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THE MORRIS COUNTY PARK COMMISSION
DISTRIBUTION OF PARK COMMISSION MEETING MINUTES
WORKSHOP
APRIL 9, 2013

1. President John R. Sette
2. Vice President Betty Cass-Schmidt
3. Commissioner Julie C. Baron
4. Commissioner Stuart Lasser
5. Commissioner Philip T. Santiago
6. Commissioner Judith Schleicher
7. Commissioner Richard Seabury, III
8. Commissioner Barbara Shepard
9. Commissioner Kim M. Wentworth
10. Executive Director David D. Helmer
11. Freeholder Liaison Douglas R. Cabana
12. File – 2

THE MORRIS COUNTY PARK COMMISSION

353 East Hanover Avenue

Morristown, New Jersey

President Sette called to order the seven hundred and eighty-sixth meeting of the Morris County Park Commission at 9:30 a.m. on April 9, 2013, in the Park Commission Board Room at The Frelinghuysen Arboretum, 353 East Hanover Avenue, Morris Township, New Jersey.

Executive Director Helmer then read the following notice: PURSUANT TO N.J.S.A. 10:4-6 et seq., adequate notice of this meeting held at 9:30 a.m. on the ninth day of April 2013, has been provided by publication in the *Daily Record* and *The Star-Ledger*, by posting of said notice in the Administration Building of the Morris County Park Commission, on the Morris County Park Commission website, and at the County Courthouse, and by filing a copy of the same with the Morris County Clerk.

ROLL CALL

The following were present:

President John R. Sette	Commissioner Julie C. Baron
Vice President Betty Cass-Schmidt	Commissioner Stuart Lasser
Executive Director David D. Helmer	Commissioner Judith Schleicher
Deputy Executive Director Richard Vitale	Commissioner Richard Seabury, III
Park Counsel John Suminski	Commissioner Barbara Shepard
	Commissioner Kim Wentworth

Staff present for a portion of the meeting are as follows: Assistant Deputy Director Lanza, Assistant Deputy Director of Engineering Services Biggs, Director of Personnel Vath, Assistant Deputy Director of Cultural and Environmental Resources Zafonte, Assistant Director of Historic Sites Laffey, Assistant Director of Engineering Services A. Vitale, Manager of Recreation Biase, Project Manager Felter, Manager of Buildings and Construction Holster, Superintendent of Natural Resources Kovacevic, Trail Foreman Nee, Marketing & Communications Manager Wnek, Project Manager Chang, Natural Resources Foreman Trump.

SALUTE TO THE FLAG

President Sette led those present in the salute to the flag.

APPROVAL OF MINUTES

Commissioner Baron moved to accept the minutes of the March 25, 2013, regular Park Commission meeting. The motion was seconded by Commissioner Wentworth and approved by roll call vote. Commissioner Schleicher abstained.

FINANCE AND BUDGET COMMITTEE

Vice President Betty Cass-Schmidt, Chair

Deputy Executive Director Vitale provided copies of the 2012 Audit for the Commissioners to review for acceptance at the regular Park Commission meeting on

Monday, April 22, 2013. He noted that the audit went smoothly and there were no findings or recommendations.

Deputy Executive Director Vitale informed the Commissioners that he had been notified by the Assistant County Administrator that the capital funding requested by Resolution No. 51-13 has been received and is scheduled to be introduced at the April 10th Freeholder Board meeting, followed by a second reading on April 24th. The two ordinances, \$825,250.00 for equipment purchases and \$406,509.00 for paving, should be available by mid-May.

PROMOTION AND BUSINESS ACTIVITIES COMMITTEE

Commissioner Julie C. Baron, Chair

Commissioner Baron noted that a letter was received from St. Virgil's Parish, Youth Ministry, Appalachia Outreach Program requesting a fee waiver of \$200.00 for use of the picnic tent at Central Park of Morris County. It was noted that the fee had been waived in 2012. The Park Commission suggested that if the group volunteer for a project it would support waiving the fee. Vice President Cass- Schmidt made a motion to recommend the suggestion to St. Virgil's Parish. The motion was seconded by Commissioner Shepard and unanimously approved by voice vote.

Manager of Recreation Biase provided an update on the County's Risk Management insurance requirements. Significant changes have been made related to the amount of insurances that must be provided for events, rentals of fields and picnic shelters, vendors, caterers, etc. She noted that picnic rentals are down because corporations that have used the parks in the past no longer wish to deal with obtaining all the insurances necessary to hold an event or a picnic. The Commissioners suggested that a one-page form be created that would cover all the pertinent insurance documents that a renter would need with the limits of liability and use it similar to a hold harmless or waiver form. Manager Biase was asked to meet with Park Counsel Suminski to put together a document to present to Risk Management that would be the Park Commission's formal recommendation to make the process less cumbersome. Currently staff can spend 3-4 hours a day tracking down insurance documents. President Sette requested that a record be kept of lost revenue because of the new insurance requirements. It was also recommended that staff look into what other insurance policies may be available directly related to the parks and recreation activities.

There was a discussion of supplying a link on the Park Commission website that would offer language translations for the website. It was noted that the County's webmaster was consulted.

Executive Director Helmer informed the Commission that at a recent Willowood Foundation meeting Superintendent of Horticultural Education Parness had proposed the idea of introducing cell phone tours at the Willowood Arboretum since the Park Commission has no programmatic staff at Willowood Arboretum. He added that an anonymous member of the Foundation committed \$5,000.00 towards this endeavor.

The Cell Phone tour should be up and running by the Willowwood Arboretum Fall Open house on September 15, 2013. The donation covers the cost of signage and the development of the cell phone tour, as well as the fee to be paid to the cell phone company. Executive Director Helmer said that the Foundation is interested in pursuing other cell phone tours, and he would like to introduce a cell phone tour at Bamboo Brook.

CULTURAL AND EDUCATIONAL COMMITTEE
Commissioner Judith Schleicher, Chair

Horticulture

Assistant Deputy Director of Cultural & Environmental Resources Zafonte reported that the Horticulture division applied for and received two relatively small grants from the Garden Club of New Jersey. The Park Commission received a \$900.00 grant to put toward the installation of a small solar groundhog fence at the Community Garden, which has about 110 plots.

Director Zafonte also reported that as part of this grant program, Superstorm Sandy restoration was also included under the Jersey Grown program. The Park Commission also received \$1,000.00 to conduct some fence repairs at the Tourne County Park's Hammond Wildflower Trail, and to buy some new woody and herbaceous plant material for the trail.

Environmental Resources

Superintendent of Natural Resources Kovacevic presented the 2012-2013 White-tailed Deer Wildlife Management Program. In 2013 seventeen areas were open to hunting, including the Alamatong Wellfield, property owned by the Morris County Municipal Utilities Authority (MCMUA). Twelve of those properties were open for bow hunting only, one for cross bow hunting only, and four for both bow and gun hunting. That was about 8,512 of the 18,703 acres, or 46% of the Park Commission's property, not including the Alamatong Wellfield property, were open to the program.

Changes from the 2012/2013 program included the following:

- A suspension of hunting at Loantaka Brook Reservation, which had originally been included in the schedule, because there was no interest by the hunters to register for this location.
- A new bow program at the Alamatong Wellfield.
- The addition of Lewis Morris County Park North, which had never been included for bow hunting.
- Mount Hope was added back into the program.
- Bow hunting was extended to Schooley's Mountain County Park and the Pyramid Mountain Natural Historic Area, both of which had only committed two weekdays of hunting in 2011/2012, this year all five weekdays were allowed during the scheduled season.

- Old Troy County Park and the Tourne County Park had a fall bow season added this year.
- Fosterfields Living Historical Farm had two different hunting areas, with many more days allowed on the southern section where there are no buildings and activities don't occur.
- Additional land was added to the Pyramid Mountain bow program; the area west of Boonton Avenue was not included in 2011/2012.
- Cross bows were permitted for the first time, but hunters were only allowed to hunt with a cross bow from an elevated tree stand. Cross bows were required to be cased when not in use.
- The MCMUA did not allow cross bow hunting at the Alamatong Wellfield.
- Orange armbands were required to be worn by the hunters, which included their permit tag. The armbands were an attempt to crack down on hunters who were not supposed to be in the parks.
- There were 340 hunters in 2012/2013, up slightly from 336 in 2011/2012.
- 492 permits were distributed in 2012/2013, up from 459 permits in 2011/2012.
 - o 314 permits were for bow hunting and 178 were for guns
 - o About 57% of the hunters were from Morris County and were required to pay \$40.00 for a permit. Out-of-county hunters were required to pay \$50.00.
- A total of \$1,430.00 in credit was issued to 136 hunters in 2012/2013 for the antlerless deer harvested during 2011/2012.
- Once all hunters had their initial permits, there was no limit to the additional permits hunters could purchase. In the past, they were limited to the purchase of one bow and one gun permit, each. In 2012/2013, an additional 41 permits were issued to 35 hunters.
- 96% of the surveys were received in 2012/2013, up from 92% in 2011/2012.
- 52 of the surveys were with unused permits, which was a slight increase from the 8.3% in 2011/2012. However, 15 of those were for Pyramid Mountain Natural Historic Area, where the hunting season had to be ended early because of the PSE&G project. Eight hunters reported Superstorm Sandy-related issues, which is why they were unable to use their permits.
- A total of 441 deer were harvested in 2012/2013, up 21% from 2011/2012, where there were 365 deer. 397 deer were antlerless and 44 were antlered. 183, or 56%, of the hunters harvested at least one deer. Each hunter had to harvest two antlerless deer for every antlered deer they took. 15 people did not meet the criteria.
- In 2012/2013, six parks had a decrease in the amount of deer harvested.
- Negative incidents are reported on the surveys issued to the hunters, and because of this eight permits were revoked throughout the season, with one from a hunter at the Alamatong Wellfield who was found hunting before the season started, and seven at Black River County Park for various reasons.
- The most common recommendations on the surveys to improve the hunt experience, were to allow Sunday hunting, which is against the law; to not require cross bows to be cased, which will be changed for 2013/2014; to allow

cross bow hunters to hunt from the ground, which the Park Commission will not allow; and to improve armbands.

- For the first time, muzzle loader guns will be allowed during the same shotgun dates the state allows.

The 2012-2013 Wildlife Management Program's final report will be posted on the Morris County Park Commission's website, as soon as it is improved by the Park Commission. The Park Commission approved the 2012-2013 White-tailed Deer Wildlife Management Program report.

Superintendent Kovacevic presented a video of a Canada Goose remote-controlled deterrent called the "Goosinator." It travels over all terrains – from water to land and back to land, which none other deterrents can do. The cost is \$3,500.00, and it was developed by workers at a golf course. Westchester County has invited Park Commission staff to see the Goosinator in action at one of its parks. Staff is trying to schedule a visit for this month.

Assistant Deputy Director Zafonte reported that Kris McMorland, Superintendent of the Morris County Mosquito Commission, in conjunction with the New Jersey Department of Agriculture, wishes to place copepods, tiny crustaceans, in a number of Park Commission water features as a means to study their effectiveness on controlling mosquitos. The particular copepods to be used feed on mosquito larvae, particularly in stagnant pooled water. Director Zafonte said that he will keep the Commissioners apprised of any updates.

Historic Sites

Assistant Director of Historic Sites Laffey provided a review of Superstorm Sandy repairs taking place at Fosterfields Living Historical Farm. She reported that a number of historic structures were impacted/damaged by the storm. A tree that was blown down struck the mudroom section of The Willows, removing the chimney and poking a hole in the roof, as well as damaging the railing of the handicap ramp access at the rear. The damages have been stabilized and engineers and architects have been called in to conduct an evaluation of the damages.

Minor repairs have been made to the garage, ice house, and woodshed behind The Willows as well.

The stone wall (dating from the 1850s or earlier) that runs from the Main Barn up to the Willows, which is the original entrance to the property, was struck by a falling tree. Twenty-seven feet of stone wall was damaged. The tree has been removed, but FEMA has directed the Park Commission not to remove the stump until archaeological monitoring is conducted. To date, the award of contracts for both the archaeologist and the contractor have not been made. The damaged wall is currently fenced off.

Damage occurred by two trees that blew over behind the sheep and hog pen building. One tree crushed the fence and the outdoor pen area and the other damaged the overhang of the cedar-shingled roof.

Most of the tree and vegetative debris has been clearing work on site has been completed other than the stump at the stone wall.

Assistant Director Laffey reported that on March 14th she received a letter from the New Jersey Historic Trust advising that the Park Commission had been awarded a Site Management grant in the amount of \$40,930.00. These funds will be to be used to hire a consultant to create a Historic/Cultural Landscape Report for Fosterfields Living Historical Farm. The project will not begin until the fall 2013.

Assistant Director Laffey reported that May has been designated by the National Trust for Historic Preservation as “National Preservation Month.” This year, the Historic Sites staff plans to hold a variety of historic preservation programming throughout the historic sites and at the Frelinghuysen Arboretum-Haggerty Education Center. The National Trust for Historic Preservation’s theme is “See, Save, and Celebrate.” With the assistance of the Marketing and Communications Department, a marketing campaign has been created for this series called, “No Place Like Home.” Eleven events have been scheduled throughout the historic sites and at the Haggerty Education Center, which will showcase a photography exhibit focusing on the preservation of the Park Commission’s gardens – Caroline’s Cottage Garden at Fosterfields, Bamboo Brook Gardens, Willowood Arboretum, and The Frelinghuysen Arboretum’s gardens. Marta McDowell, a noted landscape historian, will be conducting a special lecture on May 14th at the Haggerty Education Center during the Exhibit Reception.

Staff provided an update on the Fosterfields Living Historical Farm’s Main Barn restoration and the Cooper Gristmill Flume Rehabilitation project. Assistant Director Laffey provided photographs of the progression of the restoration of the Main Barn at Fosterfields, which is almost complete. The entire upper level of the Main Barn is now open to the public, and the entire barn is scheduled to be opened in several weeks.

Assistant Director Laffey provided photographs of the new flume that was constructed and recently installed at Cooper Gristmill. The dedication of the new flume will take place on Saturday, May 18th.

Other

Director Zafonte reported on the fundraising initiative planned for the 50th Anniversary Celebration of the Great Swamp Outdoor Education Center scheduled for Saturday, April 27, 2013. Tree cookies, cross cuts of trees that came down during Superstorm Sandy, in various sizes will be routed with donor’s information. The idea is to “buy a tree cookie,” on which the donor’s name will be displayed and the cookie mounted on plywood that will be affixed to one of the outside walls of the Visitors Center. Donations will go towards new educational exhibits and programming.

RECREATIONAL TRAILS AND PARK MAINTENANCE COMMITTEE

Commissioner Barbara Shepard, Chair

Trails Foreman Nee reported on the status of the September 11th National Memorial Trail Alliance. Foreman Nee and the Park Commission hosted a weekend Alliance retreat at the Park Commission Headquarters on March 13, 14 and 15. He noted that the trail is basically complete, except for a missing link from the Great Allegheny Passage to Shanksville, Pennsylvania. The majority of the work to be accomplished in this area stretches from Shanksville to the Delaware Water Gap to the Liberty-Water Gap Trail. All Board members are in favor of that alignment.

Project Manager Felter reported on the trails at Loantaka Brook Reservation. The trail system has been repaved from South Street to Loantaka Way, except for a short section near South Street that is about 40 yards long, and a spur that goes from the horse trail out to Woodland Avenue, which will be paved sometime in 2013. The next section to be completed is from Loantaka Way down to the Green Village Post Office, about 1.2 miles. This paving will cost approximately \$50,000.00 and will be funded by the Park Improvement Trust.

Executive Director Helmer reported that a meeting with the NYS&W rail corridor owner is scheduled for April 15th at 1:30 p.m. to discuss the fee simple acquisition of the railway ROW.

LEGISLATIVE COMMITTEE

Commissioner Julie C. Baron, Chair

Assistant Deputy Director Lanza reported on current legislation at the state and national level affecting funding, trails, grants, health, wages, programming, and various other matters related to parks and recreation.

National Recreation and Park Association

Trails Funding – The Moving Ahead for Progress in the 21st Century Program (MAP21) is now the Transportation Alternatives Program (TAP). The program has been reorganized and includes community improvements for trails, vegetative management (in a right-of-way and on trails used for transportation), environmental mitigation, and connectivity of habitats. Recreational Trails and Safe Routes to School are also part of transportation funding bill. The law was signed in 2012 and is of two-year duration. It provides an option of 50% of the federal dollars to states for funding biking and walking trails. At this point it is believed that New Jersey will continue to fund trails. By combining Transportation Enhancements and Safe Routes to School under TAP, funding overall is to be reduced by 33%. The NRPA position is that building bike lanes and trail infrastructure creates 46% more jobs than roadway projects. Every dollar invested in trails results in a \$3.00 savings in medical costs. Innovative funding measures need to be sought since the Federal Highway Fund is decreasing as a result of reduced gas use. Funding from Outer Continental Shelf revenue may be used, but

should not impact the use of OCS income for Land and Water Conservation Fund allocations.

Land and Water Conservation Fund – LWCF is up for re-authorization in FY2015, but conversation needs to start now to support Stateside Funding allocations. Between 1965 and 1976, 60% of LWCF funding went to states. Since 1988 only 11% of funding has been allocated to the states. In FY 2012, New Jersey received \$1.1 million. If the stateside allocation was 40%, which is equal to the federal allocation, New Jersey would have received \$3.4 million. LWCF is funded with income from Outer Continental Shelf oil and gas leasing revenue. The stateside funding must be matched 1:1, doubling the investment at the local level. Outdoor recreation contributes \$730 billion dollars annually to the economy and supports \$6.5 million jobs. NRPA's position is to fund LWCF stateside in the same percentage as the federal allocation - 40%, and they oppose any changes to the original distribution formula for state allocations.

Community Parks Revitalization Act – This proposal is based on the Urban Parks and Recreation Recovery Act, which was provided to economically disadvantaged communities. The new proposal would also provide 15% to non-urban areas. An innovative funding formula is proposed which would provide long-term loans to communities, with local projects being able to use open space or park improvement dollars as matching funds. NRPA's position is that CRPA would help revitalize local metropolitan communities and the innovative funding mechanism means no ongoing allocations are necessary.

Community Health and Wellness – The Prevention Fund provides \$10 billion over the next 10 years for community wellness, including Community Transformation Grants. MCPC is a partner in several CTG efforts in Morris County and has received ACHIEVE funding twice as a result of funds provided to the Centers for Disease Control for community wellness. The NRPA position is to ensure that parks and recreation agencies are a direct funding recipient. Also recommend continued CTG at \$226 million for FY2014.

Children in Nature – Time outdoors supports academic achievement in youth and improves children's health. In 1980, 7% of children ages 6 to 11 were obese. In 2010, 18% of children in that age range were obese. NRPA recommends that legislation be authorized to improve children's health, support economic growth, and strengthen the future of conservation by providing incentives to communities to reconnect youth and families to nature.

Well-Rounded Education – Environmental Education experiences improve math and science scores as well as general performance in all core subjects. Reauthorization of "No Child Left Behind" must include language that a well-rounded education includes environmental education. NRPA's position is that parks and recreation agencies should be direct funding eligible to partner with schools for environmental literacy and teacher training.

New Jersey Recreation and Park Association – Bills reviewed at the March meeting of the Public Affairs Committee included:

SCR1 – a concurrent resolution that puts the minimum wage question on the ballot. It is proposed that the hourly rate would increase to \$8.25 and increase annually according to the Consumer Price Index as calculated by the federal government. NJRPA opposes the change as it relates to seasonal employees. Member agencies are now being encouraged to plan for this change for the 2014 budget year.

A2681 – would require that “youth serving organizations” implement training programs and background checks. NJRPA representatives will meet with the sponsor to define youth serving organizations, and ask about handling those employees under 18.

All Green Acres, Blue Acres and other funding bills are being monitored since several provide a funding source and we are waiting to see which proposal is most sustainable and can be implemented effectively.

A3776 – Provides for immunity from lawsuits from spectators at an athletic event. NJRPA supports this bill.

S2572 – Expands the definition of “acquisition” in open space trust funds to include demolition of buildings. NJRPA has a Support Active position on this bill.

SR28 – a resolution urging posting of rules signs at athletic events. NJRPA will monitor this proposal.

Assistant Deputy Director Lanza updated the Commission on the All-Access Playground to be located at Central Park of Morris County. The groundbreaking date is June 21, 2013, the first day of summer.

The Park Alliance has received several individual donations for the All-Access Playground, totaling around \$10,600.00. Assistant Deputy Director Lanza reported that the Park Commission also has some major corporate sponsors for the playground – the biggest one being the New York Jets through the “The Hometown Huddle” program. The Park Alliance receive \$40,000.00-45,000.00 from the team as part of the program. In recognition of the sponsorship, the color of the surfacing of the All-Access Playground will be changed from red to green, the team’s color.

Morristown Medical Center has donated \$15,000.00 with a \$10,000.00 promise once the construction gets underway for the All-Access Playground. GlaxoSmithKline and Tiffany & Company have donated \$5,000.00 each. Gensler Incorporated has donated \$1,800.00 and Novartis has donated \$1,500. Several foundations, as well, have supported funding: Finish Line Youth Foundation (Finish Line Stores) donated \$25,000.00. The Deerhaven Fund donated \$25,000.00.

She announced that the Park Commission’s Volunteer Recognition event is being held on May 9th at 6:30 p.m. at the Haggerty Education Center. It will be a dessert reception with a short program, and music will be provided by the New Horizons Band.

The Park Alliance Golf Outing will take place at the Berkshire Valley Golf Course on June 18th this year, rather than in the fall as in previous years.

The Park Alliance has been working on finding sponsors for the Great Swamp 50th Anniversary Celebration being held on Saturday, April 27th, and the Jamie Oliver Food Revolution program on Saturday, May 18th that is being held at Fosterfields Living Historical Farm.

In addition, The Park Alliance is working with the Morristown Medical Center's "Prescription for Parks," to develop an urban garden at Central Park of Morris County. The Morris County Wellness Committee has asked the Park Commission to create some walking routes from the County Administration Building in Morristown that extend about one-half mile to a mile, for employees wishing to walk during their break or lunch hour.

OTHER

Executive Director Helmer reported that the Park Commission received a number of awards from the New Jersey Recreation and Parks Association, including the following:

- Friday Night Skate with D.J. Earl
- Green Weekend promotional advertisements on the television and in the *New York Times*
- The "Overall Showcase Award," which was won by the Park Commission's new logo and Branding Manual

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Helmer reported that he had recently received a call from Chris Raths, the administrator of Roxbury Township, advising him that a private company was seeking to establish a zip line course in Roxbury. The company representatives recently advised the town that they were no longer planning to install a zip line because the Morris County Park Commission has already contracted to construct a course, and that they felt there was not a large enough market for two courses in the area.

Staff has done a great job of getting most of the trails open and available to the public since Superstorm Sandy. The only trails still being worked on are some in Old Troy County Park and a number of trails at the Tourne County Park.

Correspondence was received by a group that is writing a book titled *Gardens of the Garden State*, which will include 25 gardens, six to eight photos, and about 500 words on each garden. They have requested permission to include Willowwood Arboretum and the gardens of the Bamboo Brook Outdoor Education Center. These individuals have also published books titled *The Garden Guide of New York City* in 2002 and *Gardens of the Hudson Valley*.

The Board of Chosen Freeholders has used its annual Showmobile fee waiver for the Town of Dover, for its street festival.

The County has a "Suggestions" email address, and every so often will forward a suggestion pertaining to a Park Commission activity. One suggestion was to install dog waste bags along the trail system. Executive Director Helmer noted that on 150 miles of trails this would not be cost effective and, furthermore, it should be the responsibility of the dog owners to clean up after their dogs.

Canoes are once again being loaned to the Musconetcong Watershed Association, which is conducting its annual water chestnut harvest.

He noted that a number of forest fires have been reported at locations near Park Commission's property, and that this is being monitored.

Executive Director Helmer reported that the Park Commission has been receiving an inordinate amount of complaints regarding off-leash dogs in the park system. Staff will be developing an awareness campaign with the Marketing and Communications Department, the *Daily Record*, and various local media including *Patch* to inform the public of leash rules as well as cleaning up after dogs in the parks, signage regarding these issues will be added to the parks.

EXECUTIVE SESSION

Commissioner Baron moved to adopt Resolution No. 68-13 (Attachment No. 1) placing the Commission meeting into Executive Session pursuant to provisions of N.J.S.A. 10:4-12 (5), (6), (7) and (8), the pertinent provisions of the "Open Public Meetings Act." The motion was seconded by Vice President Cass-Schmidt and unanimously adopted by roll call vote.

PERSONNEL AND SAFETY COMMITTEE

Commissioner Stuart Lasser, Chair

Executive Director Helmer informed the Commission of the status of the Sheriff / Park Police Work/Study Group and that a meeting had yet to be scheduled.

He also reviewed proposed plans to consolidate Park Administration offices and staff.

LAND ACQUISITION COMMITTEE

Richard Seabury, III, Chair

Staff reviewed the status of the proposed Farley acquisition in Wharton Borough and the Donaldson acquisition in Denville Township. Projects at Pyramid Mountain Natural Historic Area and the Waughaw Mountain Greenway were also reviewed.

REPORT OF COUNSEL

Park Counsel Suminski reviewed the status of the St. James easement acquisition and review of a number of contractual matters.

CONSIDERATION OF EXECUTIVE SESSION

The Commission meeting returned to an open public meeting on the motion of Vice President Cass-Schmidt. The motion was seconded by Commissioner Shepard and unanimously approved by voice vote. The items discussed in closed session have been included in the minutes.

CONSIDERATION OF RESOLUTIONS

Commissioner Baron moved to adopt Resolution No. 69-13 (Attachment No. 2), which includes Resolution No. 70-13 through Resolution No. 73-13 (Attachment No. 3 through No. 6). The motion was seconded by Commissioner Schleicher and unanimously approved by roll call vote.

ADJOURNMENT

There being no further business, President Sette adjourned the meeting at 1:04 p.m. on the motion of Vice President Cass-Schmidt and was seconded by Commissioner Schleicher and unanimously approved by voice vote.

Respectfully submitted,

David D. Helmer
Executive Director

Valerie Coleman-Moore
Administrative Coordinator

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 68-13

BE IT RESOLVED, by the Morris County Park Commission on this 9th day of April, 2013 that:

- 1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the "Open Public Meetings Act."
- 2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

April 9, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on April 9, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 69-13

BE IT RESOLVED, by the Morris County Park Commission on this 9th day of April, 2013, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 70-13 through Resolution No. 73-13

April 9, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on April 9, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 70-13

WHEREAS, the electorate of Morris County overwhelmingly approved a nonbinding referendum to establish a County Park Improvement Trust Fund on November 3, 1999, to fund capital repairs and improvements in Morris County Park Commission parks with an assessment not to exceed $\frac{1}{4}$ of one-cent per one hundred (\$100.00) dollars of total county equalized real property valuation, and

WHEREAS, the Morris County Park Commission originally forecasted the need for \$2,280,000.00 to provide funding for specific 2013 Park Improvement Trust Projects, by adopting Resolution No. 46-13 on February 25, 2013, and

WHEREAS, it is appropriate and in the public interest to allocate funds from the unallocated fund balance of the Park Improvement Trust Fund to provide additional funds to support the continued cleanup efforts due to Super Storm Sandy:

<u>Account</u>	<u>Project</u>	<u>Amount</u>
Q759	Park System Facility & Grounds Improvements	\$150,000.00

NOW THEREFORE

BE IT RESOLVED by the Morris County Park Commission on the 9th day of April, 2013, that the Park Improvement Trust Budget be further amended as follows:

1. That \$150,000.00 of existing unallocated fund balance is allocated to account Q759, "Park System Facility & Grounds Improvements."
2. That this Resolution be implemented immediately.

April 9, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on April 9, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 71-13

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to advertise and receive bids for Contract No. 42-13 titled "Replacement of Rubber Flooring at Mennen Sports Arena," and

WHEREAS, bids were received on Tuesday April 2, 2013 at 11:00 a.m. prevailing time, in conformance with N.J.S.A. 40A:11-1 et seq., the local public Contracts law, and

WHEREAS, Park Commission staff has reviewed the bid documents submitted by Mathusek, Inc., of Oakland, New Jersey, and North Eastern Hardwood Floors of West Berlin, New Jersey, and found them to be in order and acceptable, and the bid submitted by Resource New Jersey, Inc. of Denville, New Jersey to contain material non-waivable deficiencies, and

WHEREAS, the firm of Mathusek Inc. of Oakland, New Jersey, submitted the lowest responsible bid dated April 2, 2013 indicating they will furnish and install new Mondo high impact and skate resistant rubber flooring for Rink #1, and the Lobby Vestibule area at Mennen Sports Arena for a lump sum amount of \$293,591.53, per the contract documents, and

WHEREAS, the Assistant Deputy Director of Operations, and the Park Commission Engineering staff have reviewed and recommended award of this contract to Mathusek Inc. of Oakland, New Jersey and the establishing of a 20% construction contingency fund in the amount of \$58,718.00, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in Mennen Capital Account No. 64-216-55-967215-951, in the amount of \$352,309.53, including contingency, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 9th day of April 2013 as follows:

1. That the bid submitted by Resource New Jersey, Inc. of Denville, New Jersey be rejected for containing material non-waivable deficiencies.
- 2 That Contract No. 42-13, "Replacement of Rubber Flooring at Mennen Sports Arena" be awarded to Mathusek Inc. of Oakland, New Jersey for the lump sum amount of \$293,591.53 consistent with the terms and conditions of the Contract and Technical Specifications and in accordance with the requirements of the Local Public Contract Law.
- 3 That funding be encumbered from Mennen Capital Account No. 64-216-55-967215-951 in the amount of \$293,591.53, for the full contract value and an additional amount of \$58,718.00 (20% of contract value) to establish a construction contingency fund.
4. That this Resolution takes effect immediately.

April 9, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park commission at a meeting held on April 9, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 72-13

WHEREAS, the Morris County Park Commission needs to purchase thirty-two Smith and Wesson M&P45, 45-caliber handguns for Park Police Operations from an authorized vendor through the State of New Jersey Cooperative Purchasing Program, and

WHEREAS, the purchase of goods and services by local contracting units through the State of New Jersey Cooperative Purchasing Program is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12 et seq., and

WHEREAS, Atlantic Tactical of Somerset, New Jersey, has been awarded the State of New Jersey Purchasing Program Contract for Smith and Wesson M&P45 meeting the requirements for Park Police capital improvements, specifically as follows:

Contract No. A81297
Contract No. A82102

For thirty-two Smith and Wesson M&P45 handguns, holsters, and magazine pouches as specified by the Park Police for a cost of \$4,317.16 after trade-in allowance for old Park Police Smith and Wesson 4566, CS45, and TSW4566 weapons and magazines.

WHEREAS, the Treasurer, Chief of the Park Police, and Deputy Executive Director recommend the utilization of this contract since it is in the best interest of the Park Commission to do so, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in the Park Police Special Law Enforcement account for the purchase of the weapons, holsters, and magazine pouches a total cost not to exceed \$4,317.16 under this contract, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission that the purchase of thirty-two (32) Park Police Smith and Wesson M&P45 handguns and holsters and magazine pouches herein described be authorized from Atlantic Tactical of Somerset, New Jersey, under State Contract No. A82297 and State Contract No. A82102 as permitted by law for the total cost of \$4,317.16.

April 9, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on April 9, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 73-13

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to publically advertise a Request for Proposals titled, “Professional Services to Create a Forest Blowdown Damage Management Plan,” for Jonathan’s Woods, a 556 acre property owned by the Morris County Park Commission located in Boonton, Denville and Rockaway Townships, due to the damage caused by Super Storm Sandy on October 27, 2012, and

WHEREAS, proposals were received on Wednesday, March 20, 2013 at 4:00 p.m. prevailing time for these services to be awarded on a fair and open process, in accordance with N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, Park Commission staff has reviewed the proposal documents submitted by Gracie & Harrigan Consulting Foresters, Inc. of Far Hills, New Jersey and Farr Forestry Services, LLC of Newfoundland, New Jersey and found them to be in order and acceptable, and

WHEREAS, Park Commission staff has determined that the proposal submitted by Gracie & Harrigan Consulting Foresters, Inc. of Far Hills, New Jersey in the amount of \$4,720.00 best addresses the scope of work outlined in the Request for Proposals, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in Park Improvement Trust Account Q-759, titled “Park System Facility & Ground Improvements,” **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 9th day of April, 2013 as follows:

1. That the proposal titled “Preparation of a Forest Blowdown Damage Management Plan” for Jonathan’s Woods be and hereby is awarded on a fair and open process pursuant to the provisions of N.J.S.A. 40A:11-1 et seq. to Gracie & Harrigan Consulting Foresters, Inc. of Far Hills, New Jersey in the amount of \$4,720.00.
2. That this Resolution take effect immediately.

April 9, 2013

MORRIS COUNTY PARK COMMISSION

John R. Sette
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on April 9, 2013, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.