



300 Mendham Road | P.O. Box 1295 | Morris Township, New Jersey 07962-1295
Telephone: 973.326.7600 | Fax: 973.644.2726 | TTY Relay: 7-1-1
www.morrisparks.net

THE MORRIS COUNTY PARK COMMISSION
DISTRIBUTION OF PARK COMMISSION WORKSHOP MEETING MINUTES

Date

July 12, 2016

1. President Betty Cass-Schmidt
2. Vice President Barbara Shepard
3. Commissioner Julie C. Baron
4. Commissioner Stuart Lasser
5. Commissioner Edward G. McCarthy
6. Commissioner Mathew Tal
7. Commissioner Richard Seabury, III
8. Commissioner Louis A. Valori, Jr.
9. Commissioner Kim M. Wentworth
10. Executive Director David D. Helmer
11. Freeholder Liaison Douglas R. Cabana
12. File – 2

THE MORRIS COUNTY PARK COMMISSION

300 Mendham Road

Morris Township, New Jersey

President Cass-Schmidt called to order the 836th meeting of the Morris County Park Commission at 9:30 a.m. on Tuesday, July 12, 2016 in the Park Commission Board Room at The Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

Executive Director Helmer then read the following notice: PURSUANT TO N.J.S.A. 10:4-6 et seq., adequate notice of this meeting held at 9:30 a.m. on the 12th day of July, 2016, has been provided by publication in the *Daily Record* and *The Star-Ledger*, by posting of said notice in the Administration Building of the Morris County Park Commission, at the County Courthouse, and by filing a copy of the same with the Morris County Clerk, and by posting an Agenda on the Morris County Park Commission website.

ROLL CALL

The following were present:

President Betty Cass-Schmidt
Vice President Barbara Shepard
Commissioner Julie C. Baron
Commissioner Edward McCarthy
Commissioner Richard Seabury
Commissioner Tal
Commissioner Valori

Executive Director David D. Helmer
Deputy Executive Director Richard Vitale
Park Counsel Kris Burfitt

Also in attendance were the following staff:

Assistant Deputy Director of Cultural & Environmental Resources Zafonte, Director of Recreation Facilities Fauci, Director of Engineering Services Vitale, Director of Park Planning & Development Denise Chaplick, Assistant Deputy Director/Development Lanza, Assistant Director of Historic Sites Laffey, Director of Parks and Visitor Services Biase, Manager of Buildings & Construction Gara, Manager of Park Projects Felter, Manager of Safety & Compliance Rack, Manager of Marketing & Communications Wnek, Manager of Horticulture Inzano, Superintendent of Natural Resources Kovacevic and Recreation Supervisor Robertson.

Also in attendance presenting to the Park Commission was:
Ms. Lucy Tullo New Jersey School of Archery

SALUTE TO THE FLAG

President Cass-Schmidt led those present in the salute to the flag.

PROMOTION AND BUSINESS ACTIVITIES COMMITTEE

Commissioner Edward G. McCarthy, Chair

The Commission approved a July 7, 2016 request by The Skating Club of Morris/Precisely Synchronized Skating Team to do a 50/50 raffle at Mennen Sports Arena as long as the Club obtains the necessary permits.

Acknowledging that the ComicFest held last weekend at Mennen Sports Arena had 5,000 attendees and the group is interested in booking the two ice surfaces again in 2017.

Executive Director Helmer informed the Commission that the NJ State House Commission approved the easement on the Greystone Property to construct a new access road. It will take 6-8 weeks for the easement deed to be drafted and signed. In the meantime, County Counsel is working with the NJ State Office of the Treasurer to identify how the necessary approval from the NJ Healthcare Facilities Financing Committee can be obtained.

Director of Parks and Visitor Services Biase informed the Commission that GoApe is in the final steps of obtaining the necessary approvals from the NJ Department of Community Affairs-Carnival/Amusement Ride Safety Unit for the Ropes Course at Lewis Morris County Park. GoApe will be forwarding the Park Commission its design for their office cabin, an implementation timeline, and will be sending an arborist to the site prepare a final tree report to NJDCA. The ash trees located within the 10-acre area will also be identified.

Ms. Lucy Tullo of the New Jersey School of Archery made a presentation with a request to find a location within the park system to relocate their program from Essex County. The Club is a Target Archery Olympic Recurve Bow Club. They currently have an indoor range in Florham Park and due to the Essex County parks expansion of activities at South Mountain Reservation the grassy football sized field area the use for the Club is also an overflow parking area for the park which is on a more regular basis being used for parking. The Club is a non-profit, have the appropriate insurances and currently pay Essex County what would be commensurate with the Park Commission's Hobby Group Use Fee. The Park Commission supportive of finding a location for this activity and has asked staff to present potential sites at the next Promotion & Business Activities Committee. The Club has 100 archers of all ages and many of the archers compete at Junior Olympic competitions. The outdoor season is typically run from April thru October and the archery range is only used when coaches are on site.

Manager of Marketing & Communications presented a powerpoint presentation on the GovDelivery Communications Cloud program that was implemented in late April. The goal of this program is to drive more visitors to the website and replaces the old email blast system, which is now called bulletins. The program provides staff with in-depth analytics, streamlines automatic email messaging blasts, manages messages, consolidates email list by park user interests among other benefits. The Program is integrated into the website where visitors can sign up. The program coordinates simultaneous messaging with emails, mobile phones, and social media.

Manager of Marketing & Communications Wnek also provided a review of a new marketing campaign, "take a peek". The goals of the campaign are to promote new website, increase

subscribers to GovDelivery, gain increased awareness of programs, events, and facilities across key target demographics, strengthen brand awareness, and increase participation in programs and visitation. The “take a peek” campaigns primary message that you, deserve a new experience. The campaign extends outside of Morris County to Essex, Bergen, and Somerset counties. The approach and strategy will use local marketing vehicles to reinforce and prominently promote messaging, use proven print, electronic, and digital media, provide a strong presence on multiple social media platforms and provide a continuous flow of information to target media.

CULTURAL AND EDUCATIONAL COMMITTEE

Commissioner Julie Baron, Chair

Mark Inzano the Park Commission’s new Manager of Horticulture was introduced to the Commissioners.

Assistant Deputy Director Zafonte reviewed a volunteer project that was completed at the Boathouse a Schooley’s Mountain County Park. Volunteers from M&M Mars planted 186 native plants around the boathouse and along the new retaining wall as well as sprucing up the planting beds around the Lodge. A representative from M&M Mars was very interested in renting the Boathouse and Lodge for a multiday meeting.

Superintendent of Natural Resources Kovacevic reviewed the appeals from hunters eliminated from the White-tailed Deer Management Program, that were part of the meeting packet. The Commission agreed to uphold Program permanent expulsion for the hunters that haven’t harvested a deer in five or more years, expelling hunters from the program for one year that didn’t harvest a deer for two to four years. Reconsidering an appeal for one hunter who was deployed overseas for military duty and attending the NJ State Police Academy. The Commission impressed the point that the Program is not a recreational hunt and hunters that obtain a permit and do not use the permit do not aid the Park Commission’s goal of keeping the deer population down.

Superintendent of Natural Resources Kovacevic provided a powerpoint presentation on the status of activities associated with the Emerald Ash Borer. Park staff continue to meet with County staff and the County’s consultant that is developing the County’s Plan for County roads and properties. Park Commission staff have begun inventorying ash trees at Lewis Morris County park at the high use areas; playgrounds, picnic areas, parking lots, buildings, athletic fields, etc. The trees being inventoried are within 50 feet of the areas. Inventorying of park roads and paved trails will occur at a later date. At has taken a total of 71 hours to inventory 505 ash trees that have been tagged, measured and evaluated for tree health condition. The average size tree is between 18 and 24 inches in diameter. A test initiative to use volunteers to inventory ash trees at Schooley’s Mountain County Park is being developed and interns will be moving on to Loantaka Brook Reservation. The Park Commission is also participating in the USDA’s EAB Purple Panel Trap Program at Lewis Morris County Park, Schooley’s Mountain County Park, Silas Condict County Park and Pyramid Mountain Natural Historic Area.

PARK DEVELOPMENT COMMITTEE

Commissioner Julie Baron, Chair

Manager of Buildings & Construction Gara provided a project update report via a powerpoint presentation. The report noted:

- The deck railings at the Schooley's Mountain County Park Lodge have been replaced. Work was completed by B&C staff.
- The old wood railroad tie retaining wall at the Lewis Morris County Park-Sunrise Lake Beach Area has been replaced with a block wall and has allowed for a flatter more easily maintained planting area. Work was completed by B&C staff.
- The pedestrian walking bridge by the new Hedden County Park Picnic Shelter has been rebuilt by B&C staff.
- The site leveling around the Pyramid Mountain Natural Historic Area-Kincaid Barn has been completed by staff and fencing along the entrance has been installed.
- The shade benches have been installed at the All-Access Playground at Central Park of Morris County.

RECREATIONAL TRAILS/PARK MAINTENANCE COMMITTEE

Vice President Barbara Shepard, Chair

Manager Felter reviewed the status of the request by the New Jersey Cycling League for a off-road bicycling trail for middle school and high school riders. Staff and representatives of the group walked Mount Paul Memorial County Park and it was agreed that this would be an appropriate location. Trails would have to be constructed with support from the group and one of the meadow can be used for overflow parking. Some of the parkland is encumbered with deed restrictions related to keeping the property in its natural state and condition as much as possible and using the property for a General Purpose Park as defined in the Morris County Master Plan dated 1966. Staff has reviewed the corresponding information and the off-road bicycling trail and parking proposal as currently defined conforms to the description of a General Purpose Park. The Commission was supportive of moving this initiative forward.

Executive Director Helmer informed the Commission that the New Jersey Conservation Foundation is in receipt of a monetary donation to be given to the Park Commission it is interested in establishing an equestrian trail and supporting amenities (signs, parking, etc.) and to be named after the donor's family. The donor may be interested in having an existing equestrian trail included for consideration. The Commission supported further discussion with the donor as long as the naming of the trail conformed with the Park Commission's Naming Policy. Executive Director Helmer has identified a few potential opportunities that he would like to review with the Recreational Trails Committee and the donor.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Helmer informed the Commission on the following:

- The July 3rd fireworks sponsored by Morristown at Central Park of Morris County had an estimated 5,500 in attendance and he wanted to acknowledge the efforts of Recreation Supervisor Robertson and Chief DiPietro for making the evening a success.
- The staff of the Park Maintenance South Crew partnered with the Morristown National Historic Park staff on clearing vegetation along Sugarloaf Road, Lewis Morris County Park.
- Assistant Director of Historic Sites Laffey was notified by the Morris County Historic Preservation Trust Program the full grant request amount of \$250,000.00 was award for the first phase of restoration of the Estey House at Historic Speedwell.

- Assistant Deputy Director of Cultural & Environmental Resources Zafonte was thanked for his efforts on putting together a team of park staff and Morris County Mosquito Department staff on removing fallen trees and vegetation from the Kay Pond at Cooper Mill/Black River County Park. This initiative aided on mosquito control and improving pond aesthetics.
- Natural Resources staff will be taking a tour of the Sparta Mountain Preserve-NJ Audubon project sites on July 14th. Executive Director Helmer distributed at June 29, 2016 article by Emily J. Gertz an associate editor for environment and wildlife at TakePart, on this project.
- Various park staff will be participating in a Tabletop Exercise at the Morris County OEM offices on July 21st. The exercise is for Sheltering Operations at Mennen Sports Arena.

EXECUTIVE SESSION

President Cass-Schmidt asked for a motion to move to adopt Resolution No. 80-16 placing the Commission meeting into closed session pursuant to provisions of N.J.S.A. 10:4-12 (5), (6), (7) and (8), the pertinent provisions of the “Open Public Meetings Act.” The motion was made by Commissioner Valori and seconded by Vice-President Shepard and unanimously adopted by roll call vote. (Attachment No. 1)

LAND ACQUISITION COMMITTEE

Commissioner Richard Seabury, III, Chair

Schooley’s Mountain County Park

The Commission agreed to partner with the Morris County Municipal Utilities Authority and the Land Conservancy of New Jersey on the potential acquisition of 35+/- acres contiguous to Schooley’s Mountain County Park. The Commission will contribute up to \$300,000.00 towards acquisition costs and half the soft costs and retain ownership of property. It was understood that the use of the property would not be encumbered with any use restrictions other than those that are covered by the MCMUA’s Conservation Easement language and the property would not be attached with any naming rights other than Schooley’s Mountain County Park.

Waughaw Mountain Greenway

The Commission agreed to partner with The Trust for Public Land and the Borough of Kinnelon on the acquisition of 183+/- acres contiguous with the Waughaw Mountain Greenway. The Park Commission supported contributing up to \$300,000.00 towards this project but was only interested in obtaining rights to construct trails on the property and having the property be included with the Park Commission’s White-tailed Deer Management Program.

CONSIDERATION OF EXECUTIVE SESSION MATTERS

The Commission meeting returned to an open public meeting on the motion of Commissioner Baron and the motion was seconded by Vice-President Shepard and unanimously approved by voice vote. The items discussed in closed session will be printed as part of the minutes.

CONSIDERATION OF RESOLUTIONS

President Cass-Schmidt asked for a motion to adopt Resolution No. 81-16 (**Attachment No. 2**), which includes Resolution No. 82-16 through Resolution No. 85-16 (**Attachment No. 3 through**

No. 6) Vice-President Shepard moved the motion which was seconded by Commissioner Baron and unanimously approved by roll call vote.

ADJOURNMENT

There being no further business, President Cass-Schmidt adjourned the meeting at 12:52 p.m. on the motion of Commissioner Baron and was seconded by Commissioner Seabury and unanimously approved by voice vote.

Respectfully submitted,

[ORIGINAL SIGNATURE ON FILE]

David D. Helmer
Executive Director

[ORIGINAL SIGNATURE ON FILE]

Katherine Petro
Office Manager

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 80-16

BE IT RESOLVED, by the Morris County Park Commission on this 12th of July, 2016 that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the "Open Public Meetings Act."
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

July 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on July 12, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 81-16

BE IT RESOLVED, by the Morris County Park Commission on this 12th day of July, 2016, that the following resolution be adopted in the form attached:

Resolution Nos.

Resolution No. 82-16 through Resolution No. 85-16

July 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on July 12, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 82-16

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to establish policies to guide the objective and effective operation of its facilities and programs, and

WHEREAS, in order to stipulate the process to be followed for the promotion of Park Police Officers, the Park Commission adopted a policy titled “Promotions for the Park Police” by Resolution No. 32-98 on January 26, 1998, and Resolution No. 81-11 on April 25, 2011, and

WHEREAS, the Chief of the Park Police and the Morris County Park Commission have reviewed the existing policy and have determined that it is appropriate to make procedural changes at this time, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 12th day of July, 2016 that the appended policy titled “Promotions for the Park Police” be amended in the form attached effective immediately on a prospective basis.

July 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on July 12, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION

Policy and Procedure

Subject: Park Police Promotions -Sergeants PP 1:6.04	Effective Date: 1/26/98	Approval: Res. No. 32-98
	Revised Date: 4/25/11	Approval: Res. No. 81-11
	Revised Date: 7/12/16	Approval: Res. No. 82-16
	Revised Date:	Approval:

Purpose:

Promotion denotes vertical movement in the organization hierarchy from one rank classification to another, accompanied by increases in salary. Validity of the promotional process can only be accomplished through clear, concise written procedures. A promotional process has been developed to identify employees who possess the ability for assuming greater responsibilities, combined with the necessary skills and knowledge to perform competently at a higher organizational level. This policy is established for the position of Sergeant, and will not apply to Lieutenant, Captain, or Chief.

Procedure:

I. ELIGIBILITY

- A. A sworn member of the department is eligible to participate in the promotional process provided he/she has completed three (3) years of service with the Morris County Park Police Department.
- B. All promotions to the level of Sergeant shall be made from the membership of the Morris County Park Police Department whenever possible.
 - 1. Promotions shall be made from within the department provided the candidate meets the eligibility requirements of this policy, and successfully completes the examination process as outlined within the procedures.
 - 2. Sergeant and Lieutenant vacancies can be filled from outside the department if there are no eligible or qualified candidates from within.

II. WRITTEN EXAMINATION

- A. All Officers and Corporals who are eligible and interested in promotion to the rank of Sergeant shall submit to a written examination.
 - 1. The written examination shall be administered by the New Jersey State Chiefs Association or a designated private contractor.
- B. The written test shall be worth 35% of the total grade.
- C. Applicants must receive a passing grade of 75% or better on the written exam in order to advance to the next phase of the testing process.
- D. Whenever a written promotional examination is scheduled, a notice shall be posted at the Morris County Park Police Headquarters that will depict the following:
 - 1. The date the examination will be conducted.
 - a. The notice shall be posted at least 60 days prior to the scheduled examination date.
 - 2. Location of the examination.
 - 3. Time examination will begin.
 - 4. Study Material.
 - 5. Length of the promotional list is effective for.

III. NEW JERSEY STATE CHIEF'S ORAL INTERVIEW

- A. This section of the process has been suspended indefinitely.

IV. MORRIS COUNTY PARK COMMISSION ORAL INTERVIEW BOARD

- A. The Morris County Park Commission Personnel and Safety Committee shall interview qualified candidates.
- B. The Morris County Park Commission Personnel and Safety Committee interview shall be worth 10 % of the total grade.
- C. Those officers who have qualified to participate in this testing phase, shall be notified of their scheduled interview.
- D. A designee of the Chief of Police will monitor this process.

V. SENIORITY (Sergeant Exam Only)

- A. Seniority point(s) of 1% for every five completed years of service with the department up to a total of 5 % points awarded for service up to twenty-five years' maximum. Completed years of service will be calculated from your first day of employment with the department and the date of the announcement of the examination process.

VI. RECORD REVIEW AND PROMOTION BOARD INTERVIEW

A. RECORD REVIEW

The Morris County Park Commission's Chief of Police (hereafter "Chief of Police") or his designee, shall have sole responsibility and authority to establish a Promotion Board to conduct the record evaluation and departmental oral interview phase of this promotion process. The Promotion Board shall include the Chief of Police or his designee, the Morris County Deputy Executive Director and up to four (4) other Park Police Superior Officers as designated by the Chief of Police or his designee, at a rank higher than or equivalent to the rank being considered for promotion. The Promotion Board must consist of an odd rather than an even number of members to avoid potential ties in establishing a list ranking the candidates for promotion.

The Promotion Board shall review, evaluate and discuss each candidate's personnel file. Candidates may request an appointment to review the contents of their personnel files in the presence of the Chief of Police or the Chief's designee. No addition or removal of documents shall be made without the express written permission of the Chief, documenting the basis for permitting the addition or removal of the documents.

B. PROMOTION BOARD ORAL INTERVIEW

1. The following oral interview preparation assistance will be made available:
 - a. A list of study materials, if any, will be provided by the Chief or his designee; and
 - b. Advance notice of at least ten (10) days prior to the oral interview date will be provided to each candidate to assure a minimum of ten (10) days are available for study during the officers off duty time.
2. The Promotion Board's oral interview process will be led by the Chief of Police or his designee, and will be utilized by the Promotion Board members to assess each candidate's knowledge, experience, skills and

abilities to perform effectively in the position of Park Police Sergeant. During the interview process, each candidate will have the opportunity to demonstrate his or her leadership skills, experience and decision-making abilities. Candidates are also encouraged to lead portions of the discussion to emphasize information that illustrates why they believe they would be a good choice for promotion to the Sergeant position.

3. During their oral interview, each candidate will be asked to address the following relevant areas:
 - a. The officer's record, including but not limited to the following areas:
 - (1) Awards and/or commendations;
 - (2) Letters;
 - (3) Special assignments; and
 - (4) Discipline.
 - b. The officer's record of respect for the chain of command.
 - c. The officer's demonstrated initiative.
 - d. The officer's problem-solving abilities.
 - e. The officer's communication skills (oral and written).
 - f. The officer's demonstrated behavior, including but not limited to the following areas:
 - (1) Efforts in supporting Department and Morris County Park Commission goals and objectives;
 - (2) Handling Department equipment;
 - (3) Responsiveness to fellow employees and the public;
 - (4) Reputation among co-workers; and
 - (5) Attendance record.
 - g. The officer's breadth of knowledge, including but not limited to the following areas:
 - (1) Departmental Rules and Regulations;
 - (2) Departmental Policies and Procedures;
 - (3) Relevant law; and
 - (4) Relevant facts about various locations within the Park Police jurisdiction.
 - h. The officer's educational background.

[ORIGINAL SIGNATURE ON FILE]

- i. The officer's training and certifications.
 - j. The officer's promotions and career development.
 - k. The officer's supervisory knowledge and experiences.
4. During the Promotion Board's oral interview, candidates are encouraged to raise any other factors to illustrate their ability to successfully perform in the Park Police Sergeant position. Other factors that may help in the presentation include, but are not limited to, the following areas:
- a. The officer's character and/or ethics;
 - b. The officer's demonstrated leadership ability;
 - c. The officer's demonstrated administrative skills; and
 - d. The officer's seniority within the Department.

VII. EXAMINATION GRADING

- A. The written examination is worth 35%.
- B. Seniority point(s) of 1% for every five completed years of service with the department, up to a total of 5 % points awarded for service up to twenty-five years' maximum. Completed years of service will be calculated from your first day of employment with the department and the date of the announcement of the examination process.
- C. The Park Commission interview is worth 10 %.
- D. The Promotion Board Record Review and Interview is worth 50 %.

VIII. SUMMARY

- A. Upon completion of the examination process, the breakdown of scores and total ranking shall be posted at police headquarters.
- B. Chief of Police
 - 1. No member of the department shall be promoted unless the Chief of Police forwards a recommendation to the governing body, and the governing body approves said recommendation.

[ORIGINAL SIGNATURE ON FILE]

2. The Chief shall be responsible for scheduling New Jersey State Chiefs written testing, and the Morris County Park Commission oral interviews.
3. The Chief of Police will submit the complete examination results to the governing body, along with his recommendation for their review and action.

IX. EXAMINATION ELIGIBILITY LIST

- A. The officers who successfully complete the examination process, but do not receive an appointment at the conclusion of the examination at that date and time, may be held on a promotional list for the rank for which the exam was taken. The period of time the promotional list will be in effect for, regarding the rank of Sergeant will be approved by the Morris County Park Commission's Personnel and Safety Committee with the recommendation from the Chief of Park Police. The promotional list timeframe will be posted at the time of notification of the written promotional exam and will begin from the conclusion of the testing process. The testing process will have been concluded when the final results and ranking of the applicants have been posted at Morris County Park Police Headquarters.

This policy is intended to comply with regulations governing the Policies and Procedures for law enforcement agencies, and to be consistent with the Standard Operating Procedures of the Park Police.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 83-16

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to advertise and receive bids for Contract No. 52-16 titled “Kubota Excavator, Tractor and Attachments,” and

WHEREAS, bids were received on Thursday, June 30, 2016 at 10:00 a.m. prevailing time, in conformance with N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, Park Commission staff have reviewed the bid documents submitted by Bobcat of North Jersey of Totowa, New Jersey, Harter Equipment, Inc. of Millstone Township, New Jersey, Hoffman International of Piscataway, New Jersey, Jesco Inc., of South Plainfield, New Jersey, Penn Jersey Machinery of Lionville, Pennsylvania, Powerco Inc., of Clinton, New Jersey, and Wilfred MacDonald, Inc. of South Hackensack, New Jersey; and found them to be in order and acceptable, and

WHEREAS, that the total value of contracts to be awarded by this Resolution to bidders under Contract No. 52-16 is \$131,416.00, and the Director of Finance and the Treasurer have certified the availability of funds in 2016 Park Capital Account 64-216-55-967225-957, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 12th day of July, 2016 as follows:

1. That Contract No. 52-16 be and hereby is awarded to the lowest responsive responsible bidders as follows:

Powerco Inc., of Clinton, New Jersey

Lot No. 1 Kubota KX080-4R3A Excavator	\$ 85,950.00
Lot No. 2 Kubota L5460HSTC Tractor with Cab	<u>41,100.00</u>
	\$ 127,050.00

Wilfred McDonald of South Hackensack, New Jersey

Lot No. 3 72” Snow Plow for Kubota RTV X1100	\$ 4,366.00
--	--------------------

2. That staff be authorized to requisition the above equipment from 2016 Park Capital Account 64-216-55-967225-957
3. That this Resolution take effect immediately.

July 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on July 12, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 84-16

WHEREAS, the Morris County Park Commission solicited, by way of a Request for Proposals, professional consulting firms to provide proposal bids for professional services for complete schematic through final design for the Willowood Arboretum Entry Experience project, and

WHEREAS, two proposals were received by the Morris County Park Commission as follows:

1. The RBA Group, Inc. of Parsippany, New Jersey in the amount of \$62,727.41
2. Heritage Landscapes, LLC of Charlotte, Vermont in the amount of \$79,990.00

WHEREAS, both proposals significantly exceeded the budgeted estimates for the project, and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and specifically N.J.S.A. 40A11-13.2, provides that bids may be rejected when the lowest bid exceeds the cost estimate for the services sought, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 12th day of July, 2016 as follows:

1. That the two proposal bids of The RBA Group, Inc. and Heritage Landscapes, LLC, are hereby rejected and no contract is awarded to either bidder.
2. That this Resolution takes effect immediately.

July 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on July 12, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 85-16

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to maintain an adequately staffed Park Police Department for the protection of Park Commission facilities and to provide public safety, and

WHEREAS, currently staffing vacancies exist for Park Police Officers, and

WHEREAS, the Chief of the Morris County Park Police has requested to fill these vacancies, and

WHEREAS, the Morris County Park Commission Personnel and Safety Committee at its July 12, 2016, Park Commission meeting concurred with the recommendation of Chief of the Park Police DiPietro to employ Michael Rafferty subject to all the appropriate pre-employment processing requirements, and to sponsor his New Jersey Police Training Commission certification training as a Police Officer at the Morris County Public Safety Training Academy, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 12th day of July that the employment of Michael Rafferty is confirmed and a formal request is made on the part of the Morris County Park Commission for training at the Morris County Public Safety Training Academy

July 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on July 12, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]