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THE MORRIS COUNTY PARK COMMISSION
DISTRIBUTION OF PARK COMMISSION MEETING MINUTES

Date

January 12, 2016

1. President Betty Cass-Schmidt
2. Vice President Barbara Shepard
3. Commissioner Julie C. Baron
4. Commissioner Stuart Lasser
5. Commissioner Edward McCarthy
6. Commissioner Richard Seabury, III
7. Commissioner Philip Santiago
8. Commissioner Louis A. Valori, Jr.
9. Commissioner Kim M. Wentworth
10. Executive Director David D. Helmer
11. Freeholder Liaison Douglas R. Cabana
12. File – 2

THE MORRIS COUNTY PARK COMMISSION

353 East Hanover Avenue

Morristown, New Jersey

President Cass-Schmidt called to order the 827th meeting of the Morris County Park Commission at 9:30 a.m. on January 12, 2016, at The Frelinghuysen Arboretum, Haggerty Education Center, and 353 East Hanover Avenue, Morristown, New Jersey.

Executive Director Helmer then read the following notice: PURSUANT TO N.J.S.A. 10:4-6 et seq., adequate notice of this meeting held at 9:30 a.m. on Tuesday, the 12th day of January, 2016 has been provided by publication in the *Daily Record* and *The Star-Ledger*, by posting of said notice in the Administration Building of the Morris County Park Commission, on the Morris County Park Commission website, and at the County Courthouse, and by filing a copy of the same with the Morris County Clerk.

ROLL CALL

The following were present:

President Cass-Schmidt	Executive Director David D. Helmer
Vice President Shepard	Deputy Executive Director R. Vitale
Commissioner Stuart Lasser	Counsel John Suminski
Commissioner Edward McCarthy	
Commissioner Richard Seabury, III	
Commissioner Louis Valori	
Commissioner Kim Wentworth	

Also in attendance were the following staff:

Assistant Deputy Director of Cultural & Environmental Resources Zafonte, Assistant Deputy Director/Development Lanza, Director of Park Planning & Development Chaplick, Director of Recreation Facilities Fauci, Director of Parks and Visitor Services Biase, Director of Engineering Services Vitale, Assistant Director of Historic Sites Laffey, Manager of Historic Sites Sutherland, Manager of Horticulture Morse, Manager of Marketing and Communications Wnek, Superintendent of Environmental Education Gaus, Superintendent of Horticultural Education Parness, and Natural Resources Foreman Trump.

SALUTE TO THE FLAG

President Cass-Schmidt led those present in the salute to the flag.

Review of 2016 Commission/ Committee Meeting Dates and Committee Assignments

Executive Director Helmer reviewed the 2016 Park Commission Meeting Schedule and Committee Assignments and dates.

Executive Director Helmer stated that if enough notice is given in advance of a scheduled meeting that you cannot attend please reach out to him as soon as possible so that he can see if another Commissioner can attend instead.

Executive Director Helmer then referred to the Liaison Assignment List. Commissioner Lasser will remain as the Liaison to the Alliance for Morris County Parks and President Cass-Schmidt will fill in when Commissioner Lasser is unable to attend a meeting.

Executive Director Helmer pointed out that Commissioner Seabury and Commissioner Baron were splitting the duty for the Friends of Fosterfields and Cooper Mill. President Cass-Schmidt is the liaison to the Willowwood Foundation.

Commissioner Baron will remain the Liaison for the Friends of the Frelinghuysen Arboretum. There is presently a vacancy for the Friends of Historic Speedwell, Vice President Shepard is the Liaison for the Morris County Open Space Committee for the next two years, and thanked Commissioner Wentworth for her service on the Committee for the past two years.

The Morris County Recreational Trails Program which currently is a Policy Committee that has been established by the Freeholder Board to establish the new standards for the new Morris County Recreational Trails Grant program, currently has President Cass-Schmidt and Vice President Shepard representing the Park Commission. The Policy Committee will be recommending is that the Park Commission have a strong lead in responsibility for the program which is supported by the Morris County Planning Department and it may be that the group that the members of the Policy Committee and the Park Commission's Recreational Trails Committee become the Morris Recreational Trails Grant Committee, which would also include two members of the Morris County Planning Board and possibly two to three representatives from trail user groups. So moving forward the potential responsibility of the Park Commission's Recreational Trails Committee may grow if the Freeholder Board approves that recommendation.

The Morris County Flood Mitigation Committee will have to speak to the County Planning Department to see if Commission Baron will continue to serve on that Committee. The Mount Hope Conservancy is vacant since there is not a lot of activity with that organization but Commissioner Cass-Schmidt will remain as liaison. Executive Director Helmer sits on the Rockaway River Watershed Cabinet and also the Willowwood Foundation along with President Cass-Schmidt. These assignments are determined by the By-Laws of the organization so the Cultural and Educational Committee has its hands full because the Friends of Frelinghuysen Arboretum By-Laws, the Friends of Historic Speedwell, and the Friends of Fosterfields By-Laws the representative from the Park Commission needs to be a Cultural and Educational Committee member.

Commissioner Seabury would like to continue to be on the Friends of Fosterfields and Cooper Mill.

The next item which will be discussed further at the Park Commission meeting is the final results of the 2015 revenue report, staff should be proud of their accomplishments this year, although weather was a strong part to helping programming throughout the season, the Park Commission surpassed its anticipated revenue by \$902,000.00 almost every unit surpassed its anticipated revenues.

PROMOTION AND BUSINESS ACTIVITIES COMMITTEE

Commissioner Edward McCarthy, Chair

The first item was a request by the Regional Chronic Disease Coalition of Morris and Somerset Counties sent to Assistant Deputy Director Lanza a request to post and distribute information to be posted at Mennen Sports Arena. Director of Recreation Facilities Fauci had had some concerns with the breadth and span of this request related to HPV Immunization for boys.

Assistant Deputy Director Lanza provided some background to this request. The Park Alliance is the organization that accepts sponsorships for the Mennen Sports Arena dashboards. More recently we received another request from the Regional Chronic Disease Coalition of Morris and Somerset Counties. Assistant Deputy Director Lanza does attend these meetings and they were working with The Park Alliance on sun exposure and the shade structures that we applied for grants for the All-Access Playground at Central Park of Morris County. This group has also worked with us on other types of chronic disease related to physical activity. Assistant Deputy Director Lanza received an email with a request for posters and flyers to be distributed at Mennen Sports Arena. Director of Recreation Facilities Fauci that he would rather not have non-programmatic posters at Mennen Sports Arena, the only posters currently approved for the Arena are from our skating clubs, hockey tournaments, and Park Commission initiatives. Brochures are also difficult to put there because we know that when you give someone a brochure they might be interested in it for only a minute or two and then it is tossed. So staff is very careful with what and how many brochures are allowed to be distributed at the facility. There will be new brochures at the Mennen Sports Arena coming up because of the Safe Kids, Safe Communities grant we received to promote concussion education. We are putting together brochures from the flyers they provided to us, one will be educating parents on concussion possibilities, one is for athletes, and one is for our staff. We have an entire program that we are putting in place based on that grant.

Based on what we received from Chronic Disease Coalition as you saw the brochure is very direct about the dangers of HPV and the types of things that can happen. Assistant Deputy Director Lanza does feel that we might receive some feedback if that brochure was distributed through the Mennen Sports Arena to athletes, to youngsters that come to our facility. We are recommending that The Park Alliance do a similar dashboard initiative that was approved for the JBWS and the dashboard design came from the flyer.

Because this situation has come up frequently, The Park Alliance is probably going to establish a standard operating procedure for these types of requests where a non-profits come in and have a health issue that is important to our audience at Mennen Sports Arena and that would be something that we would go ahead and put into place.

We would like the Commissions concurrence on the fact that dashboards be the only approved print marketing medium used at the Arena.

President Cass-Schmidt stated that when the HPV vaccine first started it was very controversial and to be honest she hasn't heard much about it being extended for boys and young men. President Cass-Schmidt was wondering then if there is that same level of discussion. President Cass-Schmidt is fine with the dashboard because it gives people a chance to get information without taking a position on it, however she wants to make sure that the Park Commission doesn't fall into the position of making it look as though we are supporting the initiative or just providing an information outlet.

Assistant Deputy Director Lanza stated that in the past there have been other dashboards for example the State of New Jersey did one on adoptions and foster parenting, so we have had a couple of these types of things. If there is a particular dashboard and a renewal hasn't been received from that particular entity the dashboard comes down and a new one goes up, and so if this particular group chooses not to do anything for more than a year the dashboard does come down and a new one goes up.

Director of Parks and Visitors Services Biase gave an overview of what has happened in Visitors Services in 2015.

Sunrise Lake Beach Club – the beach club did very well this year, in part due to the good weather, and this year the last was not closed for weather and absolutely not for poor water quality. The Wibit alone this year were just under \$10,000.00 and that is \$3.00 per person per half hour. We purchased a new Wibit this year and it was the first time in 6 years, and so they last approximately about six years. This year we plan on starting a new process whereby each year we are going to add a new piece so that we can rotate them and change it every year so that people continue to stay interested in it, as well as helping us maintain it so that we don't have to make such a large investment as often it will just be smaller investment over the years.

The Day Camp – stayed strong bringing in about \$26,000.00, and this year we plan on increasing it to three weeks instead of a two-week camp to see how we do with that.

Central Park of Morris County – last year we had six tournaments this year we had 11 tournaments as well as having 11 tournaments in the book for 2016 which includes Steps Across, the Parsippany Soccer Club their Pride tournament, Get out Get Healthy had about 5 tournaments. It is really jammed packed for the summer. It is a great facility to see packed at one of these tournaments. There are wall to wall people, food trucks and it is really nice to see a facility that is used by the people of Morris County.

All turf fields are basically rented seven days a week starting at 4:30 to around 11:30. Saturdays and Sundays are completely booked from 8 am until about 7pm and sometimes even later depending on how many adult groups want to play.

The partners schedule for this year has been completed and we are putting in everyone else and it looks like 2016 is going to be the exact same thing with very limited time open for other groups. We are booked solid at those facilities.

Our in-line rinks, also did very well this year a lot more people are doing more broomball, a lot more people are using the in-line rinks for box lacrosse, so there are new activities that are being done in our facilities and not just the typical things we usually have.

The Disc Golf Course that was introduced this year also has some rentals for Disc Golf tournaments which is another new stream that we have.

General Recreation Special Events – Cross Country Races, general 5K races, the Color Vibe Race, last year we had 26 special events; this year we had 49. Color Vibe is coming back again this year. They have already locked in their dates and have launched it on their webpage. They are already accepting participants.

Softball revenue went up this year, especially since we had to close one of our fields this fall for Fall Softball, and all of those fields are being used to capacity, and there are no dates available.

The Indoor Rental Areas – The Lodge at Schooley’s Mountain County Park and the Cultural Center, all stayed basically close to what they have been doing in the past. It was hard to do the numbers and give you an exact count from last year to this year because for 2014 we were using the Class System which included general rentals as well as internal household rentals. With the new system we are actually able to pull out the internal household rentals. The rentals that had nothing to do with any Park Commission activities for the Casino this year were 49 rentals we had 52 rentals at the Lodge and we had 60 at the Cultural Center.

Tented Events –Frelinghuysen, Willowwood and Bamboo Brook – have increased.

Frelinghuysen last year had 3 rentals this year we had 7, Willowwood had 5 this year we had 9, and Bamboo Brook last year had one rental but this year there were none.

The Show Mobile, had a total of 12 rentals, 9 were for paid rentals and 3 were rentals with fees that were waived which differentiated from last year. Last year we had 5 paid and 5 waived.

Picnic Areas – General Picnic sites, Picnic Shelters or tented picnic areas. Picnic Shelters did 518 rentals, our picnic rentals did 193 rentals, tents were 107 rentals and others like our play structures or general areas without covering were 82 rentals.

Last year there were 2,140 rentals, which included all of the Morris County Park Commission rentals, including that rental count, this year we were able to pull out all the Park Commission rentals and with that we had 900 rentals that were non Park Commission rentals.

Executive Director Helmer pointed out that the anticipated revenue for Central Park of Morris County was \$266,000.00 and we brought in \$409,000.00 this year, we will discuss at the next Park Commission meeting how we will set aside funds for the anticipated replacement of the fields which was requested by the Freeholder Board. The lake recreation area which is really only open Memorial Day through Labor Day the anticipated revenue was \$74,800.00 based on 2014 revenue of \$70,000.00 and this year it was \$105,000.00.

Commissioner Seabury ask that since we seem to be approaching capacity is the increase of growth of people are they indigenous to Morris County or are they out of County. Commissioner Seabury wondered if we are taking care of our own residents. Director of Parks & Visitors' Services Biase responded that the majority were in-County rentals. This year is the first time we are taking an out-of-County rental for the turf and it is an out of County corporate rental, so instead of it being the \$120.00 for a County rental, they are actually paying \$240.00 per hour for the turf for all four turf fields. We pull in County rentals first. We have very few, especially for the turf out-of-County rentals. A lot of the increase is the adult leagues who want to use the field in the evenings, as well as Morris United uses the fields, Parsippany Soccer, Morris Plains and we also have a lot of High Schools that are using the fields from 3:30pm to 5pm to either run their soccer or lacrosse practices. It's a lot of actual County use versus out-of-County use.

Commissioner Seabury asked that if we are accommodating our Morris County residents do we work at all cross purposes to the efforts of the with the Visitor's Center with tourism bringing people in, is that a problem or is it a potential problem as you approach capacity.

Director of Parks and Visitor Services Biase responded that it's not a problem because of the tournaments that come in. During the summer we have 11 different tournaments and these are kids coming from all over for example, Steps Lacrosse, they bring in college coaches from all over the Country so they are coming in and staying in the hotels and their kids are coming in the same way and we have that connection.

President Cass-Schmidt added that part of the new Freeholders thoughts is about driving an economic engine and being able to increase visitors and what impact Parks have on the County economy and if we could just be aware as we are going through and it sounds like our new system would be able to have numbers that are available that should the request come up that we can just say how many events were held and we know what type of revenue in county or out of county support.

CULTURAL AND ENVIRONMENTAL RESOURCES COMMITTEE

Executive Director Helmer discussed with the Commission the fact that every year or so we need to deal with increasing beaver activity through the Park System. This past year we received a call from Mountain Lakes regarding a beaver dam occurring on County park property, and we had a member of our Natural Resources Department go out and take a look at it and confirmed that there was some beaver damage but it was on Mountain Lakes park property however the damage he saw there was nothing like some of the damage we have seen in other parks in the past. Information was provided to Mountain Lakes on how to address the issue.

There has also been an increase in beaver activity at Hedden County Park, staff will be reaching out to a trapper that has a State of New Jersey Fish & Wildlife trapping permit. The types of traps that are used are all approved by the State of New Jersey. The trapper knows that they can only enter the park when the public is not allowed to access the site.

There has been a bill in the Assembly and the Senate to expand beaver hunting permits and the trapping season. We have had to address many beaver issues over the years at many park locations, and they can cause significant damage.

Executive Director Helmer reminded the Commission that last year we participated in the State's Gypsy Moth spray program two locations, Mahlon Dickerson Reservation and Silas Condict County Park and as reported last year there was significant acreage of devastating effects of the Gypsy Moth. Matt Trump, Natural Resources Foreman has been meeting with Dept. of Agriculture representatives this year and along with interns have gone out this past season and surveyed high impact areas. He is recommending along with the State's concurrence that the 2016 program include Mahlon Dickerson Reservation, Silas Condict County Park as well as Pyramid Mountain Natural Historic Area. Last year the aerial spraying which is a contract put out by the State Department of Agriculture cost \$54.50 per acre and last year we did 154 acres we do apply for federal reimbursement for up to 50% which we did get last year, last year we spent \$8,400.00 and we received about \$4,200.00 back. If we do this spraying this year roughly 716 acres which is about 4 times what we did last year it will cost us roughly \$40,000.00 and hopefully we will get back the federal grant if not 50% hopefully we get back something.

Assistant Deputy Director of Cultural and Environmental Resources Zafonte will be meeting with the State Department of Agriculture at their mandatory meeting for participants in the program.

There will be a Resolution at this month's Park Commission meeting for approval to participate in the program, and we also will have to do resident notifications.

The State program, working with the municipalities mostly targets residential areas as opposed to just wooded areas. The DEP will be doing some spraying at some of the State forests in the northern part of the State which is most heavily impacted.

Assistant Deputy Director of Cultural and Environmental Resources Zafonte stated that if you get defoliation on the same trees for two or three years in a row you could potentially lose those trees. The preferred species for Gypsy Moth is Oak but they usually are on most anything, but mostly in the forest on Oak trees.

Commissioner Lasser inquired as to the number of years we have been spraying for the Gypsy Moth. Assistant Deputy Director Zafonte responded that that recently this is only our second consecutive year. Back in 2009, we did a 50-acre block in Mahlon Dickerson Reservation.

Commissioner McCarthy inquired if there is a way to stay ahead of the infestation. Assistant Deputy Director Zafonte pointed out that the problem with the Gypsy Moth is that the eggs hatch and you get tiny little caterpillars and the egg masses can be up in the trees and they can blow for miles. So on the ridge tops in the Northern part of the State a lot of this could have possibly been blown in from Pennsylvania and New York.

Commissioner McCarthy asked how long the damage that he saw took to occur at Berkshire Valley Golf Course. Assistant Deputy Director Zafonte responded that the feeding starts in late May and goes into the end of June beginning of July, and at that point the caterpillars go into the cocoon stage and then the adults come out in August, lay eggs and then the process starts over again.

Executive Director Helmer added that in Jefferson Township the State is spraying an additional 2,500 hundred acres, outside of our areas in Jefferson and West Milford.

Commissioner Seabury inquired if the municipalities in the other areas all were informed by the State of New Jersey regarding the spraying. Assistant Deputy Director Zafonte did say that we would reach out to the local municipalities to let them know, plus we are required to do notifications as well to participate in the program. The State of New Jersey has learned a lot from working with local officials since those early days and there are a lot of precautions built in where they have to shut down during school bus time, and typically most of the spraying is going to be done either very early in the morning or potentially in the evening. They do try to schedule it for the very early morning hours.

Superintendent Gaus did point out to the Commission that there is really nothing you can do to get ahead of the infestation, and that is why they are so successful. In an unpredictable pattern there will be years when there is a massive population growth and it is not in a predictable way where you would know where it would happen. Then they disappear for a few years so that you are not building up the predator population that will keep them down, it is a very successful survival method that they have, and there are a lot of animals that will eat them. She also clarified that the spray that is used is found naturally in New Jersey soils, it is not laboratory created.

Commissioner Seabury inquired of Executive Director Helmer if he felt that since the Commission is responsible for the stewardship of the land if this is compatible with that.

Executive Director Helmer feels that the product being used now is a little more beneficial than was used previously, but what concerns him is that when you speak with certain groups about what stewardship is about they tend to look at things in the micro and not in the macro. We well know that we have a deer population, we have invasive plant material and you can take the course of action to let mother nature take its course, the problem is that mother nature isn't strong enough these days to combat all of the effects being brought in from a native plants population. It makes us now spend money on initiatives to protect the forest. We are talking about Mahlon Dickerson Reservation a conservation area in our book, Pyramid Mountain a conservation area in our books and should we be doing the best we can to protect those but as

you get past the county borders what are the other towns doing that are contiguous to parkland. It is a difficult decision, we now have a product that is being used that is naturally found and there are tighter controls over when the area would be sprayed and it's not as indiscriminate as it used to be. It is our mission to move forward and be good stewards of the property, if you are not going to do that then why have a deer management program, it's about protecting the forest and we need to use all the tools we are allowed to use to do just that and it is because of all these pressures on the forest.

Our land has been impacted significantly over the last five or ten years and our role is to try to push that message forward.

Assistant Deputy Director Zafonte, reported that last month he has attended a meeting where one of the speakers made a good point regarding the Emerald Ash Borer in that with Gypsy Moth you can have recovery you can have defoliation in one area and then maybe not have defoliation in the same spot the next year, you can have recovery. Emerald Ash Borer is just a death sentence, once the borers are in the trees that is the end. The Emerald Ash Borer on the ash trees is more worrisome than the Gypsy Moth. It will probably be more costly than in the long run than any spraying we do on Gypsy Moth. Later this month Executive Director Helmer, Director Biase, Manager Biase and Assistant Deputy Director Zafonte will be attending a meeting at Rutgers being sponsored by the local chapter of the Society of American Foresters, who is sponsoring a program on the Emerald Ash Borer.

The State of New Jersey has a task force put together with people from the Department of Agriculture, Rutgers, and the State Forest Service. It is really different for each jurisdiction whether it be the Park Commission or the local municipalities they will all have to decide how they want to deal with this. We have to start with an inventory or survey of the Ash trees in the park system and where is our exposure because it's not if but it is when, the Emerald Ash Borer is here and its killed millions of trees in the Midwest and it is just a matter of time before the trees start dying here in New Jersey.

The closet documented infestation is in Bridgewater. We have to look at the high use areas, which is where the trees are around our picnic areas, playgrounds, parking lots, trails, buildings all those kinds of areas, that is where we are going to have problems with dead trees potentially causing damage to life and limb. The trees in the forest will just be a loss.

There are a lot of different thoughts on this, there is also a webinar coming up in February sponsored by the League of Municipalities and we are going to subscribe to it and have a group of staff together to watch the webinar. Being prepared is going to mean something different for all the different municipalities.

Natural Resources Management Report

Foreman of Natural Resources Management Trump provided a review of the 2015 accomplishments of the unit.

He reported that Deer Management Program this year they and looking back on the season from 2014 they processed over 580 hunter surveys and this year they gave out 457 permits.

Two orientation meetings were held for new hunters this year as well as permit pickups for retuning hunters.

They are continuing to enforce the rules and regulations for the Park Commission's program. This year they removed 25 tree stands from 8 parks which is less than the previous year.

The Goose Management program was continued the second year of the Goose depredation permit at Fosterfields which is removing Geese with a shot gun. In 2014, we removed 12 geese from the property and last year we only had to take out 7 and staff is happy with the reduced population there they don't seem to be setting up a permanent residence as much and there is a lot less fecal matter and less damage to the crop production.

They also continued the egg addling program and have addled 39 eggs from 7 nests in three parks, which is less than the last two years.

The basic plant management and habitat enhancement and the major part of the year was working on Jonathan's Woods the blow down project and a contractor came in, in the Spring and planted 2,000 tree seedlings across the site and continued to do a lot of invasive plant work. Staff spent 90 hours mostly herbicide removal of invasive plants on the site and hopefully will give the new trees and regenerating plants a chance to catch up.

A contractor came in to spray for Japanese silt grass which is a big problem on the site, but we seem to be making headway there and we are going forward with the forester and making new plans.

Plans were continued on the Meadow Management Program and we used contractors as well as staff in many different parks. There were contractors spray and reseed a meadow at Loantaka Brook Reservation, through the PSE&G Mitigation they got rid of the invasive and reseeded it. We also had a contractor do some mowing of wet meadows at Loantaka Brook Reservation and Passaic River County Park, these were areas that were often too wet in the spring for staff to mow and we had the contractor come in with special equipment to mow them.

They conducted forty-five herbicide applications for general invasive plant management in the parks mostly going after emerging invasive plants in all different parks.

A contractor worked at Loantaka Brook Reservation, Lewis Morris County Park and Bamboo Brook on invasive plants at those locations.

We had 400 native plants put in the ground by Natural Resource staff members and volunteers in four different parks.

We had 824 volunteer service hours this year and a large amount of that came from volunteer interns and the last few years we have gotten more and more high school and college students along with a graduate student who have offered for credits to do volunteer internship programs for us. We had people from University of Massachusetts, Amherst, St Edwards University, located in Texas and two interns from Morristown Beard High School.

We have continued our partnership with Jersey Cares which is an organization that recruits volunteers and connects them with an organization like ours and we have expanded that to different parks. Two years ago we started out at the Great Swamp Outdoor Education Center, and this year we added the Tourne County Park, Kay Environmental Center, and the Great Swamp Outdoor Education Center.

This was also the third year of our bat box volunteer program where by volunteers go into the parks and monitor the bat boxes that have been put up, mostly by scouts over the years to see how effective they are and we also continued the Frog Call program which has volunteers survey the parks for frog calls and identifying the species.

We did a Forest Management Plan for Mahlon Dickerson Reservation which involved the NJ Audubon, and we had a botanist come out from Wild Ridge Plants to do a plant stewardship index and botanical survey and they found some very interesting things at Mahlon Dickerson Reservation.

The staff has continued with the Forest Health Surveys whereby they put out red oaks seedlings in December and then come back and check them in June at random plots in different parks and then they are checked to see how many have been browsed by the deer and that gives us an idea of the amount of deer present and what we should be aiming for in the Deer Management Program.

In June of 2015 they monitored sites that were put in the previous December and that was at Pyramid Mountain, Schooley's Mountain County Park, and Silas Condict County Park. The deer browse is very high there and 57 to 73 percent of the seedlings did not survive. This past December plots were installed at Mt. Hope, Jonathan's Woods, Hedden County Park, Central Park of Morris County and Old Troy County Park, and they will be monitored in June.

They also continued the cover board series which is corrugated metal and plywood boards in some of the parks in wetland areas and they are checked periodically at least once a month especially during the Spring and Summer to get an idea of what type of amphibian and reptile species are in the parks and we have had them set up at the Great Swamp for a few years, the Kay Center was set up in 2014 which has been a very productive line, and this year we set up two new lines at Mahlon Dickerson Reservation and hopefully it will contribute to all data that we are getting from the forest survey. They have continued Vernal pool monitoring at Tourne County Park and the Great Swamp Outdoor Education Center for breeding amphibian areas and continue to wildlife track, they also are continuing to track wildlife sightings in our data base as well as putting out motion censored cameras to get an idea as to what is in the parks that we don't necessarily get to see every day. It is a 24- hour monitoring of some of the wildlife.

Our volunteer up at Pyramid Mountain for the last three years has been monitoring our bat boxes. These boxes were put up maybe 10 years ago, but they have been used consistently. We contacted the State because the little brown bat which used to be the most common species in the State have been declining rapidly from a disease called white nose syndrome, and representatives from the State came out in August captured 44 little brown bats which was a pretty large number to get in one area some of them had bands that they had been caught in other areas and they were able to track them. They banded them and released them so hopefully we will be able to continue that program in the future.

Commissioner Seabury asked if the Chestnut Program could possibly be a potential to replace the Ash trees. Forman Trump responded that he wasn't sure at this point if the blight resistance has caught up as of yet this is still in the testing phase, at Schooley's Mountain County Park the orchard is doing great but he is not sure if they have gotten to the point that they have found the blight resistance yet.

Historic Sites Report

Assistant Director of Historic Sites, Laffey, reported that the New Jersey Historical Commission has put out its 2016 project grants which are \$15,000.00 project grants that are very specific, you can apply for a project grant and have a general operating grant which is what we do have. The project is to rehouse 172 objects within the Mt. Hope Mine Collection. In 2009, we received a grant to do a storage grant for the entire collection. We have over 6,000 enlarged scale maps and blueprints and there are 50 five draw file cabinets with hundreds of linear feet of documents all related to the Mt. Hope Mining area. These have a local, state and national significance particularly a very large local significance. We are partners with the New Jersey Geological Water Survey Organization who have been reviewing maps in our collection that show all the honey combs under the ground so eventually they will be scanned in and distributed to various agencies in case there is a problem particularly in Mt. Hope Historical County Park they will be able to see what is under the ground. In order to deal with the entire collection, we need to deal with the objects first.

We are looking to apply for this New Jersey Historical Commission Grant. The total project budget is a little over \$11,000.00 and is made up of three parts, \$3,800.00 in supplies (shelving and boxes, tags, etc.), money for an intern to help assist with doing the hands on work, and since this is a 50/50 match we are able to put in some of our staff time which would count as the Park Commission's match to the grant, so the actual grant request would be for \$5,540.00.

The Farm Foreman Chris Alessi has been working to identify various teams of horses and they have identified Major and King they are 7 and 8 years old Percheron Draft Horses. They are located at a farm in upstate New York and Farm Foreman Alessi is very excited to work with this team. The money raised from the Whole Food fundraiser held in 2014 will be used to purchase these animals. The price for them is approximately \$7,500.00, the funds have been raised through our friends group for the harnesses which they also are supplying us with.

President Cass-Schmidt asked if there were any plans for an announcement regarding the new horses, and Manager Sutherland will be in contact with Lois Wnek to discuss how they plan on making the announcement.

Winter Day at the Farm is scheduled for the first week of February, and the horses will be out in the pasture for everyone to see. However, they want to make sure that everything is good and that the horses get acclimated. The visitors will be able to see them but they will not be part of any of the demonstrations.

Commissioner Lasser inquired if there was going to be any fundraiser held for the upkeep of Calvin and Hobbs, Commissioner Seabury brought in a brochure for a fund raiser from the Cape May Zoo. Executive Director Helmer stated that the Friends group will conduct the fund raisers for the upkeep of Calvin and Hobbs.

Assistant Director of Historic Sites Laffey provided the 2015 accomplishments of the unit. There were 35,560 visitors to the historic sites with \$105,177.00 in revenue and for the first time since 2002 when the Park Commission took over Historic Speedwell it met its revenue projections. There are approximately 80 volunteers that work at various Historic Sites and their total hours is approximately 6,000 hours but this does not include the Civil War volunteers so that number is higher.

There were 35,000 visitors who came out to do general tours, and participated in about 136 programs. This is a slight increase between the 3 sites with about a 130 program offered in 2014 and the 136 does include 18 off site programs. Offsite programs are programs like the Industrial Heritage Tour, the Speedwell Fashion Show held at The Frelinghuysen Arboretum this year, and also the paranormal evenings.

There were 259 School Classes with about 10,000 school age children. There were four successful weeks of Travels in Time camp.

President Cass-Schmidt asked if the school classes were included in the 35,000 visitors. Assistant Director of Historic Sites Laffey responded that they were included in that number. There were about 12 new programs.

There was also a new program called Farmhouse A Fire, 2015 marked the 100th anniversary of when the farmhouse burned down. There was a homeschool day, a public program about the farmhouse and the fire.

Besides the programs the animals are a huge attraction for the people. There were pigs that were born, in addition to the 7 sheep, there were 6 females and one ram, we had two females and five males that were born in the spring in March and early April.

In addition to the animals and programs there were two new exhibits that were installed. There were 254 items that were acquired. The most interesting one was the phonograph. They were able to acquire a 1920 Brunswick Victrola in working order. It was acquired from an Estate Sale

along with two dozen original records. The phonograph is in working order and staff will all be trained on how to use it.

President Cass-Schmidt asked who spotted this item in the Estate Sale, Assistant Director Laffey responded that because of the appraisers that they have used in the past one of the appraisers has now started an Estate Sale Business and we were on their mailing list. In 2015, there was a continuation of development of partnerships of over a dozen organizations the most successful partnership is the Allegra School.

They conducted 8 large scale events with lots of volunteers and were one or two day celebrations Winters Day on the Farm, Luck of the Irish, Born to be Shorn, Civil War Encampment, Fashion Show at The Frelinghuysen Arboretum, the Winter on the Homefront Program, all together this accounts for about a quarter of the revenue.

A Morris County Historic Preservation Trust Fund Grant for construction documents for the Mosses Esty House restoration, in the amount of \$42,000.00 they have just received as of last week 75% completed documents there is another deadline at the end of February for 100% completed documents and she will be able to apply in 2016 for Phase I for construction. There is a meeting to be held with the architect to explain some of the drawings and they will talk about how to break it up over the next few years. They also received \$68,215.00 for general operating support, and Assistant Director Laffey has also applied for the New Jersey Historic Trust for funds for work at the Cooper Grist Mill for the sill beams that are damaged.

Executive Director Helmer stated that both the Assembly and the Senate have passed amendments to the CBT allocation and it is going to the Governor's desk, this is significantly important to the historic preservation world when they establish the percentages to be distributed for historic preservation, open space purposes, historic preservation got hit significantly and this will get them close to what it might be allocated from the other funding. The Park Commission has benefitted significantly from the New Jersey Historic Preservation Trust Program.

They have completed several grants including our general operating support from our previous year and the historic landscape report for Fosterfields which was another grant funded project. The Willows Historic Structure Report update which was a grant funded project was completed as well, and we will be closing out that grant. It is a document that will be really helpful as we look to do some specific restoration projects for the Willows.

There was also major restoration and repair work done on some of the buildings with the help of Buildings and Construction staff, particularly Charles Godbout and John Tracy we were able to dismantle the addition at the Mt. Hope Miner's Church which is a 19th Century addition to the building which was really badly damaged. A lot of material has been salvaged that will be helpful in the future.

The forebays at Historic Speedwell which is the connection where water goes up and over to the waterwheel was rebuilt, the Ford Cottage siding was repaired, the cooper Grist Mill Water Wheel was also repaired. The slew gate at the Cooper Grist Mill was finally repaired. The fence around the mine shaft at Black River Park.

Environmental Education Report

Superintendent of Environmental Education, Gaus, provided the highlights of the 2015 accomplishments for the Environmental Education Division.

Due to some weather conditions, the events at the Great Swamp were hard hit and yet they came in above what they expected from anticipated revenue goals.

They have surpassed their revenue goal by \$49,000.00. There were 50,000 visitors to the two sites combined. The big news this year was the summer camps. In the past ten years they have been trying to figure out what would work as far as summer camps go. They did some experimenting last year there was a jump in the revenue and this year there was a \$20,000.00 jump in the revenue. They do a lot more weeks than other divisions they usually go 8 or 9 weeks, but there are not large number of participants at a time, maybe 15 kids at Pyramid Mountain and 15 or so at the Great Swamp maximum since they are small sites they can't handle large groups. Every camp was sold out and on waiting lists. The only camps that were cancelled were the ones for teenagers, the Middle school camps are now being extended for four weeks this year.

This year they will be doing a middle school camp just for girls, no boys, to see how that goes, there has already been some registration. They also had a CIT program with high school volunteers, and they also get training, after they are done for the day they get naturalist training and teaching technique training, and they are leaving with valuable skills in fact two of the participants came back this year because they had a good experience.

They hosted 208 school programs at both sites, about 6,000 students \$30,000.00 in revenue, and this is the first year that summer camp has surpassed the school programs.

School had been more of a patchwork, we have optional field trip extensions, which is something new that was started last year. A lot of schools their lessons are about two hours long, a lot of schools really want to come for the entire day they don't want to just come for two hours and leave but the busing companies rule. If the bus company says you have to be back on the bus at 1 o'clock that is what they have to do. So we try to accommodate them with a two hour morning lesson eat lunch and a one hour extension of that lesson after lunch where you would go more in-depth to that topic. There were about 32 schools who did this. That keeps them there longer and engaged and our outreach continues to expand every year. We went out to about 2,000 people about \$7,000.00 in revenue that is principally Superintendent Gaus and one other staff member that are going out to sites all over northern New Jersey and they are already starting this year and are receiving so many calls already this year and they just have sent out a new

mailing in light of bear related events that happened nearby announcing a bear education program and we have already received some calls on that.

The next generation science standards is something new since everyone has heard of the Park Testing which has a lot of controversy about it there is all new curriculum and science is the next thing up and is coming in this year for high schools and next year for lower grades. It is very ambitious, if you can get the kids to do this much science it will be awesome. The staff are taking their lessons and working ahead so that they can be ready to say here is how our lessons can fit into your curriculum. Most teachers are not trained in science particularly elementary so they are very happy to have you say bring them to our site we can provide an authentic science experience that is going to cover some of those curriculum needs.

There was a lot of new public programs, the Puddlejumpers Programs, working with two to three-year-olds in a six week series and some of the parents did not want to leave the program so now we are making a series for 4 to 5 year olds. It is happening at Pyramid Mountain and the Great Swamp.

Trail Treasure Hunt is a program where you can have a lot of people do it but it's not a lot of preparation and only one staff member is needed to run it.

The Apple Cidering program has doubled this year and they also had a new procedure in place for when they reached capacity for the room.

They have started selling maple syrup at the demonstrations last year, and arrangements have already been made with the farmer that they work with has more bottles coming this year than last.

Snow shoeing Sundays at Pyramid Mountain has been very well attended last year. Any Sunday if there were proper conditions, they sent out an email to let people know that they were doing it. You can rent the snow shoes for \$10.00 and then pay \$5.00 for the guided trek or bring your own snow shoes and pay \$5.00.

There were 2,500 scouts come through our sites. We debuted some new programs. We do programs where the counsels do all the registrations, and we do all the work. We only teach the program and that has been tremendously successful.

The special events were impacted by the weather. We had to cancel Lenape Day due to weather, but still the other events were held. Trail Tails were fantastic; they ended up doing 21 groups over two days. It is a really great event and a lot of fun.

We rebuilt the wigwam. Every three years it has to be rebuilt, and a brand new trail that goes into the refuge because we found some historic documents that showed that we actually had permission for this yellow trail that existed and was closed ten years ago. The permits were renewed and they were able to blaze a trail with the permission from the National Refuge.

The new red trail boardwalk was completed, it is now more secure and it is ADA compliant.

There are some endangered species in the Great Swamp one being the blue spotted salamander which was found during one of the cover board surveys that Foreman Trump conducted.

New flooring has been put in at Pyramid Mountain, Building and Construction made new cabinets and closets.

There were about 65 volunteers doing about 1,000 hours of service, they had 700 bluebirds fledged this year. It was a banner year for Eagle Scout projects they have new basking platforms for turtles on the pond, new dock, then a bird blind at Pyramid Mountain at the old beaver pond on the Turkey Mountain Side.

REI volunteered with them rebuilt a board walk and rerouted trails. There was some staff training and certifications this year Douglas Vorolief and Mindy Schmidt got recertified as Canoe Instructors from the ACA, four staff are certified in wilderness first aid we have trained in the next generation science standards.

We are doing survivor camps every summer for grades 3 to 5 using many new techniques.

Executive Director Helmer at this point changed the order of business and proceeded to do the Resolutions.

EXECUTIVE SESSION

President Cass-Schmidt at this time determined that there was no need to enter Executive Session so Resolution No. 1-16 was not voted on. (Attachment No. 1)

CONSIDERATION OF RESOLUTIONS

President Cass-Schmidt asked for a motion to adopt Resolution No. 02-16(Attachment No. 2), which includes Resolution No. 03- 16 through Resolution No. 07-16(Attachment No. 3 thru Attachment No. 7). The motion was moved by Vice President Shepard and was seconded by Commissioner Lasser and unanimously approved by roll call vote.

At this point the Commission went to the Library in the basement of the Haggerty Education Center to see the Rare Book Collection. Superintendent of Horticultural Education Parness provided a presentation on the collection. There was a discussion on how best to present the collection to the public and agreed that serious thought should be given to how the collection is maintained. Currently the collection is housed in a very cramped space and open to non-controllable environmental conditions.

The meeting was reconvened in the Haggerty Education Center Auditorium.

Horticultural Maintenance Report

Manager of Horticulture Morse went over what was accomplished in the Horticulture Division during 2015. He reported that the pavers in the Rose Garden at The Frelinghuysen Arboretum have been replaced, in May a contractor removed the old brick and re-laid the walkway, we are now using a brick that is specifically designed to be used as pavers. This is the second Phase of replacing the brick walkways at The Frelinghuysen Arboretum Rose Garden.

Manager of Horticulture Morse went over other various projects that took place at the Frelinghuysen Arboretum, including;

- A waterline was installed to the Tent Area;
- Water hydrants for irrigation was also installed for the planting beds;
- Two Teak Benches that were donated were installed.

Projects at the Elizabeth D. Kay Environmental Center, included;

- Regrading, top soiling, and seeding the entrance road edges.

Projects at Willowwood Arboretum, included;

- Installation of 3,300' of deer fencing along the western perimeter;
- Daffodil Collection was expanded with the planting of 2,000 Narcissus 'Pink Charm', the collection now contains 31 cultivars.

Manager of Horticulture Morse went over the three proposed grant requests to be submitted. One is to the Garden Club of Somerset Hills in the amount of \$600.00 for plants to renovate the Cottage Garden at Willowwood Arboretum, the second grant request was to the Willowwood Foundation in the amount of \$3,068.00 and this is for a horticultural intern and for staff to attend the Woody and Perennial Plant Conference, and the third was to the Friends of the Frelinghuysen Arboretum in the amount of \$5,844.00 for an intern and for plants and seeds.

Executive Director Helmer then gave Commissioner Valori a review of the history about the Friends of the Frelinghuysen Arboretum and the Willowwood Foundation and the Tubbs Trust since he will be serving on the Cultural and Educational Committee.

Horticultural Education Report

Superintendent of Horticulture Education, Parness, provided a report on the 2015 activities of the Horticultural Education Unit.

She explained that The Frelinghuysen Arboretum does not charge for visiting but that in rentals and programming there are an estimated ½ million visitors a year to this site.

In 2015 the Park Commission's share of the Friends Programming revenue this year was \$6,000.00 to the Park Commission. The Friends of the Frelinghuysen Arboretum pay for all programming material the Park Commission pays for staff time.

She gave a brief description on several of the programs, including a cooking class using the recipes found in some of the Rare Books from the collection. One of the recipes at the program is taken from a diary which is believed to have been in the possession of Queen Katherine. Superintendent of Horticulture Parness is having a professor from Princeton take a look at the diary and confirm their suspicions.

The 6th Focus On Series this year was England and included just about every aspect of the programming rare book talks, cooking classes and the Friends even took a trip to England as part of the program.

The children's program continues to be extremely popular this is the 11th year of running Fairy Days, every piece of programming is created out of history. The participants create houses for the fairies who summer over here. The houses remain on the property for a good month after the program is over.

Additional programs, included;

- School Fields Trips – 65 classes
- Scout Programs
- 5 types of tours:
 - Frelinghuysen Arboretum
 - Willowood Arboretum
 - Gardens at Bamboo Brook
 - Tea & Roses Tours
 - First Sunday Tours
- Community Garden
 - 113 plots rented
 - A ton of fresh vegetables donated to the Interfaith Food Pantry
 - Participated in the Rutgers Tomato Trials
 - 150 attendees at 5th annual Community Garden Conference

Grants received, included:

- \$1,500.00 for the Cutting Garden
- \$6,000.00 for the Rare Book Collection
- \$650.00 for the Bamboo Brook Gardens Cell Phone Tour
- \$1,750.00 for the Tubbs Lecture Series at Willowood Arboretum

Volunteer hours for 2015 topped 15,000.

Next year will be the 25th year for the Gingerbread Wonderland there were over 12,000 visitors this past year. There is now a fee and this year we collected \$22,000.00 in revenue this year.

ADJOURNMENT

There being no further business, President Cass-Schmidt adjourned the meeting at 1:40 p.m. on the motion of Commissioner McCarthy and was seconded by Commissioner Wentworth and unanimously approved by voice vote.

Respectfully submitted,

David D. Helmer
Executive Director

Katherine Petro
Office Manager

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 01-16

BE IT RESOLVED, by the Morris County Park Commission on this 12th day of January 2016, that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the "Open Public Meetings Act."
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

January 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 12, 2016, at The Frelinghuysen Arboretum, Haggerty Education Center, 353 East Hanover Avenue, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 02-16

BE IT RESOLVED, by the Morris County Park Commission on this 12th day of January, 2016, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 03-16 through Resolution No. 07-16

January 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 12, 2016, at The Frelinghuysen Arboretum, Haggerty Education Center, 353 East Hanover Avenue, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 03-16

WHEREAS, the Morris County Park Commission is required to comply with N.J.S.A. 10:4-6 et seq. the Open Public Meetings Act, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 12th day of January 2016 as follows:

1. During the coming year, the regular meetings of the Morris County Park Commission shall be held at 7:30 p.m. prevailing time on the fourth Monday of each month, except in the months of August and December, unless otherwise designated herein. There shall be no regularly-scheduled meeting in August, and the December 2016 meeting will begin at 6:00 p.m. Workshop meetings are convened quarterly at 9:30 a.m. on the second Tuesday of the month. The established meeting dates are as follows: January 25, 2016, February 22, 2016, March 28, 2016, April 12, 2016 (Workshop), April 25, 2016, May 23, 2016, June 27, 2016, July 12, 2016 (Workshop), July 25, 2016, September 26, 2016, October 11, 2016 (Workshop), October 24, 2016, November 28, 2016, December 12, 2016 and January 10, 2017 (Workshop), and January 23, 2017.
2. All said, regular and special meetings at which formal action may be taken, will take place at the Morris County Park Commission Headquarters, at the Cultural Center, 300 Mendham Road, Morris Township, New Jersey, unless otherwise advertised pursuant to the provisions of N.J.S.A. 10:4-6 et seq.
3. At any of the above-scheduled meetings where an agenda is to be used, said agenda shall be furnished to all persons in attendance at the meeting.
4. All persons are invited to attend all of the meetings here before set forth.
5. The Morris County Park Commission may convene an Executive Session during conference, regular, or special meetings, as allowed by the Open Public Meetings Act, from which Executive Session the public shall be excluded.
6. The Executive Director is directed to prominently post and maintain posted throughout the year upon the bulletin board in the Morris County Park Commission Administration Building at the Cultural Center, 300 Mendham Road, Morris Township, New Jersey. In addition, the Executive Director is directed to mail forthwith a certified copy of this Resolution for publication in the designated official newspapers as follows:
 - A. *Daily Record*
 - B. *The Star-Ledger*
7. This Resolution is being adopted in order to comply with N.J.S.A. 10:4-6 et seq., the “Open Public Meetings Act.”
8. This Resolution shall take effect immediately.

January 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 12, 2016, at The Frelinghuysen Arboretum, Haggerty Education Center, and 343 East Hanover Avenue, Morristown, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 04-16

WHEREAS, 40A:4-19 Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2016 Budget, temporary appropriations be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2016, and

WHEREAS, the total appropriations in the 2015 Budget was \$29,432,554.00, and

WHEREAS, twenty six and twenty five hundredths of one percent (26.25%) of the total appropriations in the 2015 Budget is \$7,726,045.43, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the County Budget Director and the Treasurer for this records, and

BE IT FURTHER RESOLVED, that the foregoing appropriations shall be inserted in the annual budget for the year 2016 as required by law.

January 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 12, 2016, at The Frelinghuysen Arboretum, Haggerty Education Center, 353 East Hanover Avenue, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 05 -16

WHEREAS, the Morris County Park Commission has a need to purchase one (1) Extended Cargo Van for the Building and Construction Department from an authorized vendor through the State of New Jersey Cooperative Purchasing Program, and

WHEREAS, the purchase of goods and services by local contracting units through the State of New Jersey Cooperative Purchasing Program is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12 et seq., and

WHEREAS, Mall Chevrolet of Cherry Hill, New Jersey, has been awarded the State of New Jersey Cooperative Purchasing Program Contract for Vehicles, Cargo Vans, and Class 1/2/3 Regular/Extended meeting the requirements for Buildings and Construction, specifically as follows:

Contract #A88213: Lines 00011 and 00012

One (1) 2016 Chevrolet Express 3500 CG33705 RWD Extended Cargo Van: \$30,931.86;

and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in Park Capital Account 64-216-55-967221-957 for the purchase of these vehicles at a total cost not to exceed \$30,931.86 under this contract, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission that the purchase of one (1) Extended Cargo Van herein described be authorized for purchase from Mall Chevrolet of Cherry Hill, New Jersey, under Contract #A88213 Line 00011 and Line 00012 as permitted by law for a total cost of \$30,931.86.

January 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 12, 2016, at The Frelinghuysen Arboretum, Haggerty Education Center, 353 East Hanover Avenue, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 06 -16

WHEREAS, the Morris County Park Commission has a need for the retention of Special Legal Counsel, and

WHEREAS, funds are available for these purposes, and requests for proposals were publicly advertised on November 24, 2015 and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission as follows:

A. The President, Treasurer and Executive Director are hereby authorized and directed to execute agreements awarded through a fair and open request for proposal process based on responses secured on December 11, 2015 for:

Special Counsel for Labor Relations to the Commission at the rate of \$120.00 per hour, with:

1. Carmagnola & Ritardi, LLC of Morristown, New Jersey,
2. Diegnan & Brophy LLC of Morristown, New Jersey,
3. Mauro Savo Camerino Grant & Schalk PA of Somerville, New Jersey,
4. Roth D'Aquanni, LLC of Springfield, New Jersey,
5. Trimboli & Prusinowski, LLC of Morristown, New Jersey,
6. Waters McPherson McNeill P.C. of Secaucus, New Jersey.

B. These contracts are awarded without competitive bidding as a "Professional Service" in a fair and open basis under the provisions of the Local Public Contracts Law because:

1. Legal services of Counsel are considered a "Professional Service" having been awarded in a fair and open process under the provisions of Local Public Contracts Law and each of the attorneys serving as Special Counsel have demonstrated the qualifications for appointment as Special Counsel furthermore it is anticipated that the appointment of any one individual Counsel may exceed \$17,500.00 in 2016 therefore, each firm has submitted all the necessary documents for compliance with the Local Public Contracts Law including a current Business Entity Disclosure Certification pursuant to N.J.S.A. 19:44 A-20.4 et seq.
2. This Resolution shall take effect immediately.

January 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 12, 2016, at The Frelinghuysen Arboretum, Haggerty Education Center, 353 East Hanover Avenue, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 07-16

WHEREAS, The Morris County Park Commission is authorizing the execution or acknowledgement and delivery of certain agreements in connection with the Morris County Improvement Authority's 2015 County Guaranteed Leasing Program, and

WHEREAS, The Morris County Improvement Authority (including any successors and assigns, the "Authority") has been duly created by resolution no. 42 entitled "Resolution of the Board of Chosen Freeholders of Morris County, New Jersey creating the Morris County Improvement Authority" duly adopted by the Board of Chosen Freeholders (the "Board of Freeholders") of the County of Morris (the "County") in the State of New Jersey (the "State") on April 10, 2002 as a public body corporate and politic of the State pursuant to and in accordance with the county improvement authorities law, constituting Chapter 183 of the Pamphlet Laws of 1960 of the State, and the acts amendatory thereof and supplemental thereto (the "Act") and other applicable law;

WHEREAS, the Authority is authorized by the Act, including without limitation Section 11 thereof (N.J.S.A. 40:37A-54(a)), to purchase, lease or otherwise acquire public facilities, including capital equipment (the "Equipment") for the benefit of certain local governmental units located within the County, including (i) the County, (ii) municipalities within the County (collectively, the "Municipal Local Units"), (iii) school districts that provide service to one or more Municipal Local Units (the "School District Local Units") and (iv) other local governmental units that provide service to one or more Municipal Local Units, including County, municipal or regional authorities (the "Other Local Units" and together with the County, the Municipal Local Units and the School District Local Units, the "Local Units");

WHEREAS, the Authority created a county guaranteed leasing program (the "County Guaranteed Leasing Program", the "Program" or "CGLP") whereby a Local Unit can submit a request (the "Application") to the Authority to borrow funds from or on behalf of the Authority under the Authority's CGLP to finance or refinance the lease purchase of certain capital equipment and, if applicable, other personal property (the "Equipment;" the financing of the Equipment under the CGLP may be referred to herein as the "Project"), pursuant to which Program the Authority can provide a low cost, efficient means for financing Projects of the Local Unit;

WHEREAS, pursuant to the Act, specifically Section 34 thereof (N.J.S.A. 40:37A-77), a private lessor, including without limitation a leasing finance company procured through a competitive process (the "Finance Company"), may sell, lease, lend, grant or convey to the Authority or permit the Authority or its Local Unit lessees to use, maintain or operate any real or personal property, including without limitation the Equipment;

WHEREAS, pursuant to the Act, including without limitation Section 35 thereof (N.J.S.A. 40:37A-78), the Authority is authorized, without public bidding, to enter into and perform any lease, sublease or other agreement with, among others, a Local Unit, for the lease to or use by the Local Unit of all or any part of any public facility or facilities as determined in Section 11 of the Act (N.J.S.A. 40:37A-54(l)), including without limitation the Equipment;

WHEREAS, the Authority created the CGLP to provide low cost, timely and turnkey lease purchase financing to Local Units desiring to lease finance or refinance their Equipment needs;

WHEREAS, under the CGLP, from time to time, as Local Units express the desire to enter into the Program and take the required authorization actions (the “Local Unit Official Action”) therefore, the Lessor provides funds, at tax-exempt rates to the Local Units against purchase orders or other evidence of such Local Units’ Equipment needs within the hereinafter defined Overall Maximum Program Amount, whereupon the Equipment will be owned by the Finance Company, leased to the Authority under the Master Lease (defined below), and subleased by the Authority, as lessor, to the Local Unit, as lessee, which Local Unit will have the right to quiet use of and be obligated to maintain, the Equipment, all under a sublease purchase agreement (the “Sublease”) to be entered into by the Authority and each such Local Unit in accordance with all applicable law, including without limitation Section 35 of the Act (N.J.S.A. 40:37A-78);

WHEREAS, upon expiration of the Sublease, the Equipment will be sold by the Finance Company through the Authority to the Local Unit for nominal consideration, which Local Unit will thereafter possess clear title to the Equipment;

WHEREAS, under the Master Lease and the Sublease, (i) the County and the Municipal Local Units make general obligation Sublease payments directly to the Finance Company, as assignee under the Master Lease of such payments otherwise due the Authority under the Sublease, and (ii) the School District Local Units and the Other Local Units make contractually obligated, subject to appropriation, Sublease payments directly to the Finance Company, as assignee under the Master Lease of such payments otherwise due the Authority under the Sublease;

WHEREAS, under the CGLP and applicable law, including without limitation Section 34 of the Act (N.J.S.A. 40:37A-77), the Authority, as lessee, entered into a master lease purchase agreement (the “Original Master Lease”) with the Finance Company for the lease of Equipment to be determined in accordance with each Sublease (as hereinafter defined) entered into with Local Units under the Program, in an original maximum Program amount (until increased or renewed by the Authority, the County and the Local Finance Board, the “Original Maximum Program Amount”) in an amount not to exceed \$10,000,000;

WHEREAS, the Authority issued to the Finance Company a performance bond (the “Original Bond”) in a principal amount up to the Original Maximum Program Amount, which Original Bond was issued directly to the Finance Company as sole Bondholder, and which Bond will be payable to the Finance Company only upon a deficiency in Sublease payments due and owing by the respective Local Units, in which case the County will have fully, unconditionally and irrevocably guaranteed the payment of the principal of the Original Bond up to the Original Maximum Program Amount, plus interest thereon, through (i) the final adoption of a guaranty ordinance by the Board of Freeholders, (ii) the execution by an authorized officer of the County of a guaranty certificate on the face of each bond and (iii) as may be required by any rating agency, Finance Company or other entity giving approval to the CGLP, an agreement setting forth the County’s obligation to make any such guaranty payments in accordance with and within the parameters set forth in the guaranty ordinance, all in accordance with all applicable law, including Section 37 of the Act (N.J.S.A. 40:37A-80), (collectively, the “Original County

Guaranty”);

WHEREAS, the Original Bond was authorized by the Act, all other applicable law, and a bond resolution (the “Original Bond Resolution”) of the Authority adopted pursuant to N.J.S.A. 40:37A-60 and -62 of the Act;

WHEREAS, on June 14, 2006 the Authority obtained the approval of the Local Finance Board for (i) the extension of the Program until July 31, 2007 and (ii) an additional \$10,000,000 authorization thereby increasing the Original Maximum Program Amount (until further increased or renewed by the Authority, the County and the Local Finance Board, the “2006 Increased Program Amount”) in an amount not to exceed \$20,000,000;

WHEREAS, the Authority, entered into an amendment No. 1 to Master Lease (the “Amendment No. 1 to Master Lease”) with the Finance Company for the lease of Equipment to be determined in accordance with each Sublease entered into with Local Units under the Program, in the 2006 Increased Program Amount in an amount not to exceed \$20,000,000;

WHEREAS, the Authority issued to the Finance Company a performance bond (the “2006 Amended Bond”) in a principal amount up to the 2006 Increased Program Amount, which 2006 Amended Bond was issued directly to the Finance Company as sole Bondholder, and which 2006 Amended Bond was payable to the Finance Company only upon a deficiency in Sublease payments due and owing by the respective Local Units, in which case the County will have fully, unconditionally and irrevocably guaranteed the payment of the principal of the Revised Bond up to the 2006 Increased Program Amount, plus interest thereon, through (i) the final adoption of an amendment to the original guaranty ordinance by the Board of Freeholders, and (ii) the execution by an authorized officer of the County of a guaranty certificate on the face of the Amended Bond, all in accordance with all applicable law, including Section 37 of the Act (N.J.S.A. 40:37A-80), (collectively, the “2006 Amended County Guaranty”);

WHEREAS, the 2006 Amended Bond was authorized by the Act, all other applicable law, and a supplemental bond resolution amended and supplementing the terms of the Original Bond Resolution (the “2006 Supplemental Bond Resolution”) of the Authority adopted pursuant to N.J.S.A. 40:37A-60 and -62 of the Act;

WHEREAS, on June 13, 2007 the Authority obtained the approval of the Local Finance Board for (i) the extension of the Program until July 31, 2008 and (ii) an additional \$10,000,000 authorization thereby increasing the Original Maximum Program Amount (until further increased or renewed by the Authority, the County and the Local Finance Board, the “Overall Maximum Program Amount”) in an amount not to exceed \$30,000,000;

WHEREAS, the Authority, entered into an amendment No. 2 to Master Lease (the “Amendment No. 2 to Master Lease”) with the Finance Company for the lease of Equipment to be determined in accordance with each Sublease entered into with Local Units under the Program, in the Overall Maximum Program Amount in an amount not to exceed \$30,000,000;

WHEREAS, the Authority issued to the Finance Company a performance bond (the “2007 Amended Bond”) in a principal amount up to the Overall Maximum Program Amount, which 2007 Amended Bond was issued directly to the Finance Company as sole Bondholder, and which 2007 Amended Bond was payable to the Finance Company only upon a deficiency in Sublease payments due and owing by the respective Local Units, in which case the County will have fully, unconditionally and irrevocably guaranteed the payment of the principal of the Revised Bond up to the Overall Maximum Program Amount, plus interest thereon, through (i) the final adoption of an amendment to the original guaranty ordinance by the Board of Freeholders and (ii) the execution by an authorized officer of the County of a guaranty certificate on the face of the Amended Bond, all in accordance with all applicable law, including Section 37 of the Act (N.J.S.A. 40:37A-80), (collectively, the “2007 Amended County Guaranty”);

WHEREAS, the 2007 Amended Bond was authorized by the Act, all other applicable law, and a supplemental bond resolution amended and supplementing the terms of the Original Bond Resolution (the “2007 Supplemental Bond Resolution”) of the Authority adopted pursuant to N.J.S.A. 40:37A-60 and -62 of the Act;

WHEREAS, the Program has been successful in lending the proceeds of a portion of the Overall Maximum Program Amount to Local Units;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2009 (the “2008 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on June 9, 2008 did issue favorable Findings with respect to the 2008 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2010 (the “2009 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on August 12, 2009 did issue favorable Findings with respect to the 2009 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2011 (the “2010 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on June 9, 2010 did issue favorable Findings with respect to the 2010 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2012 (the “2011 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on May 11, 2011 did issue favorable Findings with respect to the 2011 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2013 (the “2012 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on July 11, 2012 did issue favorable Findings with respect to the 2012 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2014 (the “2013 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on May 8, 2013 did issue favorable Findings with respect to the 2013 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2015 (the “2014 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on May 16, 2014 did issue favorable Findings with respect to the 2014 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2016 (the “2015 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on June 10, 2015 did issue favorable Findings with respect to the 2015 Program Extension;

WHEREAS, the Morris County Park Commission, in the County of Morris, New Jersey (the “Participant”), has submitted or is interested in submitting a request to finance and/or refinance the Equipment set forth on **Exhibit A** attached hereto; and

WHEREAS, in order to participate in the Program, the Participant shall enter into a Sublease.

NOW, THEREFORE, BE IT RESOLVED BY THE MORRIS COUNTY PARK COMMISSION, IN THE COUNTY OF MORRIS, NEW JERSEY, as follows:

Section 1. The Participant’s Project and the financing and/or refinancing of the Participant’s Project through the Financing Documents are hereby approved.

Section 2. The Commission President, the Executive Director, the Deputy Executive Director and the Treasurer of the Participant (collectively, the “*Authorized Officer*”) are hereby each severally authorized and directed, upon the satisfaction of all the legal conditions precedent to the execution or acknowledgment and delivery by the Participant of the Sublease and the other Financing Documents to be so executed or acknowledged by the Participant, to execute or acknowledge and deliver such documents in substantially the form attached hereto as **Exhibit B**, with such changes thereto as the Authorized Officer, and solely within the discretion of the Authorized Officer, after consultation with counsel and any other professional advisors to the Participant and the Authority, if any, (the “*Consultants*” it being expressly understood by the Participant that the use of Consultants by the Participant is at the option of the Participant, and is not required by the Authority), deems in his or her sole discretion to be necessary, desirable or convenient for the execution thereof and to consummate the transactions contemplated hereby,

which execution thereof shall conclusively evidence the Authorized Officer's approval of any changes to the forms thereof, including, without limitation, the insertion of the final financing terms in the Sublease that will result from the negotiation with the Authority as approved by the Consultants, so long as such final financing terms are within the parameters of those listed in the Application and the Findings.

Section 3. Each of the Executive Director and the Deputy Executive Director of the Participant is hereby authorized and directed, upon the execution or acknowledgment of the documents set forth in Section 2 hereof in accordance with the terms of Section 2 hereof, to attest to the Authorized Officer's execution or acknowledgment of such documents, and each is hereby further authorized and directed, when required by the Authority, to thereupon affix the seal of the Participant to such documents.

Section 4. Upon the execution or acknowledgment and attestation of and, if required, the placing of the seal on the documents set forth in Section 2 hereof as contemplated by Sections 2 and 3 hereof, the Authorized Officer is hereby authorized and directed to (i) deliver such fully executed or acknowledged, attested and sealed Financing Documents to the other parties thereto and (ii) perform such other actions as the Authorized Officer deems necessary, desirable or convenient in relation to the execution and delivery thereof or in order to effect the transaction contemplated thereby.

Section 5. The governing body of the Participant hereby (i) ratifies all actions taken by an Authorized Officer or other officer of the Participant, (ii) authorizes the performance of any act and the execution or acknowledgment and delivery of any other document, instrument or closing certificates that the Authorized Officer, after consultation with the Consultants, deems necessary, desirable or convenient in connection with this contemplated transaction, and (iii) hereby directs the Authorized Officer to execute or acknowledge, attest and affix the seal to any such documents, instruments or closing certificates, the authorization of which actions shall be conclusively evidenced by the execution or acknowledgment, attestation, affixation and delivery, as the case may be, thereof by such persons.

[Section 6. This resolution shall constitute (i) an appropriation for the purposes of N.J.S.A. 18A:22-1 *et seq.* and all other applicable law and (ii) authorization for the submission and approval of an application to the County Superintendent of Schools as required by N.J.A.C. 6A:26-10.1(d)(2).]

Section 7. This resolution shall take effect at the time and in the manner prescribed by law.

Section 8. Upon the adoption hereof, the Executive Director of the Participant shall forward certified copies of this resolution to the Authorized Officer, John Bonanni, Chairman of the Authority, and Matthew D. Jessup, Esq., bond counsel to the Authority.

Exhibit A

Description	Number of Units	Cost Per Unit	Useful Life
2016 Ram 1500 Crew Cab	1	\$34,766.00	5
2016 Dodge Durango SS AWD	1	\$32,460.00	5
2016 Dodge Durango SS AWD	1	\$31,961.00	5

January 12, 2016

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on January 12, 2016, at The Frelinghuysen Arboretum, Haggerty Education Center, 353 East Hanover Avenue, Morristown, New Jersey.

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[ORIGINAL SIGNATURE ON FILE]