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THE MORRIS COUNTY PARK COMMISSION
DISTRIBUTION OF PARK COMMISSION MEETING MINUTES
March 24, 2014

1. President Betty Cass-Schmidt
2. Vice President Barbara Shepard
3. Commissioner Julie C. Baron
4. Commissioner Stuart Lasser
5. Commissioner Edward G. McCarthy
6. Commissioner Philip T. Santiago
7. Commissioner Judith Schleicher
8. Commissioner Richard Seabury, III
9. Commissioner Kim M. Wentworth
10. Executive Director David D. Helmer
11. Freeholder Liaison Douglas R. Cabana
12. File – 2

THE MORRIS COUNTY PARK COMMISSION

353 East Hanover Avenue
Morristown, New Jersey

President Cass-Schmidt called to order the eight hundredth meeting of the Morris County Park Commission at 7:30 p.m. on March 24, 2014, in the Park Commission Board Room at The Frelinghuysen Arboretum, 353 East Hanover Avenue, Morris Township, New Jersey.

Executive Director Helmer then read the following notice: PURSUANT TO N.J.S.A. 10:4-6 et seq., adequate notice of this meeting held at 7:30 p.m. on the 24th day of March, 2014, has been provided by publication in the *Daily Record* and *The Star-Ledger*, by posting of said notice in the Administration Building of the Morris County Park Commission, on the Morris County Park Commission website, and at the County Courthouse, and by filing a copy of the same with the Morris County Clerk.

ROLL CALL

The following were present:

President Betty Cass-Schmidt	Commissioner Julie C. Baron
Vice President Barbara Shepard	Commissioner Stuart Lasser
Executive Director David D. Helmer	Commissioner Edward J. McCarthy
Deputy Executive Director R. Vitale	Commissioner Philip T. Santiago
Park Counsel John Suminski	Commissioner Kim Wentworth
Treasurer Glenn Roe	
Freeholder Liaison Douglas R. Cabana	

SALUTE TO THE FLAG

President Cass-Schmidt led those present in the salute to the flag.

APPROVAL OF MINUTES

Commissioner Julie Baron moved to accept the minutes of the January 14, 2014 Workshop, January 27, 2014 and February 24, 2014, regular Park Commission meeting. The motion was seconded by Vice-President Shepard and unanimously approved by roll call vote.

HEARING OF CITIZENS

There were no citizens in attendance.

LIST OF BILLS

Vice-President Shepard recommended the payment of bills for the month of March 24 2014, totaling \$3,898,709.13. The motion was seconded by Commissioner Wentworth and unanimously approved by roll call vote. **(Attachment No. 1)**

FINANCE AND BUDGET COMMITTEE

Commissioner Barbara Shepard, Chair

PRESENT:

Vice President Barbara Shepard, Chair
President Cass-Schmidt
Commissioner Stuart Lasser
Commissioner Wentworth
Park Counsel John Suminski
Treasurer Glenn Roe

Executive Director Helmer
Deputy Executive Director R. Vitale

Vice President Shepard reported that the revenues are trending well except for golf since the courses are not yet open for play. It is anticipated that Pinch Brook and Sunset Valley Golf Course will open on Friday depending upon the weather.

There are a number for resolutions on tonight's agenda for contract extensions and the County Budget is scheduled to be approved at the April 9, 2014 Freeholder meeting.

Resolution No.

Description

No. 41-14

Places the Park Commission in Executive Session pursuant to the pertinent provisions of the Open Public Meetings Act.

No. 42-14

Adopts Resolution No. 43-14 through No. 50-14

No. 43-14

Advises the Commission that a tax lien has been filed against Grinnell Recycling and authorizes the Morris County Park Commission to process payments as listed in the resolution.

No. 44-14

Approves the policy titled "Wildlife Interaction Policy."

No. 45-14

Approves the policy titled "Tree Replacement Policy."

No. 46-14

Extends Contract No. 8-13 titled "Portable Toilet Rental Service" for an additional one year period to Russell Reid Waste Hauling and Disposal Service Co., Inc. D/B.A Mr. John Portable Sanitary Units, Inc. of Keasbey, New Jersey.

No. 47-14

Extends Contract No. 31-13 titled "Parts and Repair Services for Turf and Park Maintenance Equipment," for an additional one year period to Storr Tractor Company of Branchburg, New Jersey; Wilfred MacDonald, Inc. of South Hackensack, New Jersey, and Power Place, Inc. of Rockaway, New Jersey.

- No. 48-14 Extends Contract No. 32-13, titled "Purchase of Industrial and Commercial Equipment and Supplies via Catalog or On-Site Purchases," for a one year period to the vendors listed in the Resolution.
- No. 49-14 Extends the professional services contract to Connolly and Hickey Historical Architects, LLC of Cranford, New Jersey for a one-year period for repair of the mud room at the Willows located at Fosterfields Living Historical Farm.
- No. 50-14 Notification of the change in location for future Park Commission Workshops and Regular meetings.

The appropriation reserves from 2013 are looking good, and will definitely help us in the 2015 budget preparation. The 2013 audit is in progress and to date there are no recommendations and it is anticipated that the audit will be ready for the Commission to review at the April meeting.

A request by Caring Partners of Morris & Sussex to waive a \$200.00 reservation fee was denied. The event is scheduled for Saturday, May 14, 2014 at Schooley's Mountain County Park. Events like this have an impact to the general park users during the picnic season.

Assistant Deputy Executive Director Vitale reported that Berkshire Valley G.C. was awarded Bill Casper Golf's Best All-Around Performance Facility of the Year Award within the Mid-Atlantic Northeast Region. Berkshire Valley G.C. was selected out of 48 other facilities. The criteria for this award dealt with the best all-around performance in terms of service, operations, agronomic conditions, and financial performance. There will be an informal Awards Ceremony at Berkshire Valley Golf Course on March 31, 2014. The press will be asked to attend and a press release will be distributed to bring awareness as to this achievement. Deputy Executive Director Vitale will send an email out to the Commissioners confirming the time of the event.

Commissioner Lasser suggested that the Ceremony be put off for a week or so to make sure that the grounds are ready. Deputy Executive Director Vitale will contact BCG to see if the program can be rescheduled

It was also noted that The Park Alliance Golf Outing was scheduled for May 20th at Berkshire Valley Golf Course.

Vice President Shepard moved to accept the report of the Finance and Budget Committee. The motion was seconded by Commissioner Wentworth and unanimously approved by voice vote.

CULTURAL AND EDUCATIONAL COMMITTEE

Commissioner Judith Schleicher, Chair

PRESENT:

Commissioner Judith Schleicher, Chair
President Betty Cass-Schmidt
Executive Director David D. Helmer

Assistant Deputy Director Lanza
Director of Cultural and Environmental
Resources Zafonte
Manager of Horticulture Morse
Assistant Director of Historic Sites Laffey
Superintendent of Natural Resources
Kovacevic
Natural Resources Foreman Trump

Cultural Resources

- Authorizing staff to prepare a Request for Proposals to advise the Commission on Food & Beverage Services and Facility Rentals for the buildings and tent areas at the Horticultural Facilities, Historic Sites, the Casino at Silas Condict County Park and the Lodge at Schooley's Mountain County Park.
- Being advised by Assistant Director Laffey of two upcoming events in the Historic Unit: the Luck O' The Farm on Sunday March 16th which will teach the history of Irish Americans who arrived in Morristown in the 19th Century; and the All County Garage Sale sponsored by the Friends of Historic Speedwell on Saturday May 3rd at the Mennen Sports Arena.
- Noting that 855 people attended the March 9th Winter Farmers Market at Fosterfields Living Historical Farm and the two previous Market days received on average 800 visitors.
- Approving the plans for the Sunday, April 6 grand opening of the Matilda's Café at The Frelinghuysen Arboretum including a ribbon cutting at 1:00 pm, free Arboretum tours and at do –it –yourself gardening demonstration at the Potting Shed.
- Approving the grant request to The Garden Club of Morristown prepared by Manager of Horticulture Morse for the reprinting of the Willowwood Arboretum color brochure in the amount of \$700.00 and authorizing Manager Morse to seek additional funding of \$300.00 from the Willowwood Foundation for the project.
- Hearing a report presented by Manager of Horticulture Morse on 2013 horticultural volunteer statistics and discussing ways to reverse the trend of decreasing volunteerism such as flexing staff time to facilitate after work evening volunteer opportunities. Total volunteer hours for 2013 were 3,359 which included 135 hours from the Master Gardener Training Sessions offered at The Frelinghuysen Arboretum.

- Being apprised by Manager of Horticulture Morse that he is currently interviewing candidates for the vacant Horticultural Foreman position at Willowood Arboretum and Bamboo Brook.

Environmental Resources

- Favorably Reviewing a budget proposal in the amount of \$24,250.00 submitted by NJ Audubon for services proposed in the establishment of a management and use Agreement at Mahlon Dickerson Reservation to coordinate and facilitate forest management activities with the Sparta Mountain Wildlife Management Area and gain eligibility for USDA Natural Resource Conservation Service funding and other grant and cost-sharing funds for long term habitat and sustainable forest management. \$4,800.00 of the cost can be offset by Forest Management grants.
- Authorizing staff to have NJ Audubon prepare a draft agreement for Park Commission Counsel Suminski review.
- Reviewing the preliminary deer harvest statistics with Superintendent of Natural Resources Management Kovacevic prior to the presentation of the final 2013-2014 White-tailed Deer Management Program Report scheduled for the April 8th Commission Workshop meeting.
- Directing Natural Resources, Historic Sites, and Park Police staff to meet to work out potential details of shooting Canada Geese at Fosterfields Living Historic Farm to reduce economic losses incurred with current management strategies and directing Executive Director Helmer and Assistant Deputy Director Zafonte to investigate the possibility of incorporating 'game warden' status into Natural Resource Management job descriptions. This initiative falls under the Park Commission's federally approved depredation permit for Canada Goose Management. **(Attachment No. 2)**
- Recommending the changes to the Wildlife/Habitat Interaction Policy and requesting that it be placed on the March Commission meeting to be approved via resolution.
- Recommending the proposed Tree Removal and Replacement Policy and requesting that it be placed on the March Commission meeting agenda for its first reading.
- Directing staff to prepare a policy that addresses a mechanism for staff approval of requests from governmental agencies, academic institutions, students/graduate students, and other organizations and agencies to access Park Commission facilities to conduct scientific research.
- Approving a request from a graduate student at Carleton University, Ottawa, Canada to collect tissue samples for genetic analysis of sedge, Trichophorum planifolium, to provide insight into the factors limiting its northern distribution and directing conservation efforts in Canada.

- Advising the Committee that a letter of support for the NJDFW grant request to the North Atlantic Landscape Conservation Cooperative Priority Science Program to create a GIS spatial data tool for landowners to rank/prioritize conservation actions (prescribed burning, invasive species control, forest stand improvement, etc.) noting that in exchange for the letter of support and providing MCPC GIS data, Park Commission properties will be analyzed and ranked according to the tool.

Commissioner Baron moved to accept the report of the Cultural and Educational Committee. The motion was seconded by President Cass-Schmidt and unanimously approved by voice vote.

President Cass-Schmidt added that Matilda's café will be opening up and the ceremony for that is April 6, 2014 from 1-4.

The other item is since Park Commission Headquarters will be moving out of this facility, all future meetings, including the April Workshop meeting will be held at the Cultural Center, 300 Mendham Road.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Helmer reported on the partnership with Whole Foods Market and last year's volunteer family day at Fosterfields Living Historical Farm and we were informed that Whole Foods Market each year has a day where a non-profit organization is selected to receive 5% of the net sales of one store on one day of retail sales. Since Whole Foods had such a wonderful event at Fosterfields with well over 100 volunteers the Park Commission through The Park Alliance is receiving the benefit of the 5% Day from three stores located in Madison, West Orange, and Millburn/Union.

Lois Wnek has been working with Whole Foods and their branding on getting this message out I can provide an email for all to pass out to family and friends.

At the Freeholders February 26th meeting, the Board approved a 3/4 cent Open Space Tax for 2014, and the distribution of the Open Space Funds, the Park Commission still will receive 15% of the Open Space dollars, and at the same February 26th meeting the Freeholder Board approved the Morris County Park Commission Park Improvement Trust Fund to remain at a ¼ of a cent that supports our Capital and Park Improvement projects throughout the park system.

Executive Director Helmer also gave an update on activities related to Open Space Preservation at the State level. Senator Smith and Senator Bateman have moved forward on introducing SCR 84 and it has passed through the Senate Environmental and Energy Committee by a 4 to 1 vote. This is the newest effort to supply 150 million dollars to New Jersey's Open Space Preservation initiative. The bill speaks to taking 6% of the existing corporate tax and dedicating it to Open Space Preservation. Currently 4% of that corporate tax goes toward remediation clean up through and

NJDEP program. The bill will be leaving the Energy Committee and going to the Budget Appropriations Committee for review.

The Park Commission received word after the ice and snow have melted the Central Park's artificial turf fields should be ready to play on by the end of the month. Manager of Recreation Biase will be taking a walk through with the contractor on site to make sure restroom construction area can be kept fenced off from the field area.

Commissioner Wentworth pointed out that the revenue report under Central Park shows an increase in anticipated revenue at Central Park, that is due to the rental of the athletic fields, which began on March 1, but no fields were being used. The permit fees are collected 30-days in advance of use.

The Jonathan's Wood Blowdown project is progressing well and is in the final stages with the cutting, stacking, and chipping of the lumber. A significant amount of wood chips have been taken off of site.

The administrators of Denville and Rockaway Township were apprised of the start date of the wood removal and they also received the forestry plan prior to the project. It is anticipated that in another two weeks the chipping will be completed and the rest of the material will be carted off site. Weekly progress reports are prepared by Gracie & Harrigan. To this date no negative calls have been received regarding the project.

Executive Director Helmer stated that he informed the Cultural & Educational Committee that earlier this year the Park Commission in conjunction with the Morris County Planning Department, Union County, and with a number of municipalities along the Passaic River submitted a half-million dollar de-snagging grant to the NJDEP. We were notified that this collaboration received the largest grant of \$300,000.00. Union County took the lead on the grant application process and the Park Commission is matching \$50,000.00 from the Park Improvement Park funds to ensure significant work can be done along Passaic River County Park. The agreement was that the Park Commission would receive a 50/50 match of whatever funds were received and spent along the parkland. Director of Engineering Services Vitale has been part of this process and will be monitoring how the contract for the work is drafted to make sure that the Park Commission's assets are protected. This is the section of the Passaic River that had about 250 snags in between the Great Swamp and Chatham Borough, pre-Superstorm Sandy.

Vice-President **Shepard** informed the Committee that Denville, Rockaway Borough, and Boonton Township have also received a grant for work to be performed along the Rockaway River.

The Declaration of Intent for the Morris County Historic Preservation Trust Fund, for the update to the Willows Historic Structure report was sent out today. The report will cost

\$24,000.00, \$19,200.00 is being requested and the Park Commission with match \$4,800.00.

Executive Director Helmer was informed by the Horticultural Volunteer Program staff that the Park Commission has made it through to the second round of the Goldman Sachs Community Teamwork initiative. Staff has submitted projects that not only bring volunteers to the park system but can also bring in an estimated \$2,500.00 donation. Projects include mulching at Mennen Arena, maintenance along the woodland garden and Azalea Trail at The Frelinghuysen Arboretum and maintenance by the conifer collection along the back of the property.

Executive Director Helmer sent over a request to Diane Ketchum, Clerk of the Freeholder Board asking for gratuitous use of the Showmobile. The Freeholder Board is allowed by policy to award one gratuitous use that only covers the waiver of the Showmobile fee and not the staff costs of setting up the Showmobile. This year's request is being made by the Lake Hopatcong Foundation for a block party day at Hopatcong State Park, Saturday May 10, 2014. The Foundation is the organization that is partially funding the conceptual plans for the Lee's Marina Pavilion and has done a lot of really good work around Lake Hopatcong.

At the last Park Commission meeting Assembly Bill 1080, which prohibits smoking in all public parks and beaches was reviewed. Executive Director Helmer would like the Commissioners to think about their position on this bill. The intent of the bill is worthwhile but the idea that signage has to be placed at every entrance to a public park seems to be a bit burdensome, if you like staff will supply comments to the Legislative Committee to see if they can provide changes to the way in which the ban has to be identified in public parks. Freeholder Cabana commented that when the comments to the bill are ready he will take them to **NJAC** since we aren't the only County involved he feels it is an issue that NJAC would take up.

The Pyramid Mountain Natural Historic Area section of the PSE&G project had a couple of issue arise over the past couple weeks, the first item is that on the Turkey Mountain side of the park, near the hundred steps had some major erosion issues due to a late addition to the scope of the project. The FAA requested that PSE&G add a beacon to the tower because the height of the tower might have an impact to the flight of helicopters or airplanes. Since work was outside of the original scope, the contractor went on-site a week and a half ago and accessed the ROW, predominantly thru Montville property but did cause significant erosion damage that affected parkland. PSE&G officials did responded aggressively once the damage was identified and was putting a plan together to remedy any of the issues. The thawing ice and snow contributed to the damage, if the project was started a week or two earlier there probably would not have been an issue.

As part of the mitigation for the PSE&G project parts of the former Kinkaid Fields at Pyramid Mountain Natural Historic Area were placed into a restoration plan. What has been placed on site at various locations, which has been reviewed at a number of

meetings previously, is the installation of deer fencing, which is a galvanized fencing with rustic wood poles, on a significant amount of the property which caused some concern from local residents that used to have a beautiful field view of the property. Executive Director Helmer stated that he had received one email and that he has corresponded with the individual directly. Executive Director Helmer will be putting together an informational sheet on this. What the residents don't know is that we will be planting over 900 native shrubs and trees in this area. The area will be a native reforestation initiative, and hopefully the fence line will look a little less caustic over time, then it may look now. Staff is also taking a look at one of the areas that on one of the neighbors may be encroaching on Park Commission property.

Commissioners inquired about the plantings and where they would be located. Executive Director Helmer informed the Commissioners that the plantings will be placed within the fenced area and the fencing will be in place for about 3 to 5 years or until the plant material can sustain deer browse. We are also planting Apple trees in Oscar Kincaid's old vegetable garden, along with meadow grass plantings along the roadside.

Luck of the Farm occurred at Fosterfields on Sunday March 16th after the Morristown Parade and we had 400 visitors to the site, many of which had never been there before and were new visitors.

The most recent Winter's Farmers Market at Fosterfields was held on March 9th, and had 855 people attend. The previous two Sundays had 800 people each.

President Cass-Schmidt inquired if we would consider expanding it to more than once a month next year. The volume of people for the four hours is a lot. President Cass-Schmidt feels that it is such a good and unique program to have in the winter months.

The next meeting of the North Jersey Transportation Planning Authority which has been the facilitator for the Morris Canal Greenway is meeting on the 27th at the Haggerty Education Center, and will be focusing on the branding and establishing the identity of the Morris Canal Greenway that travels through five counties. **Grace Handling** Executive Director of New Jersey Division of New Jersey Travel and Tourism will be speaking at the program, Susan Taylor Executive Director of the Friends of the Delaware Canal will be speaking, as well as representatives from each of the counties and communities that the Canal passes through.

Executive Director Helmer reminded the Commission that the New Jersey Greener Productions will be screening the premier of Open Spaces & Historic Places of Morris County on Friday, March 28th, at 5:30 p.m. at the Morris Museum. Morris County Park Commission facilities are significantly represented in this film. Two hundred people have already RSVP'd and Commissioner Wentworth will be working at the Registration Table.

The Morris County Chamber of Commerce and their Health and Wellness Committee is doing their Walk and Talk Program again this year, beginning Thursday's in April, May and June walkers meet at Loantaka Brook Reservation at 4:45 p.m.

The all County Garage Sale sponsored by the Friends of Historic Speedwell is scheduled for Saturday, May 3, 2014 from 9 to 5 at the Mennen Arena.

The annual Tackle the Trail, 5k at Central Park of MC is scheduled for April 13th.

Vice-President Shepard moved to accept the Report of the Executive Director. The motion was seconded by Commissioner Baron and unanimously approved by voice vote.

EXECUTIVE SESSION

Commissioner Baron moved to adopt Resolution No. 41-14 (Attachment No. 3) placing the Commission meeting into Executive Session pursuant to provisions of N.J.S.A. 10:4-12 (5), (6), (7) and (8), the pertinent provisions of the "Open Public Meetings Act." The motion was seconded by Vice-President Shepard and unanimously adopted by roll call vote.

PERSONNEL AND SAFETY COMMITTEE

Commissioner Stuart Lasser, Chair

PRESENT:

Commissioner Stuart Lasser, Chair
President Betty Cass-Schmidt
Commissioner Barbara Shepard
Commissioner Julie Baron
Park Counsel John Suminski
Treasurer Glenn Roe

Executive Director Helmer
Deputy Executive Director R. Vitale
Park Police Chief Doyle
Director of Personnel Vath

Commissioner Lasser convened a meeting of the Personnel and Safety Committee at 4:00 p.m. on Monday, March 24, 2014 at the Frelinghuysen Arboretum.

Park Police Reports

The Committee reviewed the February 2014 monthly Park Police Reports. These reports were distributed to each Commissioner with the pre-meeting packages.

Chief Doyle advised the Committee of a recent request from a Park Commission volunteer seeking permission to carry a firearm on park property. After an in-depth investigation of the circumstances regarding the request Chief Doyle recommended that the request be denied based on Park Commission Rules & Regulations. The Committee agreed with Chief Doyle's recommendation.

Chief Doyle proposed establishing a prescribed drug collection area at the Park Police offices located at the Cultural Center. Chief Doyle outlined his plan for developing the area and how the process will need to be monitored. The Committee recommended that the Chief draft a policy to be introduced and discussed at the April 8, 2014 Park Commission Workshop meeting.

Park Police Sergeants List

Chief Doyle advised the Committee that upon further review of the current Sergeant's list he has decided to terminate the list and proceed with a new test. In addition Chief Doyle recommended changes regarding the testing process which will not only defer the cost but also insure the candidates will pass the physical entrance exam required for the police academy. Chief Doyle stated that through discussions with his senior officer staff the new procedure will assist in narrowing down the applicants to be interviewed as the last two vacancies in Park Police resulted in over 500 applicants which had to be reviewed. Executive Director Helmer stated that he was in favor of the proposed changes but expressed concern regarding the Park Commission's potential liability if a candidate was injured during the physical testing. Chief Doyle stated he would contact the County's Risk Management Department regarding this matter.

Conferences and Educational Incentives

The Committee reviewed and recommended the approval of requests submitted by staff members to attend conferences/seminars and workshops as outlined on the monthly report attached to the Agenda. The March, 2014 requests submitted totaled \$ 876.99. The Committee noted the receipt of reports attached to the Agenda which were submitted by employees who recently attended workshops, seminars or conferences.

Labor Relations

Director of Personnel Vath advised the Committee of the status of the Arbitration Hearings for a recently terminated employee. Director Vath stated that the attorneys representing the Park Commission and OPEIU Local 32 submitted their individual hearing briefs to the Arbitrator on February 28, 2014 and that a ruling regarding the case should be received prior to the end of March.

In regards to the second arbitration case whereby OPEIU Local 32 claims that the Morris County Park Commission violated the Collective Bargaining Unit Agreement by permitting an IBT represented employee to bump into a Local 32 position, legal counsel representing the Park Commission has reviewed both collective bargaining unit agreements and confirmed that the Park Commission in no way violated any section of the Local 32 Agreement and the basis for the grievance is unfounded. Director Vath stated that counsel has been in contact with the Local 32 attorney and is making every effort to have the grievance rescinded before going to the arbitrator.

Absence Reports

The Committee reviewed the Employee Absence Report for the month of March, 2014.

Telecommunications and Network Access and Use Policy

Deputy Director Vitale introduced the revised Telecommunications and Network Access and Use Policy and outlined the proposed changes for the Committee. After a brief discussion the Committee recommended that the Cellular/Mobile Telephone Acquisition, Assignment, and Use Policy also be reviewed as the Park Commission has begun issuing staff Smart Phones which will now give them access to the internet and network. Vice-President Shepard stated she would forward Director Vitale resource information which would assist him in drafting a new combined policy.

Confidential Salary Increases/Incentives

Deputy Director Vitale introduced the proposed salary increases and performance incentives for confidential staff. Director Vitale indicated that he had provided the Committee with the monthly costs of the increases to assist them in deciding on the month the increases will go into effect. After a brief discussion the Committee recommended approval of the proposed increases effective January 1, 2014.

Date and Time of Next Meeting

The next meeting of the Personnel and Safety Committee will be convened at 4:00 p.m. on Monday, April 28, 2014 in the Office of the Executive Director. The meeting was adjourned at 5:10 p.m.

Commissioner Lasser moved to accept the report of the Personnel and Safety Committee. The motion was seconded by Commissioner Baron and unanimously approved by voice vote.

REPORT OF COUNSEL

Counsel Suminski reviewed the monthly Report of Counsel (Attachment No. 4).

Commissioner McCarthy moved to accept the Report of Counsel. The motion was seconded by Vice President Shepard and unanimously approved by voice vote.

CONSIDERATION OF EXECUTIVE SESSION

The Commission meeting returned to an open public meeting on the motion of Commissioner Baron. The motion was seconded by Vice-President Shepard and unanimously approved by voice vote. The items discussed in closed session will be printed as part of the formal minutes.

CONSIDERATION OF RESOLUTIONS

Vice-President Shepard moved to adopt Resolution No. 42-14 (Attachment No. 5), which includes Resolution No. 43-14 through Resolution No. 50-14 (Attachment No. 6 through No. 13). The motion was seconded by Commissioner McCarthy and unanimously approved by roll call vote.

President Cass-Schmidt reminded the Commissioners that the Workshop meeting will be held at the Cultural Center.

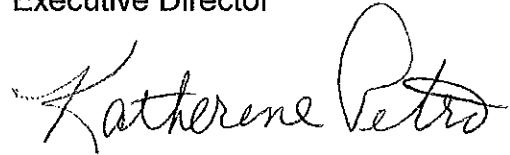
ADJOURNMENT

There being no further business, President Cass Schmidt adjourned the meeting at 8:10p.m. on the motion of Vice-President Shepard and was seconded by Commissioner McCarthy and unanimously approved by voice vote.

Respectfully submitted,



David D. Helmer
Executive Director



Katherine Petro
Office Manager

MORRIS COUNTY PARK COMMISSION**Meeting Date:****January 27, 2014**

BE IT HEREBY RESOLVED that the bills shown on the Summary below and appended pages were authorized for payment by resolution at a meeting of the Morris County Park Commission held on January 27, 2014.

SUMMARY**Park Operating Fund:**

Bill List Expenditures:	474,683.04
Prepaid Expenditures:	1,204,353.01
Items Included Above:	
[Payroll Including FICA/Medicare - 01/17/14 - 477,431.47]	
[Payroll Including FICA/Medicare - 01/03/14 - 443,585.82]	
Prepaid Expenditures - 12/18-12/31/2013:	960,288.18
[Payroll Including FICA/Medicare - 12/20/13 - 596,346.32]	

Park Capital Accounts:

Bill List Expenditures:	87,782.78
Prepaid Expenditures - 12/18-12/31/2013:	730.00

Park Improvement Trust Accounts:

Bill List Expenditures:	254,022.88
Prepaid Expenditures:	7,191.00
Prepaid Expenditures - 12/18-12/31/2013:	79,110.56

Park Trust Accounts:

Bill List Expenditures:	25,783.16
Prepaid Expenditures:	530.00
Prepaid Expenditures - 12/18-12/31/2013:	2,061.28

Grant Fund Accounts:

Bill List Expenditures:	2,720.20
Prepaid Expenditures:	-
Prepaid Expenditures - 12/18-12/31/2013:	929.80

Park Police Special Law Enforcement Accounts:

Bill List Expenditures:	-
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TOTAL 3,100,185.89**County Capital Bill List Expenditures Request: 11,040.00****CERTIFICATION**

I do solemnly declare and certify that the bills listed here are correct to the best of my knowledge or on the certification made thereon by duly authorized and responsible officials of the Morris County Park Commission.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, David D. Helmer, Executive – Director of the Morris County Park Commission, hereby certify that funds are available for the payment of the Summary total of \$3,100,185.89 listed above for the month of January.

[ORIGINAL SIGNATURE ON FILE]

David D. Helmer, Executive - Director
Morris County Park Commission

Date

COMMISSIONERS' APPROVAL

[ORIGINAL SIGNATURE ON FILE]

Betty Cass-Schmidt
President

[ORIGINAL SIGNATURE ON FILE]

Barbara Shepard
Chairman, Finance Committee

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
73585	12713 - A T & T	PO 21726 UTILITIES - 2/25/14 TO 3/17/14 INPU	5.28	5.28
73586	9499 - AESFIRE LLC	PO 21448 GSOEC	226.00	226.00
73587	12884 - ALLEN PAPER & SUPPLY CO	PO 21611 MENNEN -RESTROOM SUPPLIES	726.28	726.28
73588	12902 - ALLIED OIL	PO 21724 UTILITIES - 2/25/14 TO 3/17/14 INPU	5,986.21	5,986.21
73589	20834 - AMERICAN ASSOCIATION FOR STATE &	PO 21519 Annual Membership Renewal - Lynn La	115.00	115.00
73590	12978 - AMERICAN MOBILE GLASS OF NJ	PO 21604 Bid Solicitation on file	31,852.43	31,852.43
73591	20453 - AMERICAN PUBLIC GARDENS ASSOCIATION	PO 21484 2014 Membership Dues - American Pub	773.50	
		PO 21484 2014 Membership Dues - American Pub	773.50	1,547.00
73592	18685 - AMERIGAS - CHESTER	PO 21725 UTILITIES - 2/25/14 TO 3/17/14 INPU	22,005.28	22,005.28
73593	18713 - ATKINS & NESTER PLUMBING & HEATING,	PO 21672 VARIOUS SITES- HEAT/PLUMBING SERVIC	8,787.40	8,787.40
73594	20669 - ATLANTIC TOMORROWS OFFICE	PO 21414 Cost for Copies	204.00	
		PO 21644 COPIER USAGE	147.81	351.81
73595	20398 - B & B SUPPLY CO.	PO 21490 CONSECUTIVE NUMBERED LABELS	578.75	578.75
73596	20881 - BETSON ENTERPRISES	PO 21121 Repair Vending Machine	61.04	61.04
73597	19299 - BIASE, KRISTIN	PO 21711 Shelving Units for REC Closet	791.76	791.76
73598	21129 - BILLY CASPER GOLF, LLC	PO 16407 Management Fee - March 2014	5,557.90	
		PO 21721 Management Fee - March 2014	17,000.00	22,557.90
73599	20413 - BUMP, MELANIE	PO 21655 Reimbursement	82.14	82.14
73600	21673 - BURGLARY SOLUTIONS LLC	PO 21295 Park Police	160.00	160.00
73601	13562 - BUTLER, BOROUGH OF	PO 21727 UTILITIES - 2/25/14 TO 3/17/14 INPU	509.80	509.80
73602	21101 - C-K AIR CONDITIONING, INC.	PO 21616 MENNEN - REFRIGERANT	239.20	239.20
73603	5295 - CABLEVISION	PO 21689 TV Service - MSA	94.59	94.59
73604	21600 - CABLEVISION LIGHTPATH, INC.	PO 21678 Internet Service - Account # 53446	1,515.00	1,515.00
73605	4598 - CDW GOVERNMENT INC.	PO 21296 Information System - USB Thumb driv	91.88	
		PO 21340 Battery Backups	1,074.42	
		PO 21425 Touch monitor for Sunset Valley Gol	626.98	
		PO 21535 Network equipment for CC project	1,455.46	3,248.74
73606	9991 - CENTURYLINK	PO 21728 UTILITIES - 2/25/14 TO 3/17/14 INPU	339.23	339.23
73607	11796 - CENTURYLINK	PO 21729 UTILITIES - 2/25/14 TO 3/17/14 INPU	35.00	35.00
73608	20432 - CHANG, WALLACE	PO 21627 2014 Professional Engineer's Licens	80.00	80.00
73609	12043 - COMCAST CORP.	PO 21568 Internet Service	211.10	211.10
73610	12043 - COMCAST CORP.	PO 21681 COOPER MILL	115.55	115.55
73611	18877 - CORNELL UNIV./BRANCHING OUT	PO 21344 Renewal of Branching Out IPM Newsle	40.00	40.00
73612	20452 - COUNT 2 FIVE CREATIVE COMPANY	PO 21525 Pathways Spring 2014	1,850.00	1,850.00
73613	21534 - CUSTOM BANDAG INC	PO 21508 BACKHOE TIRE	185.33	185.33
73614	14102 - CY DRAKE LOCKSMITH	PO 21618 keys for equipment	21.00	21.00
73615	14123 - DAILY RECORD	PO 21488 RESERVATIONS SOFTWARE PROPOSALS	66.30	66.30
73616	14123 - DAILY RECORD	PO 21510 PARK MAINT. EQUIP. BID	43.16	43.16
73617	14123 - DAILY RECORD	PO 21625 E2 PROJECT MGMNT CONTRACT	17.94	17.94
73618	14123 - DAILY RECORD	PO 21657 SOFTWARE PROPOSAL ADDENDUM	15.08	15.08
73619	9045 - DE LAGE LANDEN FINANCIAL SERVICE	PO 21197 Copier Lease 12/1/13 - 2/28/14	2,142.00	
		PO 21247 2/1 - 2/28/14 - Contract 25230678	925.22	
		PO 21501 Quarterly Billing - Account # 59654	1,024.00	4,091.22
73620	14221 - DELL COMPUTER LP	PO 21439 Extend warranty on B1F55M1 and C1F5	4,322.10	
		PO 21591 Year 2 Microsoft SA renewal	31,808.28	36,130.38
73621	4171 - DIGICOM-NJ LLC	PO 21506 PBGC SNACK BAR	295.95	295.95
73622	21193 - DISCOVERY BENEFITS, INC.	PO 21675 FEBRUARY COBRA	102.85	102.85
73623	21627 - DOMTAR	PO 20015 Roll Paper for Xerox	135.22	135.22
73624	14379 - DOVER BRAKE & CLUTCH CO INC	PO 21553 Equipment parts	93.78	93.78
73625	8359 - DRAEGER SAFETY DIAGNOSTICS INC	PO 21539 simulator and probe calibration alc	155.00	155.00
73626	14445 - EAGLE POINT GUN SHOP	PO 21409 Ammo for Park Police	3,284.00	3,284.00
73627	14451 - EAST HANOVER, TWP OF	PO 21741 UTILITIES - 2/25/14 TO 3/17/14 INPU	142.30	142.30
73628	21434 - EASTERN CONCRETE MATERIALS, INC	PO 21451 Snow grits various locations	1,752.34	1,752.34
73629	21123 - ELECTRONIC OFFICE SYSTEMS	PO 21504 Speedwell additional copier costs	16.24	16.24
73630	21433 - EMR POWER SYSTEMS LLC	PO 21115 Service Check	1,072.50	1,072.50
73631	19004 - ENGLER, WILLIAM	PO 21652 Reimbursement	28.17	28.17
73632	2918 - EZ GO DIVISION OF TEXTRON	PO 21722 Golf Cart Rentals	17,256.20	17,256.20
73633	19031 - FARLEY, DIANE	PO 21493 Hours for the Month of February	320.00	320.00
73634	14668 - FEDEX	PO 21492 COMMISSION PACKAGE	64.74	
		PO 21527 COMMISSION DOCS	14.41	79.15
73635	8538 - FINCH FUEL OIL INC	PO 21730 UTILITIES - 2/25/14 TO 3/17/14 INPU	5,272.50	5,272.50
73636	21618 - FIRE AND SECURITY TECHNOLOGIES	PO 21529 Fire alarm repair - Fosterfields	312.50	312.50
73637	19050 - FLORHAM PARK SEWERAGE AUTHORIT	PO 21731 UTILITIES - 2/25/14 TO 3/17/14 INPU	450.80	450.80
73638	12288 - FRIENDS OF FOSTERFIELDS INC	PO 21661 Reimbursement	100.00	100.00
73639	10467 - FRIENDS OF HISTORIC SPEEDWELL	PO 21690 Reimbursement for Attendance at Sma	446.59	
		PO 21718 Supplies for new Speedwell exhibit/	120.44	567.03
73640	14857 - GARDEN STATE HIGHWAY PROD. INC	PO 21478 safety Barrels all parks	815.00	815.00
73641	804 - GRAY SUPPLY CORP	PO 21349 BVGC -REPAIR DOWN DRAIN/ CART BARN	82.00	82.00
73642	8383 - GRIFFIN GREENHOUSE SUPPLIES	PO 21588 CLASS SUPPLIES	713.63	713.63

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
73643	19134 - GRINNELL RECYCLING INC.	PO 21357 concrete disposal	20.00	20.00
73644	15081 - HANOVER SEWERAGE AUTHORITY	PO 21732 UTILITIES - 2/25/14 TO 3/17/14 INPU	1,873.60	1,873.60
73645	19169 - HAWK GRAPHICS INC.	PO 21394 Tackle the Trail Brochures	185.00	
		PO 21524 Patriots Path Trail Maps	535.00	720.00
73646	21387 - HESS CORPORATION	PO 21733 UTILITIES - 2/25/14 TO 3/17/14 INPU	19,494.45	19,494.45
73647	15211 - HODES, STEVEN B, DVM PA	PO 21300 stable call	85.00	85.00
73648	5323 - HOFFMANS SUPPLY INC	PO 21308 SCHOOLEYS SAFETY	25.66	25.66
73649	15241 - HORIZON BLUE CROSS BLUE SHIELD OF N	PO 21596 Health Premiums - Sub Groups 00-23-	12,558.79	12,558.79
73650	21630 - HUDSON VALLEY DOOR AND HARDWARE	PO 21570 Door Locks	4,130.07	4,130.07
73651	21613 - INTERSTATE WASTE SERVICES	PO 21734 UTILITIES - 2/25/14 TO 3/17/14 INPU	2,361.12	2,361.12
73652	19271 - JEFFERSON, TOWNSHIP OF	PO 21630 BVGC Wastewater Treatment Plant Fee	7,200.00	7,200.00
73653	1735 - JERRY A. LEWIS & ASSOC., LLC	PO 21628 statement analysis training - Det.	150.00	150.00
73654	20903 - JERSEY PAPER PLUS	PO 21613 MENNEN - JANITORIAL SUPPLIES	351.10	351.10
73655	7035 - LAFFEY, LYNN	PO 21660 Reimbursement	25.00	25.00
73656	857 - LEVITT'S LLC	PO 21328 HORTICULTURE SUPPLIES	1,534.50	1,534.50
73657	5067 - LOWE'S CREDIT	PO 21552 Maintenance supplies - SMP Lodge	38.85	
		PO 21583 ceiling repairs at office trailer	63.44	
		PO 21578 CRG Supplies	128.03	
		PO 21664 Misc. supplies	169.99	
		PO 21699 Ceiling repair	52.41	
		PO 21696 Auditorium	492.31	
		PO 21691 Shop supplies	120.86	1,065.89
73658	21418 - MARBLEHEAD MARKETING LLC	PO 21556 Mennen Olympic Banner	80.00	80.00
73659	21738 - MENDHAM TWP. BOARD OF EDUCATION	PO 21688 REFUND - NATURAL RESOURCES (EDUCATI	40.00	40.00
73660	20764 - METRO RACE FORUM	PO 21542 TTT 2014 two issue Full Page	392.00	392.00
73661	19441 - METUCHEN CENTER INC.	PO 21284 TTT long sleeve shirts	2,300.70	2,300.70
73662	11767 - MIDDLE VALLEY FARMS	PO 21297 Hay Delivery	968.20	
		PO 21517 Hay for animals	1,019.70	1,987.90
73663	21662 - MONARCH ELECTRIC CO.	PO 21053 Supplies	128.10	128.10
73664	21662 - MONARCH ELECTRIC CO.	PO 21232 Hardware	309.30	309.30
73665	21739 - MORELLI, LORRAINE	PO 21687 REFUNDABLE DEPOSIT	250.00	250.00
73666	2144 - MORRIS COUNTY POLICE CHIEF'S ASSOC.	PO 21489 DUES FOR CHIEF DAVID DOYLE	300.00	300.00
73667	21109 - MORRIS COUNTY TOURISM BUREAU	PO 21566 2014 MEMBERSHIP RENEWAL	600.00	600.00
73668	16312 - MORRIS, TOWNSHIP OF	PO 21742 UTILITIES - 2/25/14 TO 3/17/14 INPU	2,039.07	2,039.07
73669	16321 - MORRISTOWN LUMBER & SUPPLY CO, LLC	PO 21420 Schooley's Mtn. Lodge - door repair	34.99	
		PO 21450 supplies for cultural center	8.74	
		PO 21538 Misc supplies - Park Police	139.57	
		PO 21584 wood trim for new doors HEC	231.06	
		PO 21585 HEC - door replacement	21.99	
		PO 21586 HEC door replacement	367.19	
		PO 21587 office renovations Cultural Center	117.86	
		PO 21603 CULTURAL CENTER RENOVATIONS	231.97	1,153.37
73670	16321 - MORRISTOWN LUMBER & SUPPLY CO, LLC	PO 21595 FA - HORTICULTURE	15.99	15.99
73671	21737 - MORRISTOWN MEDICAL CENTER	PO 21679 RESERVATION REFUND	250.00	250.00
73672	7480 - MR JOHN	PO 21485 Mr John Temporary Restroom	1,239.00	
		PO 21486 Mr. John temporary Restroom	226.50	1,465.50
73673	7480 - MR JOHN	PO 21562 Restroom Service	1,465.50	
		PO 21576 Portable restrooms for permit # 331	198.00	1,663.50
73674	19501 - MSC INDUSTRIAL SUPPLY CO. INC.	PO 21530 Safety supplies	596.81	
		PO 21541 Soap for CC restroom	34.66	
		PO 21548 HEC SOAP DISPENSER	15.18	
		PO 21561 SMP Lodge - Restroom	77.28	
		PO 21559 MENNEN - SUPPLIES	621.15	
		PO 21662 BBOEC - SUPPLIES	89.40	1,434.48
73675	19523 - N.J. NATURAL GAS COMPANY	PO 21736 UTILITIES - 2/25/14 TO 3/17/14 INPU	13,738.97	13,738.97
73676	8296 - NAPA AUTO PARTS- CHESTER	PO 21375 PARTS - BLK RIV PARKS	1.50	
		PO 21422 BLACK RIVER	1.18	
		PO 21572 Parts - Repair / Maintenance	75.03	77.71
73677	21258 - NEW JERSEY INVASIVE SPECIES STRIKE	PO 21589 Registration for Annual Conference	150.00	150.00
73678	19563 - NEW JERSEY-AMERICAN WATER CO.	PO 21735 UTILITIES - 2/25/14 TO 3/17/14 INPU	139.84	139.84
73679	6102 - NJ SOCIETY OF MUNICIPAL ENGINEERS	PO 21364 Seminar - Wallace Chang	110.00	110.00
73680	16660 - NJ ST ASSOC CHIEFS OF POLICE	PO 21391 Membership dues for Chief Doyle	200.00	200.00
73681	19596 - NJRPA	PO 21483 ANNUAL CONFERENCE - DENISE LANZA	360.00	360.00
73682	21229 - OFFICE CONCEPTS GROUP, INC.	PO 21411 Office Supplies	25.84	
		PO 21544 Office Supplies	22.54	48.38
73683	16830 - ORANGE CARPET & WOOD GALLERY	PO 21610 BERKSHIRE VALLEY CLUBHOUSE	584.00	584.00
73684	19630 - P S E & G CO.	PO 21737 UTILITIES - 2/25/14 TO 3/17/14 INPU	14,462.65	14,462.65
73685	16887 - PAPERMART INC	PO 21592 Annual Envelope Order for Park Comm	1,346.25	1,346.25
73686	16899 - PARK UNION BUILDING SUPPLIES	PO 21419 tool supplies	70.65	
		PO 21440 roof repair project	6.99	

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
		PO 21515 reception/reservations office	143.48	
		PO 21514 office ceiling repairs	189.88	
		PO 21564 office trailer repairs	11.07	422.07
73687	12241 - PENWELL MILLS LLC	PO 21516 Livestock Supplies	440.95	
		PO 21563 country acres pellets	13.50	
		PO 21714 Feed and Supplies for animals	383.60	838.05
73688	16978 - PERFECTION KNIFE GRINDING CO	PO 21557 Service-ZAMBONI	672.00	672.00
73689	19669 - PETRO-MECHANICS	PO 21565 Maintenance and repairs	351.99	351.99
73690	19682 - PITNEY BOWES INC.	PO 21638 Pitney Bowes Mail Machine	2,342.00	
		PO 21682 Rental Period for PCN 1M00 mail met	252.00	2,594.00
73691	17066 - PLAINSMAN AUTO SUPPLY	PO 21423 FA - SUPPLIES	20.93	
		PO 21481 epuip Parts	286.23	
		PO 21480 plow parts	42.48	
		PO 21622 Equipment repair	443.24	
		PO 21502 MISC SUPPLIES	148.24	
		PO 21621 Equipment repairs	149.50	
		PO 21555 HORTICULTURE EQUIP PARTS	40.97	
		PO 21558 MACHINE MAINT SUPPLIES - MSA	494.01	1,625.60
73692	17117 - POWER PLACE INC	PO 21482 equip parts -LMP	164.82	
		PO 21623 Equipment repair	518.13	
		PO 21619 snow blower parts	11.48	694.43
73693	7057 - QC LABORATORIES	PO 21175 BVGC Wastewater Treatment Plant Tes	1,430.50	
		PO 21717 BVGC Waste Treatment Plant - Testin	747.00	2,177.50
73694	19723 - R.M.R. ELEVATOR COMPANY INC	PO 21395 Repairs	834.74	834.74
73695	11895 - RAIN, CHRISTOPHER	PO 21658 Reimbursement	55.57	
		PO 21716 Reimbursement for purchase of exhib	25.65	81.22
73696	20830 - RANDOLPH TOWNSHIP	PO 21738 UTILITIES - 2/25/14 TO 3/17/14 INPU	188.00	188.00
73697	19758 - RESURFIX INC.	PO 21560 MENNEN -HYDRAULIC MOTOR & PARTS	2,754.20	2,754.20
73698	11574 - REYNWOOD COMMUNICATIONS	PO 21607 VOIP/EFAX Service - MARCH	5,372.18	5,372.18
73699	21158 - RUTGERS, THE STATE UNIVERSITY	PO 21594 2014 Trained Fertilizer Applicator	100.00	100.00
73700	17468 - S M C M U A	PO 21739 UTILITIES - 2/25/14 TO 3/17/14 INPU	3,560.38	3,560.38
73701	17475 - SACKS PAINT & WALLPAPER INC	PO 21620 paint for equipment	17.97	17.97
73702	3952 - SCHAIBLE, JOAN	PO 21659 Reimbursement	39.99	39.99
73703	21449 - SCHENCK PRICE SMITH & KING LLP	PO 21639 Special Counsel	5,336.58	5,336.58
73704	17621 - SHEAFFER SUPPLY	PO 21554 Equipment Parts - 12/12 Sander	46.05	
		PO 21582 Trucks	57.86	103.91
73705	17635 - SHERWIN WILLIAMS	PO 21479 Paint - Tourne Shop	102.19	
		PO 21581 paint supplies for PBGC and MDR	114.80	
		PO 21710 Paint for Park Residence -MDR Vener	137.76	354.75
73706	17636 - SHERWIN-WILLIAMS	PO 21421 Paint for lodge	29.70	29.70
73707	19888 - SNOWS GLASS & MIRROR CO.	PO 21614 MENNEN - RINK 3 WIRE GLASS DOOR	295.00	295.00
73708	17789 - SPRUCE INDUSTRIES	PO 21612 MENNEN - JANITORIAL SUPPLIES	76.00	76.00
73709	20370 - STAPLES ADVANTAGE	PO 21294 Park Police	52.70	
		PO 21386 office supplies - Park Police	40.07	
		PO 21401 Office Supplies	689.23	
		PO 21418 HEC SUPPLIES	44.96	826.96
73710	17818 - STAR LEDGER	PO 21511 PARK MAINT. EQUIP. BID	135.72	
		PO 21549 RESERV.& VIS.SVCS RESERVATION SOFTW	146.16	281.88
73711	21333 - SUGAR BUSH SUPPLIES, INC.	PO 21432 Spiles for maple sugaring	186.00	186.00
73712	15990 - SUPER FOODTOWN OF CEDAR KNOLLS	PO 21224 Supplies	8.00	
		PO 21258 Items for stables	44.95	
		PO 21299 Refreshments for Park Commission me	10.38	
		PO 21319 HORT - GIRL SCOUT PROG	181.60	
		PO 21378 GIRL SCOUT PROGRAM	125.65	
		PO 21491 Supplies for Park Commission meetin	9.99	
		PO 21528 PP BARN SUPPLY	18.18	398.75
73713	10639 - TATBIT CO	PO 21520 Schooleys	263.02	
		PO 21574 MISC Repairs and replacements.	1,984.32	
		PO 21575 SVGC	693.43	
		PO 21663 VARIOUS SITE REPAIRS	4,459.24	7,400.01
73714	20636 - THE PARK ALLIANCE	PO 19850 All Access Playground	7,650.00	7,650.00
73715	12508 - THE STAYWELL COMPANY	PO 21640 GSOEC- ADULT FIRST AID/CPR/AED	2,000.00	2,000.00
73716	6318 - THE UPS STORE	PO 21497 Shipping for alcotest machine	32.89	32.89
73717	122 - TILCON NEW YORK INC.	PO 21452 Grits	1,119.09	1,119.09
73718	20861 - TIOGA SOLAR MORRIS COUNTY 1, LLC	PO 21740 UTILITIES - 2/25/14 TO 3/17/14 INPU	261.81	261.81
73719	19328 - TONY LANDI HORSE COBBLER	PO 21363 Shoes for Park Police horses	760.00	
		PO 21430 Horseshoeing for Calvin and Hobbs	380.00	1,140.00
73720	21094 - TREASURER - STATE OF NEW JERSEY	PO 21407 SPEEDWELL - NJDEP SITE REMEDIATION	1,800.00	1,800.00
73721	19995 - TREASURER-STATE OF NEW JERSEY	PO 21680 ELEVATOR INSPECTION	1,376.00	1,376.00
73722	1739 - TURTLE & HUGHES, INC	PO 21615 MENNEN - ELECTRICAL SUPPLIES	232.80	232.80

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
73723	18254 - UNIVERSAL UNIFORM SALES CO INC	PO 21405 Hat badge for lt. DiPietro	62.50	
		PO 21513 Park Police	455.00	517.50
73724	1286 - VERIZON	PO 21743 UTILITIES - 2/25/14 TO 3/17/14 INPU	2,032.07	2,032.07
73725	1348 - VERIZON WIRELESS	PO 21744 UTILITIES - 2/25/14 TO 3/17/14 INPU	1,723.43	1,723.43
73726	12096 - WALSH, JEFF	PO 21715 Reimbursement	18.87	18.87
73727	20080 - WASHINGTON TOWNSHIP M.U.A.	PO 21745 UTILITIES - 2/25/14 TO 3/17/14 INPU	842.91	842.91
73728	21735 - WEBBER, NAN	PO 21713 Reimbursement	22.00	22.00
73729	18435 - WEST CHESTER MACHINERY & SUPPLY	PO 21546 Equipment Repairs	1,292.68	
		PO 21547 Equipment parts	109.19	1,401.87
73730	20405 - WHEELING PARK COMMISSION	PO 21343 Management School First Year Joe We	1,452.20	1,452.20
73731	21128 - ZIO GINO PIZZA & GRILL	PO 21503 Volunteer Dinner	477.00	477.00
TOTAL				336,667.25

Total to be paid from Fund 60 Operating	279,885.65
Total to be paid from Fund 62 Grant	888.25
Total to be paid from Fund 66 Park Improvement Trust	47,228.59
Total to be paid from Fund 68 Park Trust	8,664.76
	336,667.25

Checks Previously Disbursed

Check#	Vendor	Description	Payment	Date
2014031203	MCPC PAYROLL ACCOUNT	Payroll 06	428,217.29	3/12/2014
73584	ZIEGLER, PATRICIA	Batch Import	1,482.00	3/11/2014
73583	WARD-MAZZOLLA, SARA	Batch Import	487.20	3/11/2014
73582	WAN, CHRISTOPHER A.	Batch Import	48.00	3/11/2014
73581	VANDERHOFF, HEIDI	Batch Import	99.20	3/11/2014
73580	UNIVERSAL UNIFORM SALES CO INC	PO# 21609	612.60	3/11/2014
73579	UNITED STATES TREASURY	PO# 21645 Tax Levy Payment - Grinnell Recycl	127,781.50	3/11/2014
73578	TREDENNICK,TRELOAR	PO# 21632 REFUND - NATURAL RESOURCES (G.S.O.	335.00	3/11/2014
73577	TOWILL, JOHN	Batch Import	580.29	3/11/2014
73576	SUTTERS,ELMER	PO# 21629 RESERVATION REFULND	250.00	3/11/2014
73575	SUTHERLAND, MARK	PO# 21505 Program Supplies for Winter on the	46.27	3/11/2014
73574	STOVER, SLOANE	Batch Import	372.83	3/11/2014
73573	SCHAIBLE, JUDITH	PO# 21571 Reimbursement	75.00	3/11/2014
73572	PITNEY BOWES INC.	PO# 21509 Rental period for lMOO DM Series P	252.00	3/11/2014
73571	PILLA, GALE	Batch Import	102.00	3/11/2014
73570	PERRY, JENNIFER	Batch Import	208.80	3/11/2014
73569	PERRY, DUANE	Batch Import	57.00	3/11/2014
73568	ORTOLANI,KATHY	Batch Import	2,510.88	3/11/2014
73567	O'CONNOR-TOWILL, COLLEEN	Batch Import	2,969.10	3/11/2014
73566	McSHERRY, ANNA	PO# 21550 REFUND - MENNEN SPORTS ARENA	103.00	3/11/2014
73565	MCSSIHL	PO# 21600 HOCKEY GAMES - ADMISSIONS - FEBRUA	23,981.60	3/11/2014
73564	LUCEY, JOHN	Batch Import	560.00	3/11/2014
73563	LIVINGSTON, GAIL	Batch Import	616.00	3/11/2014
73562	KYOCERA MITA AMERICA, INC.	PO# 21500 Quarterly Copier Charge	534.00	3/11/2014
73561	KUBICK, BEVERLY	Batch Import	1,161.80	3/11/2014
73560	KOZE, TAYLOR B	Batch Import	2,053.60	3/11/2014
73559	KOHN-PERRY, ELLEN	Batch Import	38.00	3/11/2014
73558	KLEINWAKS, JESSICA	Batch Import	557.60	3/11/2014
73557	IRRIGATION CONSULTING INC	Multiple: PO# 28 PO# 18527	31,305.92	3/11/2014
73556	HOUSTON, STANLEY K	Batch Import	325.80	3/11/2014
73555	HELMER, NIKKI	Batch Import	1,422.92	3/11/2014
73554	HAUSPURG, WHITNEY	Batch Import	57.00	3/11/2014
73553	HAUSPURG, JANET	Batch Import	910.25	3/11/2014
73552	HATFIELD, BRENDYN	Batch Import	464.00	3/11/2014
73551	HARPER, HOLLY	Batch Import	2,399.52	3/11/2014
73550	GODIN, JENNIFER	PO# 21633 Program Supplies	52.27	3/11/2014
73549	GAUS, JENNIFER	Multiple: PO# 21634 PO# 21637 PO# 21636	404.73	3/11/2014
73548	GANNON, YVONNE	Batch Import	226.68	3/11/2014
73547	FRISCH, KIRSTEN	Batch Import	1,129.29	3/11/2014
73546	FLEMINGTON DEPARTMENT STORE	PO# 21495	40.00	3/11/2014
73545	FINCH FUEL OIL INC	PO# 21647 FUEL - GASOLINE & DIESEL (2/24/14	11,543.09	3/11/2014
73544	FENCZAK, MARC	Batch Import	334.00	3/11/2014
73543	EXCELLENT BUILDING SERVICES CO	Multiple: PO# 21494 PO# 21577 PO# 21635	3,085.00	3/11/2014
73542	EDMUNDS, THOMAS	PO# 21597 REIMBURSEMENT - TRAVEL EXPENSES	25.00	3/11/2014

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
73541	EHEVARRIA, SUZANNE	Batch Import	836.52	3/11/2014
73540	EASTERN CONCRETE MATERIALS, INC	PO# 21526 Mennen Roadwork/Repairs	425.40	3/11/2014
73539	EARLYCHILDHOOD LLC	PO# 20716 Supplies for programs	279.80	3/11/2014
73538	DIPIETRO, GABE	PO# 21537 lodging for police conference	200.12	3/11/2014
73537	DEER PARK SPRING WATER	PO# 21598 Lease - Account # 0434655874	101.24	3/11/2014
73536	DAVIS, DEBORAH	Batch Import	1,414.00	3/11/2014
73535	CRAFT, JANELLE	Batch Import	570.47	3/11/2014
73534	COUNTY OF MORRIS	PO# 21648 Public Employees Retirement System	1,247,169.12	3/11/2014
73533	COUNTY OF MORRIS	PO# 21646 Police & Fire Pension 2014	565,886.00	3/11/2014
73532	COUNTY COLLEGE OF MORRIS	PO# 21599 HOCKEY GAMES - ADMISSIONS - FEBRUA	208.00	3/11/2014
73531	CHELTON, COLIN	Batch Import	266.00	3/11/2014
73530	CABLEVISION LIGHTPATH, INC.	PO# 21643 Internet Service - Acct. # 53408 3	1,523.35	3/11/2014
73529	CABLEVISION	PO# 21642 TV Service - BVGC	92.31	3/11/2014
73528	CABLEVISION	PO# 21569 TV Service - SVGC	99.76	3/11/2014
73527	BUTTERWORTH, JULIA	Batch Import	158.79	3/11/2014
73526	BICKENBACH, NICOLE R	Batch Import	352.35	3/11/2014
73525	BIASE, KRISTIN	Multiple: PO# 21580 PO# 21579	227.65	3/11/2014
73524	BERKSHIRE GOLF MANAGEMENT, LLC	PO# 21649 Management Operations Funding	225,000.00	3/11/2014
73523	BARSDSELL-ALSWANG, KAY	Batch Import	320.00	3/11/2014
73522	ASK SPORTS, LLC	Batch Import	6,951.89	3/11/2014
73521	AMERICAN SOCIETY OF PLANT BIOLOGIST	PO# 21507 l. PARNES - ANNUAL MEMBERSHIP	145.00	3/11/2014
73520	ALBERI, LYNN	Batch Import	312.60	3/11/2014
2014030701	MCPC Sales Tax	PO# 21601 SALES TAX COLLECTED - FEBRUARY 201	812.85	3/07/2014
2014022801	MCPC PAYROLL ACCOUNT	Payroll 05	424,558.58	2/28/2014
73519	ZIEGLER, PATRICIA	Skate Pro - PPE 2/20/14	1,666.80	2/26/2014
73518	WARD-MAZZOLLA, SARA	Skate Pro - PPE 2/20/14	348.00	2/26/2014
73517	VERIZON	PO# 21534 UTILITIES - 2/21/14 TO 2/22/14 INP	137.01	2/26/2014
73516	VANDERHOFF, HEIDI	Skate Pro - PPE 2/20/14	111.60	2/26/2014
73515	TOWILL, JOHN	Skate Pro - PPE 2/20/14	399.33	2/26/2014
73514	STOVER, SLOANE	Skate Pro - PPE 2/20/14	298.88	2/26/2014
73513	PILLA, GALE	Skate Pro - PPE 2/20/14	90.00	2/26/2014
73512	PERRY, JENNIFER	Skate Pro - PPE 2/20/14	3,084.49	2/26/2014
73511	ORTOLANI, KATHY	Skate Pro - PPE 2/20/14	2,778.70	2/26/2014
73510	O'CONNOR-TOWILL, COLLEEN	Skate Pro - PPE 2/20/14	1,951.15	2/26/2014
73509	NICKERSON CORPORATION	PO# 21381 MENNEN - BLECHERS REPAIRS	1,975.00	2/26/2014
73508	LUCEY, JOHN	Skate Pro - PPE 2/20/14	352.00	2/26/2014
73507	LOWE'S CREDIT	Multiple: PO# 21289 PO# 21397	262.99	2/26/2014
73506	LIVINGSTON, GAIL	Skate Pro - PPE 2/20/14	294.00	2/26/2014
73505	KUBICK, BEVERLY	Skate Pro - PPE 2/20/14	816.80	2/26/2014
73504	KOZE, TAYLOR B	Skate Pro - PPE 2/20/14	1,460.84	2/26/2014
73503	KOHN-PERRY, ELLEN	Skate Pro - PPE 2/20/14	57.58	2/26/2014
73502	KLEINWAKS, JESSICA	Skate Pro - PPE 2/20/14	190.00	2/26/2014
73501	JERSEY CENTRAL POWER & LIGHT	PO# 21533 UTILITIES - 2/21/14 TO 2/22/14 INP	8,661.69	2/26/2014
73500	ISRAEL TEITELBAUM	PO# 21447 RESERVATION REFUND	250.00	2/26/2014
73499	HOUSTON, STANLEY K	Skate Pro - PPE 2/20/14	484.60	2/26/2014
73498	HORIZON BLUE CROSS BLUE SHIELD OF N	PO# 21523 MCPC Horizon HMO - January 2014 -	159,366.58	2/26/2014
73497	HORIZON BLUE CROSS BLUE SHIELD OF N	PO# 21522 MCPC Horizon HMO - December 2013 -	187,616.23	2/26/2014
73496	HELMER, NIKKI	Skate Pro - PPE 2/20/14	1,135.80	2/26/2014
73495	HAUSPURG, JANET	Skate Pro - PPE 2/20/14	1,106.58	2/26/2014
73494	HATFIELD, BRENDYN	Skate Pro - PPE 2/20/14	133.00	2/26/2014
73493	HARPER, HOLLY	Skate Pro - PPE 2/20/14	1,874.32	2/26/2014
73492	GANNON, YVONNE	Skate Pro - PPE 2/20/14	283.68	2/26/2014
73491	FRISCH, KIRSTEN	Skate Pro - PPE 2/20/14	1,402.91	2/26/2014
73490	FENCZAK, MARC	Skate Pro - PPE 2/20/14	233.50	2/26/2014
73489	EHEVARRIA, SUZANNE	Skate Pro - PPE 2/20/14	1,269.36	2/26/2014
73488	EASTERN CONCRETE MATERIALS, INC	PO# 21410 BARTLEY ROAD	673.40	2/26/2014
73487	DIRECT ENERGY	PO# 21532 UTILITIES - 2/21/14 TO 2/22/14 INP	19,421.73	2/26/2014
73486	DIPIETRO, GABE	PO# 21521	200.12	2/26/2014
73485	DAVIS, DEBORAH	Skate Pro - PPE 2/20/14	420.00	2/26/2014
73484	CRAFT, JANELLE	Skate Pro - PPE 2/20/14	603.98	2/26/2014
73483	COCA-COLA REFRESHMENTS	PO# 21499 MENNEN	246.19	2/26/2014
73482	CHELTON, COLIN	Skate Pro - PPE 2/20/14	304.00	2/26/2014
73481	CABLEVISION LIGHTPATH, INC.	PO# 21531 Internet Service - Account # 53446	1,526.13	2/26/2014
73480	BUTTERWORTH, JULIA	Skate Pro - PPE 2/20/14	67.86	2/26/2014
73479	BICKENBACH, NICOLE R	Skate Pro - PPE 2/20/14	502.05	2/26/2014
73478	BARSDSELL-ALSWANG, KAY	Skate Pro - PPE 2/20/14	573.40	2/26/2014
73477	ATLANTIC TOMORROWS OFFICE	Multiple: PO# 21498 PO# 21512	341.60	2/26/2014
73476	ATKINS & NESTER PLUMBING & HEATING,	PO# 21427 Various Locations	13,409.57	2/26/2014
73475	ASK SPORTS, LLC	Skate Pro - PPE 2/20/14	5,729.21	2/26/2014
73474	ALBERI, LYNN	Skate Pro - PPE 2/20/14	249.20	2/26/2014

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
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3,552,091.69

Total paid from Fund 60 Operating	3,390,836.38
Total paid from Fund 66 Park Improvement Trust	161,062.42
Total paid from Fund 68 Park Trust	192.89

	3,552,091.69

Total for this Bills List: **3,888,758.94**

List of Bills - (6410101020643888) PARK CAPITAL Park Capital

Check#	Vendor	Description	Payment	Check Total
2415	4598 - CDW GOVERNMENT INC.	PO 78531 Printer	1,060.00	1,060.00
2416	8 - COUNTY OF MORRIS	PO 94849 Bond Sale Expenses	856.19	856.19
2417	14221 - DELL MARKETING L.P.	PO 91969 Laptops	4,008.00	
		PO 93710 Cultural Center - PowerConnect Swit	4,026.00	8,034.00
	TOTAL			----- 9,950.19

Total to be paid from Fund 64 Park Capital

9,950.19
=====

9,950.19

MORRIS COUNTY PARK COMMISSION

LIST OF BILLS

COUNTY CAPITAL

March 24, 2014

CHECK NO.	VENDOR	AMOUNT	COMMENTS	PAID
	<u>ACCOUNT 04-216-55-953113-909/951</u>		Original amount	\$3,000,000.00
	Analysis, Operation, Maintenance		Encumbered amount	\$2,592,802.95
	Manuals, Emergency Action Plans & Rehabilitation of Various Dams.		Free balance	\$407,197.05
	Civil Dynamics, Inc.	4,900.00	Leddell's Pond Dam Rehabilitation.	
		850.00	Additional Plan and Spec. Bid copies.	03/24/14
	<u>ACCOUNT 04-216-55-953234-909/951</u>		Original amount	\$2,500,000.00
	Analysis and Rehabilitation of Various Dams		Encumbered amount	\$1,778,308.65
			Free balance	\$721,691.35
	Cherry Weber and Associates	25,000.00	Saffin Pond Dam. Final Payment.	03/24/14
TOTAL EXPENDITURES		<u>\$ 30,750.00</u>		

MCPC Canada Goose Depredation Program Proposal

Site: Fosterfields Living Historical Farm

Time Frame:

November – March: any weekday

April – June: Monday anytime, Tuesday to Friday before 10am or after 5pm

July – October: Monday and Tuesday anytime, Wednesday to Friday before 10am or after 5pm

Note: all shooting must take between a half-hour before sunrise to a half-hour after sunset

Description:

On days and times when Fosterfields is closed to the public shooting may take place to remove Canada geese and discourage others from returning. The time in which the shooting will take place will vary to account for changes in geese behavior. All shooting must be restricted to a half-hour before sunrise to a half-hour after sunset. At least one day's notice will be given before any shooting takes place to Park Police and staff onsite. Before the shooting event the general area will be checked for any members of the public. This should be done fairly easily in the pastures and farm fields where there are few paths and good sight lines. One home will have a safety zone which extends about halfway into one of the crop fields. The homeowners may be asked to allow shooting within this area if deemed necessary.

Staff will use a 20 gauge shotgun, which shoots fewer pellets than a typical 12 gauge shotgun. The shotgun will be loaded with steel shot which is lightweight and does not travel as far as lead or other typical waterfowl ammunition. The shotgun will be loaded with a maximum of 3 shells. Geese will be shot only when they are on the ground or no more than 6 feet off the ground. Geese will most likely leave after the first shot though if possible, multiple geese may be taken daily with no limit. All geese carcasses and shotgun shells will be immediately removed by staff and carcasses will be buried on site or nearby.

After each shooting event staff will record the number of geese seen, shots fired, geese killed, and the reaction of the other geese. At some times pyrotechnics may be used in conjunction with shooting to enforce the pyrotechnic effectiveness. No more than 125 geese will be taken during the year, though it is unlikely the number removed at Fosterfields will come anywhere close to that limit.

Issues to Address:

1. Park Police notifying local PD's once the control program is established and when a shooting event will likely occur.
2. Can a staff member that is not a police officer utilize a firearm on Park Property during work hours?
3. Will staff be expected to utilize a personal firearm or is there another option available?
4. Can a staff member transport a locked firearm in a MCPC vehicle?
5. Can a locked firearm be stored in a personal staff vehicle or at Park Police Headquarters with access when needed?
6. Risk management considerations.
7. Need for neighbor notification?
8. FF staff coordination including regular reports on number of geese, location, and time of day.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 41-14

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of March, 2014 that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the "Open Public Meetings Act."
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

March 24, 2014

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on March 24, 2014, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

MC ELROY, DEUTSCH, MULVANEY & CARPENTER, LLP
ATTORNEYS AT LAW

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March 19, 2014

Via Email – (Dhelmer@morrisparks.net)

David Helmer, Executive Director
Morris County Parks Commission
53 East Hanover Avenue
Morristown, New Jersey 07962-1295

Re: Monthly Activity Report
MDM&C File No.: M0503-1002

Dear Mr. Helmer:

The following summary highlights the significant legal activities undertaken by this Firm during March, 2014, on behalf of the Morris County Park Commission. Other matters of a routine nature were also handled.

1. Land Acquisition:

A. There were no real estate closings in March as to land purchases.

B. The Home Help New Jersey (“HHNJ”) matter [formerly BCR Group] is scheduled to close on March 20, 2014. The MCPC is selling a conservation easement on park property to HHNJ.

B. A contract was prepared for the purchase of land in Chatham Township from the municipality. The sale consists of 6.06 acres for a purchase price of \$350,189.36. It has yet to be signed by Chatham.

C. Two new real estate matters have been opened for the possible purchase of:

-Owen and Michele Rankin
510 Powerville Road
Boonton Township, Block 21101, Lot 7 (no purchase price yet)

-King Enterprises
Borough of Kinnelon
Block 89, Lot 113 (no purchase price yet)

MCELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

David Helmer, Executive Director

March 19, 2014

Page 2

2. Other

A. I did research and an opinion regarding Park Police matters.

B. I assisted staff with multiple contract and bidding issues.

C. I administered the oath of office to Park Police officers at the Cultural Center.

If you have any questions, please contact me. Thank you.

Very truly yours,

MCELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

/s/ John H. Suminski

cc: Rich Vitale (via email only rvitale@morrisparks.net)
Kathy Petro (via email only kpetro@morrisparks.net)

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 42-14

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of March, 2014, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 43-14 through Resolution No. 50-14

March 24, 2014

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on March 24, 2014, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 43-14

WHEREAS, the Director of Finance has been advised that a tax lien has been filed against the vendor listed below and bills to this vendor have been submitted as follows:

Vender	Date	Amount	Account
Grinnell Recycling	03/11/2014	\$127,781.50	Park Improvement Trust

NOW THEREFORE BE IT RESOLVED, on this 24th day of March, 2014 by the Morris County Park Commission that the Director of Finance is authorized to process the above to the United States Treasury to satisfy said lien.

March 24, 2014

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on March 24, 2014, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

MORRIS COUNTY PARK COMMISSION
RESOLUTION. NO. 44-14

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to establish policies to guide the effective operation of its facilities and programs, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of March, 2014 that the appended policy titled, "Wildlife Interaction Policy" is revised in the form attached effective immediately on a prospective basis.

March 24, 2014

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on March 24, 2014, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

MORRIS COUNTY PARK COMMISSION

Policy and Procedure

Wildlife/Habitat Interaction	Effective Date: 1995	Approval:
	Revised Date: 2011	Approval:
	Revised Date:	Approval:
	Revised Date:	Approval:

Purpose:

To conserve, manage, and protect the park system's diverse natural habitats and resources; and the fish and wildlife populations they sustain; for their ecological values and for the benefit and enjoyment of current and future generations; and to inform and educate the public about these resources to promote understanding, appreciation, and a stewardship ethic.

Goals and Objectives:

- A. Goal: The Park Commission will strive to protect native habitats and associated wildlife species with the interest of promoting maximum levels of biodiversity and viable ecosystems in the lands under its stewardship responsibility.

Objectives:

1. Protect, maintain, and enhance a mosaic of habitat types for wildlife.
2. Identify critical habitat and locations of existing populations of endangered and threatened wildlife species. Protect existing populations and restore degraded habitat where appropriate and feasible.
3. Rely on natural resources specialists to evaluate actions that have the potential to negatively disturb wildlife populations for adverse impacts. Identify the appropriate avoidance or mitigation strategies.
4. Protect areas that preserve the natural connectivity of habitats to maintain the genetic diversity of species.
5. Develop species-specific best management practices.
6. Initiate and support cooperative programs that are designed to protect, manage, or research habitats and/or wildlife populations.

7. Protect parklands from new invasions of non-native invasive wildlife species. Remove existing non-native invasive wildlife species as appropriate and feasible.
- B. Goal: The Park Commission recognizes that wildlife can cause conflicts such as damage to private and public property; damage to other wildlife and habitats; and negative human health impacts or injuries. The Park Commission will evaluate these situations to determine whether control measures are warranted.

Objectives:

1. Implement control measures for an individual animal or population of animals if any of the following conditions are documented:
 - a. An injured, diseased, rabid, or otherwise unpredictable animal presents an immediate threat to human safety or health.
 - b. A threat of physical injury or disease transmission to humans exists due to abnormal or excessively conditioned animal behavior, particularly in public use areas.
 - c. High quality natural areas, rare species, or other sensitive natural resources face high levels of impact from the behavior of an individual animal or population of animals.
 - d. Unacceptable damage is occurring to park infrastructure, cultural resources, gardens, golf courses, landscaping, public property, or private property.
 - e. An animal or population of animals has inhabited a structure or building.
 - f. A feral or escaped domestic animal has taken up residence on parkland.
2. Employ control measures that seek to minimize adverse impacts to the animal(s) in question if appropriate and economically feasible.
3. Adopt standard protocol to evaluate and treat the conflicts listed in section B1 and disseminate this information to Park Commission staff.
4. Develop programs to manage overabundant wildlife populations in situations where said populations pose chronic threats to the viability of park resources and habitats.
5. Base all wildlife control measures and management programs on:
 - a. All applicable laws and regulations
 - b. Park Commission natural resources conservation objectives
 - c. Approved park plans
 - d. The best available science and information
 - e. Accepted ecological principles
 - f. Proven wildlife management techniques
 - g. Appropriate animal welfare concerns
 - h. Site and situational limitations

6. Employ control measures and management programs that are biologically, socially, environmentally and economically sound, effective, and practical.
 7. Apply an adaptive management approach that seeks to improve management strategies over time by learning from previous outcomes.
 8. Initiate and support cooperative and regional programs that are designed to reduce, manage, or research overabundant wildlife populations.
- C. Goal: The Park Commission will educate its staff, volunteers, and the public about wildlife related issues to foster understanding, appreciation, and to promote a stewardship ethic.

Objectives:

1. Develop programs that effectively disseminate science-based information about wildlife, their habitats, threats to their well-being, and conservation strategies.
2. Encourage the use of park property by students conducting academic research and school groups participating in instructor-led environmental labs and studies.
3. Encourage efforts that develop public understanding of and dialogue about wildlife management challenges faced by the Park Commission and the County.
4. Promote safe, ethical, and responsible behavior towards wildlife species through example and educational programs.
5. Encourage staff participation in management strategies and programs.
6. Develop communication and data collection procedures with Park Commission field staff.

MORRIS COUNTY PARK COMMISSION
RESOLUTION. NO. 45-14

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to establish policies to guide the effective operation of its facilities and programs, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of March, 2014 that the appended policy titled, "Tree Replacement Policy" is revised in the form attached effective immediately on a prospective basis.

March 24, 2014

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on March 24, 2014, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

MORRIS COUNTY PARK COMMISSION

Policy and Procedure

Tree Removal and Replacement	Effective Date: 2011	Approval:
	Revised Date:	Approval:
	Revised Date:	Approval:
	Revised Date:	Approval:

Purpose:

The Park Commission recognizes the environmental and aesthetic values of trees on parklands. Trees provide aesthetic and scenic beauty; shade; and wildlife habitat. Trees also improve water and air quality; stabilize soils; and reduce stormwater flow.

The Park Commission also recognizes that a variety of circumstances will require the removal of trees on parklands. Trees may pose safety hazards or conflict with site development plans. Environmental stewardship plans and programs may require the removal of trees to meet conservation objectives in certain areas. Certain trees may conflict with cultural and horticultural site objectives.

The Park Commission seeks to minimize any negative impacts associated with tree removals on park resources; to maintain the aesthetic and environmental benefits provided by trees; and to stimulate awareness of tree removal impacts by staff. This policy outlines the criteria a tree must meet before it can be removed; establishes a procedure to determine the compensatory value of a removed tree; and details the replacement program that the Park Commission will use to offset the losses of removed trees.

- A. A tree must fall into one or more of the following categories before it can be removed from park property.
1. Tree is dead, dying, diseased, damaged or injured and its location, condition, or deterioration constitutes a safety hazard.
 2. Tree location compromises the preservation and maintenance of buildings, structures, parking lots, utilities, or other resources.
 3. Tree location interferes with the construction of facilities and site development.
 4. Tree presents an immediate threat to public safety.
 5. Tree preservation is not economically feasible.

ORIGINAL SIGNATURE ON FILE

6. Tree detracts from landscape design plans or does not fulfill plant collection objectives.
 7. Tree is considered an invasive species.
 8. Tree is infested with a pest or pathogen that threatens forest and landscape health.
 9. Removal of the tree is required to meet objectives outlined in an approved stewardship, forest management, or meadow management plan.
- B. A Tree Removal Assessment Form (attached) must be filled out for any tree that needs to be removed.
1. The following information must be recorded for each tree removal project:
 - a. Facility name
 - b. Date of assessment
 - c. Name(s) of staff or contractor performing assessment
 - d. Specific location of tree
 - e. Reason for removal
 - f. Date of removal
 - g. Name(s) of staff or contractor responsible for removal
 - h. Species name
 - i. Diameter at breast height (DBH)
 - j. Vigor ranking
 - k. Nativity
 2. Forms must be submitted to the Assistant Deputy Director for Cultural & Environmental Resources or designee within one week of the removal date.
 3. The Assistant Deputy Director for Cultural & Environmental Resources or designee must be made aware of trees to be removed as part of a large-scale construction project at the start of the project planning process.
- C. The Park Commission will plant replacement trees for each tree that is removed from parkland to offset the losses in aesthetic and environmental values that were provided by the tree.
1. A replacement value will be calculated for each removed tree that will determine the number of trees the Park Commission will plant to offset these losses. The valuation method places the highest value on large, healthy, native trees. Small, diseased or damaged, invasive trees have the lowest value.

The valuation method assigns a score for each of three categories: size, vigor, and nativity, as specified in the Valuation Scoring Tables. The three scores are added

together to obtain the replacement value. The replacement value is equivalent to the number of trees that must be planted by the Park Commission. Possible replacement values range from 1 to 11.

Valuation Scoring Tables

Tree Size	Score	Vigor	Score	Nativity	Score
< 6 in.	1	Poor	0	Invasive	0
6 – 12 in.	2	Fair	1	Nonnative	1
12 – 18 in.	3	Good	2	Native	2
18 – 24 in.	4				
24 – 30 in.	5				
30 – 36 in.	6				
> 36 in.	7				

The following examples illustrate how the valuation method works:

- A 24-inch healthy red oak: $5 + 2 + 2 = 9$ replacement trees
 - A 35-inch Norway spruce with some signs of decay: $6 + 1 + 1 = 8$ replacement trees
 - A 30-inch severely damaged Norway maple: $6 + 0 + 0 = 6$ replacement trees
2. Replacement trees shall be of nursery grade quality and grown in a minimum of a #2 sized container or equivalent as specified in the American Nursery & Landscape Association's (ANLA) American Standard for Nursery Stock (ANSI Z60 - 2004).
 3. Shrubs may be planted in place of or in combination with trees in order to meet replacement requirements as dictated by the replacement value.
 - a. For each replacement tree required, two shrubs may be substituted.
 - b. Shrubs shall be of nursery grade quality and grown in a minimum of a #1 sized container or equivalent as specified in the ANLA's American Standard for Nursery Stock (ANSI Z60 – 2004).

All replacement plants shall be approved by the Assistant Deputy Director for Cultural & Environmental Resources or designee and shall not be considered a significant invasive species threat based on current knowledge and intended use. Replacement plant suggestions for Horticultural and Historic sites will be evaluated on a case by case basis.

4. The Park Commission will strive to plant the replacement trees or shrubs at the same facility where the original tree was removed. In the event that replacement trees are not

appropriate or needed at that facility, the Park Commission will use the replacement plants in another facility that will maximize their value and likelihood of establishment.

5. Trees that fall on their own accord are not subject to this replacement policy.
- D. In circumstances where a tree is removed by an entity that is not the Park Commission, the replacement value as calculated in Section C will be multiplied by a base factor to establish a monetary value that the responsible entity must contribute to a tree mitigation bank.
 - a. The base factor will be established by the Park Commission's annual fee schedule.
 - b. Funds in the mitigation bank may be used to purchase plant materials as specified in Section C of this policy, as well as plant protection materials including fencing and tree shelters.

MORRIS COUNTY PARK COMMISSION
RESOLUTION. NO. 46-14

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to receive bids for Contract No. 8-13 titled "Portable Toilet Rental Service," and

WHEREAS, bids were received on Tuesday, February 7, 2013 at 10:00 a.m. prevailing time, in conformance with N.J.S.A. 40A:11-1 et seq. the Local Public Contracts law, and

WHEREAS, Contract No. 8-13 was awarded to Russell Reid Waste Hauling and Disposal Service Co., Inc. D/B.A. Mr. John Portable Sanitary Units, Inc. of Keasbey, New Jersey in accordance with the bid specifications and through the adoption of Resolution No. 36-13, and

WHEREAS, the Contract is in effect for a twelve month period from April 1, 2013 to March 31, 2014 with the option of an additional one-year period, not to extend beyond March 31, 2015, and

WHEREAS, since the Morris County Park Commission is contracting with an outside management company to operate Flanders Valley Golf Course, Pinch Brook Course and Sunset Valley Golf Course, the contract for the golf courses will terminate and not be extended, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds, contingent upon the adoption of the 2014 operating budget, in the amount of \$18,482.00, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 24th day of March 2014 as follows:

1. That Contract No. 8-13, awarded to Russell Reid Waste Hauling and Disposal Service Co., Inc. D/B/A Mr. John Portable Sanitary Units, Inc. of Keasbey, New Jersey, be and it hereby is extended for an additional one-year period, from April 1, 2014 to March 31, 2015, at the same rates, terms and conditions, with the exception of Flanders Valley Golf Course, Pinch Brook Golf Course and Sunset Valley Golf Course for which the contract will be terminated.
2. That this Resolution be effective immediately.

March 24, 2014

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on March 24, 2014, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

MORRIS COUNTY PARK COMMISSION
RESOLUTION. NO. 47-14

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to receive bids for Contract No. 31-13 titled "Parts and Repair Services for Turf and Park Maintenance Equipment," and

WHEREAS, bids were received on Wednesday, February 6, 2013 at 10:00 a.m. prevailing time, in conformance with N.J.S.A. 40A:11-1 et seq. the Local Public Contracts Law, and

WHEREAS, Contract No. 31-13 was awarded to Storr Tractor Company, Inc. of Branchburg, New Jersey; Wilfred MacDonald, Inc. of South Hackensack, New Jersey; and Power Place, Inc. of Rockaway, New Jersey, in accordance with the bid specifications and through the adoption of Resolution No. 38-13, and

WHEREAS, the Contract is in effect for a twelve month period from April 1, 2013 to March 31, 2014 with the option of an additional one-year period, not to exceed beyond March 31, 2015, and

WHEREAS, Park Commission staff has determined that it is in the best interest of the Park Commission to continue to utilize these contracts, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in the appropriate operating accounts, contingent upon the adoption of the 2014 operating budget, in the amount of \$165,000.00, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 24th day of March, 2014 as follows:

1. That Contract No. 31-13 be extended for an additional one-year period, from April 1, 2014 to March 31, 2015, at the same rates, terms and conditions, as follows:

Storr Tractor Company of Branchburg, New Jersey

Lot A Toro Lawn and Grounds Equipment Parts and Repair Services: at an hourly rate of \$105.00 per hour for work performed at Morris County Park Commission locations and work sites; \$95.00 per hour for work performed at the Contractor's location; and retail less 5% discount on parts and retail less 5% discount on equipment.

Wilfred MacDonald, Inc. of South Hackensack, New Jersey

Lot B Jacobsen Lawn and Grounds Equipment Parts and Repair Services: at an hourly rate of \$110.00 per hour for work performed at Morris County Park Commission locations and work sites; \$105.00 per hour for work performed at the Contractor's location, and 10% discount on parts and 10% discount on equipment.

Lot D Ransomme Equipment Parts and Repair Services: at an hourly rate of \$110.00 per hour for work performed at Morris County Park Commission locations and work sites; \$105.00 per hour for work performed at the Contractor's location, and 10% discount on parts and 10% discount on equipment.

Power Place, Inc. of Rockaway, New Jersey

Lot C John Deere Lawn and Grounds Equipment Parts and Repair Services: at an hourly rate of \$120.00 per hour for work performed at Morris County Park Commission locations and work sites; \$80.00 per hour for work performed at the Contractor's location, and 6% discount on parts and 8% discount on equipment.

2. That this Resolution be effective immediately.

March 24, 2014

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on March 24, 2014, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 48-14

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to receive bids for Contract No. 32-13 titled "Purchase of Industrial and Commercial Equipment and Supplies via Catalog or On-Site Purchases," and

WHEREAS, bids were received on Wednesday, February 6, 2013 at 11:00 a.m. prevailing time, in conformance with N.J.S.A. 40A:11-1 et seq. the Local Public Contracts Law, and

WHEREAS, Contract No. 32-13 was awarded to Plainsman Auto Supply of Morristown, New Jersey; My Tool Lady LLC of Scotch Plains, New Jersey; Wayne Auto Parts Supply Co. of Lincoln Park, New Jersey; Lawson Products, Inc. of Des Plains, Illinois; The Olympic Glove & Safety Co., Inc. of Elmwood Park, New Jersey; and American Paper Towel Co., LLC of Carlstadt, New Jersey, in accordance with the bid specifications and through the adoption of Resolution No. 39-13, and

WHEREAS, staff was authorized to rebid Contract No. 32-13 to obtain additional qualified bidders to provide industrial and commercial equipment and supplies in addition to the bidders awarded, and

WHEREAS, Contract No. 32-13 was rebid in accordance with the provisions of the Local Public Contracts Law on Thursday, April 4, 2013 at 10:00 a.m. prevailing time pursuant to the adoption of Resolution No. 39-13, and

WHEREAS, Contract No. 32-13 was awarded to the following additional qualified bidders: MSC Industrial Supply of Edison, New Jersey; Momar, Inc. of Atlanta, Georgia; Unifirst Corporation of Croydon, Pennsylvania; Joseph Gartland, Inc. DBA Beautiful Rags of Bellmawr, New Jersey; Culinary Depot of Monsey, New York; and Klingspor's Woodworking Shop of Hickory, North Carolina, in accordance with bid specifications and was adopted under Resolution No. 76-13, and

WHEREAS, the Contract is in effect for an initial term commencing on April 1, 2013 to March 31, 2014, with the option to renew for one (1) additional one-year period: April 1, 2014 to March 31, 2015, and

WHEREAS, bid proposals were considered based on net price as quoted by catalog and discount if applicable, and

WHEREAS, Park Commission staff has determined that it is in the best interest of the Park Commission to continue to utilize these contracts, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds, contingent upon the adoption of the 2014 operating budget, in the appropriate operating accounts in the amount of \$53,000.00, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 24th day of February 2014 as follows:

1. That Contract No. 32-13 be extended for an additional one-year period, from April 1, 2014 to March 31, 2015, based on list price as quoted by catalog or on-site sales, and discount if applicable, at the same terms and conditions, as follows:

Plainsman Auto Supply
Morristown, New Jersey

Wayne Auto Supply Co.
Lincoln Park, New Jersey

The Olympic Glove & Safety Co., Inc.
Elmwood Park, New Jersey

MSC Industrial Supply
Edison, New Jersey

Unifirst Corporation
Croydon, Pennsylvania

Culinary Depot
Monsey, New York

My Tool Lady LLC
Scotch Plains, New Jersey

Lawson Products, Inc.
Des Plains, Illinois

American Paper Towel Co., LLC
Carlstadt, New Jersey

Momar, Inc.
Atlanta, Georgia

Joseph Gartland, Inc. DBA Beautiful Rags
Bellmawr, New Jersey

Klingspor's Woodworking Shop
Hickory, North Carolina

2. That this Resolution be effective immediately.

March 24, 2014

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on March 24, 2014, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 49-14

WHEREAS, the Morris County Park Commission has determined that it is advisable and in the public interest to hire a qualified Consultant to investigate existing conditions and prepare contract documents for the repair of the mud room and associated conditions at The Willows located at Fosterfields Living Historical Farm, Morris Township, New Jersey, and

WHEREAS, Connolly and Hickey Historical Architects, LLC of Cranford, New Jersey, has submitted a proposal to provide services to investigate existing conditions and prepare contract documents, as well as bidding and contract administration for the repair of the mud room at The Willows located at Fosterfields Living Historical Farm in Morris Township, New Jersey for a fee of \$7,650.00 as more fully specified in their proposal dated December 13, 2012, and

WHEREAS, funding is available through 66-216-55Q11759-940 titled "Park System Facility & Grounds Improvement", and

WHEREAS, additional time is required to properly complete the project at no additional cost, a Professional Services Contract extension has been requested through December 31, 2014, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 24th day of March, 2014 as follows:

1. That this professional services contract be extended to December 31, 2014 without any additional costs.
2. That funding for this project will be available through 66-216-55-Q11759-940 titled "Park System Facility & Grounds Improvement."
3. That notice of this contract award extension and adjustment be published in the *Daily Record* and *The Star Ledger* within ten (10) days of the adoption of this Resolution.
4. That this Resolution take effect immediately.

March 24, 2014

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on March 24, 2014, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 50-14

WHEREAS, the Morris County Park Commission is required to comply with N.J.S.A. 10:4-6 et seq. the Open Public Meetings Act, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 24th day of March, 2014 as follows:

1. That the location of the regular and workshop meetings of the Morris County Park Commission shall be relocated to the Cultural Center, 300 Mendham Road, Morristown, New Jersey starting on April 8, 2014 (Workshop), April 28, 2014, May 19, 2014, June 23, 2014, July 8, 2014, (Workshop), July 28, 2014, September 22, 2014, October 14, 2014 (Workshop), October 27, 2014, November 24, 2014, December 15, 2014, January 13, 2015 (Workshop), and January 26, 2015.
2. All said, regular and special meetings at which formal action may be taken, will now take place at the Cultural Center, 300 Mendham Road, Morristown, New Jersey 07960 unless otherwise advertised pursuant to the provisions of N.J.S.A. 10:4-6 et seq.
3. At any of the above-scheduled meetings where an agenda is to be used, said agenda shall be furnished to all persons in attendance at the meeting.
4. All persons are invited to attend all of the meetings here before set forth.
5. The Morris County Park Commission may convene an Executive Session during conference, regular, or special meetings, as allowed by the Open Public Meetings Act, from which Executive Session the public shall be excluded.
6. The Executive Director is directed to prominently post and maintain posted throughout the year upon the bulletin board in the Cultural Center at 300 Mendham Road, Morristown, New Jersey, a certified copy of this Resolution. In addition, the Executive Director is directed to mail forthwith a certified copy of this Resolution for publication in the designated official newspapers as follows:
 - A. *Daily Record*
 - B. *The Star-Ledger*
7. This Resolution is being adopted in order to comply with N.J.S.A. 10:4-6 et seq., the "Open Public Meetings Act."
8. This Resolution shall take effect immediately.

March 24, 2014

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on March 24, 2014, at the Park Commission offices, 353 East Hanover Avenue, Morris Township, New Jersey.

ORIGINAL SIGNATURE ON FILE