BRIDGE SERVICES	PO# 20706 RESERVATION REFUND	250.00	12/05/2013
72637	MONTGOMERY, GWEN	PO# 20696 Reimbursement for supplies for Gir	90.89	12/05/2013
72636	MCSSIHL	PO# 20687 HOCKEY GAMES (ADMISSIONS) - NOVEMB	3,952.00	12/05/2013
72635	MCELROY, DEUTSCH & MULVANEY & CARPE	PO# 20628 LEGAL -OCTOBER 2013 LAND	868.00	12/05/2013
72634	MARCKETTA, PEGGY	PO# 20697 Reimbursement for Travel	107.10	12/05/2013
72633	LUCEY, JOHN	Skate Pro - PPE 11/27/13	896.00	12/05/2013
72632	LONG VALLEY RAIDERS FOOTBALL ASSOC.	PO# 20711 RESERVATION REFUND	250.00	12/05/2013

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
72631	LIVINGSTON, GAIL	Skate Pro - PPE 11/27/13	371.00	12/05/2013
72630	LANZA, DENISE	PO# 20620 Reimbursement - Playground Buildin	243.41	12/05/2013
72629	KUBICK, BEVERLY	Skate Pro - PPE 11/27/13	1,046.68	12/05/2013
72628	KOZE, TAYLOR B	Skate Pro - PPE 11/27/13	1,297.40	12/05/2013
72627	KOHN-PERRY, ELLEN	Skate Pro - PPE 11/27/13	76.00	12/05/2013
72626	KOBA, LUCRETIA	PO# 20713 RESERVATION REFUND	250.00	12/05/2013
72625	JOHNSON, WALTER	PO# 20646 VENDING	161.91	12/05/2013
72624	JERSEY CENTRAL POWER & LIGHT	PO# 20661 UTILITIES - 11/20/13 - 11/25/13 IN	10,411.45	12/05/2013
72623	HOUSTON, STANLEY K	Skate Pro - PPE 11/27/13	258.00	12/05/2013
72622	HORIZON HEALTH CARE DENTAL	PO# 20573 Dental Premiums for December 2013	5,917.34	12/05/2013
72621	HOLLEY, HEATHER	PO# 20680 REFUND - MENNEN SPORTS ARENA	79.40	12/05/2013
72620	HELMER, NIKKI	Skate Pro - PPE 11/27/13	1,404.80	12/05/2013
72619	HAUSPURG, WHITNEY	Skate Pro - PPE 11/27/13	57.00	12/05/2013
72618	HAUSPURG, JANET	Skate Pro - PPE 11/27/13	1,032.88	12/05/2013
72617	HARRINGTON, ANNE MARIE	PO# 20709 RESERVATION REFUND	250.00	12/05/2013
72616	HARPER, HOLLY	Skate Pro - PPE 11/27/13	2,103.01	12/05/2013
72615	GREER, KATIE	PO# 20459 RESERVATION REFUND	250.00	12/05/2013
72614	GAUS, JENNIFER	PO# 20668 Books for programs	50.84	12/05/2013
72613	GANNON, YVONNE	Skate Pro - PPE 11/27/13	282.36	12/05/2013
72612	FRISCH, KIRSTEN	Skate Pro - PPE 11/27/13	963.99	12/05/2013
72611	FENCZAK, MARC	Skate Pro - PPE 11/27/13	228.00	12/05/2013
72610	FAUCI, REYNOLD	PO# 20695 Vending	501.37	12/05/2013
72609	ENGLER, WILLIAM	PO# 20423 Reimbursement	181.89	12/05/2013
72608	EHEVARRIA, SUZANNE	Skate Pro - PPE 11/27/13	723.28	12/05/2013
72607	DIRECT ENERGY	PO# 20660 UTILITIES - 11/20/13 - 11/25/13 IN	8,553.80	12/05/2013
72606	DAVIS, DEBORAH	Skate Pro - PPE 11/27/13	364.00	12/05/2013
72605	DAILY RECORD	PO# 20655 Legal Advertisement - Ad 010191162	31.20	12/05/2013
72604	DAILY RECORD	PO# 20569 Legal Advertisement - A/C 54499674	136.76	12/05/2013
72603	CRAFT, JANELLE	Skate Pro - PPE 11/27/13	667.80	12/05/2013
72602	COUNTY COLLEGE OF MORRIS	PO# 20688 HOCKEY GAMES (ADMISSIONS) - NOVEMB	518.40	12/05/2013
72601	COMMUNITY FOUNDATION OF NJ	PO# 20704 RESERVATION REFUND	250.00	12/05/2013
72600	COLEMAN-MOORE, VALERIE	PO# 20653 Mileage Reimbursement	81.20	12/05/2013
72599	COCA-COLA REFRESHMENTS	Multiple: PO# 20535 PO# 20647	1,539.18	12/05/2013
72598	CABLEVISION	PO# 20563 TV Service - A/C 07876-630903-01-0	83.14	12/05/2013
72597	BUTTERWORTH, JULIA	Skate Pro - PPE 11/27/13	135.72	12/05/2013
72596	BICKENBACH, NICOLE R	Skate Pro - PPE 11/27/13	486.50	12/05/2013
72595	BERKSHIRE GOLF MANAGEMENT, LLC	PO# 20699 Operating Expenses - December	50,000.00	12/05/2013
72594	BERKSHIRE GOLF MANAGEMENT, LLC	PO# 20698 F&B Commission - November 18-30, 2	542.40	12/05/2013
72593	BERKSHIRE GOLF MANAGEMENT, LLC	PO# 20526 F&B Commission - November 1 - 17,	2,729.59	12/05/2013
72592	BARSDSELL-ALSWANG, KAY	Skate Pro - PPE 11/27/13	300.00	12/05/2013
72591	ASK SPORTS, LLC	Skate Pro - PPE 11/27/13	6,687.75	12/05/2013
72590	ALBERI, LYNN	Skate Pro - PPE 11/27/13	57.60	12/05/2013
2013112506	HORIZON BLUE CROSS BLUE SHIELD OF N	BC/BS - 11/11-11/17/13	37,770.20	11/25/2013
2013112501	MCPC PAYROLL ACCOUNT	Payroll 24	560,232.25	11/25/2013

1,288,455.35

Total paid from Fund 60 Operating	1,280,151.68
Total paid from Fund 66 Park Improvement Trust	8,303.67

	1,288,455.35

Total for this Bills List: 1,978,257.61

List of Bills - (6410101020643888) PARK CAPITAL Park Capital

Check#	Vendor	Description	Payment	Check Total
2403	23983 - BEYER FORD	PO 85263 Park Police - '14 Interceptor SUV	27,118.75	27,118.75
2404	13857 - CLIFFSIDE BODY CORP	PO 84155 PKM - Truck Body	16,763.00	16,763.00
2405	8 - COUNTY OF MORRIS	PO 89430 Bond Sale Expenses	428.10	428.10
2406	20382 - DAY CHEVROLET INC	PO 75737 Park Police - Vehicles	69,724.51	69,724.51
2407	25538 - MATHUSEK, INC.	PO 78362 Mennen - Replacement of Rubber Floo	5,931.83	5,931.83
TOTAL				119,966.19

Total to be paid from Fund 64 Park Capital

119,966.19
 =====
 119,966.19

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 187-13

BE IT RESOLVED, by the Morris County Park Commission on this 16th day of December, 2013 that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the "Open Public Meetings Act."
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

[ORIGINAL SIGNATURE ON FILE]

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

MC ELROY, DEUTSCH, MULVANEY & CARPENTER, LLP
ATTORNEYS AT LAW

1300 MOUNT KEMBLE AVENUE
P.O. BOX 2075
MORRISTOWN, NEW JERSEY 07962-2075
(973) 993-8100
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JOHN H. SUMINSKI
Direct dial: (973) 425-8706
jsuminski@mdmc-law.com

December 11, 2013

Via Email – (Dhelmer@morrisparks.net)

David Helmer, Executive Director
Morris County Parks Commission
53 East Hanover Avenue
Morristown, New Jersey 07962-1295

Re: Monthly Activity Report
MDM&C File No.: M0503-1002

Dear Mr. Helmer:

The following summary highlights the significant legal activities undertaken by this Firm during December, 2013, on behalf of the Morris County Park Commission. Other matters of a routine nature were also handled.

1. Land Acquisition:

- A. The Farley transaction is scheduled to close on December 12, 2013.
- B. The Jantzen transaction is ready to close and will be scheduled.
- C. The Costa Perchem issue re: the hunter's lease has been worked out – lease to be terminated at closing. We are waiting for the survey to be completed.
- D. The Home Help New Jersey (“HHNJ”) matter [formerly BCR Group] is awaiting HHNJ's original signed contract to be given to me. Requests for same have gone unanswered.
- E. A contract was prepared for the purchase of land in Chatham Township from the municipality. The sale consists of 6.06 acres for a purchase price of \$350,189.36.

If you have any questions, please contact me. Thank you.

Very truly yours,

MC ELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

/s/ John H. Suminski

cc: Rich Vitale (via email only rvitale@morrisparks.net)
Kathy Petro (via email only kpetro@morrisparks.net)

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 188-13

BE IT RESOLVED, by the Morris County Park Commission on this 16th day of December, 2013, that the following resolutions are adopted in the form attached:

Resolution Nos.

Resolution No. 189-13 through Resolution No. 207-13

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 189-13

WHEREAS, the Director of Finance and the Treasurer have determined that the following action is appropriate to void the following check drawn on

The Central Disbursement Account at Bank of America

<u>Check No.</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>
72022	10/08/2013	NRPA	\$ 500.00
72526	11/25/2013	New GH Berlin Oil Company	\$ 3,083.75

NOW THEREFORE BE IT RESOLVED by the Morris County Park Commission on this 16th day of December, 2013, that the action of the Director of Finance and the Treasurer in voiding the above check is confirmed.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 190-13

WHEREAS, the Morris County Park Commission determined that it was advisable and in the public's interest to restore the Main Barn, Ensilage Pits, Engine House, Granary and Sheep/Hog Pens as part of the Barnyard Complex at the Fosterfields Living Historical Farm, and

WHEREAS, when proposals were solicited for these services through a fair and open process pursuant to the provisions of N.J.S.A. 19:44-20.4 et seq., and without formal competitive bidding, pursuant to the provisions of N.J.S.A. 40A:11-1 et seq., Connolly & Hickey Historic Architects LLC (formerly known as HJGA Consulting) of Cranford, New Jersey, submitted a proposal to provide professional historic architectural services to prepare construction documents and provide pre-qualification, bidding, negotiating and contract administration services for the restoration of the Barnyard Complex for a fee not to exceed \$157,550.00, as more fully specified in their proposal dated June 17, 2008, and

WHEREAS, the Morris County Park Commission awarded a Professional Services Contract to Connolly & Hickey Historic Architects LLC of Cranford, New Jersey on September 22, 2008, by way of Resolution No. 152-08, to end on September 20, 2009, and

WHEREAS, additional time was required to properly complete the projects at no additional cost, a Professional Services Contract extension was awarded on October 13, 2009 by way of Resolution No. 134-09 to end on December 31, 2010, and

WHEREAS, additional time was required to properly complete the projects at no additional cost, a Professional Services Contract extension was awarded on December 13, 2010 by way of Resolution No. 181-10 to end on December 31, 2011, and

WHEREAS, additional time was required to properly complete the projects at no additional cost, a Professional Services Contract extension was awarded on November 28, 2011 by way of Resolution No. 160-11 to end on December 31, 2012, and

WHEREAS, additional time was required to properly complete the projects at no additional cost, a Professional Services Contract extension was awarded on October 9, 2012 by way of Resolution No. 115-12 to end on December 31, 2013, and

WHEREAS, additional time is required to properly complete the projects at no additional cost, a Professional Services Contract extension has been requested through December 31, 2014, and

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December 2013 as follows:

1. That this project is funded through Park Improvement Trust Accounts 66-216-55-Q04721-940 titled "Fosterfields Renovations" and 66-216-55-Q04741-940 titled "Fosterfields Renovations" and that the remaining balance is encumbered until completion of the project.

Page 2 of Resolution No. 190-13

- 2. That this professional services contract be extended to December 31, 2014 without any additional costs.
- 3. That this Resolution take effect immediately.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 191-13

WHEREAS, the Morris County Park Commission has determined that it is advisable and in the public interest to engage the services of a qualified consultant for the creation of a Historic/Cultural Landscape Report of Fosterfields Living Historical Farm, located in Morris Township, New Jersey, and

WHEREAS, when proposals were solicited for these services in a fair and open manner, Heritage Landscapes LLC of Charlotte, Vermont submitted a proposal for the creation of a Historic Landscape Report for Fosterfields Living Historical Farm for a lump sum fee of \$54,577.00 as more fully specified in a proposal dated June 26, 2012, and

WHEREAS, the Morris County Park Commission Historic Sites staff reviewed all proposals submitted for this project and determine that the proposal submitted by Heritage Landscapes was the most advantageous, and

WHEREAS, Heritage Landscapes LLC of Charlotte, Vermont proposal, dated June 26, 2012, was submitted as part of the Morris County Park Commission’s application for the Garden State Historic Preservation Trust Fund Historic Site Management Grant funded by the New Jersey Historic Trust, and

WHEREAS, the Morris County Park Commission awarded a Professional Services Contract to Heritage Landscapes LLC of Charlotte, Vermont on July 23, 2012, by way of Resolution No. 94-12, to end on December 31, 2013, and

WHEREAS, additional time is required to properly complete the project at no additional cost, a Professional Services Contract extension has been requested through December 31, 2014, and

WHEREAS, funding has been encumbered in the Park Improvement Trust Account 66-216-55-Q04741-940 titled “Fosterfields Renovations” in the amount of \$13,647.00, as matching funds toward the \$40,930.00 grant award from the Garden State Historic Preservation Trust Fund Historic Site Management Grant funded by the New Jersey Historic Trust, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December, 2013 as follows:

1. That funds in the amount of \$13,647.00 are encumbered for this project in Park Improvement Trust Account 66-216-55-Q04741-940 titled “Fosterfields Renovations.”
2. That this professional services contract be extended to December 31, 2014 without any additional costs.
3. That this Resolution be effective immediately.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 192-13

WHEREAS, the Morris County Park Commission determined that it is advisable and in the public’s interest to hire a qualified Consultant to design the necessary emergency structural repairs and upgrades for the roof and structure of the schoolhouse addition of the Mt. Hope Miners’ Church located at Mount Hope Historical County Park in Rockaway Township, New Jersey, and

WHEREAS, Connolly and Hickey Historical Architects, LLC of Cranford, New Jersey, has submitted a proposal to provide services to prepare the necessary plans, specifications and contract documents, as well as project administration for stabilization of the Mt. Hope Miners’ Church schoolhouse addition located at Mount Hope Historical County Park in Rockaway Township, New Jersey for a fee of \$ 9,700.00, as more fully specified in their proposal dated June 4, 2012, and

WHEREAS, the Morris County Park commission awarded a Professional Services Contract to Connolly and Hickey Historical Architects, LLC of Cranford, New Jersey on June 25, 2012 by way of Resolution No. 84-12 to end on December 31, 2013, and

WHEREAS, additional time is required to properly complete the projects at no additional cost, a Professional Services Contract extension has been requested through December 31, 2014, and

WHEREAS, funding has been encumbered through Park Improvement Trust Account No. 66-216-55-Q06754-940 titled “Mt Hope Miners’ Church Improvement,” **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December 2013 as follows:

1. That funding for this project has been encumbered through Park Improvement Trust Account No. 66-216-55-Q06754-940 titled “Mt. Hope Miners’ Church Improvement.”
2. That this professional services contract be extended to December 31, 2014 without any additional costs.
3. That this Resolution be effective immediately.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 193-13

WHEREAS, the Morris County Park Commission had deemed it advisable and in the public interest to publicly advertise and receive bids for Contract No. 28-11 titled, “Electronic Credit & Debit Card Processing,” and

WHEREAS, bids were received on Wednesday, November 10, 2010 at 11:00 a.m. prevailing time in conformance with N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, Contract No. 28-11 titled “Electronic Credit & Debit Card Processing” was awarded to Elavon, Inc. of Marlboro, New Jersey based upon the calculation of specific transaction unit costs and projected transaction volumes, for an initial period of two years commencing January 1, 2011 through December 31, 2012, with an option for three (3) one year renewals not to extend beyond December 31, 2015, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds totaling \$115,000.00, contingent upon the approval of the 2014 Operating Budget, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December 2013, as follows:

1. That Contract No. 28-11 titled “Electronic Credit & Debit Card Processing” be and hereby is extended to Elavon, Inc. of Marlboro, New Jersey based upon the calculation of specific transaction unit costs and projected transaction volumes for an additional one year period, January 1, 2014 through December 31, 2014.
2. That this Resolution be effective immediately.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 194-13

WHEREAS, the Morris County Park Commission requires the services of a licensed plumber to maintain the facilities under its jurisdiction, and

WHEREAS, the cost of said services in the aggregate may exceed the formal bidding threshold established by the State of New Jersey pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, public bids for Contract No. 11-13 titled "Plumbing Services" were received on Tuesday, November 27, 2012 at 10:00 a.m. prevailing time in conformance with N.J.S.A. 40A:11-1 et seq. the Local Public Contracts Law, and

WHEREAS, Contract No. 11-13 was awarded to Atkins & Nester Plumbing and Heating of Morris Plains, New Jersey in accordance with the bid specifications and was adopted by Resolution No. 138-12, and

WHEREAS, the contract was effective February 1, 2013 through January 31, 2014, subject to an additional twelve (12) consecutive months (one year) renewal term at the same rates and on the same terms and conditions until such time as the work is rebid, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in the amount of \$176,800.00, contingent upon the approval of the 2014 Operating Budget, with additional funding for park related projects allocated to Park Improvement Trust and Capital Accounts, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December, 2013 as follows:

1. That Contract No. 11-13, awarded to Atkins & Nester Plumbing and Heating of Morris Plains, New Jersey, be extended for a one year period, February 1, 2014 through January 31, 2015, in accordance with the terms of the contract, at an hourly rate of \$95.00 per hour from Monday through Friday, 8:00 a.m. to 5:00 p.m. except holidays and \$142.50 per hour other times, with a mark-up of fifteen percent (15%) on parts, equipment and third party services, at the same terms and conditions.
2. That this Resolution take effect immediately.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 195-13

WHEREAS, the Morris County Park Commission requires the services of a licensed electrician to maintain the facilities under its jurisdiction, and

WHEREAS, the cost of said services in the aggregate may exceed the formal bidding threshold established by the State of New Jersey pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, public bids for Contract No. 12-13 titled "Electrical Services" were received on Tuesday, November 27, 2012 at 11:00 a.m. prevailing time in conformance with N.J.S.A. 40A:11-1 et seq. the Local Public Contracts Law, and

WHEREAS, Contract No. 12-13 was awarded to Tatbit Co. of Sussex, New Jersey in accordance with the bid specifications and was adopted by Resolution No. 139-12, and

WHEREAS, the contract was effective February 1, 2013 through January 31, 2014, subject to an additional twelve (12) consecutive months (one year) renewal term at the same rates and on the same terms and conditions until such time as the work is rebid, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in the amount of \$75,000.00, contingent upon the approval of the 2014 Operating Budget, with additional funding for park related projects allocated to Park Improvement Trust and Capital Accounts **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December, 2013 as follows:

1. That Contract No. 12-13, awarded to Tatbit Co. of Sussex, New Jersey, be extended for a one year period, February 1, 2014 through January 31, 2015, in accordance with the terms of the contract, at an hourly rate of \$85.74 per hour from Monday through Friday, 8:00 a.m. to 5:00 p.m. except holidays and \$128.61 per hour other times, with a zero percent (0%) mark-up on parts, equipment and third party services, and no per diem charge for bucket truck and electric drive battery powered scissor lift use, at the same terms and conditions.
2. That this Resolution take effect immediately.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 196-13

WHEREAS, the Morris County Park Commission requires the services of a line striping contractor to perform such needed line striping work at all locations throughout the Morris County Park Commission, and

WHEREAS, the cost of said services in the aggregate may exceed the formal bidding threshold established by the State of New Jersey pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, public bids for Contract No. 34-13 titled "Line Striping" were received on Wednesday, January 23, 2013 at 11:00 a.m. prevailing time in conformance with N.J.S.A. 40A:11-1 et seq. the Local Public Contracts Law, and

WHEREAS, Contract No. 34-13 was awarded to A Plus Striping of Glenwood, New Jersey, in accordance with the bid specifications and was adopted by Resolution No. 26-13, and

WHEREAS, the contract is effective for twelve months from the award of said contract and upon mutual consent for a period not exceeding an additional twelve (12) months until such time as the work is rebid, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds with funding for park related projects allocated to Park Improvement Trust and Capital Accounts, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December 2013 as follows:

- 1. That Contract No. 34-13, awarded to A Plus Striping of Glenwood, New Jersey, be and it hereby is extended for an additional one-year period, February 1, 2014 through January 31, 2015, in accordance with the contract documents and at the same terms and conditions and per unit prices and estimated amounts, as follows:

LOT 1 Long Lines

- ITEM NO. 1 4" Yellow Center Line on Roadways
\$.30 per linear ft.
- ITEM NO. 2 4" White Edge Line on Roadways
\$.30 per linear ft.

LOT 2 Short Lines

- ITEM NO. 3 4" Yellow Traffic Stripes in Hatched Areas
\$.30 per linear ft.
- ITEM NO. 4 4" Blue Traffic Stripes in Any Areas
\$.40 per linear ft.
- ITEM NO. 5 4" White Traffic Stripes for Parking Spaces
\$.95 per linear ft.
- ITEM NO. 6 Handicap Symbols
\$ 60.00 Each

- 2 That this Resolution take effect immediately.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 197-13

WHEREAS, the Morris County Park Commission Resolution No. 153-13 awarded Contract No. 44-13 titled "Proposed Porous Brick Pavers at Historic Speedwell" Morristown, New Jersey to Tec-Con Contractors, Inc. of East Orange, New Jersey in the amount of \$139,100.00 with a construction contingency fund of \$27,820.00, and

WHEREAS, Manager of Engineering Projects Chang requested Tec-Con Contractors, Inc. to install one 2 ft. by 2 ft. drainage basin next to the Vail House to provide adequate storm water drainage and to facilitate future maintenance, and

WHEREAS, Manager of Engineering Projects Chang also requested Tec-Con Contractors, Inc. to install top soil along the edges of the permeable brick paver pathway for a smooth transition to existing ground, and

WHEREAS, the Assistant Deputy Director of Operations Biggs reviewed and recommend the attached Change Order No. 1 in the amount of \$1,400.00 for the installation of one 2 ft. by 2 ft. drainage basin next to the Vail House and Change Order No. 2 in the amount of \$7,950.00 for the installation of soil along edges of the pathway be approved and thus raising the total authorized contract amount to \$148,450.00, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in Speedwell County Capital Account No. 66-216-55-Q06755-940, in the amount of \$166,920.00, including contingency, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December 2013 as follows:

1. That the Proposed Change Order No. 1 for the installation of one 2 ft. by 2 ft. drainage basin next to the Vail House in the amount of \$1,400.00 be approved and be paid for, out of the planned contingency fund described above.
2. That the Proposed Change Order No. 2 for the installation of top soil along the edges of the permeable brick paver pathway in the amount of \$7,950.00 be approved and be paid for, out of the planned contingency fund described above
3. That this Resolution takes effect immediately.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

CHANGE ORDER NO. 1

PROPOSED POROUS BRICK PAVERS AT HISTORIC SPEEDWELL,
MORRISTOWN

Contract 44-13

Description of Work:

This change order represents the following modifications to the contract:
Provide and install one 2 ft. by 2 ft. drainage basin next to the Vail House.

This added work was requested by Wallace Chang, Manager of Engineering Projects. The reason for the change is to provide adequate storm water drainage from roof gutter and perforated drainage line under the permeable stone paver in the parking lot and to facilitate future maintenance.

Total cost for this change order is an “add” of \$1,400.00 to the contract.

Recommended by: Jeffrey A. Biggs PE, Assistant Deputy Director of Operations

Date: 11/22/2013

CHANGE ORDER NO. 2

PROPOSED POROUS BRICK PAVERS AT HISTORIC SPEEDWELL MORRISTOWN

Contract 44-13

Description of Work:

This change order represents the following modifications to the contract:

Provide and install natural soil along the edges of the permeable brick paver pathway and grade for a smooth transition to existing ground. "Top-soil" and seeding in the spring are not included.

This added work was requested by Wallace Chang, Manager of Engineering Projects. The reason for the change is to provide structural support and to stabilize the newly installed permeable Cambridge Aqua-Bric pathway.

Total cost for this change order is an "add" of \$7,950.00 to the contract per attached detail.

Recommended by: Jeffrey A. Biggs PE, Assistant Deputy Director of Operations

Date: 11/22/2013

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 198-13

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to advertise and receive bids for Contract No. 6-13 titled "Golf Shop Resale Merchandise," and

WHEREAS, bids were received on Friday, November 16, 2012 at 3:00 p.m. prevailing time in accordance with N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, Contract No. 6-13 was awarded to Acushnet Company of Fairhaven, Massachusetts in accordance with the bid specifications and was adopted under Resolution No. 37-13, and

WHEREAS, staff was authorized to rebid Contract No. 6-13 to obtain additional qualified bidders to provide golf sale merchandise in addition to the bidder awarded, and

WHEREAS, Contract No. 6-13 was rebid in accordance with the provisions of the Local Public Contracts Law on Thursday, February 7, 2013 at 3:00 p.m. prevailing time pursuant to the adoption of Resolution No. 37-13, and

WHEREAS, Contract No. 6-13 was awarded to the following additional qualified bidder: GG1 Golf Solutions, Inc. of Newark, New Jersey (Partnered with Callaway; Fairway & Greens; Zero Restriction; EP Pro; Ahead; Cutter & Buck; Annika; Antiqua; J. Lindberg; Second Skin; Hollas; Abacus; DeWitt; Lopez; and Sundog), in accordance with the bid specifications and was adopted under Resolution No. 59-13, and

WHEREAS, bid proposals were considered based on net price as quoted by catalog and discount if applicable, and

WHEREAS, the contract was effective for an initial term of one year, commencing on January 1, 2013 with the option to renew this contract for one (1) additional one-year period, January 1, 2014 to December 31, 2014, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December 2013 as follows:

1. That since the Morris County Park Commission is going to contract with an outside management company to operate Flanders Valley, Pinch Brook and Sunset Valley Golf Courses effective January 1, 2014, Contract No. 6-13 will not be extended to Acushnet Company of Fairhaven, Massachusetts and GG1 Golf Solutions of Newark, New Jersey for an additional one year period.
2. That this Resolution take effect immediately.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 199-13

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to advertise and receive bids for Contract No. 35-11 titled "Supplying Beverages and Equipment for Vending Machine, Concession Service, and Fountain Service at Mennen Sports Arena," and

WHEREAS, bids were received on Wednesday, February 2, 2011 at 1:00 p.m. prevailing time, in accordance with N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, the contract was awarded to Coca-Cola Refreshments, USA, of Parsippany, New Jersey in accordance with the bid specifications and through the adoption of Resolution No. 35-11, and

WHEREAS, the contract was effective for an initial period of twelve (12) months, commencing April 1, 2011 through March 31, 2012, with an option for four (4) one year renewal periods at the Park Commission's sole discretion, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December 2013 as follows:

1. That Contract No. 35-11 will not be extended to Coca-Cola Refreshments, USA of Parsippany, New Jersey.
2. That this Resolution be effective immediately.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 200 -13

WHEREAS, N.J.S.A. 40A:4-87 allows the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Deputy Executive Director certifies that the Morris County Park Commission has realized or is in receipt of written notification of the private, state or federal monies cited in this resolution, which meets all statutory requirements and will be included in the 2013 budget,
NOW THEREFORE

BE IT RESOLVED that the Morris County Park Commission hereby amends the Year 2013 Operating Budget to add the following revenue and appropriations:

Revenue: NJ Body Armor 2013 - 60-192-10-BODARM-888 - \$ 3,810.79
Appropriation: NJ Body Armor 2013 - 60-201-41-BODARM-090 - \$ 3,810.79

Total amendment to the 2013 Operating Budget: \$ 3,810.79

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 201-13

WHEREAS, the Morris County Park Commission has the need to establish an Accumulated Absences Liability Trust Fund; and

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a commission when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, NJAC 5:30-15 provides for receipt of budgeted funds by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Accumulated Absences Liability Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission of the County of Morris, New Jersey as follows:

1. The Morris County Park Commission does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Accumulated Absences Liability Trust Fund (NJAC 5:30-15).
2. The Executive Director of Morris County Park Commission, County of Morris, is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____ I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 202-13

WHEREAS, the Morris County Park Commission has the need to establish a Snow Removal Reserve Trust Fund; and

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a commission when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, PL 2001, c. 138 and N.J.S.A. 40A:4-62.1 provides for receipt of budgeted funds by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Snow Removal Reserve Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission of the County of Morris, New Jersey as follows:

1. The Morris County Park Commission does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Snow Removal Reserve Trust Fund (PL 2001, c. 138 and N.J.S.A. 40A:4-62.1).
2. The Executive Director of Morris County Park Commission, County of Morris, is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____ I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 203 -13

WHEREAS, Kurt Mazzuco commenced employment with the Morris County Park Commission on September 26, 1983 and

WHEREAS, Kurt Mazzuco retired effective December 1, 2013, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this the 16th day of December, 2013 that gratitude is officially expressed to Kurt Mazzuco for his 30 years and 4 months of service to the people of Morris County and the Morris County Park Commission and best wishes are extended for a well-deserved, happy and healthful retirement, and

BE IT FURTHER RESOLVED, that a tree at Silas Condict County Park, be dedicated to Kurt Mazzuco commemorating his years of faithful service.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 204-13

WHEREAS, Margaret Dempsey commenced employment with the Morris County Park Commission on May 2, 1980, and

WHEREAS, Margaret Dempsey retired effective January 1, 2014, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this the 16th day of December, 2013 that gratitude is officially expressed to Margaret Dempsey for her 33 years and 8 months of service to the people of Morris County and the Morris County Park Commission and best wishes are extended for a well-deserved, happy and healthful retirement, and

BE IT FURTHER RESOLVED, that a tree at Lewis Morris County Park, be dedicated to Margaret Dempsey commemorating his years of faithful service.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 205-13

WHEREAS, the Morris County Park Commission is steward over certain lands in the County of Morris including 38 parks and recreation facilities, over 150 miles of recreational trails and over 18,686 acres of preserved parkland, and

WHEREAS, the Morris County Park Commission has determined that it is advisable and in the public interest to acknowledge those individuals whose volunteer efforts contribute significantly to the park system, and

WHEREAS, it is a very special young man who chooses to dedicate himself to the service of others by putting into practice the noble ideals of the Scout Oath and Scout Law, and

WHEREAS, through their membership in the Boy Scouts of America, young men receive important preparation for future citizenship and leadership positions, and

WHEREAS, the ultimate goal of every Boy Scout is to achieve the rank of Eagle Scout, and

WHEREAS, Thomas Olivo is a member of Boy Scouts of America, Troop 436, Black River District, Patriots' Path Council, and a resident of the Township of Washington, County of Morris, State of New Jersey, and has earned the distinction of Eagle Scout, and

WHEREAS, one of the major requirements to obtain this honor, is to plan, develop, and carry out an extensive community service project, and

WHEREAS, for his Eagle Scout project, Thomas constructed four benches, two to be placed at Schooley's Mountain County Park in Washington Township, and two to be located on Patriots' Path in Long Valley.

In total, Thomas and his volunteers worked 120 hours to complete the benches. All necessary measures were taken to ensure the safety of the workers. Hikers and trail users will benefit from the benches. Thomas's project is indicative of his leadership and commitment to volunteerism, and **NOW THEREFORE**

BE IT RESOLVED that the Morris County Park Commission on this 16th day of December, 2013 is aware of the dedication and hard work required in achieving this goal, and commends Thomas Olivo for attaining the rank of Eagle Scout, and wishes him well in all of his undertakings.

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 206-13

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to receive proposals from qualified individuals and firms for providing recreational services for golf course operations and management services for the Flanders Valley Golf Course, Pinch Brook Golf Course, and Sunset Valley Golf Course, and

WHEREAS, consistent with the provisions of the Local Public Contracts Law, the Morris County Park Commission advertised Request for Proposals for these services to be awarded on a fair and open process, and

WHEREAS, proposals were received by Thursday, December 12, 2013 at 12:00 p.m., prevailing time in accordance with N.J.S.A. 11-1 et seq., the Local Public Contracts Law, and

WHEREAS, Park Commission staff and Ad Hoc Golf Committee has reviewed the proposal documents from

, and found them to be in order and acceptable, and

WHEREAS, the Director of Finance and Treasurer have certified the availability of funds in the amount of \$, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December, 2013 as follows:

- That consistent with the evaluation criteria specified in the contract documents, this contract for Golf Management and Operations Services for Flanders Valley Golf Course, Pinch Brook Golf Course, and Sunset Valley Golf Course be and hereby is awarded to of on a fair and open process pursuant to the provisions of N.J.S.A. 40A:11-1 et seq., as follows:

	Flanders Valley	Pinch Brook	Sunset Valley
Management Fee YEAR ONE	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____
Management Fee YEAR TWO	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____
Management Fee YEAR THREE	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____
Total Bid for Management Fees (YEARS ONE THROUGH THREE)	\$_____	\$_____	\$_____
Management Fee for Contract Extension YEAR FOUR	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____
Management Fee for Contract Extension YEAR FIVE	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____

	Flanders Valley	Pinch Brook	Sunset Valley
Pro Shop and Food & Beverage Rent YEAR ONE	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____
Pro Shop and Food & Beverage Rent YEAR TWO	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____
Pro Shop and Food & Beverage Rent YEAR THREE	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____
Pro Shop and Food & Beverage Rent for Contract Extension YEAR FOUR	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____
Pro Shop and Food & Beverage Rent for Contract Extension YEAR FIVE	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____	\$_____ per month x 12 = \$_____
Incentive Fee Incentive percentage to be paid to the Contractor of gross revenue in excess of the Park Commission approved revenue budget for each year during the term of the Contract	_____%	_____%	_____%

2. That this contract is for an initial three (3) year period January 1, 2014 to December 31, 2016, with an option to terminate by the Morris County Park Commission within sixty (60) days without cause after two (2) years and during any option period. The Morris County Park Commission, at its sole option, may extend the contract for an additional two years, for a total of five years.
3. That this Resolution take effect immediately

December 16, 2013

MORRIS COUNTY PARK COMMISSION

 John R. Sette
 President

_____, I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 207-13

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to utilize the services of a qualified concessionaire to provide food and beverage services, and install, operate and maintain food and beverage vending machines for the public at the Mennen Sports Arena, and

WHEREAS, consistent with the provisions of the Local Public Contracts Law, the Morris County Park Commission advertised Request for Proposals for these services to be awarded on a fair and open process, and

WHEREAS, proposals were received by Thursday, December 12, 2013 at 11:00 a.m., prevailing time in accordance with N.J.S.A. 11-1 et seq., the Local Public Contracts Law, and

WHEREAS, Park Commission staff have reviewed the proposal documents from

and found them to be in order and acceptable, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December 2013 as follows:

1. That consistent with the evaluation criteria specified in the contract documents, this contract for the Operation of Food Concessions & Installation, Operation, and Maintenance of Vending Machines at the Mennen Sports Arena **be and hereby is awarded to _____ of _____** on a fair and open process pursuant to the provisions of N.J.S.A. 40A:11-1 et seq., for food concession and vending machines for the following monthly rental amount as follows:

\$ _____ rent per month

2. That this contract is for an initial one (1) year period January 1, 2014 to December 31, 2014, with four (4) one year opportunities to renew at the sole discretion of the Park Commission based upon an evaluation of the Concessionaire's performance and compliance with the terms and conditions of the agreement.
3. That the rent for each extended year is automatically adjusted January 1st by the annual percentage of increase in accordance with the "All Items" Index for the NY Northeastern-NJ area of the Consumer Index for all Urban Consumers as of December of the preceding year.
3. That this Resolution take effect immediately

December 16, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 206-13

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to receive proposals from qualified individuals and firms for providing recreational services for golf course operations and management services for the Flanders Valley Golf Course, Pinch Brook Golf Course, and Sunset Valley Golf Course, and

WHEREAS, consistent with the provisions of the Local Public Contracts Law, the Morris County Park Commission advertised Request for Proposals for these services to be awarded on a fair and open process, and

WHEREAS, proposals were received by Thursday, December 12, 2013 at 12:00 p.m., prevailing time in accordance with N.J.S.A. 11-1 et seq., the Local Public Contracts Law, and

WHEREAS, Park Commission staff and Ad Hoc Golf Committee has reviewed the proposal documents from Atlantic Golf Management, Inc., Billy Casper Golf, Davey Golf Course Maintenance, and Hampton Golf and found them to be in order and acceptable, and

WHEREAS, the Director of Finance and Treasurer have certified the availability of funds in the amount of \$ 204,000.00, contingent upon the approval of the 2014 Operating Budget, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December, 2013 as follows:

1. That consistent with the evaluation criteria specified in the contract documents, this contract for Golf Management and Operations Services for Flanders Valley Golf Course, Pinch Brook Golf Course, and Sunset Valley Golf Course be and hereby is awarded to Billy Casper Golf of Vienna Virginia on a fair and open process pursuant to the provisions of N.J.S.A. 40A:11-1 et seq., as follows:

	Flanders Valley	Pinch Brook	Sunset Valley
Management Fee YEAR ONE	\$ 7,000.00 per month x 12 = \$ 84,000.00	\$ 5,000.00 per month x 12 = \$ 60,000.00	\$ 5,000.00 per month x 12 = \$ 60,000.00
Management Fee YEAR TWO	\$ 7,000.00 per month x 12 = \$ 84,000.00	\$ 5,000.00 per month x 12 = \$ 60,000.00	\$ 5,000.00 per month x 12 = \$ 60,000.00
Management Fee YEAR THREE	\$ 7,250.00 per month x 12 = \$ 87,000.00	\$ 5,100.00 per month x 12 = \$ 61,200.00	\$ 5,100.00 per month x 12 = \$ 61,200.00
Total Bid for Management Fees (YEARS ONE THROUGH THREE)	\$ 255,000.00	\$ 181,200.00	\$ 181,200.00
Management Fee for Contract Extension YEAR FOUR	\$ 7,250.00 per month x 12 = \$ 87,000.00	\$ 5,200.00 per month x 12 = \$ 62,400.00	\$ 5,200.00 per month x 12 = \$ 62,400.00
Management Fee for Contract Extension YEAR FIVE	\$ 7,500.00 per month x 12 = \$ 90,000.00	\$ 5,300.00 per month x 12 = \$ 63,600.00	\$ 5,300.00 per month x 12 = \$ 63,600.00

	Flanders Valley	Pinch Brook	Sunset Valley
Pro Shop and Food & Beverage Rent YEAR ONE	\$ 1,600.00 per month x 12 = \$ 19,200.00	\$ 1,300.00 per month x 12 = \$ 15,600.00	\$ 1,300.00 per month x 12 = \$ 15,600.00
Pro Shop and Food & Beverage Rent YEAR TWO	\$ 1,800.00 per month x 12 = \$ 21,600.00	\$ 1,300.00 per month x 12 = \$ 15,600.00	\$ 1,300.00 per month x 12 = \$ 15,600.00
Pro Shop and Food & Beverage Rent YEAR THREE	\$ 2,000.00 per month x 12 = \$ 24,000.00	\$ 1,400.00 per month x 12 = \$ 16,800.00	\$ 1,400.00 per month x 12 = \$ 16,800.00
Pro Shop and Food & Beverage Rent for Contract Extension YEAR FOUR	\$ 2,000.00 per month x 12 = \$ 24,000.00	\$ 1,500.00 per month x 12 = \$ 18,000.00	\$ 1,500.00 per month x 12 = \$ 18,000.00
Pro Shop and Food & Beverage Rent for Contract Extension YEAR FIVE	\$ 2,200.00 per month x 12 = \$ 26,400.00	\$ 1,600.00 per month x 12 = \$ 19,200.00	\$ 1,600.00 per month x 12 = \$ 19,200.00
Incentive Fee Incentive percentage to be paid to the Contractor of gross revenue in excess of the Park Commission approved revenue budget for each year during the term of the Contract	20.00 %	20.00 %	20.00 %

2. That this contract is for an initial three (3) year period January 1, 2014 to December 31, 2016, with an option to terminate by the Morris County Park Commission within sixty (60) days without cause after two (2) years and during any option period. The Morris County Park Commission, at its sole option, may extend the contract for an additional two years, for a total of five years.
3. That this Resolution take effect immediately

December 16, 2013

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
Vice President

I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 207-13

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to utilize the services of a qualified concessionaire to provide food and beverage services, and install, operate and maintain food and beverage vending machines for the public at the Mennen Sports Arena, and

WHEREAS, consistent with the provisions of the Local Public Contracts Law, the Morris County Park Commission advertised Request for Proposals for these services to be awarded on a fair and open process, and

WHEREAS, proposals were received by Thursday, December 12, 2013 at 11:00 a.m., prevailing time in accordance with N.J.S.A. 11-1 et seq., the Local Public Contracts Law, and

WHEREAS, Park Commission staff have reviewed the proposal documents from Corporate Café, LLC of Parsippany, New Jersey, and and found them to be in order and acceptable, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 16th day of December 2013 as follows:

1. That consistent with the evaluation criteria specified in the contract documents, this contract for the Operation of Food Concessions & Installation, Operation, and Maintenance of Vending Machines at the Mennen Sports Arena be and hereby is awarded to Corporate Café, LLC of Parsippany, New Jersey on a fair and open process pursuant to the provisions of N.J.S.A. 40A:11-1 et seq., for food concession and vending machines for the following monthly rental amount as follows:

\$4,750.00 rent per month

2. That this contract is for an initial one (1) year period January 1, 2014 to December 31, 2014, with four (4) one year opportunities to renew at the sole discretion of the Park Commission based upon an evaluation of the Concessionaire's performance and compliance with the terms and conditions of the agreement.
3. That the rent for each extended year is automatically adjusted January 1st by the annual percentage of increase in accordance with the "All Items" Index for the NY Northeastern-NJ area of the Consumer Index for all Urban Consumers as of December of the preceding year.
3. That this Resolution take effect immediately

December 16, 2013

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
Vice President

I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on December 16, 2013 at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

