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THE MORRIS COUNTY PARK COMMISSION  
DISTRIBUTION OF PARK COMMISSION MEETING MINUTES

Date

January 25, 2016

1. President Betty Cass-Schmidt
2. Vice President Barbara Shepard
3. Commissioner Julie C. Baron
4. Commissioner Stuart Lasser
5. Commissioner Edward McCarthy
6. Commissioner Richard Seabury, III
7. Commissioner Matthew Tal
8. Commissioner Louis A. Valori, Jr.
9. Commissioner Kim M. Wentworth
10. Executive Director David D. Helmer
11. Freeholder Liaison Douglas R. Cabana
12. File – 2

**THE MORRIS COUNTY PARK COMMISSION**

300 Mendham Road

Morris Township, New Jersey

President Cass-Schmidt called to order the 828<sup>th</sup> meeting of the Morris County Park Commission at 7:30 p.m. on Monday, January 25, 2016, in the Park Commission Board Room at The Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

Executive Director Helmer then read the following notice: PURSUANT TO N.J.S.A. 10:4-6 et seq., adequate notice of this meeting held at 7:30 p.m. on the 25<sup>th</sup> of January, 2016 has been provided by publication in the *Daily Record* and *The Star-Ledger*, by posting of said notice in the Administration Building of the Morris County Park Commission, at the County Courthouse, and by filing a copy of the same with the Morris County Clerk, and by posting an Agenda on the Morris County Park Commission website.

**ROLL CALL**

The following Commissioners were present:

President Betty Cass-Schmidt  
Vice President Barbara Shepard  
The following were present:

Commissioner Julie C. Baron  
Commissioner Edward McCarthy  
Commissioner Richard Seabury, III  
Commissioner Louis Valori, Jr.  
Commissioner Kim Wentworth

Executive Director David D. Helmer  
Deputy Executive Director R. Vitale  
Counsel John Suminski  
Freeholder Liaison Cabana  
Treasurer Joseph Kovalcik

**SALUTE TO THE FLAG**

President Cass-Schmidt led those present in the salute to the flag.

**OATH OF OFFICE**

Park Counsel Suminski administered the Oath of Office to Matthew Tal who has been appointed by the Board of Chosen Freeholders to fill the unexpired term of former Commissioner Philip T. Santiago, and to Vice President Barbara Shepard and Commissioner Richard Seabury, III. President Cass-Schmidt made a motion to accept the appointment of Matthew Tal, and reappointment, Vice President Barbara Shepard, and Commission Richard Seabury, III called for a roll call vote which was unanimously approved.

**ROLL CALL**

The following were present:

President Betty Cass-Schmidt  
Vice President Barbara Shepard

Commissioner Julie C. Baron  
Commissioner Edward McCarthy  
Commissioner Richard Seabury, III  
Commissioner Mathew Tal

Commissioner Louis Valori, Jr.  
Commissioner Kim Wentworth

NOMINATING COMMITTEE

Commissioner Baron presented for approval the following slate of officers to serve in 2016 and made a motion to nominate the slate of officers, the motion was seconded by Commissioner Valori:

President, Betty Cass-Schmidt  
Vice President, Barbara Shepard  
Member of the Executive Committee, Stuart Lasser  
Executive Director, Secretary, David D. Helmer  
Treasurer, Joseph Kovalcik *pursuant to Statute*

A unanimous ballot was cast.

HEARING OF CITIZENS

There were no citizens in attendance.

GYPSY MOTH CONTROL PROGRAM PUBLIC HEARING

Resolution No. 18-16 which is required by the State of New Jersey, Department of Agriculture for the Commission to approve the participation in the Gypsy Moth Control Program for 2016. The areas that have been deemed for this program to be implemented are Mahlon Dickerson Reservation, for 325 acres which has been expanded over last year because of significant damage in Jefferson Township, we have added Pyramid Mountain Natural Historic Area 291 acres, and Silas Condict County Park, 58 acres. This is a total of 674 acres. The State of New Jersey has not gone out for bid for this year's spray, however last year it was \$54.25 per acre, and our acreage would be about \$36,564.00. The State does receive funding from the Federal Program and last year we did benefit from this receiving 50% of our expense. We would like to anticipate \$18,000.00 coming back to us from the State of New Jersey.

Executive Director Helmer noted that as a requirement to participate in the program the Park Commission had to adopt a resolution declaring the gypsy moth a "Public Nuisance" and the public must be notified in advance of the approval of the resolution of the date, time, and place that the gypsy moth resolution was to be discussed. Advance notice was provided via the Daily Record and the Star Ledger.

President Cass-Schmidt asked for a motion to participate in the State of New Jersey Department of Agriculture Gypsy Moth Control Program for 2016. Commissioner McCarthy made the motion to participate in the program and the motion was seconded by Commissioner Seabury, and was unanimously approved by roll call vote.

LIST OF BILLS

Vice Present Shepard motioned to recommend the payment of bills for the month of January, in the amount of \$3,096,081.79, the motion was seconded by Commissioner Baron and

unanimously approved by roll call vote with the exception of an abstention by newly sworn in Commissioner Tal. (Attachment No. 1)

FINANCE AND BUDGET COMMITTEE

Monday, January 25, 2016

Vice-President Barbara Shepard, Chair

PRESENT:

Vice-President Barbara Shepard, Chair  
President Betty Cass-Schmidt  
Commissioner Edward McCarthy

Executive Director Helmer  
Deputy Executive Director R. Vitale

The Committee met on January 25, 2016 at 5:00 p.m. prior to the Park Commission meeting, the Committee has presented the 2016 Budget to the Freeholder Board, which included a 2 percent increase in expenditures with no additional tax support requested, the revenue increase is two percent also with an increase in anticipated fund balance, also the budget does include the depositing of a reserve in the amount of \$143,000.00 towards the future replacement of turf fields which would probably be ten to twelve years from now or possibly longer. The budget was well received by the Freeholder Sub Committee.

Also discussed at the Committee meeting was the establishment of the bid threshold at \$40,000.00 which we are permitted to do since the Park Commission does have a Qualified Purchasing Agent. Also discussed was the Cash Management Plan Resolution and reviewed the 2016 Fee Schedule, where there are some increases in fees they are very modest.

Deputy Director Vitale passed out to all the Commissioners the 2016 proposed budget in summary form if anyone would like the detailed copy please contact the office. Also included are the manpower sheets. Provided is a three-page document which is the summary of changes for the Fee Schedule which pertains to each particular department. If anyone would like a full version of the Fee Schedule we can provide one electronically or with a hard copy. Once the Fee Schedule is approved it will be sent out to Green Acres for approval.

Revenues for the year were in excess of what was anticipated golf was very successful and we are giving back to Billy Casper Golf the incentive which is part of their contract.

Deputy Executive Director Vitale informed the Commission that we collected 1.1 million dollars in revenue that we collected over anticipated revenue, of that we put into reserve \$143,000.00 for Central Park. The estimated cost to replace each turf field is about \$375,000.00 per field and we have 4 fields and this is a good opportunity for us to set aside and not have to bond for future replacements. Billy Casper Golf our golf management group for golf courses they were roughly about \$700,000.00 over anticipated budget and they had earned \$137,000.00 in incentives and per the contract anything over the anticipated budget they receive 20% of the gross proceeds, that is a nice option to have and it is something that was very well received and they are very motivated to make money and to do it in a manner that sticks to our specifications to maintain the golf courses.

The Committee reviewed and recommended approval of the January, 2016 List of Bills consisting of Operating Fund Bill List Expenditures of \$114,298.78; Prepaid Expenditures of \$2,784,677.48 including (3) payrolls of \$1,784,677.48; Park Capital Account Expenditures of \$8,046.00; Park Improvement Trust Expenditures of \$ 164,545.95; Park Trust Expenditures of \$5,145.00; Grant Fund Accounts Expenditures of \$19,363.58; for a total of \$3,096,081.79. There were no Morris County Capital bills.

Resolution No.	Description
No. 08-16	Places the Park Commission in Executive Session pursuant to the pertinent provisions of the Open Public Meetings Act.
No. 09-16	Adopts Resolution No. 10-16 through No. 20-16
No. 10-16	Establishes reserves to accommodate the future financial needs during year –end review of 2015 financials
No. 11-16	Adopts the Year 2016 Schedule of Fees and Charges.
No. 12-16	Confirms Appointment of Renee Klose-Mafia as the Park Commission’s Qualified Purchasing Agent and Public Agency Compliance Officer.
No. 13-16	Establishes the 2016 Public Bid Threshold and the Park Commission level for informal quotations.
No. 14-16	Authorizes the procedure for the payment of bills.
No. 15-16	Adopts the Cash Management Plan and establishes the authorized depositories and signatories.
No. 16-16	Authorizes the distribution of Change Funds for revenue producing facilities.
No. 17-16	Directs staff to submit the proposed 2016 Budget to the County Administrator.
No. 18-16	Institutes a gypsy moth control program for Mahlon Dickerson Reservation, Silas Condict County Park, Pyramid Mountain Natural Historic Area with the State of New Jersey Department of Agriculture and authorizes the application for any Federal or State funds that may be available.
No. 19-16	Recommends awarding of contracts to licensed land surveyors: Van Clef Engineering Associates of Phillipsburg, New Jersey, Keller and Kirkpatrick, Inc., of Morris Plains, New Jersey, GEOD Corporation of Newfoundland, New Jersey, and Kennon Surveying Services, Inc., of Warren, New Jersey.
No. 20-16	Recommends awarding to Core Mechanical, Inc. of Pennsauken, New Jersey the contact for maintenance services for the “Mechanical Equipment at the Mennen Sports Arena.”

President Cass-Schmidt asked for a motion to accept the report of the Finance and Budget Committee. Vice President Shepard made the motion to accept the report of the Finance and Budget Committee, and the motion was seconded by Commissioner Seabury and unanimously approved by voice vote.

Commissioner Seabury asked regarding the anticipated revenue versus actual revenue how much do we think is weather related and how much is economy related or if it may be other reasons for example better promotion of the courses.

Deputy Executive Director Vitale responded that in golf we had two of the best years in a row as far as it related to weather. That gives an accurate picture play of rounds itself was pretty much flat from year to year due to fee increases there was the ability to have some increase in revenue. We do know that they have been marketing much greater as it pertains to outings and larger group events. We did have some other departments that weather played a major part on their major events on weekends. Weather does play a role into it, but some of it is the marketing of the program. We have stepped up marketing greatly and even in 2016 we have been afforded the opportunity to increase marketing even greater, with dollars supported in the budget.

Hopefully we will be meeting with staff as it relates to the new website, and it should be done hopefully by the middle of this week and then we can start unveiling that plan and really start pushing the website with the new delivery system that was approved later in 2015. We can then really start marketing our programs and even allow greater access for the public to start booking programs.

The fee increase at the golf courses from a resident perspective is pretty nominal it has been about a dollar depending on the time of play. A lot has to do with the non-residents, and trying to capture the market out of Bergen County specifically for Berkshire Valley Golf Course and Sunset Valley Golf Course. There has been a lot of increase in play there and we knew that when they took over the contract that they lowered the fee a little too much and here they are trying to recapture that growth and move it forward.

#### APPROVAL OF MINUTES

Commissioner McCarthy moved to accept the minutes of the December 14, 2015 Park Commission meeting, the motion was seconded by Vice President Shepard and unanimously approved by roll call vote.

#### REPORT OF THE EXECUTIVE DIRECTOR

There is an issue at Loantaka Brook Reservation where there is a fence line along Woodland Avenue that was there prior to acquiring the property and it has been degrading over time and we are waiting for the timing to remove it, when we have enough funds to do so. We did have an individual send correspond to myself and to Manager of Park Maintenance Weisnet who feels that the fence should be replaced because he feels it would stop deer from crossing the roadway. To make everyone aware if you are not aware of this location it is a linear fence and is not connected to anything else along Woodland Road and a deer can walk around it, and it is also only a 6 ft. high fence and this is in no way stopping deer from crossing Woodland Avenue.

Executive Director Helmer wanted to make the Commissioners aware of this issue and the name of the citizen who actually has made the complaint is Mr. Richard Feldman.

Also on Woodland Avenue, in that particular area, the only private residences are further down into Morris Township and there is no fence and the only thing across the street is the Giralda Farm property.

The Interfaith Food Pantry has sent a thank you note; recognizing that the Park Commission had donated 113 pounds of vegetables this time from the cooperative garden at Central Park of Morris County behind the St. Clare's Rehabilitation facility.

If you recall early in the year between the Community Garden at Frelinghuysen Arboretum and the Branching Out Garden, we donated approximately 1,100 pounds of vegetables to the Interfaith Food Pantry.

We received an email from Porous Pave, the company who did the work at the Bamboo Brook Gardens and on their website they had a picture of the driveway where we used the porous pave, and the reason it made their literature is the interior designers of Canada and the Royal Architectural Institute of Canada honored Porous Pave with the 2015 Gold Level Product Innovation Award in December. It was also in the 2015 Building Magazine and they named Porous Pave as a 2015 money saving product for commercial building developers, owners and facility managers.

As part of the Giralda Farms preserve project, the Mayor of Chatham Township sent a video of the day's activities if you weren't there for the ribbon cutting and it is available for anyone who wishes to see it, and it once again thanked the Park Commission and all the partners for their work in that preservation project.

Executive Director Helmer received a call from the County Planning and DPW Director and they were once again looking to remove snow from the Court House area in Morristown, and as you know the last couple of years we have allowed them to put the snow into the Deer Run Area in Lewis Morris County Park, and they also however have received some calls and concerns about snow in Florham Park on County Roads in the intersections and we have granted them permission to move some of that snow material over to Pinch Brook Golf Course as well. Manager of Golf Engler has agreed to that and hopefully it's a nice snow melt and melts before the golf season. The snow is all put into the parking lot and nothing goes on the grass and will be caught by the catch basins if there are any other materials.

Early in 2015 Executive Director Helmer spoke to the Commission about acquiring some of the exterior architectural elements from the Greystone Building, these elements were not being acquired by the State but rather from the contractor who was at that time in possession of the materials. We set aside a \$35,000.00 budget to pay the contractor to remove the materials, and they were able to remove all 12 of the columns two of which are a salmon colored marble and two are black marble and a number of the elements around the original façade. On Tuesday January 19, 2016 Park Police with one of the Army vehicles with the large fork lift, along with our Building and construction Staff and our Park Maintenance Staff from the South Side were

able to move the elements over to behind the former Police Station at Central Park of Morris County and they are all within a fenced in area and that afternoon Executive Director Helmer received a message from the Project Manager that Northstar and its President, Ed King, are giving those products to the Park Commission at no cost, and they did not charge for any of the removal of anything.

Executive Director Helmer would like to retain those funds to be used as we move forward on repurposing the material. I have been contact with a relative of Thomas Kirkbride that designed the building; his great, great grand nephew is an architect at NYU and has reached out to us with a couple of conceptual plans on how to repurpose these materials. He also spoke to wanting to provide a fund raising activity to actually re-erect those, and some of this money would make for some seed money to start that off as well and as mentioned earlier the Woody Guthrie Museum has also reached out to us. Woody Guthrie was at Greystone at one point in time in Ward 40 and the Museum asked whether or not the door to Ward 40 was still there. The demolition contractor had removed all of the women's wing but hadn't gotten to the men's wing, they were able to go out and the contractor was able to donate the Ward 40 door to the museum. Possibly the museum may be receptive in aiding in some way to erect a monument not only to the patient but to the architecture.

President Cass-Schmidt asked if we need to acknowledge to Northstar, and Executive Director Helmer will be reaching out to Northstar, will ask them whether or not they would like to be acknowledge for donation once the memorial is erected.

The new Percheron horses have arrived from New York State, Major and King are at Fosterfields adapting well to the site.

We received our annual request from the Township of Morris as a number of Commissioners are aware, we permit at Mennen Sports Arena to be used for Morris Township's District General and Primary Elections, and it does not have any impact on programming.

We have a rolling report on what facilities are open after the snow storm and Executive Director Helmer is surprised at how many of the trail heads are open. There was a number of pieces of equipment fail throughout the weekend but we are still in good shape with the amount of snow that fell, there are a few facilities such as Willowood that still need to be opened.

Commissioner Wentworth inquired if there were any trails in the Loantaka Brook Reservation area that had been groomed and ready for use. Executive Director Helmer responded that the only trails we plow are the Traction Line Recreation Trail because DOT funding used to construct the trail and we have not plowed Loantaka Brook Reservation trails for a number of years because the issue there becomes, since it is such a shaded area you need to ice melting material and that material finds its way to Loantaka Brook.

In the past Executive Director Helmer has been on the Morris Township Recreational Trail's Committee and he has been reappointed to that Committee.



President Cass-Schmidt for a motion to accept the Report of the Executive Director. Commissioner Baron made the motion and the motion was seconded by Vice President Shepard and unanimously approved by voice vote.

#### EXECUTIVE SESSION

President Cass-Schmidt asked for a motion to adopt Resolution No. No. 08-16 (Attachment No. 2) placing the Commission meeting into Executive Session pursuant to provisions of N.J.S.A. 10:4-12 (5), (6), (7) and (8), the pertinent provisions of the “Open Public Meetings Act.” The motion was moved by Commissioner Seabury and seconded by Vice President Shepard and unanimously adopted by roll call vote.

#### PERSONNEL AND SAFETY COMMITTEE

Monday, January 25, 2016

Commissioner Stuart Lasser, Chairman

#### PRESENT

Commissioner Baron, Acting Chair  
President Cass-Schmidt  
Vice-President Shepard

Executive Director Helmer  
Deputy Executive Director Vitale  
Chief of the Park Police David Doyle

#### Park Police

##### Reports

The Committee reviewed the December, 2015 monthly Park Police Reports. These reports were distributed to each Commissioner with the pre-meeting packages.

Reporting that the Park Police Disaster Response Team(DRT) was called up by the County OEM office to transport doctors and nurses from their homes to various hospitals throughout the county. Also noting Morris Township requested the use of one of the DRT vehicles to help the Fire Department navigate some of the more narrower roads in the Township that their fire trucks were unable to navigate.

##### Arbitration Matter

Staff provided an update on the current Park Police Officer arbitration matter and acknowledging that a settlement was pending.

##### Absence Reports

The Committee reviewed and discussed the Employee Absence Report for the month of December.

##### Safety Report

Reviewing the Park Commission’s 2014 and 2015 Loss Run Analysis for employee injuries prepared by Manager of Safety & Compliance Rack. The document was very thorough and identified a substantial decrease in Workers’ Compensation costs for 2015.

##### Staffing

Reporting that Assistant Director of Personnel Moore was retiring May 1, 2016 and that Deputy Executive Director Vitale was soliciting resumes for her replacement.

Supporting the recommendation by retiring Park Police Chief David Doyle that Lieutenant Gabriele DiPietro be promoted to Park Police Chief effective February 1, 2016.

Vice-President Shepard moved to accept the Personnel & Safety report. The motion was seconded by Commissioner Baron and unanimously approved by voice vote.

#### REPORT OF COUNSEL

Park Counsel Suminski reviewed the Monthly Activity Report for the month of January, 2016. (Attachment No. 3)

Vice-President Shepard moved to accept the Report of Counsel. The motion was seconded by Commissioner McCarthy and unanimously approved by voice vote.

#### CONSIDERATION OF EXECUTIVE SESSION

The Commission meeting returned to an open public meeting on the motion of Commissioner Baron. The motion was seconded by Vice President Shepard and unanimously approved by voice vote. The items discussed in closed session will be printed as part of the minutes.

#### CONSIDERATION OF RESOLUTIONS

Executive Director Helmer brought to the attention of the Commissioners that Resolution No. 15-16 which is the Resolution that speaks to the banks where the Park Commission funds are located and if you have a nominal interest in one of those banks it is appropriate for you to abstain from voting on that Resolution. Vice-President Shepard moved to adopt Resolution No. 9-16 (Attachment No. 4), which includes Resolution No.10-16 through Resolution No. 20-16 noting that on Resolution No. 15-16 that Commissioner McCarthy and Commissioner Tal will abstain from voting on Resolution No. 15-16. (Attachment No. 5 through No. 15) the motion was seconded by Commissioner Baron and unanimously approved by roll call vote.

#### ADJOURNMENT

There being no further business, Commissioner Baron made the motion to adjourn the meeting at 8:38 p.m. and was seconded by Vice-President Shepard and unanimously approved by voice vote.

Respectfully submitted,

David D. Helmer  
Executive Director

Katherine Petro  
Office Manager

**MORRIS COUNTY PARK COMMISSION****Meeting Date:****January 25, 2016**

BE IT HEREBY RESOLVED that the bills shown on the Summary below and appended pages were authorized for payment by resolution at a meeting of the Morris County Park Commission held on January 25, 2016.

**SUMMARY****Park Operating Fund:**

Bill List Expenditures:	114,298.78
Prepaid Expenditures:	520,703.27
Items Included Above:	
[Payroll Including FICA/Medicare - 01/15/16 - 459,630.38]	
Prepaid Expenditures - 12/16-12/31/2015:	2,263,974.21
[Payroll Including FICA/Medicare - 12/31/15 - 414,686.27]	
[Payroll Including FICA/Medicare - 12/18/15 - 418,523.41]	

**Park Capital Accounts:**

Bill List Expenditures:	8,046.00
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**Park Improvement Trust Accounts:**

Bill List Expenditures:	11,745.84
Prepaid Expenditures - 12/16-12/31/2015:	152,800.11

**Park Trust Accounts:**

Prepaid Expenditures - 12/16-12/31/2015:	5,145.00
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**Grant Fund Accounts:**

Prepaid Expenditures:	6,630.00
Prepaid Expenditures - 12/16-12/31/2015:	12,738.58

**Park Police Special Law Enforcement Accounts:**

Bill List Expenditures:	-
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**Dedicated Trust Accounts:**

Bill List Expenditures:	-
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<b>TOTAL</b>	<b><u>3,096,081.79</u></b>
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**County Capital Bill List Expenditures Request:**

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**CERTIFICATION**

I do solemnly declare and certify that the bills listed here are correct to the best of my knowledge or on the certification made thereon by duly authorized and responsible officials of the Morris County Park Commission.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, David D. Helmer, Executive – Director of the Morris County Park Commission, hereby certify that funds are available for the payment of the Summary total of \$3,096,081.79 listed above for the month of January.

[ORIGINAL SIGNATURE ON FILE]

**David D. Helmer, Executive Director**  
**Morris County Park Commission**

Date

[ORIGINAL SIGNATURE ON FILE]

**Richard Vitale, Deputy Executive Director**  
**Morris County Park Commission**

Date

**COMMISSIONERS' APPROVAL**

[ORIGINAL SIGNATURE ON FILE]

**Betty Cass-Schmidt**  
**President**

[ORIGINAL SIGNATURE ON FILE]

**Barbara Shepard**  
**Chairman, Finance Committee**

## List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
80535	12713 - A T & T	PO 29334 UTILITIES - 1/5/16 THRU 1/19/16 ACC	10.20	10.20
80536	4551 - A.C. DAUGHTRY INC.	PO 29147 Central Station Monitoring from 9/1	287.70	287.70
80537	20793 - ACORN EMBRYO	PO 29244 Farm Vet Bill	426.06	426.06
80538	18657 - AGWAY MORRISTOWN	PO 29140 cat food for barn cat	33.99	33.99
80539	8294 - ALLIANCE FOR NEW JERSEY	PO 29214 Annual ANJEE conference admission	800.00	800.00
80540	12902 - ALLIED OIL	PO 29332 UTILITIES - 1/5/16 THRU 1/19/16 ACC	2,211.02	2,211.02
80541	18685 - AMERIGAS - CHESTER	PO 29333 UTILITIES - 1/5/16 THRU 1/19/16 ACC	4,132.49	4,132.49
80542	20515 - ANDY-MATT, INC.	PO 29194 FA- 20 yds mulch	1,313.00	1,313.00
80543	21132 - FISHER - BATTERIES PLUS	PO 29150 rechargeable batteries	128.64	128.64
80544	22351 - BRANIGAN, LORI	PO 29329 REFUND - MENNEN SPORTS ARENA	177.20	177.20
80545	13562 - BUTLER, BOROUGH OF	PO 29335 UTILITIES - 1/5/16 THRU 1/19/16 ACC	330.74	330.74
80546	5295 - CABLEVISION	PO 29331 TV Service - PBGC	103.87	103.87
80547	21600 - CABLEVISION LIGHTPATH, INC.	PO 29315 Internet - Account # 53446	3,030.00	3,030.00
80548	4865 - CAMPBELL FOUNDRY COMPANY	PO 28845 alum. hatches -mennen & saffin	5,208.00	5,208.00
80549	21198 - CAPPIA ITALIAN SPECIALTIES LLC	PO 29246 workshop MeetingS	352.00	352.00
80550	9991 - CENTURYLINK	PO 29338 UTILITIES - 1/5/16 THRU 1/19/16 ACC	430.85	430.85
80551	22219 - CHESTER LIGHTING AND SUPPLY, INC.	PO 29241 light bulbs	53.00	53.00
80552	22348 - COHEN, JOAN	PO 29285 REFUND - MENNEN SPORTS ARENA	88.00	88.00
80553	12043 - COMCAST	PO 29330 Internet Service - Willowood	125.90	125.90
80554	20835 - COOPER ELECTRIC SUPPLY CO.	PO 28307 Ballast replacement Rink 1	1,122.46	1,122.46
80555	22261 - COUNTRY FEED & GRAIN, LLC	PO 29144 hay cubes, misc.	258.60	258.60
80556	20644 - CUSTOM PRODUCTS CORPORATION	PO 29091 Custom No Trespassing Signs	1,022.05	1,022.05
80557	14102 - CY DRAKE LOCKSMITH	PO 29145 locks	73.90	73.90
80558	14123 - DAILY RECORD	PO 29322 RFP #205-15 ADDENDUM #1	82.72	82.72
80559	14221 - DELL COMPUTER LP	PO 29213 Backup tapes	734.99	734.99
80560	20776 - DIPIETRO, GABE	PO 29317 reimbursement for money orders need	198.00	198.00
80561	21340 - DIRECT ENERGY	PO 29339 UTILITIES - 1/5/16 THRU 1/19/16 ACC	611.62	611.62
80562	21867 - DIRECT ENERGY BUSINESS	PO 29340 UTILITIES - 1/5/16 THRU 1/19/16 ACC	14,096.30	14,096.30
80563	21193 - DISCOVERY BENEFITS, INC.	PO 29275 December 2015 - COBRA	93.50	93.50
80564	7057 - EUROFINS QC, INC	PO 29188 BVGC Waste Water Testing	204.50	204.50
80565	12462 - EXCELLENT BUILDING SERVICES CO	PO 29112 Cleaning Services - PYR MT, GSOEC	845.00	845.00
80566	14668 - FEDEX	PO 29069 FedEx for 150 kW Generator Air Perm	16.68	16.68
80567	21618 - FIRE AND SECURITY TECHNOLOGIES	PO 29167 Fire Alarm Repairs - Cultural Cente	142.50	142.50
80568	19051 - FLORHAM PARK, BOROUGH OF	PO 29336 UTILITIES - 1/5/16 THRU 1/19/16 ACC	319.50	319.50
80569	19083 - GAYLORD BROS., INC.	PO 29138 Archival/Conservation Supplies	433.50	433.50
80570	19169 - HAWK GRAPHICS INC.	PO 29116 Design Winter 2016 Issue Pathways	1,700.00	
		PO 29114 Mahlon Dickerson & Great Swamp Outd	910.00	2,610.00
		PO 29161 Bamboo Brook snow prep supplies	149.14	149.14
80571	5323 - HOFFMANS SUPPLY INC	PO 29161 Bamboo Brook snow prep supplies	149.14	149.14
80572	10953 - HUDSON TECHNOLOGIES COMPANY	PO 28505 R-22 Refrigerant Replacement @ Menn	8,156.25	8,156.25
80573	21630 - HUDSON VALLEY DOOR AND HARDWARE	PO 29104 Hedden-lock supplies	969.57	969.57
80574	20797 - INSTITUTE FOR FORENSIC PSYCHOLOGY	PO 29110 Evals for Park Police candidates	1,800.00	1,800.00
80575	19240 - INTERN'L ASSOC OF VENUE	PO 29166 Annual Membership Dues - Reynold Fa	470.00	470.00
80576	21613 - INTERSTATE WASTE SERVICES	PO 29271 DEMOLITION DEBRIS - GONSKY HOUSE	1,250.00	
		PO 29316 CONSTRUCTION DEBRIS - MOUNT HOPE CH	1,340.30	
		PO 29341 UTILITIES - 1/5/16 THRU 1/19/16 ACC	1,685.74	4,276.04
80577	14976 - JERSEY CENTRAL POWER & LIGHT	PO 29342 UTILITIES - 1/5/16 THRU 1/19/16 ACC	145.30	145.30
80578	5067 - LOWE'S CREDIT	PO 29098 paint/lumber	139.40	
		PO 29095 MDR-240 Weldon	227.11	366.51
80579	5067 - LOWE'S CREDIT	PO 29109 Craigmear Supplies	112.92	
		PO 29071 4 ft comm grade folding table	23.48	
		PO 29056 Seaton Hackney/SVGC	1,723.25	
		PO 29073 BVGC-residence-painting	50.28	
		PO 29074 Frel Arb BVGC	156.63	
		PO 29096 paint supplies	58.69	
		PO 29097 chain/gate supplies	57.87	
		PO 29099 misc shop supplies	125.12	2,308.24
80580	16127 - MENDHAM GARDEN CENTER	PO 29113 Bamboo Brook maintenance part	14.40	14.40
80581	20794 - METRO HORT GROUP	PO 29254 "Plant-O-Rama" Symposium Registrati	126.00	126.00
80582	15895 - M.C. FARMS INC	PO 29039 Centrepiece Masterpiece for Girl Sc	241.55	241.55
80583	12819 - MORRIS COUNTY M.U.A	PO 29343 UTILITIES - 1/5/16 THRU 1/19/16 ACC	689.01	689.01
80584	16321 - MORRISTOWN LUMBER & SUPPLY CO, LLC	PO 29200 FA- supplies for solar lights	37.57	37.57
80585	16377 - MOUNT ARLINGTON, BORO OF	PO 29264 PROPERTY TAXES - 1ST QUARTER 2016	5,455.50	5,455.50
80586	16377 - MOUNT ARLINGTON, BORO OF	PO 29337 UTILITIES - 1/5/16 THRU 1/19/16 ACC	2,192.66	2,192.66
80587	19501 - MSC INDUSTRIAL SUPPLY CO. INC.	PO 29129 safety gear	175.80	
		PO 29094 Bamboo Brook shop supplies	84.33	
		PO 29198 Eyewash Bottles	42.60	
		PO 29197 Lockout Tag out Station	581.51	
		PO 29196 Eyewash Station for Mennen	223.77	1,108.01
80588	19523 - N.J. NATURAL GAS COMPANY	PO 29345 UTILITIES - 1/5/16 THRU 1/19/16 ACC	2,927.75	2,927.75
80589	9681 - NACPRO	PO 29231 Membership Dues for Dave Helmer for	90.00	90.00
80590	20707 - NATIONAL RECREATION & PARK ASSOC.	PO 29230 Annual Renewal Membership Group D.	425.00	425.00

## List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
80591	19563 - NEW JERSEY-AMERICAN WATER CO.	PO 29344 UTILITIES - 1/5/16 THRU 1/19/16 ACC	156.07	156.07
80592	21229 - OFFICE CONCEPTS GROUP, INC.	PO 27336 Office Supplies	288.11	
		PO 28687 Office Supplies and Paper	285.86	
		PO 29131 SUPPLIES	60.91	
		PO 29130 Office supplies for Administration	221.81	
		PO 29232 calendars for office	108.58	
		PO 29261 Supplies for Cultural Center	138.40	1,103.67
80593	19630 - P S E & G CO.	PO 29346 UTILITIES - 1/5/16 THRU 1/19/16 ACC	9,144.80	9,144.80
80594	16899 - PARK UNION LUMBER COMPANY LLC	PO 29258 Columbia Trail bridge	1,678.48	1,678.48
80595	12241 - PENWELL MILLS LLC	PO 29141 Animal Feed	482.50	482.50
80596	17066 - PLAINSMAN AUTO SUPPLY	PO 29118 zamboni oil	317.31	317.31
80597	22347 - POLLER, BRIAN	PO 29284 REFUND - MENNEN SPORTS ARENA	113.00	113.00
80598	17117 - POWER PLACE INC	PO 28127 trimmer parts	46.12	46.12
80599	21728 - PRAXAIR DISTRIBUTION, INC	PO 29086 Hedden shop-gas for torches	162.26	162.26
80600	21728 - PRAXAIR DISTRIBUTION, INC	PO 29236 welding tank rental Nov and Dec 201	61.18	61.18
80601	21392 - QUEST PRODUCTS, INC.	PO 28385 Equipment calibration	29.99	29.99
80602	22035 - RACK, TIMOTHY	PO 29290 Coffee and Donuts for Safety Traini	58.48	58.48
80603	21769 - RAMAS CLIMATE & REFRIGERATION, LLC	PO 29268 HVAC contractor	1,120.97	1,120.97
80604	17468 - S M C M U A	PO 29347 UTILITIES - 1/5/16 THRU 1/19/16 ACC	7,699.86	7,699.86
80605	17621 - SHEAFFER SUPPLY	PO 29044 Patriot's Path-bridge repair	84.39	
		PO 29054 Hedden-parts	6.00	
		PO 29102 Hedden-tool supplies	78.39	168.78
80606	17636 - SHERWIN-WILLIAMS	PO 29077 BVGC-residence	125.85	
		PO 29260 BVGC-34 Cozy Lake Rd.	59.40	185.25
80607	7722 - SNAP ON INDUSTRIAL	PO 29224 jumpstarter for military	339.00	339.00
80608	22344 - SNEDDON, AMY	PO 29270 REFUND - VISITOR SERVICES	250.00	250.00
80609	19888 - SNOWS GLASS & MIRROR CO.	PO 29119 door glass replacement	303.36	303.36
80610	4705 - SUTHERLAND, MARK	PO 29237 Reimbursement for purchases	86.43	86.43
80611	22009 - THE LANDTEK GROUP, INC	PO 29154 Contract Field Grooming 2 of 2	5,400.00	5,400.00
80612	20861 - TIOGA SOLAR MORRIS COUNTY 1, LLC	PO 29348 UTILITIES - 1/5/16 THRU 1/19/16 ACC	4,870.72	4,870.72
80613	19328 - TONY LANDI HORSE COBBLER	PO 29139 Horseshoeing for Calvin and Hobbes	380.00	
		PO 29222 shoes and studs	865.00	1,245.00
80614	12333 - TRIMBOLI & PRUSINOWSKI	PO 29221 Professional services	993.00	993.00
80615	22260 - ULINE, INC	PO 29038 Supplies for Girl Scout Nights at G	203.26	203.26
80616	18254 - UNIVERSAL UNIFORM SALES CO INC	PO 29022 corporal badge-mekita	766.85	
		PO 29021 polo shirts	241.96	
		PO 29228 belt, shirt, shoulder strap	1,745.86	2,754.67
80617	21028 - USDA,APHIS,GENERAL	PO 29067 2015 Goose Management Work Agreeemen	299.62	299.62
80618	1286 - VERIZON	PO 29349 UTILITIES - 1/5/16 THRU 1/19/16 ACC	2,149.71	2,149.71
80619	12186 - VERIZON	PO 29350 UTILITIES - 1/5/16 THRU 1/19/16 ACC	144.99	144.99
80620	1348 - VERIZON WIRELESS	PO 29351 UTILITIES - 1/5/16 THRU 1/19/16 ACC	2,593.48	2,593.48
80621	12096 - WALSH, JEFF	PO 29243 reimburse for purchases	236.08	236.08
80622	22069 - WANKO, WILLIAM	PO 29283 REFUND - VISITOR SERVICES	465.75	465.75
80623	18414 - WEBER OIL COMPANY, DAVID	PO 28994 fuel/oil/lubricant	1,813.10	1,813.10
80624	4011 - WILKERSON TRANSPORTATION CO.	PO 29319 54 passenger buses w/o A/C ADA even	2,820.00	2,820.00
80625	20132 - ZEE MEDICAL, INC.	PO 29191 First Aid Supplies	2,490.75	2,490.75
TOTAL				126,044.62

Total to be paid from Fund 60 Operating	114,298.78
Total to be paid from Fund 66 Park Improvement Trust	11,745.84
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	126,044.62

**Checks Previously Disbursed**

80534	ALLEGHENY SOCIETY OF AMERICAN FORES	PO# 29288	FOCUS ON FOREST & TREE HEALTH & AS	180.00	1/15/2016
2016011501	MPCP PAYROLL ACCOUNT		Payroll 1	459,630.38	1/15/2016
80533	ZIEGLER, PATRICIA		Skate Pros - PPE 1/7/16	1,356.00	1/12/2016
80532	WARD-MAZZOLLA, SARA		Skate Pros - PPE 1/7/16	400.40	1/12/2016
80531	WAN, CHRISTOPHER A.		Skate Pros - PPE 1/7/16	620.00	1/12/2016
80530	WALCZUK, RICHARD	PO# 29216	REFUND - VISITOR SERVICES	250.00	1/12/2016
80529	VANDERHOFF, HEIDI		Skate Pros - PPE 1/7/16	75.60	1/12/2016
80528	STOVER, SLOANE		Skate Pros - PPE 1/7/16	38.25	1/12/2016
80527	SITNIK, SHARON	PO# 29217	REFUND - MENNEN SPORTS ARENA	237.20	1/12/2016
80526	ROSE, KIM VALOIS		Skate Pros - PPE 1/7/16	66.00	1/12/2016
80525	PILLA, GALE		Skate Pros - PPE 1/7/16	90.00	1/12/2016

## List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
80524	PERRY, JENNIFER	Skate Pros - PPE 1/7/16	1,240.50	1/12/2016
80523	PEQUANNOCK TOWNSHIP WATER DEPT	PO# 29249 UTILITIES - 1/4/16 ACCESS INPUTS	248.08	1/12/2016
80522	ORTOLANI, KATHY	Skate Pros - PPE 1/7/16	2,352.49	1/12/2016
80521	OFFICE CONCEPTS GROUP, INC.	Multiple: PO# 28054 PO# 28955 PO# 29143	3,535.64	1/12/2016
80520	O'CONNOR-TOWILL, COLLEEN	Skate Pros - PPE 1/7/16	1,234.95	1/12/2016
80519	MCSSIHL	PO# 29220 HOCKEY GAMES - ADMISSIONS - DECEMB	23,888.80	1/12/2016
80518	KUBICK, BEVERLY	Skate Pros - PPE 1/7/16	1,102.31	1/12/2016
80517	KOZE, TAYLOR B	Skate Pros - PPE 1/7/16	382.80	1/12/2016
80516	KOHN-PERRY, ELLEN	Skate Pros - PPE 1/7/16	88.00	1/12/2016
80515	KILPONEN, LINDA	Skate Pros - PPE 1/7/16	918.72	1/12/2016
80514	HOUSTON, STANLEY K	Skate Pros - PPE 1/7/16	533.44	1/12/2016
80513	HELMER, NIKKI	Skate Pros - PPE 1/7/16	1,261.76	1/12/2016
80512	HAUSPURG, JANET	Skate Pros - PPE 1/7/16	516.23	1/12/2016
80511	HARPER, HOLLY	Skate Pros - PPE 1/7/16	1,252.80	1/12/2016
80510	GAUS, JENNIFER	Multiple: PO# 29111 PO# 29152	55.86	1/12/2016
80509	GANNON, YVONNE	Skate Pros - PPE 1/7/16	162.70	1/12/2016
80508	FINCH FUEL OIL INC	PO# 29248 UTILITIES - 1/4/16 ACCESS INPUTS	5,459.66	1/12/2016
80507	FAVALE, KRISTINA	Skate Pros - PPE 1/7/16	110.00	1/12/2016
80506	ECHEVARRIA, SUZANNE	Skate Pros - PPE 1/7/16	745.60	1/12/2016
80505	E2 PROJECT MANAGEMENT LLC	PO# 24370 Willows Historic Structures Report	6,630.00	1/12/2016
80504	CRAFT, JANELLE	Skate Pros - PPE 1/7/16	1,080.00	1/12/2016
80503	COMCAST	PO# 29253 Internet Service - Cooper Mill	125.90	1/12/2016
80502	COMCAST	PO# 29212 Internet Service - Bamboo Brook	123.76	1/12/2016
80501	CHELTON, COLIN	Skate Pros - PPE 1/7/16	243.60	1/12/2016
80500	CADET, JEAN PAUL	PO# 29263 PETTY CASH FUND	500.00	1/12/2016
80499	CABLEVISION LIGHTPATH, INC.	PO# 29251 Internet Service - Acct. 53408 -	1,373.09	1/12/2016
80498	CABLEVISION	PO# 29252 TV Service - Mennen Sports Arena	150.05	1/12/2016
80497	CABLEVISION	PO# 29218 TV Service - BVGC	101.35	1/12/2016
80496	BUTTERWORTH, JULIA	Skate Pros - PPE 1/7/16	346.14	1/12/2016
80495	BIRD, KATHLEEN	Skate Pros - PPE 1/7/16	40.80	1/12/2016
80494	BICKENBACH, NICOLE R	Skate Pros - PPE 1/7/16	516.00	1/12/2016
80493	BARSDSELL-ALSWANG, KAY	Skate Pros - PPE 1/7/16	40.00	1/12/2016
80492	ASK SPORTS, LLC	Skate Pros - PPE 1/7/16	4,544.79	1/12/2016
80491	ALBERI, LYNN	Skate Pros - PPE 1/7/16	76.80	1/12/2016
80490	ALBANITO, KIRSTEN	Multiple: DIRECT DISB #5 PO# 29247	2,625.33	1/12/2016
2015010801	MCPC Sales Tax	PO# 29219 SALES TAX COLLECTED / DUE - DECEMB	781.49	1/08/2016

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527,333.27

Total paid from Fund 60 Operating  
Total paid from Fund 62 Grant

520,703.27  
6,630.00  
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527,333.27

**Total for this Bills List: 653,377.89**

# List of Bills - Centralized Disbursement Account

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Period of 12/16/2015 to 12/31/2015

<u>Check #</u>	<u>Vendor</u>	<u>Payment</u>	<u>Date</u>
2015123101	MCPC PAYROLL ACCOUNT	414,686.27	12/31/2015
80489	ZIEGLER, PATRICIA	2,794.60	12/28/2015
80488	ZEE MEDICAL, INC.	989.60	12/28/2015
80487	WHEELING PARK COMMISSION	3,381.47	12/28/2015
80486	WELLS RUG SERVICE, INC.	647.20	12/28/2015
80485	WATER ENVIRONMENT FEDERATION	94.00	12/28/2015
80484	WARD-MAZZOLLA, SARA	701.20	12/28/2015
80483	WAN, CHRISTOPHER A.	666.00	12/28/2015
80482	W.B. MASON CO INC	400.79	12/28/2015
80481	VILLAGE SUPERMARKET INC.	455.02	12/28/2015
80480	VERIZON WIRELESS	914.41	12/28/2015
80479	VERIZON	2,068.66	12/28/2015
80478	VANDERHOFF, HEIDI	372.00	12/28/2015
80477	VAN ENGELEN INC	323.67	12/28/2015
80476	UNIVERSAL UNIFORM SALES CO INC	1,247.45	12/28/2015
80475	ULINE, INC	227.06	12/28/2015
80474	TRINITY CHRISTIAN SCHOOL	10.00	12/28/2015
80473	TRIMBOLI & PRUSINOWSKI	3,048.00	12/28/2015
80472	TRIANGLE COMMUNICATIONS LLC	222.00	12/28/2015
80471	TREE KING, INC.	2,950.00	12/28/2015
80470	TREASURER - STATE OF NEW JERSEY	30.00	12/28/2015
80469	TRANE COMPANY	212.62	12/28/2015
80468	TONY LANDI HORSE COBBLER	1,030.00	12/28/2015
80467	TIOGA SOLAR MORRIS COUNTY 1, LLC	7,729.38	12/28/2015
80466	TEMPLES, HAROLD	429.00	12/28/2015
80465	TATBIT CO	20,471.12	12/28/2015
80464	SUPREME SECURITY SYSTEMS INC.	294.83	12/28/2015
80463	SUPREME SECURITY SYSTEMS INC.	1,740.00	12/28/2015
80462	SUPERIOR LANDSCAPING AND SNOW REMOV	6,350.00	12/28/2015
80461	STRUNK-ALBERT ENGINEERING	3,660.00	12/28/2015
80460	STOVER, SLOANE	153.00	12/28/2015
80459	STORR TRACTOR CO.	466.09	12/28/2015
80458	NJ ADVANCE MEDIA	164.30	12/28/2015
80457	STAPLES ADVANTAGE	281.13	12/28/2015
80456	SPRUCE INDUSTRIES	333.76	12/28/2015
80455	SPEEDWELL ELECTRIC MOTORS	772.00	12/28/2015
80454	SNAP ON INDUSTRIAL	1,210.20	12/28/2015
80453	SMITH TRACTOR AND EQUIPMENT	190.50	12/28/2015
80452	SMITH MOTOR CO.,INC.	301.15	12/28/2015
80451	SHERWIN-WILLIAMS	228.93	12/28/2015
80450	SHEAFFER SUPPLY	133.21	12/28/2015
80449	SHAWS GARAGE	4,995.00	12/28/2015
80448	SCALES INDUSTRIAL TECNOLOGIES INC,	212.64	12/28/2015
80447	RWJUH SOMERSET	92.50	12/28/2015
80446	RUTGERS THE STATE UNIVERSITY	2,735.00	12/28/2015
80445	REYNWOOD COMMUNICATIONS	2,025.00	12/28/2015
80444	REED, ALLISON LYNN	200.00	12/28/2015
80443	RECREATION ACCESSIBILITY CONSULTANT	1,004.00	12/28/2015

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Period of 12/16/2015 to 12/31/2015

<u>Check #</u>	<u>Vendor</u>	<u>Payment</u>	<u>Date</u>
80442	READY REFRESH BY NESTLE	783.08	12/28/2015
80441	RAMSEY OUTDOOR STORE, INC.	849.93	12/28/2015
80440	RAMAS CLIMATE & REFRIGERATION, LLC	279.92	12/28/2015
80439	R.M.R. ELEVATOR COMPANY INC	561.51	12/28/2015
80438	PRO FENCE LLC	31,189.12	12/28/2015
80437	PRAXAIR DISTRIBUTION, INC	55.70	12/28/2015
80436	POWER PLACE INC	6,517.94	12/28/2015
80435	PILLA, GALE	384.00	12/28/2015
80434	PERRY, JENNIFER	3,470.00	12/28/2015
80433	PERRY, DUANE	178.50	12/28/2015
80432	PARNESS, LESLEY	67.90	12/28/2015
80431	PARK UNION LUMBER COMPANY LLC	440.11	12/28/2015
80430	P S E & G CO.	6,442.70	12/28/2015
80429	ORTOLANI,KATHY	3,135.45	12/28/2015
80428	OnCELL SYSTEMS, INC.	125.00	12/28/2015
80427	OnCELL SYSTEMS, INC.	25.00	12/28/2015
80426	OMNIMETRIX, LLC	1,783.00	12/28/2015
80425	OLYMPIC GLOVE & SAFETY CO. INC.	213.48	12/28/2015
80424	OFFICE CONCEPTS GROUP, INC.	2,927.76	12/28/2015
80423	O'CONNOR-TOWILL, COLLEEN	1,992.25	12/28/2015
80422	NEW JERSEY-AMERICAN WATER CO.	169.34	12/28/2015
80421	NATURE'S CHOICE CORPORATION	112.50	12/28/2015
80420	N.J. NATURAL GAS COMPANY	1,733.49	12/28/2015
80419	MSC INDUSTRIAL SUPPLY CO. INC.	71.63	12/28/2015
80418	MR JOHN	94.50	12/28/2015
80417	MOUNT ARLINGTON, BORO OF	4,564.80	12/28/2015
80416	MORRISTOWN LUMBER & SUPPLY CO, LLC	1,203.97	12/28/2015
80415	MORRISTOWN LUMBER & SUPPLY CO, LLC	241.74	12/28/2015
80414	MORRIS COUNTY TOURISM BUREAU	600.00	12/28/2015
80413	MORRIS COUNTY PARK COMMISSION	11,638.58	12/28/2015
80412	MORRIS COUNTY OVERHEAD DOOR CO	2,489.50	12/28/2015
80411	MORRIS COUNTY M.U.A	24.00	12/28/2015
80410	M.C. FARMS INC	177.50	12/28/2015
80409	MORRIS COUNTY CHAMBER OF COMMERCE	390.00	12/28/2015
80408	MOM'S DRY CLEANING FACTORY INC.	30.00	12/28/2015
80407	MITY-LITE, INC.	2,310.84	12/28/2015
80406	MIDDLE VALLEY FARMS	672.00	12/28/2015
80405	MENDHAM GARDEN CENTER	60.00	12/28/2015
80404	MCFARLANE, MARESSA	47.67	12/28/2015
80403	McELROY,DEUTSCH,MULVANEY&CARPENTER	5,000.10	12/28/2015
80402	LOWE'S CREDIT	576.51	12/28/2015
80401	LEVITT'S LLC	120.00	12/28/2015
80400	LEDGEWOOD POWER SPORTS, INC.	74.40	12/28/2015
80399	LANZA, DENISE	443.31	12/28/2015
80398	LANDAUER CAFE	160.00	12/28/2015
80397	LANDAUER CAFE	1,971.64	12/28/2015
80396	LAFFEY, LYNN	20.98	12/28/2015
80395	L-3 MOBILE-VISION INC	220.00	12/28/2015



# List of Bills - Centralized Disbursement Account

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Period of 12/16/2015 to 12/31/2015

<u>Check #</u>	<u>Vendor</u>	<u>Payment</u>	<u>Date</u>
80394	KUIKEN BROTHERS CO. INC.	666.93	12/28/2015
80393	KUBICK, BEVERLY	880.72	12/28/2015
80392	KOZE, TAYLOR B	1,460.00	12/28/2015
80391	KOHN-PERRY, ELLEN	127.15	12/28/2015
80390	KLIMAS, JOHN	2,256.00	12/28/2015
80389	KILPONEN, LINDA	316.68	12/28/2015
80388	JFT SPORTS LLC	623.79	12/28/2015
80387	JERSEY CENTRAL POWER & LIGHT	41,515.99	12/28/2015
80386	JEFFERSON, TOWNSHIP OF	3,600.00	12/28/2015
80385	JEFFERSON LUM.& MILLWORK CORP	17,460.00	12/28/2015
80384	JAMESTOWN ADVANCED PRODUCTS CORP	3,699.56	12/28/2015
80383	J&C ICE TECHNOLOGIES INC.	4,292.75	12/28/2015
80382	INTERSTATE WASTE SERVICES	13,605.54	12/28/2015
80381	INTAPOL INDUSTRIES, INC	1,050.84	12/28/2015
80380	HOUSTON, STANLEY K	528.72	12/28/2015
80379	HODES, STEVEN B, DVM PA	249.00	12/28/2015
80378	HELMER, NIKKI	1,383.63	12/28/2015
80377	HAWK GRAPHICS INC.	1,680.00	12/28/2015
80376	HAUSPURG, JANET	978.58	12/28/2015
80375	HARPER, HOLLY	2,896.80	12/28/2015
80374	HANOVER SEWERAGE AUTHORITY	2,684.30	12/28/2015
80373	GRINNELL RECYCLING INC.	118.32	12/28/2015
80372	GRINNELL CONCRETE PRODUCTS, INC.	270.00	12/28/2015
80371	GRASS ROOTS TURF PRODUCTS INC.	432.00	12/28/2015
80370	GRAINGER	424.70	12/28/2015
80369	GENERAL PLUMBING SUPPLY	108.17	12/28/2015
80368	GANNON, YVONNE	105.40	12/28/2015
80367	FRIENDS OF HOPEWELL VALLEY OPEN SPA	431.48	12/28/2015
80366	FRIENDS OF HISTORIC SPEEDWELL	360.02	12/28/2015
80365	FLORHAM PARK SEWERAGE AUTHORIT	497.00	12/28/2015
80364	FIRE AND SECURITY TECHNOLOGIES	9,895.00	12/28/2015
80363	FINCH FUEL OIL INC	4,432.98	12/28/2015
80362	FARLEY, DIANE	370.00	12/28/2015
80361	EXCELLENT BUILDING SERVICES CO	2,410.00	12/28/2015
80360	EUROFINS QC, INC	1,256.50	12/28/2015
80359	ENVIROCON, LLC	30,443.94	12/28/2015
80358	EDGE PROPERTY MAINTENANCE INC	15,594.34	12/28/2015
80357	ECHEVARRIA, SUZANNE	942.96	12/28/2015
80356	EASTERN CONCRETE MATERIALS, INC	1,393.85	12/28/2015
80355	DUFFY, SEAN	13.00	12/28/2015
80354	DRAEGER SAFETY DIAGNOSTICS INC	240.00	12/28/2015
80353	DOVER BRAKE & CLUTCH CO INC	263.84	12/28/2015
80352	DIRECT ENERGY	1,216.77	12/28/2015
80351	DIPIETRO, GABE	241.85	12/28/2015
80350	DELL COMPUTER LP	810.30	12/28/2015
80349	DE LAGE LANDEN FINANCIAL SERVICE	1,024.00	12/28/2015
80348	DAILY RECORD	117.92	12/28/2015
80347	CY DRAKE LOCKSMITH	17.10	12/28/2015

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Period of 12/16/2015 to 12/31/2015

<u>Check #</u>	<u>Vendor</u>	<u>Payment</u>	<u>Date</u>
80346	CRAFT, JANELLE	678.00	12/28/2015
80345	COUNTY CONCRETE CORP.	599.00	12/28/2015
80344	COUNTRY FEED & GRAIN, LLC	258.60	12/28/2015
80343	COMCAST	98.76	12/28/2015
80342	COMCAST	123.76	12/28/2015
80341	CHRISTIE ENGINEERING, P.C.	1,987.50	12/28/2015
80340	CHELTON, COLIN	233.48	12/28/2015
80339	CHAMPION PAINTING CO., A.	1,000.00	12/28/2015
80338	CDW GOVERNMENT INC.	16,808.15	12/28/2015
80337	CASTLE PRINTING COMPANY	561.00	12/28/2015
80336	CABLEVISION	101.65	12/28/2015
80335	BUTTERWORTH, JULIA	612.81	12/28/2015
80334	BIRD, KATHLEEN	122.40	12/28/2015
80333	BILLY CASPER GOLF, LLC	22,751.25	12/28/2015
80332	BICKENBACH, NICOLE R	396.00	12/28/2015
80331	BEST'S FRUIT FARM	108.00	12/28/2015
80330	BARSDILL-ALSWANG, KAY	280.00	12/28/2015
80329	ATLANTIC HEALTH SYSTEMS	250.00	12/28/2015
80328	ATLANTIC TOMORROWS OFFICE	2,166.23	12/28/2015
80327	ATKINS & NESTER PLUMBING & HEATING,	6,308.73	12/28/2015
80326	ATKINS & NESTER PLUMBING & HEATING,	18,180.30	12/28/2015
80325	ATD HIGHWAY PRODUCTS LLC	212.00	12/28/2015
80324	ASK SPORTS, LLC	6,991.35	12/28/2015
80323	ARF RENTAL SERVICES, INC	2,194.84	12/28/2015
80322	ANDALORO, LUCILLE	64.89	12/28/2015
80321	AMERIGAS - CHESTER	3,720.02	12/28/2015
80320	ALLIED BIOLOGICAL, INC	4,885.00	12/28/2015
80319	ALL QUALITY FENCE CO	3,095.65	12/28/2015
80318	ALESSANDRA, MICHAEL	14.80	12/28/2015
80317	ALBANITO, KIRSTEN	1,477.59	12/28/2015
80316	AGWAY MORRISTOWN	231.74	12/28/2015
80315	ADAMS SAFARI LLC	46.98	12/28/2015
80314	A T & T	10.05	12/28/2015
80313	ZIEGLER, PATRICIA	1,655.20	12/16/2015
80312	WARD-MAZZOLLA, SARA	400.80	12/16/2015
80311	WAN, CHRISTOPHER A.	615.00	12/16/2015
80310	WALSH, JEFF	135.17	12/16/2015
80309	VANDERHOFF, HEIDI	49.60	12/16/2015
80308	TRI STATE RAMBLERS HIKING CLUB	250.00	12/16/2015
80307	SWEENEY, BENJAMIN	200.00	12/16/2015
80306	STOVER, SLOANE	95.63	12/16/2015
80305	SMITH III, L. IVINS	1,207.91	12/16/2015
80304	SCHAIBLE, JUDITH	6.87	12/16/2015
80303	REED, ALLISON LYNN	200.00	12/16/2015
80302	PILLA, GALE	300.00	12/16/2015
80301	PETRO KATHERINE	447.26	12/16/2015
80300	PERRY, JENNIFER	2,432.00	12/16/2015
80299	PERRY, DUANE	73.75	12/16/2015

# List of Bills - Centralized Disbursement Account

Period of 12/16/2015 to 12/31/2015

<u>Check #</u>	<u>Vendor</u>	<u>Payment</u>	<u>Date</u>
80298	PASSAIC HIGH SCHOOL	125.00	12/16/2015
80297	OWENS, NICOLE	57.00	12/16/2015
80296	ORTOLANI,KATHY	2,378.70	12/16/2015
80295	O'CONNOR-TOWILL, COLLEEN	2,006.05	12/16/2015
80294	NJ DIVISION OF FISH AND WILDLIFE	56.00	12/16/2015
80293	NJ CREATIVES NETWORK	250.00	12/16/2015
80292	LYNCH, SEAN	535.00	12/16/2015
80291	KUBICK, BEVERLY	1,087.28	12/16/2015
80290	KOZE, TAYLOR B	1,499.40	12/16/2015
80289	KOHN-PERRY, ELLEN	83.15	12/16/2015
80288	KILPONEN, LINDA	87.00	12/16/2015
80287	JFT SPORTS LLC	594.65	12/16/2015
80286	HUMPHREYS, KATHLEEN	4.38	12/16/2015
80285	HOUSTON, STANLEY K	302.64	12/16/2015
80284	HELMER, NIKKI	1,541.52	12/16/2015
80283	HAUSPURG, JANET	562.65	12/16/2015
80282	HARPER, HOLLY	3,026.00	12/16/2015
80281	GODIN, JENNIFER	299.55	12/16/2015
80280	GLOBAL POLICE SOLUTIONS, LLC	987.00	12/16/2015
80279	GAUS, JENNIFER	61.33	12/16/2015
80278	GARCIA, KIMBERLY	250.00	12/16/2015
80277	GANNON, YVONNE	105.40	12/16/2015
80276	FRIENDS OF HISTORIC SPEEDWELL	785.58	12/16/2015
80275	EHEVARRIA, SUZANNE	1,019.52	12/16/2015
80274	DISCOVERY BENEFITS, INC.	93.50	12/16/2015
80273	CRAFT, JANELLE	480.00	12/16/2015
80272	COUNTY OF MORRIS	1,114,782.12	12/16/2015
80271	COMCAST	123.76	12/16/2015
80270	CHELTON, COLIN	406.05	12/16/2015
80269	CATSKILL ECOLOGICAL LLC	1,700.00	12/16/2015
80268	CARRA, JENNIFER	83.00	12/16/2015
80267	CABLEVISION LIGHTPATH, INC.	1,413.80	12/16/2015
80266	CABLEVISION	146.72	12/16/2015
80265	BUTTERWORTH, JULIA	461.36	12/16/2015
80264	BIRD, KATHLEEN	81.60	12/16/2015
80263	BICKENBACH, NICOLE R	312.00	12/16/2015
80262	BEN SHAFFER RECREATION INC	25.67	12/16/2015
80261	BARSDSELL-ALSWANG, KAY	160.00	12/16/2015
80260	ASK SPORTS, LLC	6,741.75	12/16/2015
80259	ALBANITO, KIRSTEN	1,104.11	12/16/2015
2015121801	MCPC PAYROLL ACCOUNT	418,523.41	12/18/2015
		-----	
		2,434,657.90	

Total paid from Fund 60 Operating	2,263,974.21	
Total paid from Fund 62 Grant	12,738.58	
Total paid from Fund 66 Park Improvement Trust	152,800.11	
Total paid from Fund 68 Park Trust	5,145.00	
		-----
		2,434,657.90

### List of Bills - (6410101020643888) PARK CAPITAL Park Capital

Check#	Vendor	Description	Payment	Check Total
2496	11398 - EZ GO DIVISION OF TEXTRON	PO 122816 Equipment	8,046.00	8,046.00
	TOTAL			----- 8,046.00
Total to be paid from Fund 64 Park Capital			8,046.00	
			=====	
			8,046.00	

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 08-16

**BE IT RESOLVED**, by the Morris County Park Commission on this 25<sup>th</sup> day of January 2016, that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the "Open Public Meetings Act."
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

January 25, 2016

MORRIS COUNTY PARK COMMISSION

---

Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

**MC ELROY, DEUTSCH, MULVANEY & CARPENTER, LLP**  
ATTORNEYS AT LAW

1300 MOUNT KEMBLE AVENUE  
P.O. BOX 2075  
MORRISTOWN, NEW JERSEY 07962-2075  
(973) 993-8100  
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JOHN H. SUMINSKI  
Direct dial: (973) 425-8706  
jsuminski@mdmc-law.com

January 14, 2016

**Via Email** – ([Dhelmer@morrisparks.net](mailto:Dhelmer@morrisparks.net))

David Helmer, Executive Director  
Morris County Parks Commission  
PO Box 1295  
Morristown, New Jersey 07962-1295

**Re: Monthly Activity Report**  
**MDM&C File No.: M0503-1002**

Dear Mr. Helmer:

The following summary highlights the significant legal activities undertaken by this Firm during the first part of January, 2016, on behalf of the Morris County Park Commission. Other matters of a routine nature were also handled.

1. Land Acquisition:

A. The Passaic River Coalition transaction closed in January, 2016.

2. Lawyers Research – Raymond Oliver:

I have been working with Jerry Loughman, Title Officer for Central Jersey Title Co., regarding the Goedeke property in Kinnelon. Karen Ermel, attorney for Lawyers Research Associates, Inc. (Raymond Oliver), has claimed that part of the Goedeke property belongs to Lawyers Research. When the Goedeke property was acquired, a survey was obtained from Van Cleef Engineering Services. The survey and metes and bounds description of the Goedeke property were insured by Central Jersey. A Title Insurance Policy was issued by Central Jersey insuring title to the Goedeke property conveyance to the County of Morris for Park Purposes.

On December 29, 2015, I received a letter title report from Jeremiah J. Loughman, Vice President, Central Jersey Title Co., Inc. The report addressed the Raymond Oliver/Lawyers Research Associates, Inc.'s claim that part of the Goedeke /Hunt property in Kinnelon acquired by the MCPC is owned by Oliver/Lawyers Research.

The report concluded:

# MC ELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

David Helmer, Executive Director

January 14, 2016

Page 2

- A. "The Chain of title for the property Helen Hunt conveyed to the County is unbroken all the way back to 1773."
- B. "The Goedeke title has never been in question...I don't believe that [Oliver/Lawyers Research] has any title to any property between the Hunt and Goedeke properties."

### 3. Kontis Trail Easement

I have been working with Russ Felter re: the Hanover Township property of P. Kontis and L. Tsitsoulas. We are attempting to obtain a trail easement from Kontis located within an existing easement owned by JCP&L. The goal is to obtain the easement within an easement from Kontis with the consent of JCP&L.

### 4. Gill/St. Bernard's – Trail Easement

Rich Vitale asked me to deal with the attorney for Gill/St. Bernard's regarding his request to amend two Patriot Path easements on the Michel property in Chester Township. The requested amendments deal with adding language to the deeds for Gill/St. Bernard's as successor and assign of Michel. The prior deeds were prepared by Stephan Hansbury and Gail Fraser.

In 1977 Clifford and Betsy Michel granted the MCPC a Deed of Recreational Trail Easement for a Section 8 Patriot's Path located in Chester Township. The Michels sold their property on which the easement was located. The purchaser was the Gill/St. Bernard's School ("School").

The Easement Deed indemnified the Michels but not their successors and assigns. The School has requested that the Easement Deed be amended to provide that the original indemnification provisions be extended to the benefit of the School as the successor in interest to the Michels' property.

If you have any questions, please contact me. Thank you.

Very truly yours,

MC ELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

/s/ *John H. Suminski*

cc: Rich Vitale (via email only [rvitale@morrisparks.net](mailto:rvitale@morrisparks.net))  
Kathy Petro (via email only [kpetro@morrisparks.net](mailto:kpetro@morrisparks.net))  
A. Gimigliano, Esq. (via email)

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 09-16

**BE IT RESOLVED**, by the Morris County Park Commission on this 25<sup>th</sup> day of January, 2016, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 10-16 through Resolution No. 20-16

January 25, 2016

MORRIS COUNTY PARK COMMISSION

---

Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]



THE MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 10-16

**WHEREAS**, during the year-end review of financials for 2015 there was a need to establish reserves for specific needs within the Morris County Park Commission, and

**WHEREAS**, there is a need to establish a Reserve for Contract Payables & Settlements for a current hearing process, and

**WHEREAS**, a part of the development/budgeting process for Central Park of Morris County, the request to allocate funds towards future turf field replacement was made by the Freeholder Budget Sub-Committee, **NOW THEREFORE**

**BE IT RESOLVED**, that the Morris County Park Commission on this 25<sup>th</sup> day of January, 2016 hereby establish reserves to accommodate the future financial needs, and

**BE IT ALSO RESOLVED**, by the Morris County Park Commission that the following reserves established from the 2014 appropriation reserves and 2015 revenues be authorized and made as follows:

From:	60-203-87-POL155-011 – Park Police – Full Time	(\$ 150,000.00)
To:	60-204-55-CONSET-888 – Contract Payables & Settlements	\$ 150,000.00
From:	60-192-08-PRK147-888 – Central Park of Morris County Revenue	(\$ 143,852.70)
To:	60-300-60-PRK147-888 – Reserve – Central Park Turf Replacement	\$ 143,852.70

January 25, 2016

MORRIS COUNTY PARK COMMISSION

\_\_\_\_\_  
Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 11-16

**WHEREAS**, the Morris County Park Commission deems it advisable and in the public interest to recover some costs of operations through the assessment of fees and charges; therefore, it is necessary and in the public interest to establish and adopt a schedule of fees for the use of various facilities, programs, services, and equipment, **NOW THEREFORE**

**BE IT RESOLVED**, that the Morris County Park Commission on this 25<sup>th</sup> day of January, 2016 hereby adopts the Year 2016 Schedule of Fees and Charges as annexed hereto and made part hereof, and

**BE IT ALSO RESOLVED**, that the Year 2016 Schedule of Fees and Charges shall take effect February 1, 2016 unless otherwise noted, and shall remain in force until amended or changed by official action of the Morris County Park Commission , and

**BE IT FURTHER RESOLVED**, in accordance with the regulations of the New Jersey Green Acres program that a copy of this schedule of fees be filed with the Program's Administrator.

January 25, 2016

MORRIS COUNTY PARK COMMISSION

\_\_\_\_\_  
Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 12-16

**WHEREAS**, the Morris County Park Commission adopted Resolution No. 119-10 on July 26, 2010 in compliance with changes to the Local Public Contracts Law which gave local contracting units the ability to increase their bid threshold to \$40,000.00 with the official appointment of a Qualified Purchasing Agent, and

**WHEREAS**, N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-4.3 permits an increase in the bid threshold when a Qualified Purchasing Agent is appointed as well as granting the Qualified Purchasing Agent authorization to negotiate and award such contracts below the bid threshold, and

**WHEREAS**, N.J.A.C. 5:34-5 et seq. established the criteria for certification as a Qualified Purchasing Agent, and

**WHEREAS**, as of June 9, 2015, Renee Klose-Maffei possessed the certification for the designation as Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq. of and

**WHEREAS**, the Local Public Contracts Law also requires that the Government Agency designate an appropriate employee to be the Public Agency Compliance Officer, and

**WHEREAS**, Renee Klose-Maffei is the Morris County Park Commission's Purchasing Manager/Qualified Purchasing Agent with the experience and training appropriate to meet the responsibilities of the Public Agency Compliance Officer in accordance with the Local Public Contracts Law, **NOW THEREFORE**

**BE IT RESOLVED**, that the Morris County Park Commission, in the County of Morris, in the State of New Jersey hereby will retain its public bid threshold at \$ 40,000.00, consistent with the level in effect in the County of Morris, and

**BE IT FURTHER RESOLVED**, that the Morris County Park Commission hereby confirms the appointment of Renee Klose-Maffei as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit, as well as to function as the designated Public Agency Compliance Officer in accordance with the provisions of N.J.A.C. 17:27-3.2

January 25, 2016

MORRIS COUNTY PARK COMMISSION

\_\_\_\_\_  
Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 13-16

**WHEREAS**, N.J.S.A. 40A:11-6 permits a contracting unit with a Qualified Purchasing Agent to make, negotiate or award any purchase, contract or agreement on the basis of informal quotations if the estimated cost or price of the same is 15% or more of the public bid threshold or \$ 6,000.00, but less than the threshold amount of \$ 40,000.00, which requires advertisement and public bidding, and when such purchases, contracts or agreements have been authorized by a resolution of the governing body of a contracting unit; and

**WHEREAS**, the Morris County Park Commission's policy is more stringent and sets a \$ 3,000.00 limit, for informal quotations and \$ 40,000.00 for formal public bidding, and

**WHEREAS**, N.J.S.A. 40A:11-3 provides that such authorization may be granted by a general delegation of the power to make, negotiate or award such purchases, contracts or agreements,  
**NOW THEREFORE**

**BE IT RESOLVED**, by the Morris County Park Commission on this 25<sup>th</sup> day of January, 2016 as follows:

1. The appropriate officials of the Commission be and are authorized to make, negotiate and award any purchase, contract or agreement not required by law to be advertised on the basis of the lowest responsible quotation received, which quotation is most advantageous to the Commission, price and other factors considered subject to the approval of Executive Director or Deputy Executive Director.
2. In the event that quotations are solicited and the appropriate officials of the Commission determine that the purchase, contract or agreement should not be awarded on the basis of the lowest quotation received, a statement of explanation of the reasons therefore shall be placed on file with said purchase, contract or agreement.

January 25, 2016

MORRIS COUNTY PARK COMMISSION

\_\_\_\_\_  
Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 14-16

**WHEREAS**, all claims of payment by the Morris County Park Commission, County of Morris, State of New Jersey, are required to be first submitted on a bill list for consideration at a Park Commission meeting before payment is made, and

**WHEREAS**, due to the nature of certain claims and timing of the particular meeting involved, certain claims should be paid when presented provided that they are appropriate, statutory, and regular in nature, and should not be held for the next meeting of the Park Commission due to the nature of said bills, **NOW THEREFORE**

**BE IT RESOLVED**, by the Morris County Park Commission on the 25<sup>th</sup> day of January, 2016 as follows:

1. The Morris County Park Commission does hereby approve of the payment between meetings of the following enumerated claims for payment, when the same are presented to the Executive Director or Deputy Executive Director of the Park Commission:
  - a. Employee payroll accounts and payroll agency accounts.
  - b. Joseph Kovalcik , County Treasurer
  - c. Banks for investment purposes/Interfund transfers
  - d. Employee Health Benefits and Medicare Reimbursement
  - e. Utility services
  - f. Petty Cash
  - g. Recycling and garbage contracts
  - h. State of New Jersey
  - i. Miscellaneous disbursements approved by specific resolutions or where timeliness of payment processing is imperative
  - j. Reissue of checks after a stop payment has been made
  - k. Refunds of revenue facility fees and deposits
  - l. Specific contracted professional services
  - m. Disbursements required under "Prompt Payment" Law for Construction Contracts
  
2. That the staff of the Finance Department be and is hereby authorized and directed to prepare the proper vouchers for payment of the above recited accounts when the same is properly presented to him for payment, authorized for payment by the Executive Director or the Deputy Executive Director and that thereafter said claim shall be listed on the List of Pre-Paid Bills to be approved by the Executive Director, the President and Chairman of the Finance Committee of the Morris County Park Commission.

January 25, 2016

MORRIS COUNTY PARK COMMISSION

\_\_\_\_\_  
Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 15-16

**WHEREAS**, the Morris County Park Commission concurs with the Cash Management Plan of the County of Morris, New Jersey, adopted pursuant to N.J.S.A. 40A:5-14, and

**WHEREAS**, N.J.S.A. 40A:5-14 requires that each local governmental unit adopt a Cash Management Plan, and

**WHEREAS**, the Morris County Park Commission is a component unit of the County of Morris, **NOW THEREFORE**

**BE IT RESOLVED** that the Morris County Park Commission hereby adopts the provisions of the Cash Management Plan of the County of Morris, New Jersey as its own and that they be in effect from January 1, 2016, to December 31, 2016, and

**BE IT FURTHER RESOLVED**, that in compliance with the Plan, the following list of banking institutions be and they are hereby designated as the official depositories of the Morris County Park Commission:

Bank of America	PFM Asset Management LLC
Capital One Bank	PNC Bank
ConnectOne Bank	Provident Bank
Investors Savings Bank	Santander Bank
JP Morgan Chase	TD Bank, N.A.
Lakeland Bank	Valley National Bank
Peapack-Gladstone Bank	Wells Fargo Bank

**BE IT FURTHER RESOLVED**, that the following signatures are required on Park Commission Accounts:

<u>Account Name</u>	<u>Authorized Signatures</u>	<u># Signatures Required</u>
Dedicated Revenue Accounts	President and Treasurer	2
Dedicated Fund Accounts	President and Treasurer	2
Payroll	President and Treasurer	2
Petty Cash	Executive Director Office Manager	1

January 25, 2016

MORRIS COUNTY PARK COMMISSION

\_\_\_\_\_  
Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 16-16

**WHEREAS**, it is in the best interest of the Morris County Park Commission to provide Change Funds at various revenue producing facilities, **NOW THEREFORE**

**BE IT RESOLVED**, that the Treasurer be and is hereby authorized to disburse the following Change Fund checks for each revenue producing facility listed below, in order to make change for patrons, to be refunded to the Treasurer at the conclusion of the operating season unless noted otherwise, which will not extend beyond December 31, 2016:

<u>Location</u>	<u>Designee</u>	<u>Amount</u>
Berkshire Valley Golf Course *	Golf Shop Supervisor (BCG)	\$ 1,500.00
Cooper Grist Mill *	Assistant Director of Historic Sites	\$ 200.00
Flanders Valley Golf Course *	Golf Shop Supervisor (BCG)	\$ 3,000.00
Fosterfields Living Historical Farm *	Assistant Director of Historic Sites	\$ 500.00
Great Swamp Outdoor Education Center *	Superintendent of Environmental Education	\$ 200.00
Historic Speedwell*	Assistant Director of Historic Sites	\$ 300.00
Lee's County Park Marina	Director of Recreation	\$ 200.00
Mahlon Dickerson Reservation	Director of Parks & Visitor Services	\$ 50.00
Mennen Sports Arena *	Director of Recreation	\$ 700.00
Pinch Brook Golf Course *	Golf Shop Supervisor (BCG)	\$ 1,500.00
Pyramid Mountain *	Superintendent of Environmental Education	\$ 200.00
Sunrise Lake Recreation Area	Director of Parks & Visitor Services	\$ 250.00
Sunset Valley Golf Course *	Golf Shop Supervisor (BCG)	\$ 1,500.00
<b>Total Change Funds to be issued:</b>		<b>\$10,100.00</b>

*\* Location is open year round, change fund may not be returned at year end.*

January 25, 2016

MORRIS COUNTY PARK COMMISSION

\_\_\_\_\_  
Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

THE MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 17-16

**WHEREAS**, the County of Morris has directed that the Departments and Agencies of the County Government are to prepare and submit proposed 2016 Operating Budget to the County Administrator, and

**WHEREAS**, budget proposals were prepared by staff and reviewed by the Executive Director and the Finance Division as well as by the Finance Committee, County Treasurer and County Budget Director, and

**WHEREAS**, copies of the Morris County Park Commission's Proposed 2016 Operating Budget were reviewed by the Park Commission Finance Committee, and the County Budget Sub-Committee, and

**WHEREAS**, the Finance Committee recommends submission of the attached 2016 Operating Budget to the Board of Chosen Freeholders, **NOW THEREFORE**

**BE IT RESOLVED**, by the Morris County Park Commission on this 25<sup>th</sup> day of January, 2016 that the Morris County Park Commission's Proposed 2016 Operating Budget projecting total expenses of \$29,221,851.00 offset by \$13,153,989.00 in anticipated operating revenues; \$2,392,862.00 from an allocation from the Park Commission Operating Fund Balance and \$13,675,000.00 from County tax appropriation be and hereby is approved, and that the Executive Director is directed to submit this proposed operating budget document to the Morris County Administrator's Office for consideration by the Board of Chosen Freeholders on or before April 1, 2016.

January 25, 2016

MORRIS COUNTY PARK COMMISSION

\_\_\_\_\_  
Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.



MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 18-16

**WHEREAS**, the gypsy moth *Lymantria dispar*, has been found heavily defoliating tree and plant growth in Mahlon Dickerson Reservation and Silas Condict County Park, and Pyramid Mountain Natural Historic Area, facilities of the Morris County Park Commission, and

**WHEREAS**, continued destruction of foliage may result in loss of valuable forest lands and trees; and

**WHEREAS** the Morris County Park Commission has determined that a gypsy moth control program should be instituted with the State of New Jersey Department of Agriculture and that application for any Federal or State funds available be authorized, **NOW THEREFORE**

**BE IT RESOLVED**, by the Morris County Park Commission that the gypsy moth is declared to be a public nuisance and the protection of vegetation or plant life therefrom is deemed to be a subject matter of public welfare, and that all measures deemed necessary, in compliance with the State of New Jersey Department of Agriculture recommendations, are hereby authorized to suppress this forest and shade tree pest.

1. I, Dave Helmer, Executive Director of the Morris County Park Commission, County of Morris, State of New Jersey, do hereby certify that this Resolution was adopted by the Park Commission at an open public meeting on January 25, 2016 which was duly advertised to the citizens of Morris County in accordance with the law, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-9.
2. I also certify that this Commission has, or will, comply with the notice provisions required by N.J.S.A. 4:7-39.

January 25, 2016

MORRIS COUNTY PARK COMMISSION

\_\_\_\_\_  
Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 19-16

**WHEREAS**, the Morris County Park Commission is in need of Professional Services by licensed land surveyors on an as-needed basis, and

**WHEREAS**, fifteen proposals for Land Surveying Services have been received, and

**WHEREAS**, the Director of Engineering Services has recommended award of contracts to the following four firms for these services, at the hourly and unit prices specified in the proposals, subject to the right to request the firm or firms to provide "not to exceed" amounts for any specific survey:

<u>Firm</u>	<u>Date of Proposal</u>
Van Cleef Engineering Associates, of Phillipsburg, New Jersey	November 30, 2015
Keller and Kirkpatrick, Inc., of Morris Plains, New Jersey	December 4, 2015
GEOD Corporation, of Newfoundland, New Jersey	December 1, 2015
Kennon Surveying Services, Inc., of Warren, New Jersey	November 26, 2015

**NOW THEREFORE**

**BE IT RESOLVED** by the Morris County Park Commission on this 25<sup>th</sup> day of January, 2016 as follows:

1. That a professional services contract solicited through a fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq., and without formal competitive bidding, pursuant to the provisions of N.J.S.A. 40A:11-1 et seq., to be funded by the appropriate project Operating, Construction Capital or Park Improvement Trust Accounts and that each project shall not exceed amounts to be certified by the Director of Finance, be awarded to Van Cleef Engineering Associates, of Phillipsburg, New Jersey; Keller and Kirkpatrick, Inc., of Morris Plains, New Jersey; Geod Corporation, of Newfoundland, New Jersey; and Kennon Surveying Services, Inc., of Warren, New Jersey to provide professional land surveying services, as fully specified in their proposals dated as shown in this resolution. This is a one year contract expiring January 25, 2017.

Page 2 of Resolution No. 19-16

2. That this award will be conditioned upon and subject to the issuance of notices to proceed with surveys pursuant to this contract by the Director of Engineering Services or the Director of Park Planning.
3. That notice of these contract awards to Van Cleef Engineering Associates, of Phillipsburg, New Jersey; Keller and Kirkpatrick, Inc., of Morris Plains, New Jersey; Geod Corporation, of Newfoundland, New Jersey; and Kennon Surveying Services, Inc., of Warren, New Jersey be published in the Daily Record, and the Star Ledger within ten (10) days of adoption of this Resolution.
4. That this Resolution takes effect immediately.

January 25, 2016

MORRIS COUNTY PARK COMMISSION

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Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION  
RESOLUTION NO. 20-16

**WHEREAS**, the Morris County Park Commission requires the services of a certified contractor to provide maintenance services for the “Mechanical Equipment at the Mennen Sports Arena,” and

**WHEREAS**, the cost of said services in the aggregate may exceed the formal bidding threshold established by the State of New Jersey pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

**WHEREAS**, bids were received for Contract No. 24-16 titled “Maintenance Services for Mechanical Equipment at the Mennen Sports Arena” on Wednesday, January 6, 2016 at 10:00 a.m., prevailing time, in conformance with N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

**WHEREAS**, as Park Commission staff has reviewed the bid documents submitted by Core Mechanical, Inc. of Pennsauken, New Jersey; Industrial Cooling Corporation of Metuchen, New Jersey; and UniTemp, Inc. of Somerset, New Jersey, and have found them to be in order and acceptable, and

**WHEREAS**, the Director of Finance and the Treasurer have certified the availability of funds, contingent upon the adoption of the 2016 budget, in the amount of \$48,000.00, for “Maintenance Services for Mechanical Equipment at the Mennen Sports Arena”, **NOW THEREFORE**

**BE IT RESOLVED** by the Morris County Park Commission on this 25<sup>th</sup> day of January 2016 as follows:

1. That Contract No. 24-16 be awarded to Core Mechanical, Inc. of Pennsauken, New Jersey in accordance with the terms of the contract for an initial twelve (12) consecutive month term, commencing on February 1, 2016 through January 31, 2017 at an hourly rate of \$84.00 per hour, Monday through Friday, 8:00 a.m. to 5:00 p.m.; \$168.00 per hour Monday through Friday 5:00 p.m. to 8:00 a.m. and Saturday, Sunday and Holidays, with a mark-up of 25% on parts, and 15% on equipment and third party services, subject to two (2) additional twelve (12) consecutive month renewal terms at the sole discretion of the Park Commission.
  
2. That this Resolution take effect immediately.

January 25, 2016

MORRIS COUNTY PARK COMMISSION

\_\_\_\_\_  
Betty Cass-Schmidt  
President

\_\_\_\_\_, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 25, 2016, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]