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THE MORRIS COUNTY PARK COMMISSION
DISTRIBUTION OF PARK COMMISSION WORKSHOP MINUTES

Date

February 27, 2017

1. President Betty Cass-Schmidt
2. Vice President Barbara Shepard
3. Commissioner Julie C. Baron
4. Commissioner William A. Cogger
5. Commissioner Stuart Lasser
6. Commissioner Edward G. McCarthy
7. Commissioner Richard Seabury, III
8. Commissioner Matthew Tal
9. Commissioner Louis A. Valori, Jr.
10. Executive Director David D. Helmer
11. Freeholder Liaison Douglas R. Cabana
12. File – 2

THE MORRIS COUNTY PARK COMMISSION

300 Mendham Road

Morris Township, New Jersey

President Cass-Schmidt called to order the 845th meeting of the Morris County Park Commission at 7:30 p.m. on Monday, February 27, 2017, in the Park Commission Board Room at The Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

Executive Director Helmer then read the following notice: PURSUANT TO N.J.S.A. 10:4-6 et seq., adequate notice of this meeting held at 7:30 p.m. on the 27th day of February, 2017, has been provided by publication in the *Daily Record* and *The Star-Ledger*, by posting of said notice in the Administration Building of the Morris County Park Commission, at the County Courthouse, and by filing a copy of the same with the Morris County Clerk, and by posting an Agenda on the Morris County Park Commission website.

ROLL CALL

The following were present:

President Betty Cass-Schmidt

Commissioner Julie C. Baron

Vice President Barbara Shepard

Commissioner William Cogger

Executive Director David D. Helmer

Commissioner Stuart Lasser

Deputy Executive Director R. Vitale

Commissioner Edward G. McCarthy

Counsel John Suminski

Commissioner Matthew Tal

Freeholder Liaison Cabana

SALUTE TO THE FLAG

President Cass-Schmidt led those present in the salute to the flag.

OATH OF OFFICE

Park Counsel Suminski administered the Oath of Office to Mr. William A. Cogger who was appointed by the Board of Chosen Freeholders to replace former Commissioner Kim Wentworth. **(Attachment No. 1)**

HEARING OF CITIZENS

President Cass-Schmidt asked for a motion to open up the Hearing of Citizens, the motion was made by Vice President Shepard and seconded by Commissioner Baron and unanimously approved by voice vote.

<u>Name</u>	<u>Address</u>	<u>Affiliation</u>
Julia Somers	501 Spring Valley Rd., Green Village	NJ Highlands Coalition
Charles McLaughlin	127 Grannis Ave, Morris Plains	NJ Colonials Hockey Club
John Spitnagel	25 Bedford Rd, Summit	NJ Colonials Hockey Club
Constance Stroh	19 Dogwood Trail, Randolph	URRWA
Chris Brown	2 Kissel Lane, Morristown	NJ Colonials Hockey Club
Dede McMenamy	7 Loveys Drive, Florham Park	NJ Colonials Hockey Club

The first speaker was Ms. Julia Somers, Executive Director of the NJ Highlands Coalition, she talked about the possibility of the Commissioners going on a hike at Mahlon Dickerson Reservation to tour the old growth forested areas, now might be the right time of year to start thinking about that and she wanted to know how it could be organized. She asked if she should send some dates to Executive Director Helmer, what their preference is during the day, during the week, or on the weekends. Vice President Shepard suggested that they wait until Commissioner Seabury who was not present returns. Vice President Shepard did state that Commissioner Seabury has taken a significant interest in this matter, and maybe the Commissioners can discuss it during the next few weeks and give Ms. Somers a few dates. President Cass-Schmidt stated that he can provide guidance as to whether it is a weekend or weekday and they go on from that point.

Ms. Somers still has not received the comments for the goals for the Mahlon Dickerson Reservation Forest Stewardship plan. Executive Director Helmer provided an update, on January 13th, Superintendent of Natural Resources Kovacevic communicated with NJ Audubon representatives and the determination is that the Park Commission will be providing responses to the comments and not NJ Audubon on behalf of the Park Commission. Executive Director Helmer will follow up with a date when Superintendent of Natural Resources Kovacevic will have the final responses, and will send them to both the NJ Highlands Coalition and the Upper Rockaway Watershed Association who were the only individuals/entities to submit comments. Ms. Somers did inquire if anything had changed since the last meeting. Executive Director Helmer stated that nothing new has occurred other than the Park Commission anticipating receiving the final version of the floristic study. Ms. Somers informed the Commission that they have raised over \$12,000.00 to hire a plant specialist to go out on Sparta Mountain, which will confirm a lot of what we have learned from that study. That will be going on for 6 weekends throughout the spring and early summer. They will be happy to share the information with the Park Commission when it is completed.

There being no other citizens who were present to address the Commission in Open Session, President Cass-Schmidt asked for a motion to close the public portion of the meeting. Commissioner Baron made the motion, which was seconded by Vice President Shepard and approved unanimously by voice vote.

LIST OF BILLS

President Cass-Schmidt asked for a motion to for payment of bills for the month of February 2017, totaling \$4,068,198.765. Vice President Shepard made the motion to accept the payment of bills as presented the motion was seconded by Commissioner McCarthy and unanimously approved by roll call vote. **(Attachment No. 2)**

FINANCE AND BUDGET COMMITTEE

Vice-President Barbara Shepard, Chair

PRESENT:

Vice-President Shepard, Chair
President Cass-Schmidt
Commissioner Lasser
Commissioner McCarthy

Executive Director Helmer
Deputy Executive Director Vitale

The Committee met at 5:00 p.m. prior to the Park Commission meeting.

The Committee reviewed and recommended approval of the February, 2017 List of Bills consisting of Operating Fund Bill List Expenditures of \$2,674,676.59; Prepaid Expenditures of, \$1,283,630.46 including (2) payrolls of \$959,536.49; Park Capital, Account Expenditures of \$12,760.00; Park Improvement Trust Expenditures of \$87,276.65; Park Trust Expenditures of \$5,389.98; Grant Fund Accounts Expenditures of \$4,465.08, totaling \$4,068,198.76.

Vice President Shepard informed the Commission that the revenues are starting to come in for the calendar year, golf is open and seeing some revenue stream from there.

The Committee reviewed three proposed changes/additions to the 2017 Fee Schedule:

- Implementation of Active/Veterans Military rate for General Ice Skating Sessions at Mennen Sports Arena, \$3.00 weekdays/\$4.00 weekends & holidays
- \$4.00/inclusive of sales tax for rental of Children's Skate Aid
- Turf Access Card - Residents Only (Ages 10 and older) \$20.00 per person for Central Park of Morris County artificial turf field use.

Acknowledging that the draft of the 2016 Annual Audit should be completed by the end of March with the final Audit presented to the Commission in April.

The Committee recommended approval of the Park Alliance's request to use Berkshire Valley G.C. on May 23rd for its annual fundraiser to support the Park Commission along with providing each golfer participating with a coupon to play another round of golf at a predetermined course.

The Committee reviewed the following Resolutions that are on this evening's agenda.

Resolution No.	Description
No. 26-17	Places the Park Commission in Executive Session pursuant to the pertinent provisions of the Open Public Meetings Act.
No. 27-17	Adopts Resolution No. 28-17 through No. 37-17
No. 28-17	voids the checks listed in the Resolution.
No. 29-17	Authorizes a 2.0% current year promotional increase for salaried employees

Resolution No.	Description
	of the non-bargaining unit of the Park Commission.
No. 30-17	Requests that the Morris County Board of Chosen Freeholders allocate \$1,015,000.00 in the 2017 Capital Budget for the purchase of vehicles and equipment for Park System Operations and \$625,000.00 for Park Capital Projects.
No. 31-17	Authorizes the Morris County Park Commission to use the list of vendors whose goods and services are identified by the State, MCCPC, SOCCP, and MRESC Contract Numbers attached to the Resolution.
No. 32-17	Authorizes Change Order No. 2 to Contract 9-16 titled "IP Based CCTV Surveillance Systems at Two Park Locations" to Premier Security Systems, of Matawan, New Jersey for architectural plans at William G. Mennen Sports Arena in the amount of \$1,310.00.
No. 33-17	Authorizes Change Order No. 1 in the amount of \$1,676.89 to Civil Dynamics, of Stockholm, New Jersey for additional documents not originally specified in the original agreement.
No. 34-17	Awards Contract No. 55-16 titled "Rehabilitation of Canty's Lake Dam," to Ron-Jon Constructions Corporation, of Butler, New Jersey in the amount of \$870,000.00, with a construction contingency amount of \$174,000.00, funding for this contract from County Capital Accounts, listed in the Resolution.
No. 35-17	Authorizes the Morris County Park Commission to acquire the Dayton G. Geary property, Block 56801, Lot 103 located in the Borough of Kinnelon, New Jersey for \$67,225.00 through funding available from the Morris County Open Space and Farmland Preservation Trust.
No. 36-17	Amends the Year 2017 Schedule of Fees and Charges adopted by Resolution No. 14-17 in accordance with the regulations of the New Jersey Green Acres program.
No. 37-17	Allows the Morris County Park Commission to execute the Green Communities Grant Community Forestry Management Plan awarded by the State of New Jersey and the NJDEP in the amount of \$3,700.00.

Vice President Shepard moved to accept the report of the Finance and Budget Committee. Commissioner McCarthy seconded the motion and it was unanimously approved by voice vote.

ACTIONS OF THE PARK DEVELOPMENT COMMITTEE

Commissioner Julie Baron, Chair

The Committee met at 1:30 p.m. on February 7, 2017.

Commissioner Julie Baron, Chair	Director of Parks & Visitors Services Biase
Vice-President Barbara Shepard	Director of Park Planning & Development Chaplick
President Betty Cass-Schmidt	Director of Recreational Facilities Fauci
Executive Director David D. Helmer	Manager of Engineering Hutzelmann
Assistant Deputy Director Lanza	Manager of Buildings & Construction Gara

Also in attendance to provide a presentation where Mr. John Spitznagel, Co-President and Dede McMenemy, COO of the New Jersey Colonials Hockey Club.

- Mr. John Spitznagel Co-President of the NJ Colonials Hockey Club provided a powerpoint presentation reviewing the Club's mission, current number of participants and the desire to expand ice-time opportunities between October and March. The Club is interested in supporting a seasonal ice rink. During the discussion it was noted that due to the current constraints of the Mennen Sports Arena property additional space could not be allocated for a seasonal rink. It was noted that there may be an opportunity to convert the roller rinks at Central Park of Morris County for this type of use which might enhance other uses of the rinks between April and September. The Committee supported further investigating these opportunities.
- Receiving a report from Executive Director Helmer regarding the proposed redevelopment of properties contiguous to and across the street from Mennen Sports Arena. The property directly across the street from Mennen is proposed to have a BJ's Outlet and one or two retail businesses. The former Colgate property is proposed to be redeveloped for both retail and residential purposes. There is language in the deed that transferred the Arena property from the Mennen Company to the Park Commission that may have implications to the use of the Arena property as an access to the proposed development. This matter will be reviewed by Park Counsel.
- Being provided a review of the status of the proposed new entrance road to Central Park of Morris County. A kickoff meeting was held with representatives of Boswell Engineering the design consultant for the project hired by the County of Morris. The contract calls final bid plans for the new road to be completed within 120 days and it's anticipated that conceptual plans will be ready in a month. The County Engineering staff are the lead on this project in consultation with the Park Commission.
- Reviewing the status of the driveway improvements for the Cultural Center and Doe Meadow Drive-Lewis Morris County Park. The Cultural Center Driveway is 95% complete with the contractor to return in the spring for final grass seeding of the road edges. Engineering staff have identified some localized pavement spalling and has brought it to the attention of Keller and Kirkpatrick the construction oversite consultant for the project. The contractor has been put on notice that there may need to be additional work to

evaluate/repair the spalling. The project is still covered under the performance bond and the maintenance bond has not started.

The final paving of the Doe Meadow Drive is to be completed by March 31, 2017. The contractor has been on site during the winter removing fill material.

- Manager of Buildings & Construction reviewed the plans for picnic shelter installations. The picnic tent at the Hedden Park-Ford Street Area will be replaced with a 28'x24' shelter and a new Picnic Shelter area will be developed at the Lewis Morris County Park as a new Area D. This location currently has scattered picnic tables/grills near the softball field. The shelter are being purchased off the State Contract and the installation will be bid out. It is estimated that the total cost will be \$50,000.00, including footings but without a concrete pad.
- Reporting that the Willowood Arboretum Entry Experience Project Plans are 90% complete and will be reviewed at the March Cultural & Educational Committee meeting.
- Being apprised of NJ Assembly Bill 3612-Jake's Law; Incentivizes counties to design and construct completely inclusive playgrounds as a priority for State funding for recreational and conservation purposes.
- Acknowledging that improvements to the Craigmear Recreation Area Office Building have been made to allow for the storage of the Estey House artifacts and archives while the Estey has is being restored.
- Reviewing the Buildings & Construction Project Status Report.
- Discussing the need to identify which dams within the Park Commission should be maintained and which should be proposed for decommissioning.
- Being provide a report by Manager of Engineering Huntzelmann on the plan to develop an Asset Management Plan for septic and sewer systems throughout the park system. Staff is recommending that Houser Engineering be solicited for a proposal to be begin and Asset Inventory to include condition, capacity, and age of existing systems.
- Approving recommendation to award Houser Engineering the contract for On-Site Sewage Disposal Treatment System Consulting, Operating and Monitoring Services for the Berkshire Valley G.C. Treatment System. Wastewater treatment operating services in the monthly amount of \$1,395.00, NJPDES-DWG Permit Renewal preparation in the amount of \$1,000.00 a year and an evaluation of the existing system's performance in the amount of \$2,500.00. The Park Commission's current vendor cost is \$21,600.00 and only includes monthly system reporting services.
- Recommending the award of the Canty's Lake Dam rehabilitation project to Ron-Jon Construction Corp in the amount of \$870,000.00 not including a 20% contingency. Ron-Jon most recently completed the rehabilitation of the Leddell Pond Dam for the Park

Commission. 35 bid packages were picked up and 17 bidders responded. Anticipating start of construction mobilization is mid-March and the project is anticipated to take between 4-6 months. A change order for the Civil Dynamics professional engineering contract is also requested because the consultant had to produce 20 more bid packages than budgeted. Canty's Lake Dam is the last of the Park Commission's Class II Significant Dams to be rehabilitated since 2001. There are total of five Significant Hazard dams in the park system.

- Receiving a report on the recently completed dam inspections. Class II dams are inspected every 2-years and Class III dams are inspected every 4-years. Ten of the 15 dams were recently inspected. The Doland Dam is the only dam that received an unsatisfactory report. It was determined that this dam can be removed but will still have to be stabilized until dam removal studies can be completed.

Commissioner Baron moved to accept the actions of the Park Development Committee, the motion was seconded by Vice President Shepard, and approved unanimously by voice vote.

ACTIONS OF THE CULTURAL AND ENVIRONMENTAL RESOURCES

Commissioner Julie Baron, Chair

The Committee met at 9:30 a.m. on February 8, 2017.

PRESENT:

Commissioner Julie Baron, Chair
President Betty Cass-Schmidt
Commissioner Louis Valori, Jr.
Executive Director David D. Helmer

Assistant Deputy Director of Cultural and
Environmental Resources Zafonte
Assistant Deputy Director Lanza
Assistant Director of Historic Sites Laffey
Assistant Director of Education and
Interpretive Programming Gaus
Manager of Horticulture Inzano
Superintendent of Horticulture Morse
Superintendent of Natural Resources
Kovacevic

Also in attendance was Mr. William Cogger recently appointed as a Park Commissioner by the Morris County Board of Chosen Freeholders. Mr. Cogger will be take the oath of office at the Park Commission's February Commission meeting.

Historic Sites

- Advising the Committee on New Jersey's efforts to participate with the United States World War One Centennial Commission's World War One - 100th anniversary initiative, which includes a dedicated webpage (www.worldwar1centennial.org/nj-wwi-centennial-home.html). Historic Sites staff participated in a webinar on December 1, 2016 that outlined the State's initiative and how we can be part of it. Historic Sites staff have developed specific WWI related programming, such as WWI Woman's Land Army Farmerettes (May 20th and July 29th), Meet the Servants at The Willows tour (Last

Saturday of the month), Wool for War! (September 24th), Thanksgiving & Armistice Observance (November 12th). Additional programs are in the works and will be added to the back half of Fosterfields 2017 Calendar.

- Authorizing Historic Sites staff to submit all WWI related programming for inclusion on the state's WWI website.
- Advising the Committee on the New Jersey Historic Trust's Heritage Tourism initiative and recently launched website (www.journeythroughjersey.com). The new website is a joint effort led by the NJ Historic Trust that came as a result of the New Jersey Heritage Tourism Master Plan, completed in 2009. The website and master plan organize historic sites throughout New Jersey into six categories. The website launched highlighting 34 historic sites, with 20 more to be added within the next 6 weeks. Fosterfields Living Historical Farm is the only Park Commission facility currently listed.
- Advising the Committee that Historic Sites staff are reviewing the Fosterfields listing on the Journey through Jersey website to submit corrections to the organization.
- Authorizing Historic Sites staff to compile information regarding Historic Speedwell and the Cooper Gristmill for submission on the Journey through Jersey website. The Frelinghuysen Arboretum and Bamboo Brook Outdoor Education Center would be eligible for inclusion on the website and can be submitted to the organization after the Historic Speedwell and Cooper Mill listings are added.
- Advising the Committee on the request from the River Valley Community Grains project to grind grain from local Long Valley Farms at the Cooper Gristmill. Assistant Director of Historic Sites Laffey presented information from Miller Ivins Smith regarding how long it takes to process grain and other information. 1,000 pounds of grain takes about 4 hours to process, plus additional time to bag. If grinding was limited to taking place during public demonstrations (about 4x a day), it would take approximately 1 week to complete. Processed flour needs to be stored in a freezer or refrigerator. Our current freezer can only accommodate approximately 350 pounds of flour. Processing this request would not impact the wear n' tear on the millstones and equipment.
- Advising the Committee on the concerns and potential issues related to grinding grain for commercial sale for the River Valley Community Grains project. Miller Ivins Smith is retiring as of December 31, 2017 and a replacement has not been hired. Ivins Smith's priorities for the remainder of 2017 include creating a written mill guide and eventually training a replacement. The restoration of the Mill's sill beams, recently approved by the State Historic Preservation Office, will need to be completed prior to accommodating this request. Current distribution of flour is on a donation basis. To accommodate the request, Historic Sites Staff would have to speak with the local Health Department to find out what, if any, modifications or requirements would be needed to allow for this commercial venture. This may potentially result in the Mill no longer being able to provide the public with flour by donation.

- Authorizing Assistant Director of Historic Sites Laffey to arrange for representatives from the River Valley Community Grain project to present information at a future Commission workshop meeting.
- Authorizing Assistant Director of Historic Sites Laffey to reach out to the Chester Township Health Department about regulations to grind grain for sale. Mr. Cogger will provide contact information for whom to contact.
- Requesting Assistant Director of Historic Sites Laffey to provide additional information about cost and planning of hosting the 2018 Mid Atlantic – Association for Living History, Farm and Agricultural Museums (ALFHAM) regional conference to Executive Director Helmer.
- Advising the Committee that the Miller job description has been updated and submitted to Deputy Executive Director Vitale. Mr. Vitale will notify Local 32 Union of the changes to the job description. The job opening will be posted on the MCPC website and the following organizations: SPOOM, ALHFAM, SMA, NJAM and University of Delaware’s Muse Weekly. Mr. Cogger suggested posting with Delaware Valley University. Planning for up to 4-month overlap with new Miller and Ivins Smith.
- Authorizing Assistant Director of Historic Sites Laffey to obtain estimates from architects with experience in collections storage planning to evaluate where the Elizabeth Donnell Kay Rare and Semi-Rare book collection can be stored and what would need to be done to create an appropriate space based on CCAHA’s Room Specifications report. Authorizing Assistant Director of Historic Sites Laffey to submit a grant request to the Friends of Frelinghuysen Arboretum to pay for the planning report.
- Advising the Committee on the passing of Mr. Richard Carleton. A letter was received in December 2016 from the executor of his estate, Ms. Tonya Johnson. Mr. Carleton has bequeathed items relating to Emma Eames to the Frelinghuysen Arboretum. Curator of Collections and Exhibits Melanie Bump obtained more information regarding the items bequeathed to the site. Although there is no list of items, Mr. Carleton had labeled a handful of small items “Emma Eames” which appears to include records, photos, and an assortment of small items. The contents are expected to fit in one box. It is the executor’s responsibility to ship the items to the Park Commission. We are under no obligation to keep all of the items.
- Authorizing the Assistant Director of Historic Sites to approve the shipment of “Emma Eames” items from the estate of Richard Carleton.
- Acknowledging that the State Historic Preservation Office (SHPO) has approved the sill beam replacement for Cooper Mill.
- Acknowledging the passing of Calvin(draft horse) and noting that the remains have been buried on site at Fosterfields Living Historical Farm.

Horticulture

- Approving the grant requests prepared by Superintendent of Horticulture Morse to the Friends of the Frelinghuysen Arboretum in the amount of \$6,500.00 to sponsor the Helen Hesselgrave Horticultural Internship for 50/50 matching funds with the Park Commission to fund two horticultural interns at The Frelinghuysen Arboretum for approximately 15 weeks each; and to the Willowwood Foundation in the amount of \$8,350.00 to sponsor the Willowwood Foundation Intern program with \$6,200.00 of 50/50 matching funds with the Park Commission to fund two horticultural interns at the Frelinghuysen Arboretum for approximately 15 weeks each (\$300 balance from 2016) and \$2,150.00 for plants and seeds to enhance the Willowwood Arboretum plant collections.
- Advising the Committee that final interviews are scheduled for the vacant Assistant Superintendent of Horticultural Education position and a final candidate should be selected by the end of February. In addition, the Horticultural Display Foreman position has been offered and accepted by a well-qualified candidate and a late February start date is anticipated.
- Being provided a review of a recent meeting held with the Friends of The Frelinghuysen Arboretum Board Members regarding proposed changes in the way in which the Park Commission staff and the Friends coordinate and fund programming at the Arboretum. There is a need to provide better clarity between the roles and responsibilities related to programming.

Natural Resources Management

- Reviewing the chart prepared by Superintendent of Natural Resources Management Kovacevic indicating the proximity of Park Commission facilities to known occurrences of Emerald Ash Borer. It was noted that based on current staff ash tree surveys that there are 3,000 ash trees within 10 miles of known infestations. Staff will continue to monitor and develop plans to address the management strategy for trees in these high-risk facilities.
- Advising the Committee that Superintendent of Natural Resources Management Kovacevic is in the process of preparing a Green Acres Stewardship Grant for partial implementation of the Cultural Landscape Report for Fosterfields Living Historical Farm due on February 15, 2017 to reclaim areas for pasture, cropland and the historic orchard, as well as, construct a perimeter deer fence. The total estimated project cost is \$371,876.00 and the grant request is \$185,938.00, the 50% match will come from the Fosterfields Park Improvement Trust Account.
- Approving the recommendation to contract a Wildlife Survey for Mahlon Dickerson Reservation as a supplement to the development of a Forest Stewardship Plan for the Reservation.

- Approving the staff recommendation for Amy Green Environmental Consultants, Inc. to remove the deer fence around the PSEG mitigation area at the Kincaid property of Pyramid Mountain Natural Historic Area as per the plan agreement.
- Reviewing the recently completed Floristic Inventory and Assessment report prepared for Pyramid Mountain Natural Historic Area and concurring with the staff recommendation to continue contracting these Inventories by planning to do Lewis Morris County Park and Fosterfields Living historic Farm in 2017. Four other facilities have been completed.

Commissioner Baron moved to accept the actions of the Cultural and Educational Committee the motion was seconded by President Cass-Schmidt, and approved by voice vote.

ACTIONS OF THE RECREATIONAL TRAILS AND PARK MAINTENANCE COMMITTEE

Commissioner Richard Seabury, III, Chair (via telephone)

The Committee met at 1:30 p.m. on February 14, 2017.

PRESENT:

Commissioner Richard Seabury, III, Chairman (via telephone)	Director of Park Planning and Development Chaplick
President Betty Cass-Schmidt	Director of Parks & Visitor Services Biase
Vice-President Barbara Shepard	Manager of Park Projects Felter
Commissioner Louis Valori	Manager of Park Maintenance Todé
Executive Director Helmer	GIS Coordinator Edmunds
Assistant Deputy Director Lanza	Trails Assistant DellaCava

Park Maintenance

- Introducing the Committee to the new Park Maintenance Manager Kevin Tode' who is also a certified arborist and tree expert.
- Providing a review of the Park Maintenance Manual Project being developed by staff. Director Biase gave a brief description of what would be in a Park Maintenance Manual and how it could benefit the Park Commission. The manual will help create standards to which our parks should be maintained, the tasks to maintain them, the number of man hours it takes to complete the tasks, and the equipment used to complete the tasks. This is a large project and will take several months to complete. It will also be a living document, and updates will be a necessity.
- Acknowledging that Director Biase received her Park Maintenance Manager certification from the Oglebay Training Center and recommends that the Manager of Park Maintenance be allowed to attend the 2-year certification program. The Committee agreed.

- Manager Tode' reviewed some current and upcoming projects that the Park Maintenance staff is working on. Some of the projects include the new kit fire pits for the Lewis Morris County Park Campground area (Assistant Deputy Director Lanza recommended that REI money be used to pay for the pits), hazardous tree removal, and grill relocations related to picnic shelters and tents per fire code.
- Manager Tode' also reviewed his plans to begin regrading infield grass transition edges at the Doe Meadow and Sunrise Lake softball fields. This work will be accomplished by staff.
- Executive Director Helmer asked Manager Tode' to look into the picnic tables at Hugh Force County Park, to see if the tables there had been replaced with new ones.

Recreational Trails

- Director of Park Planning & Development reported on the status of the NYS&W trail project; a draft deed of Recreational Trail Easement for the North Jersey District Water Supply Commission has been prepared and reviewed by County and Park Counsel, any wetland mitigation will have to be applied to the local wetlands bank, final trail design should be completed by the end of March, construction could begin as early as next year. Noting that NYS&W has yet to sign the purchase contract agreement. It is anticipated that there will be additional public outreach after receipt of final design.
- Noting that some progress is being made on the Patriots' Path/Great Morristown Greenway project and that the NJDOT TAP Design Assistance Program has released the approved list of consultants and that staff will select one of the 6 approved consultants after reviewing their portfolios. Staff anticipates letting NJDOT know by mid-March what firm is to be selected. The TAP program covers the cost of the design work. It was also noted by staff that the Morristown Engineer has completed significant work related to the review of the historical surveys of Cory Road. Once the design consultant is selected and approved a meeting will be held and Morristown will be included.
- Receiving a report on meeting attended by Executive Director Helmer and Open Space Institute reps. at the Oradell Reservoir owned by Suez. Suez is the company that manages the Jersey City Reservoir for Jersey City. Suez's Watershed Recreation Program was reviewed to see how it could be applied to access/trail around the Jersey City Reservoir. Due to the restraints and administration of the program the Committee felt that it would not be beneficial for the Park Commission to remain involved as a potential manager of a trail around the Jersey City Reservoir.
- Viewing pictures of the trailhead improvement Pyramid Mountain Natural Historic Area Visitors Center Area. 80 tons of quarry processed material was used and the trail has been narrowed back to a 5 foot trail width.

- Reviewing Director of Park Planning & Development Chaplick's plan to have the AMC do a trail assessment of the Lewis Morris County Park Trails.
- Noting staff's plan to continue to communicate with JORBA about the Lewis Morris County Park trail projects and volunteer initiatives. There is a need to better define JORBA's scope of trail maintenance/construction activities.
- Providing an update on NICA's use of Lewis Morris County Park trails for the its May 7th race and proposed trail improvements including the realignment of a foot/bicycle bridge and regrading of deep ruts throughout the trail system. It was noted that NICA should be asked to provide some volunteers to aid in improvements but noting trail conditions are based on heavy trail use in general.
- Reviewing the status of the development and enhancement of trails at Mount Paul Memorial County Park for the permanent location of NICA's trail course. Proposed trail routes of been identified but staff has recommending having an updated survey of the park prepared due to discrepancies with existing surveys and tax map information. The Plan is for the park to be ready for a May 2018 race.
- Agreeing to implement the use of plastic blaze markers instead of painting blazes.
- Noting that Trail staff continue to work with Frelinghuysen Arboretum staff on improving the natural area trails at the Arboretum.
- Noting that Commissioner Seabury is planning the annual Hog Pen Hike-Jonathans Woods for Saturday, May 13th.
- Recommending that the Jonathans Woods map prepared by POWWW be changed over to a Park Commission style trail map.
- Notifying the Committee that a ceremony is being planned to install the first 911 Memorial Trail/Patriots' Path/Liberty Water Gap Trail trailhead marker. There are 13 municipalities in Morris County along the trail route but it was suggested that a Hanover Township section of Patriots' Path be the site of the ceremony. Possibly at Hanover Township's Central Park.
- Deciding that this year's National Trails Day Hike start at the Kincaid Barn section of Pyramid Mountain Natural Historic Area and end at Boonton Township's RVA Fields.
- Reviewing the Trail Projects Status Report. (**Attachment No. 3**)

Executive Director Helmer informed the Commission, that staff had been notified by the Director of County Transportation that NJDOT after reviewing the easement needed for the NYS&W trail, by the North Jersey Water Authority also reviewed by Counsel Suminski and County Counsel, the easement needs to be in the name of County of Morris not the Park

Commission as well since the federal funds are flowing through the State. That is the only change, and they have taken all of the Counsels recommendations to that agreement.

Vice President Shepard moved to accept the actions of the Recreational Trails/Park Maintenance Committee the motion as seconded by Commissioner Baron and approved by voice vote.

ACTIONS OF THE PROMOTION AND BUSINESS ACTIVITIES COMMITTEE

Commissioner Julie Baron, Chair

The Committee met at 9:30 a.m. on February 15, 2017.

PRESENT:

Commissioner Julie Baron, Chair

President Betty Cass-Schmidt

Executive Director David D. Helmer

Assistant Deputy Director Lanza

Director of Parks & Visitor Services Biase

Director of Recreation Facilities Fauci

Manager of Marketing and Communications Wnek

Parks and Visitor Services

- Denying the request for a refund for Ms. Rebekkah Fluentes of \$200.00 for engagement photos at The Frelinghuysen Arboretum. Ms. Fluentes was in the wrong garden. The Committee denied the request and asked staff to check one additional time that she was in fact in the wrong garden.
- Denying the Special Event request for Music in the Somerset Hills. The group was seeking to host a concert on a floating stage on Sunrise Lake with concert goers sitting on the beach. The Committee would reassess the event if could be held outside the lake swimming season or if it was to take place at another location.
- Informing the Committee that the recent media related to the FieldTurf artificial turf fields was an issue that did not pertain to the Central Park of Morris County fields. The Committee was also informed that work covered under the warranty field warranty will take place in August of this year were each field will be closed for a week for regluing of the leaf mass and replacement of infill.
- Approving that the bid for Ice Cream/Food Vendor be increased to a multiyear contract with no need to increase the permit fee for the contract term.
- Recommending that the staff reach out to the Mennen Sports Arena Snack Bar vendor to see if they would be interested in the Sunrise Lake Beach Club concession. The fee would only be to cover the operating costs of the snack bar such, as; electric, gas, etc.
- Updating the Committee on the status of the proposed Archery Range at Mount Paul Memorial County Park. Director Biase reported that Manager of Engineering

Services Hutzleemann informed her that the Field surveys are largely complete, they may need an additional day, and design will begin next week for a gravel parking area.

Recreation Facilities

- Recommending a discounted fee to public skating sessions at the Mennen Sports Arena for active military & veterans and their immediate family members. (the rate would represent half the regular price). The rate would be: \$3.00 per person on Weekdays & \$4.00 per person on Evenings, Weekends & holidays.
- Reviewing the NJ Colonials Hockey Club's request for additional seasonal ice time. The Club is interested in identifying a location where they can potentially install a seasonal ice rink bubble from October 1st thru March. Staff will work with the Club to see if there are any opportunities at Mennen Sports Arena or other park facilities.
- The New Jersey State Interscholastic Athletic Association will be hosting the High School Hockey State Finals at Mennen Sports Arena this year on March 5th and 6th. There are three final games.

Marketing & Communications

- Reviewing and discussing whether there is a need to address comments (negative influencers) left on the Park Commission's website and whether comments should remain on the site permanently or removed after a period of time and/or after being addressed.
- Reporting that Executive Director Helmer and Manager of Marketing & Communications Wnek will be attending the Freeholder Board's February 22nd public meeting to hear a presentation by the Acting Executive Director of the NJ Department of State, Division of Travel & Tourism.
- Reviewing the Marketing & Communications Report for month ending February 2017.
- Acknowledging that the Park Commission's Graphic Artist and Public Relations Coordinator are both leaving the Park Commission to pursue other opportunities.
- Acknowledging that Executive Director Helmer will potentially be providing the Freeholder Board with a presentation of Central Park of Morris County on April 26th and Manager of Marketing & Communications Wnek will be providing a presentation to the Board on the NJRPA award winning Take a Peek marketing initiative on either March 22nd or April 12th.

Development

- The NJ Wine Growers event will be returning to Fosterfields Living Historical Farm on October 7th & 8th. There is a new event management group that will be taking the lead for the event this year.
- WDHA has contacted Assistant Deputy Director Lanza expressing an interest in hosting a tailgate party at Central Park of Morris County in July/August of this year. The event would have music/food trucks/vendors.
- SESAC a music licensing entity has been pushing the Park Commission once again to pay a fee for music either being performed or played in a recorded format on park property. Park Counsel Suminski had addressed this matter back in 2009. The matter will be referred back to Park Counsel.

Commissioner Baron moved to accept the actions of the Promotion and Business Committee, the motion was seconded by Vice President Shepard and approved by voice vote.

Executive Director Helmer explained to Commissioner McCarthy that SESAC was one of a number of entities that collects fees for music being performed or played in a recorded format. They are not the full authority of all music they have a library. In 2007 we received pressure from the SESAC on our need to provide a fee to them in case it was played on Park Commission property that fell under their library. Park Counsel Suminski submitted correspondence to the licensing consultant at the time that stated that we do not fall under their jurisdiction in relation to the music we were playing at the time. Over the last month and a half Executive Director Helmer has received many emails from SESAC and he will give the file to Counsel Suminski again. Executive Director Helmer stated that he has sent Counsel's opinion from that time to SESAC, and they are saying that we are not covered by that.

Commissioner McCarthy stated that this company has copy write music on the radio and they pay .15 every time it is played and collect on behalf of the artist and in this situation what is the amount of money this company may be looking for. Executive Director Helmer stated that he thinks that based upon our population size its about \$4,500.00 per year, but we don't have summer concerts any longer. They were pushing us because of the wine growers festival and our perspective on that is that it is an out side entity hosting the event and they would be responsible if they have live musicians. It would not be the Park Commission's responsibility to collect a fee. the music is piped in at the Mennen Sports Arena as well. The music is contracted music we do not put in CD's in. Counsel Suminski will review this. This issue has been fought in other County Park Systems across the State as well.

Counsel Suminski stated that in 2007 it came down to the Park Commission asking them to provide a list of the songs that we played they could not do that. This is all centralized through one court, in the Southern District of New York which is a Federal District Court and that is where they keep threatening to file suit.

Commissioner McCarthy had a question regarding the archery range at Mount Paul Memorial County Park. He does hike that area and wanted to know if it had been decided as to where they are going to put the range and if there was any information on the safety factors. Executive Director Helmer stated he will provide some of the renderings that our engineers have done. Executive Director Helmer stated that it would be located in the second field after the first hedge row. It would back up to Benjamin Road and the starting point would be closer to Spino's house and in that area there is plenty of buffer. Park Police have been out there and our engineers have been out there. Right now they are working on seeing if they can identify a gravel parking lot for about 30 cars.

Commissioner McCarthy asked if on a narrow straight line, how much space would be needed. Executive Director Helmer responded that it is a little over a football field which includes their built in buffer and then maybe another half of football field between that and Route 24. Commissioner McCarthy also stated that there is also some housing along there where people can walk in and you don't necessarily have to walk in from a gate they can get in through their back yards you might not see them. Executive Director Helmer stated that on one side you have one property owner that basically is basically from Route 24 back. Then there is a berm there at this point we don't foresee that as being an issue. We will also post some signs along there. Coming in from Fox Chase or from behind that you will come up against where the arches will be standing which is towards Route 24.

President Cass-Schmidt asked for a motion to accept the actions of the Park Development Committee, the motion was made by Commissioner Baron, and seconded by Vice President Shepard.

REPORT OF THE EXECUTIVE DIRECTOR

It was brought up at the Recreational Trails/Park Maintenance meeting, that a new blaze will be used on Patriot's Path recognizing parts of not only the Liberty Water Gap Trail but our role in the September 11th National Memorial Trail which uses Patriot's Path. On the existing 4x4 posts that represent Patriots' Path there are 13 communities along this trail. The Committee thought that Hanover Township might be the community we use to break ground in and put the blaze on their posts. Hanover Township was one of the first communities to support Patriots' Path in its original reach. We will be contacting the Mayor to see if we can do a sign posting ceremony photo op.

In tonight's package Resolution No. 37-17 in the amount of \$3,700.00 is for the Green Communities Grant which will help fund our Park Commission wide Forestry Management Plan. This is the first step in developing an initiative to inventory the trees throughout the Park Commission, and to have a hazard plan along with a replacement plan. Staff is cooperating with the Morris County Department of Planning and Public Works on this initiative.

Randolph Township is updating the Randolph Trails Master Plan, and the Park Commission has been invited to attend a stakeholder meeting. The two public hearings will be held on Monday March 6 and Tuesday March 7. As you know the Commission has significant sections of

Patriots' Path in Randolph Township and we have collaborated with Randolph Township on the construction of the trails at James Andrews County Memorial Park.

We have been informed by the Executor of the Estate of Linda Posunko, formerly of Mendham, that the Park Commission-Loantaka Brook Reservation was mentioned as a beneficiary in her will.

There is a Resolution on the Agenda to award a contract to rehabilitate Canty's Lake Dam. As part of the dam design process the Borough of Kinnelon was contacted and they are very interest in being able to visit the project when the lake is drained.

Executive Director Helmer attended the Freeholder's workshop meeting and in attendance was the acting State Executive Director of Travel and Tourism who make a presentation on the state of the Counties travel industry and also the State's travel industry. He also attended a lunch meeting afterwards with Freeholder Christine Meyers and a number of county staff members also in attendance was Lois Wnek, Manager of Marketing. There still seems to be a strong commitment acknowledging the Park Commission's role of tourism in the County along with the economic development. Executive Director Helmer has invited Freeholder Myers to the Workshop in April, to give a presentation to the Commissioners and staff.

Two encroachment matters were reviewed both occurring at Lewis Morris County Park. The first matter dealt with the disturbance of parkland by way of a property owner at 189 Washington Valley Road, Morris Township, significantly filling-in and regrading park property. The Township of Morris filed a Notice of Violation. Staff will followup with Park Counsel on formally addressing the matter. The second encroachment is at 54 Whitehead Road, Morris Township, where the homeowner continues to mow the grass behind his house on park property. Notice will be sent to the property owner.

President Cass-Schmidt asked for a motion to accept the report of the Executive Director. Commissioner McCarthy made the motion which was seconded by Vice President Shepard, and unanimously approved by voice vote.

EXECUTIVE SESSION

President Cass-Schmidt asked for a motion to adopt Resolution No. 26-17 (**Attachment No. 4**) placing the Commission meeting into Executive Session pursuant to provisions of N.J.S.A. 10:4-12 (5), (6), (7) and (8), the pertinent provisions of the "Open Public Meetings Act."

Commissioner Baron made the motion which was seconded by Vice President Shepard and approved by roll call vote.

Prior to entering into closed session Executive Director Helmer introduced representatives from the Board of the New Jersey Colonials Hockey Club who were in attendance this evening to discuss a contractual matter related to the use of Mennen Sports Arena. Executive Director had conferred with Park Counsel Suminski as to whether the matter was appropriate to be discussed

in the closed session. Park Counsel agreed that the matter could be discussed in Executive Session and disclosed to the public as practicable.

PERSONNEL AND SAFETY COMMITTEE

Commissioner Stuart Lasser. Chair

PRESENT

President Cass-Schmidt
Vice President Shepard
Commissioner Baron
Commissioner Lasser

Executive Director Helmer
Deputy Executive Director Vitale
Chief of the Park Police DiPietro
Manager of Safety & Compliance Rack

The Committee convened on Monday, February 27, 2017, at 4:00 p.m. in the office of the Executive Director.

Manager of Safety & Compliance Rack reviewed the findings of the Park Commission's Workers Compensation - Loss Run Analysis for 2014 through 2016. The number of workplace injuries and total cost of injuries have shown marked decrease from year to year, declining \$230,231.00 over the report period. The predominance of claims are due to repetitive motion injuries. Deputy Executive Director Vitale opined that the implementation of new safety programs and Manager Rack's presence in the field is a leading factor to the reduction in injuries

Park Police Chief DiPietro reviewed the monthly Park Police Report for January, 2017, noting in January there were 12 arrests and in the last five days there were 15 arrests. The Chief also reviewed aspects of the new bail reform and its impact on the Department.

The Committee reviewed and approved the requests for Seminars and Conferences totaling \$1,583.14 and reviewed the Conference/Seminar Attendance Reports.

Deputy Executive Director Vitale reviewed the status of negotiations with PBA Local 264 noting the Local's request for a 1-year agreement.

The Committee reviewed Park Counsel's opinion regarding a recent Appellate Division case regarding Rice Notices.

The Committee reviewed and recommended approval of a new Policy-Employee Dating. **(Attachment No. 5)**

President Cass-Schmidt asked for a motion to accept the report of the Personnel & Safety Committee. Commissioner Lasser made the motion which was seconded by Vice President Shepard, and unanimously approved by voice vote.

REPORT OF COUNSEL

Park Counsel Suminski reported on matters included in his Monthly Activity Report dated February 16, 2017. One matter relates to Resolution No. 35-17 on tonight's agenda regarding

the acquisition of the Holton Gould property. The final surveyed acres were less than identified in the Contract for Sale of Real Estate and therefore the acquisition cost will be reduced to \$61,226.90 from \$67,225.00. Park Counsel Suminski will contact the owner's attorney regarding the reduction in value which is covered in paragraph 2 of the contract. **(Attachment No. 6)**

President Cass-Schmidt asked for a motion to accept the report of Counsel. Commissioner Lasser made the motion which was seconded by Vice President Shepard, and unanimously approved by voice vote.

ACTIONS OF THE LAND ACQUISITION COMMITTEE

Commissioner Richard Seabury, III, Chair (via phone)

PRESENT

Commissioner Richard Seabury, III, Chair (via phone) Executive Director Helmer
Manager of Park Projects Felter

President Betty Cass-Schmidt

Vice-President Shepard

Commissioner Louis A. Valori, Jr.

The Committee met at 1:30 p.m. on February 9, 2017.

- The Committee reviewed the Summary of Acreage Report for 2016 acknowledging total land stewardship responsibility of 18,948.97-acres. **(Attachment No. 7)**
- Agreeing to move forward on having an appraisal performed on the Bias Property, Denville Township, contiguous with Jonathans Woods. The property is a .214-acre lot, and has been listed under the Open Space Preservation Report as a targeted property. The owner is interested in selling.
- Recommending that POWWW look into the potential acquisition of the Dean Property located in Denville Township, through the County Open Space Trust Fund.
- Recommending that POWWW look into the potential acquisition of the Romano Property located in Denville Township, through the County Open Space Trust Fund.
- Reviewing correspondence from Mr. Richard O. Venino, Jr. and his client's interest in selling 4 lots contiguous to Mahlon Dickerson Reservation in Jefferson Township. The 4 lots acreage total is approximately 78-acres. The Committee expressed an interest in acquiring the property for the right price but noted the parcels were not a priority at this time.

- Acknowledging that staff have not yet reached out to the owners of the Longo Property, Boonton Township.
- Reviewing the status of the Clayton Holdings Property, Montville Township that Park Counsel Suminski reported on at the last Commission meeting.
- Acknowledging the continued desire to acquire a portion of the Harr Property, Boonton Township or at least obtain a trail easement to complete the Mine Ridge Trail at Pyramid Mountain Natural Historic Area.
- Agreeing to have staff contact the owner of the MWM Property, formerly Barnewell Property, Montville Township by way of a letter of interest. The property was slated for redevelopment but there has been no movement on the property in the last 8-months. The property would provide for additional necessary parking for the Pyramid Mountain Natural Historic Area and is near an existing road crossing.
- Agreeing to pursue the Albanese Property, Montville Township, which is surrounded by parkland on three sides. The owner of the property recently passed and the father has expressed an interest in selling the property.
- Reviewing the status of the Heritage Homes Project, Washington Twp., which is contiguous to Schooley's Mountain County Park. This project is being coordinated by the Land Conservancy of NJ with additional funding from the Park Commission and the MCMUA. The MCMUA has provided a draft of its Conservation Partnership Agreement for review. The Park Commission will be contributing \$300,000.00, MCMUA contributing \$300,000.00 and the Land Conservancy of NJ will be contributing \$150,000.00 of a Green Acres grant. The Park Commission and Land Conservancy of NJ will share the soft costs as long as the Park Commission has a role in selecting the professionals.
- The Committee expressed its continued interest in the Hull Property, Boonton Township, which is contiguous with the Tourne County Park. It was noted that there may already be a provision for the property to be donated to the Park Commission.
- Acknowledging that the survey has been completed for the Holton/Gould Property(Waughaw Mountain Greenway) located in Kinnelon Borough. Park Counsel has conferred with the owner's attorney and a contract has been prepared. A resolution to acquire the 8.83-acre property in the amount of \$67,225.00 will be on the February Park Commission meeting agenda.
- Noting that the Untermeyer Lake Project(Waughaw Mountain Greenway), Kinnelon Borough, coordinated by The Trust for Public Land is moving forward and a survey has

been completed. Staff has to provide comments on the draft deed of Recreational Trail Easement that the Commission will hold on 80-acres of the property.

- Acknowledging correspondence from Ms. Linda Glosinski, Land Preservationist for the Land Conservancy of New Jersey regarding the Wheeler Property located in Kinnelon Borough and Montville Township. At this time the Montville Township is not pursuing the property.
- Reviewing the status of the boundary survey being done for the former MCMUA Property (Washington Valley), Lewis Morris County Park.
- Noting that boundary survey work has been planned for Mount Paul Memorial County Park to address a number of anomalies with original surveys and tax map information.
- Reviewing the status of a boundary survey being performed at Pyramid Mountain Natural Historic Area that confirmed a significant encroachment was occurring on park property. The encroachment has been remediated.
- Being apprised of a significant encroachment of parkland at Lewis Morris County Park along Washington Valley Road, Morris Township. The property owner has filled in a significant amount of parkland. Park Police was notified along with the Township of Morris which immediately sent a Notice of Violation to the owner. The Morris County Soil Conservation District was also notified.
- The Committee was also notified of an encroachment of park property along Whitehead Road, Morris Township. The contiguous property owner has been mowing a significant area of parkland. The owner has contacted the Executive Director Helmer and has requested. The owner is seeking to have the area maintained to “not necessarily impact the beautiful view and value of his home”. The Committee was not supportive of the area being maintained any differently than the contiguous parkland.

President Cass-Schmidt asked for a motion to accept the report of the Land Acquisition Committee. Vice-President Shepard made the motion which was seconded by Commissioner Lasser, and unanimously approved by voice vote.

CONSIDERATION OF EXECUTIVE SESSION

The Commission meeting returned to an open public meeting on the motion of Vice President Shepard which was seconded by Commissioner Baron and unanimously approved by voice vote. The items discussed in closed session will be printed as part of the minutes as soon as practicable.

CONSIDERATION OF RESOLUTIONS

President Cass-Schmidt asked for a motion to adopt Resolution No. 27-17 (Attachment No. 8), which includes Resolution No. 28-17 through Resolution No. 37-17 (Attachment No. 9 through

Attachment No. 18) the motion was made by Commissioner Lasser, and seconded by Vice President Shepard, and unanimously approved by roll call vote.

President Cass-Schmidt asked for a motion noting the amendment to Resolution No. 35-17 which changed the cost from \$67,000.00 to \$61, 226.90. The motion was made by Commissioner McCarthy and seconded by Vice President Shepard. The motion was approved by roll call vote.

ADJOURNMENT

There being no further business, Commissioner McCarthy made the motion to adjourn the meeting at 9:13 pm and was seconded by Vice President Shepard and unanimously approved by voice vote.

Respectfully submitted,

David D. Helmer
Executive Director

Katherine Petro
Office Manager

Meeting Date:

February 27, 2017

BE IT HEREBY RESOLVED that the bills shown on the Summary below and appended pages were authorized for payment by resolution at a meeting of the Morris County Park Commission held on February 27, 2017.

SUMMARY

Park Operating Fund:

Bill List Expenditures:	2,674,676.59
Prepaid Expenditures:	1,283,630.46
Items Included Above:	
[Payroll Including FICA/Medicare - 01/27/17 - 497,394.43]	
[Payroll Including FICA/Medicare - 02/10/17 - 462,142.06]	

Park Capital Accounts:

Bill List Expenditures:	12,760.00
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Park Improvement Trust Accounts:

Bill List Expenditures:	82,514.21
Prepaid Expenditures:	4,762.44

Park Trust Accounts:

Bill List Expenditures:	3,845.98
Prepaid Expenditures:	1,544.00

Grant Fund Accounts:

Bill List Expenditures:	4,090.39
Prepaid Expenditures:	374.69

Park Police Special Law Enforcement Accounts:

Bill List Expenditures:	-
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Dedicated Trust Accounts:

Bill List Expenditures:	-
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TOTAL	4,068,198.76
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County Capital Bill List Expenditures Request:

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CERTIFICATION

I do solemnly declare and certify that the bills listed here are correct to the best of my knowledge or on the certification made thereon by duly authorized and responsible officials of the Morris County Park Commission.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, David D. Helmer, Executive – Director of the Morris County Park Commission, hereby certify that funds are available for the payment of the Summary total of \$4,068,198.76 listed above for the month of February.

David D. Helmer, Executive Director
Morris County Park Commission

Date

Richard Vitale, Deputy Executive Director
Morris County Park Commission

Date

COMMISSIONERS' APPROVAL

Betty Cass-Schmidt
President

Barbara Shepard
Chairman, Finance Committee

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
84637	12713 - A T & T	PO 33850 Utilities - 1/24/17 Thru 2/21/17 Ac	9.82	9.82
84638	22375 - ABC SUPPLY CO - MBA #737	PO 33429 PBGC-brown coil	83.19	
		PO 33481 Pinch Brook Residence Replacement W	4,014.00	4,097.19
84639	22443 - ABSOLUTE FENCE SERVICES, INC.	PO 30849 Kincaid Perimeter Fence 3-Rail Spli	4,160.00	4,160.00
84640	22397 - ALL AMERICAN FLOORS, LLC	PO 33424 PBGC-flooring repair	99.00	
		PO 33483 Maintenance Manager Office	1,595.64	
		PO 33586 Pinchbrook Residence	276.00	1,970.64
84641	12884 - ALLEN PAPER & SUPPLY CO	PO 33592 Antibacterial H and Soap	35.95	
		PO 33758 Sanitary supplies	1,501.60	1,537.55
84642	22390 - AMAZON.COM	PO 33644 TV's for Security System	595.98	
		PO 33663 Microsoft Surface for Administratio	123.03	719.01
84643	12980 - AMERICAN NURSERYMAN PUBLISHING	PO 33715 Subscription renewal	58.00	58.00
84644	18685 - AMERIGAS - CHESTER	PO 33849 Utilities - 1/24/17 Thru 2/21/17 Ac	16,078.46	16,078.46
84645	22086 - ARF RENTAL SERVICES, INC	PO 33437 Portos	1,493.36	
		PO 33763 Lewis Morris Portos	272.00	
		PO 33764 Central Park Portos	115.88	
		PO 33765 Loantaka Bike Trail Lot Portos	204.00	
		PO 33766 Silas Condict Portos	68.00	
		PO 33767 Old Troy Park Porto	43.87	
		PO 33768 Schooley's Mountain County Park Por	68.00	
		PO 33769 Hedden County Park Porto	136.00	2,401.11
84646	22086 - ARF RENTAL SERVICES, INC	PO 33770 Mahlon Dickerson Reservation Porto	115.88	
		PO 33771 Pyramid Mountain Park	68.00	
		PO 33772 Community Gardens Porto	68.00	251.88
84647	22549 - ATHLETICA SPORT SYSTEMS INC.	PO 33448 Rink 1 netting	388.35	388.35
84648	18713 - ATKINS & NESTER PLUMBING & HEATING,	PO 33436 Various Plumbing	5,924.25	
		PO 33625 Various Plumbing	8,515.93	14,440.18
84649	18713 - ATKINS & NESTER PLUMBING & HEATING,	PO 33791 Various Plumbing Repairs	2,719.31	
		PO 33791 Various Plumbing Repairs	1,058.00	3,777.31
84650	20669 - ATLANTIC TOMORROWS OFFICE	PO 33439 4Q16 Charges for Copies - Contract	402.50	
		PO 33659 COPIES - 4Q16 - CONTRACT 73151 -	660.61	
		PO 33626 4Q16 - Copier 3rd Floor - KP Offic	665.99	
		PO 33627 Maintenance Contract Wide Format Pr	505.55	
		PO 33628 FF/Historic Speedwel COPIES - 4Q16	172.66	2,407.31
84651	21009 - BEN MEADOWS COMPANY, INC.	PO 33508 Safety Equipment	448.38	448.38
84652	21146 - BERKSHIRE GOLF MANAGEMENT, LLC	PO 33848 2017 February Funding Request	500,000.00	500,000.00
84653	21070 - BEST'S FRUIT FARM	PO 33517 Program Supplies	66.00	66.00
84654	19299 - BIASE, KRISTIN	PO 33782 Change Fund - 2017	250.00	250.00
84655	19299 - BIASE, KRISTIN	PO 33783 CHANGE FUND - 2017	50.00	50.00
84656	21129 - BILLY CASPER GOLF, LLC	PO 33819 Golf Shop, F&B, Prepays & BC Sales	3,467.10	3,467.10
84657	21129 - BILLY CASPER GOLF, LLC	PO 33820 MCPC Sales Tax Reimb - Dec. 16	400.43	400.43
84658	22195 - BRUNAN WELDING LLC	PO 33762 Welding Bars New Netting	350.00	350.00
84659	13562 - BUTLER, BOROUGH OF	PO 33851 Utilities - 1/24/17 Thru 2/21/17 Ac	209.71	209.71
84660	5295 - CABLEVISION	PO 33836 TV Service - PBGC	109.57	109.57
84661	22056 - CASTLE PRINTING COMPANY	PO 33441 Safety Equipment Printing	90.00	
		PO 33488 Environmental Education Calendar of	659.00	749.00
84662	4598 - CDW GOVERNMENT INC.	PO 33359 Proofpoint renewal	4,930.00	
		PO 33532 Batt backup for stock, wireless mic	840.84	5,770.84
84663	9991 - CENTURYLINK	PO 33852 Utilities - 1/24/17 Thru 2/21/17 Ac	363.50	363.50
84664	22219 - CHESTER LIGHTING AND SUPPLY, INC.	PO 33688 Lightbulbs	262.00	262.00
84665	21004 - CHRISTIE ENGINEERING, P.C.	PO 33408 Foundation Drawings/ Structural Ana	2,497.50	2,497.50
84666	22398 - CIGNA HEALTH & LIFE INSURANCE COMPA	PO 33779 2017 Adminstrative Fees - February	37,028.72	37,028.72
84667	22391 - CINTAS CORP	PO 33713 First Aid Supplies	2,474.80	2,474.80
84668	20835 - COOPER ELECTRIC SUPPLY CO.	PO 32899 Arena lightbulbs	267.89	267.89
84669	18877 - CORNELL UNIV./BRANCHING OUT	PO 33711 Branching Out IPM Newsletter	40.00	40.00
84670	22261 - COUNTRY FEED & GRAIN, LLC	PO 33361 Country grain - food for horses	258.60	
		PO 33553 Hay and Feed	315.20	573.80
84671	14031 - COUNTY CONCRETE CORP.	PO 33576 1-1/4" red stone	103.70	

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
		PO 33638 Willowood-3/4 clean stone	198.87	302.57
84672	18886 - COUNTY OF MORRIS	PO 33618 Police and Fireman's Retirement Sys	539,308.31	539,308.31
84673	18886 - COUNTY OF MORRIS	PO 33619 PERS & Debt Services for 2013 MCIA	938,268.83	938,268.83
84674	18886 - COUNTY OF MORRIS	PO 33631 Reimbursement - MCPC Treasurer Wage	10,000.00	10,000.00
84675	18886 - COUNTY OF MORRIS	PO 33780 2017 Medical Claim Liability - Febr	380,156.72	380,156.72
84676	14102 - CY DRAKE LOCKSMITH	PO 33423 Cultural Center-vault renovations	144.78	144.78
84677	18923 - DELSEA PEST CONTROL	PO 33400 Cooper Mill Annual Pest contract	361.00	361.00
84678	14268 - DENVILLE, TOWNSHIP OF	PO 33864 Utilities - 1/24/17 Thru 2/21/17 Ac	208.88	208.88
84679	21867 - DIRECT ENERGY BUSINESS	PO 33853 Utilities - 1/24/17 Thru 2/21/17 Ac	19,078.69	19,078.69
84680	21193 - DISCOVERY BENEFITS, INC.	PO 33753 COBRA - January 2017	93.50	93.50
84681	14393 - DOVER WATER COMMISSIONERS	PO 33645 UTILITIES - 2/1/17 ACCESS INPUTS	217.54	217.54
84682	14577 - ESSEX LOCKSMITHS	PO 33633 Cultural Center Rear Entry door	607.50	
		PO 33699 Arena Door repair	978.00	1,585.50
84683	7057 - EUROFINS QC, INC	PO 33548 BVGC sewer treatment system water t	363.50	363.50
84684	12462 - EXCELLENT BUILDING SERVICES CO	PO 33612 Cleaning Services January 2017 CP	835.00	
		PO 33518 Cleaning Services	845.00	
		PO 33533 JANUARY CLEANING - CULTURAL CENTER	1,575.00	
		PO 33534 Cleaning Services for January 2017	625.00	3,880.00
84685	19031 - FARLEY, DIANE	PO 33796 Hours for the month of February 201	320.00	320.00
84686	20818 - FAUCI, REYNOLD	PO 33781 CHANGE FUND - 2017	200.00	200.00
84687	8538 - FINCH FUEL OIL INC	PO 33854 Utilities - 1/24/17 Thru 2/21/17 Ac	8,660.31	8,660.31
84688	21618 - FIRE AND SECURITY TECHNOLOGIES	PO 33509 Kitchen Hood repairs	759.00	759.00
84689	14763 - FORESTRY SUPPLIERS INC	PO 33716 Safety Equipment	518.00	518.00
84690	10467 - FRIENDS OF HISTORIC SPEEDWELL	PO 33691 Window Blinds for L'Hommedieu House	662.54	662.54
84691	4843 - GANNETT NJ NEWSPAPERS	PO 33810 Winter 2017 Pathways	2,194.32	2,194.32
84692	19077 - GARDEN STATE LABORATORIES INC.	PO 33759 Water Testing Services	1,195.00	1,195.00
84693	8761 - GAUS, JENNIFER	PO 33784 Change Fund - 2017	200.00	200.00
84694	19083 - GAYLORD BROS., INC.	PO 33388 Conservation and Exhibit Supplies	106.80	106.80
84695	12149 - GM FENCE	PO 33365 Fencing for Barn	675.00	
		PO 33598 GSOEC	38.70	713.70
84696	7092 - GODIN, JENNIFER	PO 33777 Program Supplies	219.16	219.16
84697	22298 - GOVDelivery, INC	PO 33655 2017 GovDelivery Contract	12,517.00	12,517.00
84698	14983 - GRAINGER	PO 33695 Maintenance inventory	87.43	87.43
84699	19122 - GRASS ROOTS TURF PRODUCTS INC.	PO 33575 Stakes for FA and WW pedestrian con	413.28	413.28
84700	804 - GRAY SUPPLY CORP	PO 33306 BVGC-drainage repair-jackhammer ren	138.50	138.50
84701	21472 - HUMPHREYS, KATHLEEN	PO 33720 Program Supplies - Winter's Day on	70.28	70.28
84702	21613 - INTERSTATE WASTE SERVICES	PO 33855 Utilities - 1/24/17 Thru 2/21/17 Ac	4,494.74	4,494.74
84703	19254 - J&C ICE TECHNOLOGIES INC.	PO 33449 Zamboni repair	144.56	144.56
84704	15475 - JEFFERSON TOWNSHIP	PO 33639 Sewer Treatment Plant - Quarterly P	5,400.00	5,400.00
84705	14976 - JERSEY CENTRAL POWER & LIGHT	PO 33856 Utilities - 1/24/17 Thru 2/21/17 Ac	52,453.27	52,453.27
84706	22499 - KEYPORT ARMY AND NAVY	PO 33172 Trousers, Tan per MCCPC #22	30.00	
		PO 33523 Uniforms for Frelinghuysen Hort. st	120.00	
		PO 33446 Uniforms for Mennen Staff	590.00	
		PO 33522 Hedden-uniforms	632.50	1,372.50
84707	19318 - KUIKEN BROTHERS CO. INC.	PO 33525 Hedden-lumber for trail kiosks	175.89	
		PO 33599 PBGC-flooring/GSOEC-handrail/	472.33	
		PO 33599 PBGC-flooring/GSOEC-handrail/	73.65	
		PO 33704 PBGC-lumber/Craigmeur-plywood	106.91	
		PO 33742 PBGC-residence-oak flooring	118.51	947.29
84708	7035 - LAFFEY, LYNN	PO 33674 Reimbursement for purchases	69.98	
		PO 33674 Reimbursement for purchases	99.24	
		PO 33675 Reimbursement for Winter's Day on t	99.00	268.22
84709	5067 - LOWE'S CREDIT	PO 33559 Supplies for Willowood & Bamboo Br	21.23	
		PO 33610 Light Bulbs for Outside Buildings	27.87	
		PO 33571 Paint for Sick Room/Vail House and	159.51	
		PO 33649 Hedden-painting supplies	40.71	
		PO 33721 Bolts for Mill dumpster surround and	57.59	306.91
84710	5067 - LOWE'S CREDIT	PO 33607 Supplies for Willowood & Bamboo Br	32.51	
		PO 33606 Supplies for Willowood & Bamboo Br	46.49	

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
		PO 33605 BVGC-drain work/Pyramid-sign repair	31.60	
		PO 33605 BVGC-drain work/Pyramid-sign repair	192.73	
		PO 33526 Craigmour-basement renovations/Lee'	85.05	
		PO 33526 Craigmour-basement renovations/Lee'	72.44	
		PO 33597 Hedden-trail kiosks/Hedden-solar fa	333.47	
		PO 33597 Hedden-trail kiosks/Hedden-solar fa	21.83	816.12
84711	7258 - LTI INC	PO 33407 Giralda Farms Mowing	1,620.00	1,620.00
84712	16127 - MENDHAM GARDEN CENTER	PO 33442 Chainsaw Supplies for Willowood &	36.90	
		PO 33558 Supplies for Willowood & Bamboo Br	10.93	47.83
84713	19441 - METUCHEN CENTER INC.	PO 33148 Staff Uniforms	252.63	
		PO 33609 2016 Park Maintenance Uniforms	1,472.53	
		PO 33596 Hedden-uniforms	907.72	2,632.88
84714	11767 - MIDDLE VALLEY FARMS	PO 33387 Bales of Hay for Animals	682.50	
		PO 33593 Hay Bales	726.00	
		PO 33722 Hay for Animals	1,354.50	2,763.00
84715	12819 - MORRIS COUNTY M.U.A	PO 33294 Mulch for Willowood	195.00	195.00
84716	12819 - MORRIS COUNTY M.U.A	PO 33307 Compost - Wood Mulch - LMP, BB, WW	264.00	264.00
84717	12819 - MORRIS COUNTY M.U.A	PO 33857 Utilities - 1/24/17 Thru 2/21/17 Ac	662.52	662.52
84718	19484 - MORRIS COUNTY OVERHEAD DOOR CO	PO 33409 Garage Door repairs	280.00	280.00
84719	15472 - MORRIS COUNTY PARK COMMISSION	PO 33677 Reimbursement for M. Harrison and A	4,020.41	4,020.41
84720	2144 - MORRIS COUNTY POLICE CHIEF'S ASSOC.	PO 33514 2017 Dues for Chief DiPietro	300.00	300.00
84721	21109 - MORRIS COUNTY TOURISM BUREAU	PO 33630 Membership Fee - Morris County Tour	600.00	600.00
84722	16321 - MORRISTOWN LUMBER & SUPPLY CO, LLC	PO 33366 Morristown Lumber	57.54	
		PO 33560 Supplies for Willowood & Bamboo Br	56.71	
		PO 33570 Spray paint and replacement handle	20.97	
		PO 33600 Craigmour-office repairs	20.47	
		PO 33650 PBGC-residence basement drainage pi	54.52	
		PO 33760 Equipment inventory	65.57	
		PO 33676 Spackle for wall repair	15.99	
		PO 33744 PBGC-3 Heather Dr.-repairs	430.82	722.59
84723	22599 - MORRISTOWN NAPA, LLC	PO 33712 FA-supplies for our red salter	30.04	30.04
84724	19494 - MORRISTOWN, TOWN OF	PO 33863 Utilities - 1/24/17 Thru 2/21/17 Ac	4,224.00	4,224.00
84725	19501 - MSC INDUSTRIAL SUPPLY CO. INC.	PO 33530 Hedden-safety supplies	202.78	
		PO 33614 Safety Equipment	551.10	
		PO 33528 Maintenance inventory	168.65	
		PO 33568 Maintenance supplies for Frelinghuy	56.01	
		PO 33611 Safety Equipment	363.10	
		PO 33745 Safety Equipment	39.34	
		PO 33733 Hedden-safety supplies	322.12	
		PO 33743 Hedden-safety supplies	111.50	1,814.60
84726	19523 - N.J. NATURAL GAS COMPANY	PO 33859 Utilities - 1/24/17 Thru 2/21/17 Ac	6,691.66	6,691.66
84727	8296 - NAPA AUTO PARTS- CHESTER	PO 33323 Bamboo-generator repair	50.97	
		PO 33435 Equipment repair	649.14	
		PO 33584 Equipment repair	109.18	
		PO 33682 Equipment repair	185.05	994.34
84728	8296 - NAPA AUTO PARTS- CHESTER	PO 33680 All divisions equipment	1,208.86	1,208.86
84729	5739 - NATIONAL ASSOC. OF TOWN WATCH	PO 33513 2017 Membership - MC Park Police -	35.00	35.00
84730	22635 - NEW JERSEY BIKE & WALK COALITION	PO 33846 Registration for NJ Bike Walk Summi	57.09	57.09
84731	21430 - NEW JERSEY DOOR WORKS, LLC	PO 33697 Fire steel roll door repairs	1,472.95	1,472.95
84732	19563 - NEW JERSEY-AMERICAN WATER CO.	PO 33858 Utilities - 1/24/17 Thru 2/21/17 Ac	182.79	182.79
84733	16660 - NJ ST ASSOC CHIEFS OF POLICE	PO 33737 NJ State Association Chiefs of Poli	275.00	275.00
84734	16638 - NJ STATE LEAGUE OF	PO 33726 Registration March Seminar 3-21-17	80.00	80.00
84735	10911 - NORTHEAST ROOF MAINTENANCE	PO 33690 Rink 3 skylight roof	2,720.00	2,720.00
84736	20800 - NORTHEAST WATER TECHNOLOGY	PO 33527 Bamboo-water leak detection service	450.00	450.00
84737	21229 - OFFICE CONCEPTS GROUP, INC.	PO 33360 Office Supplies	61.54	
		PO 33391 Office Supplies & Chair	604.82	
		PO 33426 Cleaning Products	141.08	
		PO 33485 Office Supplies	101.70	
		PO 33519 Office Supplies	76.49	

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
		PO 33515 Printer Cartridge	36.18	
		PO 33554 Office Supplies	389.84	
		PO 33549 Office Supplies	111.28	1,522.93
84738	21229 - OFFICE CONCEPTS GROUP, INC.	PO 33569 Copy Paper	35.99	
		PO 33591 Bulletin Board for Third Floor Hall	175.79	
		PO 33623 Office Supplies	300.84	
		PO 33624 Office Supplies	261.18	
		PO 33700 Office Supplies	335.00	1,108.80
84739	22052 - OLIVER SPRINKLER CO., INC.	PO 33316 Sprinkler repair	1,271.00	
		PO 33315 Broken pipe replacement	2,260.00	3,531.00
84740	20821 - ORION SAFETY PRODUCTS	PO 33590 Flares for Park Police Cars	395.20	395.20
84741	19630 - P S E & G CO.	PO 33860 Utilities - 1/24/17 Thru 2/21/17 Ac	12,081.13	12,081.13
84742	16863 - PABCO INDUSTRIES	PO 33689 Sanitary supplies	429.50	429.50
84743	22537 - QUALITY ROOF CLEANING LLC	PO 33410 Roofing Repairs	3,728.23	3,728.23
84744	16899 - PARK UNION LUMBER COMPANY LLC	PO 33577 CP gate lumber	39.98	
		PO 33543 PBGC-door/Hedden-restrooms door	356.27	
		PO 33601 Craimeur-office repairs	268.20	
		PO 33717 PBGC-concrete mix	47.88	712.33
84745	12241 - PENWELL MILLS LLC	PO 33389 Animal Feed and Shavings	1,076.25	
		PO 33567 Animal Feed and Supplies	731.25	1,807.50
84746	19682 - PITNEY BOWES INC.	PO 33702 1st Quarterly fee for mail machine	1,007.61	1,007.61
84747	17117 - POWER PLACE INC	PO 33224 Equipment repair	186.13	
		PO 33510 Safety Equipment	206.78	
		PO 33683 Oil, Mix pouch and apron chaps	251.97	644.88
84748	5789 - POWERCO INC.	PO 33414 Equipment repair	52.65	
		PO 33684 South RTV 4-3 and North Loader T	249.99	302.64
84749	21728 - PRAXAIR DISTRIBUTION, INC	PO 33678 Welding tanks rental - 12/20/16 - 1	54.70	54.70
84750	22456 - PREMIER SECURITY & ELECTRONICS, INC	PO 33643 Surveillance System installation fo	32,122.00	32,122.00
84751	22157 - PRINCETON HYDRO LLC	PO 33692 Lake and Pond Management Plans - No	8,184.40	8,184.40
84752	20928 - PROFESSIONAL GOVERNMENT EDUCATORS	PO 33727 Seminar 3-29-17 R. Vitale	90.00	90.00
84753	22630 - PRUESS, APRIL	PO 33752 Refund - Horticulture	60.00	60.00
84754	21131 - R & J CONTROL INC	PO 33587 Generator Maintenance/Monitoring	920.00	920.00
84755	22581 - R & R CONSTRUCTION CO., INC.	PO 33544 Hedden-backhoe service	2,232.46	2,232.46
84756	19723 - R.M.R. ELEVATOR COMPANY INC	PO 33588 Elevator Maintenance	700.00	700.00
84757	19758 - RESURFIX INC.	PO 33613 Zamboni maintenance repair	3,515.30	3,515.30
84758	12034 - RICCIARDI BROTHERS INC.	PO 33421 Hedden restrooms door paint/PBGCres	327.87	
		PO 33531 PBGC-residence paint	116.45	444.32
84759	22598 - OFFICE TEAM	PO 33795 Temporary Services for Katherine Ry	395.13	395.13
84760	17468 - S M C M U A	PO 33861 Utilities - 1/24/17 Thru 2/21/17 Ac	6,442.99	6,442.99
84761	17475 - SACKS PAINT & WALLPAPER INC	PO 33693 Trail Blazing Supplies	181.70	181.70
84762	4950 - SCHMITT, MELINDA	PO 33701 Reimbursement - Tuition, Fall 2016	436.65	436.65
84763	17621 - SHEAFFER SUPPLY	PO 33415 Equipment repair	23.50	
		PO 33418 Cultural Center	106.60	
		PO 33595 Hedden-shop supplies	33.88	
		PO 33594 Hedden restrooms doors	24.39	
		PO 33686 For air compressor and permit box a	149.64	
		PO 33685 Hooks for West Trailer 5PT2	51.80	
		PO 33640 PBGC-hinges residence	48.22	438.03
84764	17636 - SHERWIN-WILLIAMS	PO 33419 PBGC-residence paint	275.86	
		PO 33585 PBGC - residence paint accessories	48.22	
		PO 33718 Cooper Mill-paint supplies	117.76	441.84
84765	8503 - SMITH TRACTOR AND EQUIPMENT	PO 33617 Equipment repair	278.02	278.02
84766	20370 - STAPLES ADVANTAGE	PO 33450 File Cabinet	631.99	
		PO 33516 Frames for Awards	224.35	
		PO 33579 Tax Envelopes/Forms	194.91	1,051.25
84767	17818 - NJ ADVANCE MEDIA	PO 33299 Job Ad for HR Coordinator, Sunday O	765.00	
		PO 33490 Legal Advertising for Contract 34-1	72.85	
		PO 33501 Notice of RFP #301-17 - Publication	94.55	
		PO 33503 Contract 38-17 Notice for Prequalif	80.60	

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
		PO 33847 Legal Ads for Res. 23-17 & 24-17 -	406.51	
		PO 33746 Legal Ad - NJDEP's Green Acres Prog	66.65	1,486.16
84768	3800 - STOKES SEEDS INC.	PO 33566 Seeds for Frelinghuysen & Willowwoo	375.85	
		PO 33566 Seeds for Frelinghuysen & Willowwoo	64.20	440.05
84769	17874 - STORR TRACTOR CO.	PO 33453 Equipment repair	381.66	
		PO 33454 Equipment repair	847.88	
		PO 33452 Equipment repair	414.47	
		PO 33709 South and Horticulture Repairs	2,047.67	
		PO 33679 West Division T-AF seal and hose	189.26	3,880.94
84770	21923 - STRUNK-ALBERT ENGINEERING	PO 33511 Mennen Safety System Emergency Gene	6,900.00	6,900.00
84771	22535 - STUDENT TRANSPORTATION OF AMERICA	PO 33572 Busing for Winter Encampment progra	650.00	650.00
84772	20460 - SUNRAYS WINDOW TINTING, LLC	PO 33557 Window film	300.00	300.00
84773	10639 - TATBIT CO	PO 33412 Various Electrical	9,820.80	
		PO 33412 Various Electrical	568.43	
		PO 33589 Various electric	4,022.54	
		PO 33589 Various electric	1,664.85	16,076.62
84774	20861 - TIOGA SOLAR MORRIS COUNTY 1, LLC	PO 33862 Utilities - 1/24/17 Thru 2/21/17 Ac	4,869.94	4,869.94
84775	19328 - TONY LANDI HORSE COBBLER	PO 33428 Shoes for Park Police Horses	865.00	
		PO 33573 Horse Shoeing - Major, King, Hobbes	570.00	1,435.00
84776	22628 - TRANFIELD, ERIN	PO 33725 Refund - Administration (Rent)	856.00	856.00
84777	20462 - TREE KING, INC.	PO 33406 Tree removal-oak ridge dam	1,565.00	1,565.00
84778	1739 - TURTLE & HUGHES, INC	PO 33444 Batteries for Willowood & Bamboo B	256.10	256.10
84779	20034 - UNIVERSAL SUPPLY GROUP	PO 33546 Speedwell-condensate pump	60.68	60.68
84780	20748 - VAN ENGELEN INC	PO 33137 Flower Bulbs for Horticultural Educ	314.33	314.33
84781	1286 - VERIZON	PO 33865 Utilities - 1/24/17 Thru 2/21/17 Ac	3,546.69	3,546.69
84782	1348 - VERIZON WIRELESS	PO 33866 Utilities - 1/24/17 Thru 2/21/17 Ac	2,069.40	2,069.40
84783	18308 - VERMEER NORTH ATLANTIC	PO 33687 Small Parts for Horticulture E-115	37.05	37.05
84784	21786 - VILLAGE SUPERMARKET INC.	PO 33660 Supplies for the Park Commission ki	13.12	
		PO 33748 Lunch for Park Commission meeting	140.78	153.90
84785	18435 - WEST CHESTER MACHINERY & SUPPLY	PO 33343 FF tailgate salt spreader	3,250.00	
		PO 33416 Equipment repair	92.70	3,342.70
84786	20102 - WHITE AND SHAUGER INC	PO 33703 Refrigeration maintenance parts	456.71	456.71

	TOTAL			2,765,127.17

Total to be paid from Fund 60 Operating	2,674,676.59
Total to be paid from Fund 62 Grant	4,090.39
Total to be paid from Fund 66 Park Improvement Trust	82,514.21
Total to be paid from Fund 68 Park Trust	3,845.98

	2,765,127.17

Checks Previously Disbursed

84636	ZIEGLER, PATRICIA		Skate Pro PPE 2/16/17	2,101.60	2/21/2017
84635	WARD-MAZZOLLA, SARA		Skate Pro PPE 2/16/17	694.00	2/21/2017
84634	WAN, CHRISTOPHER A.		Skate Pro PPE 2/16/17	520.00	2/21/2017
84633	VANDERHOFF, HEIDI		Skate Pro PPE 2/16/17	240.00	2/21/2017
84632	TREASURER - STATE OF NEW JERSEY	PO# 33708	Water Allocation Permit - Renewal	3,880.00	2/21/2017
84631	TREASURER - STATE OF NEW JERSEY	PO# 33707	Water allocation Permit - Renewal	2,885.00	2/21/2017
84630	TREASURER - STATE OF NEW JERSEY	PO# 33706	Water Allocation Permit - Renewal	3,880.00	2/21/2017
84629	STOVER, SLOANE		Skate Pro PPE 2/16/17	120.00	2/21/2017
84628	STARBUCK, JOJO		Skate Pro PPE 2/16/17	200.00	2/21/2017
84627	PLANTAMURA, STEPHANIE		Skate Pro PPE 2/16/17	180.00	2/21/2017
84626	PLANTAMURA, BIANCA		Skate Pro PPE 2/16/17	180.00	2/21/2017

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
84625	PILLA, GALE	Skate Pro PPE 2/16/17	327.20	2/21/2017
84624	PESKIN, CARY ANNE	Skate Pro PPE 2/16/17	198.00	2/21/2017
84623	PERRY, JENNIFER	Skate Pro PPE 2/16/17	2,402.70	2/21/2017
84622	ORTOLANI, KATHY	Skate Pro PPE 2/16/17	3,113.37	2/21/2017
84621	O'CONNOR-TOWILL, COLLEEN	Skate Pro PPE 2/16/17	2,451.50	2/21/2017
84620	NJ STATE LEAGUE OF	PO# 33730 Seminar Registration R. Vitale Mar	65.00	2/21/2017
84619	MORSE, JOHN	PO# 33757 Plant-O-Rama Travel Expenses	60.90	2/21/2017
84618	LITERACY VOLUNTEERS OF MORRIS COUNT	PO# 33724 Refund - Horticulture Education	450.00	2/21/2017
84617	LIPOWITZ, DAVID	Skate Pro PPE 2/16/17	214.40	2/21/2017
84616	LINX GOLF MANAGEMENT, INC.	PO# 33723 Refund - Bids (Golf Course Managem	1,000.00	2/21/2017
84615	LAPATKA, JULIE	Skate Pro PPE 2/16/17	1,578.89	2/21/2017
84614	KULIK, JACQUELINE	Skate Pro PPE 2/16/17	304.50	2/21/2017
84613	KUBICK, BEVERLY	Skate Pro PPE 2/16/17	1,284.29	2/21/2017
84612	KOZE, TAYLOR B	Skate Pro PPE 2/16/17	1,828.69	2/21/2017
84611	KOHN-PERRY, ELLEN	Skate Pro PPE 2/16/17	66.00	2/21/2017
84610	KILPONEN, LINDA	Skate Pro PPE 2/16/17	43.50	2/21/2017
84609	JFT SPORTS LLC	Skate Pro PPE 2/16/17	531.14	2/21/2017
84608	IRVING, GARY	Skate Pro PPE 2/16/17	96.00	2/21/2017
84607	HOUSTON, STANLEY K	Skate Pro PPE 2/16/17	486.96	2/21/2017
84606	HERR, BRENDON	Skate Pro PPE 2/16/17	345.00	2/21/2017
84605	HELMER, NIKKI	Skate Pro PPE 2/16/17	1,773.51	2/21/2017
84604	HAUSPURG, JANET	Skate Pro PPE 2/16/17	660.35	2/21/2017
84603	HARPER, JACK	Skate Pro PPE 2/16/17	57.00	2/21/2017
84602	HARPER, HOLLY	Skate Pro PPE 2/16/17	2,646.30	2/21/2017
84601	GARCIA, ERICA ASHLEY	Skate Pro PPE 2/16/17	67.20	2/21/2017
84600	GANNON, YVONNE	Skate Pro PPE 2/16/17	378.84	2/21/2017
84599	FAVALE, KRISTINA	Skate Pro PPE 2/16/17	174.50	2/21/2017
84598	ECHEVARRIA, SUZANNE	Skate Pro PPE 2/16/17	1,058.80	2/21/2017
84597	COVINGTON, TIMOTHY JOSEPH	Skate Pro PPE 2/16/17	697.50	2/21/2017
84596	COMCAST	PO# 33719 Internet Service - Bamboo Brook	125.88	2/21/2017
84595	CHELTON, COLIN	Skate Pro PPE 2/16/17	568.00	2/21/2017
84594	CABLEVISION LIGHTPATH, INC.	PO# 33811 Internet Service - Acct. 53408 -	1,341.17	2/21/2017
84593	CABLEVISION LIGHTPATH, INC.	PO# 33807 Phone Services - February 2017	4,031.97	2/21/2017
84592	CABLEVISION LIGHTPATH, INC.	PO# 33751 Internet - Account # 53446	1,365.00	2/21/2017
84591	CABLEVISION	PO# 33750 TV Service - Mennen Sports Arena	157.05	2/21/2017
84590	BUTTERWORTH, JULIA	Skate Pro PPE 2/16/17	621.94	2/21/2017
84589	BRACONE, JENNIFER P.	Skate Pro PPE 2/16/17	704.70	2/21/2017
84588	BIRD, KATHLEEN	Skate Pro PPE 2/16/17	262.05	2/21/2017
84587	BICKENBACH, NICOLE R	Skate Pro PPE 2/16/17	614.40	2/21/2017
84586	BARSDILL-ALSWANG, KAY	Skate Pro PPE 2/16/17	352.00	2/21/2017
84585	ASK SPORTS, LLC	Skate Pro PPE 2/16/17	6,549.65	2/21/2017
84584	ALBANITO, KIRSTEN	Skate Pro PPE 2/16/17	486.20	2/21/2017
2017021002	MCPC PAYROLL ACCOUNT	Payroll 3	462,142.06	2/10/2017
84583	ZIEGLER, PATRICIA	Skate Pro - PPE 2/2/17	2,100.80	2/07/2017
84582	WARD-MAZZOLLA, SARA	Skate Pro - PPE 2/2/17	521.60	2/07/2017
84581	WAN, CHRISTOPHER A.	Skate Pro - PPE 2/2/17	480.00	2/07/2017
84580	VILLAGE SUPERMARKET INC.	PO# 33547 Refreshments for Hort Staff Develo	157.14	2/07/2017
84579	VANDERHOFF, HEIDI	Skate Pro - PPE 2/2/17	316.80	2/07/2017
84578	ULINE, INC	PO# 32813 4 bins for grain storage	4,192.73	2/07/2017
84577	TRI STATE/ACE KNIFE GRINDING	PO# 33482 Zamboni knife sharpening	597.00	2/07/2017
84576	TREASURER - STATE OF NEW JERSEY	PO# 33583 BVGC Water Allocation Highlands Fe	11,210.00	2/07/2017
84575	TANNER NORTH JERSEY, INC	PO# 33477 Chairs	881.36	2/07/2017
84574	STOVER, SLOANE	Skate Pro - PPE 2/2/17	248.00	2/07/2017
84573	STORR TRACTOR CO.	PO# 33340 Equipment repair	2,571.73	2/07/2017
84572	STARBUCK, JOJO	Skate Pro - PPE 2/2/17	260.00	2/07/2017
84571	NJ ADVANCE MEDIA	Multiple: PO# 33646 PO# 33647 PO# 33648	507.52	2/07/2017
84570	SINHA, GRETCHEN	PO# 33637 Refund - Mennen Sports Arena	100.00	2/07/2017
84569	SCHAIBLE, JUDITH	PO# 33574 Reimbursement for Levitt's Winter	45.00	2/07/2017
84568	SACKS PAINT & WALLPAPER INC	PO# 33338 PBGC- residence paint	16.10	2/07/2017

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
84567	RUTGERS, THE STATE UNIVERSITY	PO# 33657 Certified/Trained Fertilizer Appli	325.00	2/07/2017
84566	OFFICE TEAM	PO# 33668 Temporary Services for Katherine R	1,264.40	2/07/2017
84565	READY REFRESH BY NESTLE	PO# 33246 Lease - Account # 0434655874 11/1	150.32	2/07/2017
84564	RAMAS CLIMATE & REFRIGERATION, LLC	PO# 33411 HVAC Maintenance	228.96	2/07/2017
84563	POWER PLACE INC	PO# 33344 FA Snow Blower	1,121.00	2/07/2017
84562	PLANTAMURA, STEPHANIE	Skate Pro - PPE 2/2/17	216.00	2/07/2017
84561	PLANTAMURA, BIANCA	Skate Pro - PPE 2/2/17	216.00	2/07/2017
84560	PILLA, GALE	Skate Pro - PPE 2/2/17	307.20	2/07/2017
84559	PESKIN, CARY ANNE	Skate Pro - PPE 2/2/17	347.52	2/07/2017
84558	PERRY, JENNIFER	Skate Pro - PPE 2/2/17	3,147.30	2/07/2017
84557	PARK UNION LUMBER COMPANY LLC	PO# 33422 PBGC-residence/Craigmeur-Sheetrock	199.46	2/07/2017
84556	ORTOLANI, KATHY	Skate Pro - PPE 2/2/17	1,960.31	2/07/2017
84555	OFFICE CONCEPTS GROUP, INC.	PO# 33529 Supplies for Mennen Arena	80.19	2/07/2017
84554	O'CONNOR-TOWILL, COLLEEN	Skate Pro - PPE 2/2/17	2,858.48	2/07/2017
84553	NORTHERN NJ CHAPTER OF NIGP	PO# 33563 2017 Dues for North Jersey NIGP Ch	160.00	2/07/2017
84552	NJRPA	PO# 33622 Registration for Annual Conference	554.00	2/07/2017
84551	NJ STATE LEAGUE OF	PO# 33608 Advertisement for PT Payroll Speci	220.00	2/07/2017
84550	NJ SOCIETY OF MUNICIPAL ENGINEERS	PO# 33616 NJ SME February 8, 2017 Seminar fo	120.00	2/07/2017
84549	MOUNT ARLINGTON, BORO OF	PO# 33642 Utilities - 2/1/17 Access Inputs	5,134.38	2/07/2017
84548	MOUNT ARLINGTON, BORO OF	PO# 33641 UTILITIES - 2/1/17 ACCESS INPUTS	377.95	2/07/2017
84547	MORSE, JOHN	PO# 33552 Reimbursement for MCPC Purchases	52.17	2/07/2017
84546	MCSSIHL	PO# 33654 HOCKEY GAMES - ADMISSIONS - JANUAR	23,317.60	2/07/2017
84545	McELROY, DEUTSCH, MULVANEY & CARPENTER	PO# 33480 Extra Legal, Land and Monthly Reta	4,467.88	2/07/2017
84544	MARSHALL, LAURA	PO# 33636 Refund - Mennen Sports Arena	100.00	2/07/2017
84543	MA, JOYCE	PO# 33635 Refund - Mennen Sports Arena	122.00	2/07/2017
84542	LIPOWITZ, DAVID	Skate Pro - PPE 2/2/17	214.40	2/07/2017
84541	LAPATKA, JULIE	Skate Pro - PPE 2/2/17	1,924.40	2/07/2017
84540	KULIK, JACQUELINE	Skate Pro - PPE 2/2/17	522.00	2/07/2017
84539	KUBICK, BEVERLY	Skate Pro - PPE 2/2/17	1,350.54	2/07/2017
84538	KOZE, TAYLOR B	Skate Pro - PPE 2/2/17	762.00	2/07/2017
84537	KOHN-PERRY, ELLEN	Skate Pro - PPE 2/2/17	132.00	2/07/2017
84536	KILPONEN, LINDA	Skate Pro - PPE 2/2/17	43.50	2/07/2017
84535	JFT SPORTS LLC	Skate Pro - PPE 2/2/17	492.64	2/07/2017
84534	INZANO, MARK	PO# 33582 NJ Plants Registration Reimbursemen	35.00	2/07/2017
84533	HOUSTON, STANLEY K	Skate Pro - PPE 2/2/17	507.84	2/07/2017
84532	HERR, BRENDON	Skate Pro - PPE 2/2/17	297.00	2/07/2017
84531	HELMER, NIKKI	Skate Pro - PPE 2/2/17	1,484.92	2/07/2017
84530	HAUSPURG, JANET	Skate Pro - PPE 2/2/17	782.65	2/07/2017
84529	HARRAH'S RESORT AC	Multiple: PO# 33620 PO# 33621	360.00	2/07/2017
84528	HARPER, HOLLY	Skate Pro - PPE 2/2/17	3,755.55	2/07/2017
84527	GOVERNMENTAL PURCHASING ASSOCIATION	PO# 33564 2017 Dues for GPANJ	200.00	2/07/2017
84526	GANNON, YVONNE	Skate Pro - PPE 2/2/17	378.84	2/07/2017
84525	FLAGSHIP DENTAL PLANS	PO# 33667 Dental Premium - Group ID # 1298	679.58	2/07/2017
84524	FAVALE, KRISTINA	Skate Pro - PPE 2/2/17	132.00	2/07/2017
84523	ECHEVARRIA, SUZANNE	Skate Pro - PPE 2/2/17	732.80	2/07/2017
84522	DRAEGER SAFETY DIAGNOSTICS INC	PO# 33363 Allcotest calc and certification	169.00	2/07/2017
84520	DOVER BRAKE & CLUTCH CO INC	PO# 33420 Hedden-Truck parts	26.49	2/07/2017
84519	DELTA DENTAL INSURANCE CO	PO# 33669 Delta Care USA - Acct. No. F1-7867	2,255.25	2/07/2017
84518	DE LAGE LANDEN FINANCIAL SERVICE	Multiple: PO# 33474 PO# 33475	3,570.00	2/07/2017
84517	NEW JERSEY PRESS MEDIA SOLUTIONS	Multiple: PO# 33489 PO# 33500 PO# 33502 PO#	236.72	2/07/2017
84516	COVINGTON, TIMOTHY JOSEPH	Skate Pro - PPE 2/2/17	480.00	2/07/2017
84515	COMPUTER CABLE & CONNECTOR	PO# 33392 Fiber run to 3rd floor	76.15	2/07/2017
84514	COMCAST	PO# 33665 Internet Service - Cooper Mill	125.88	2/07/2017
84513	COMCAST	PO# 33632 Internet Service - Lewis Morris Pa	105.88	2/07/2017
84512	CHESHIRE STUDIO INC	PO# 33432 BB Cell phone tour signs	363.00	2/07/2017
84511	CHELTON, COLIN	Skate Pro - PPE 2/2/17	656.00	2/07/2017
84510	CDW GOVERNMENT INC.	PO# 33362 Patch cables for stock	232.14	2/07/2017
84509	CABLEVISION	PO# 33666 TV Service - BVGC	106.89	2/07/2017
84508	BUTTERWORTH, JULIA	Skate Pro - PPE 2/2/17	788.98	2/07/2017

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
84507	BRACONE, JENNIFER P.	Skate Pro - PPE 2/2/17	217.50	2/07/2017
84506	BIRD, KATHLEEN	Skate Pro - PPE 2/2/17	196.05	2/07/2017
84505	BILLY CASPER GOLF, LLC	PO# 33681 Management Fee	44,000.00	2/07/2017
84504	BICKENBACH, NICOLE R	Skate Pro - PPE 2/2/17	881.20	2/07/2017
84503	BARSDLELL-ALSWANG, KAY	Skate Pro - PPE 2/2/17	330.00	2/07/2017
84502	ASK SPORTS, LLC	Skate Pro - PPE 2/2/17	6,795.56	2/07/2017
84501	ARQ NJ TRAILS SERIES	PO# 33664 Refund - Recreation	350.00	2/07/2017
84500	ALBANITO, KIRSTEN	Skate Pro - PPE 2/2/17	496.10	2/07/2017
2017021001	MCPC Sales Tax	PO# 33653 SALES TAX COLLECTED/DUE - JANUARY	934.53	2/10/2017
2017020202	AMEX CORPORATE PURCHASING CARD	PO# 33652 Purchasing Card Stmt - 1/28/17	134.97	2/02/2017
2017020201	AMEX CORPORATE PURCHASING CARD	PO# 33651 Purchasing Card Stmt - 12/28/16	371.00	2/02/2017
2017012702	MCPC PAYROLL ACCOUNT	4th Qtr 2016 SUI & FLI/Morris Coun	981.49	1/27/2017
84499	WHEELING PARK COMMISSION	PO# 32198 Park Maintence Management School	1,760.40	1/27/2017
84498	ZIEGLER, PATRICIA	Skate Pro - PPE 1/19/17	2,328.00	1/25/2017
84497	YORK, KACEY	PO# 33491 Reimbursement - Finger printing co	40.70	1/25/2017
84496	WILSON, BARRETT	PO# 33492 Reimbursement - Finger printing co	40.70	1/25/2017
84495	WARD-MAZZOLLA, SARA	Skate Pro - PPE 1/19/17	327.20	1/25/2017
84494	WAN, CHRISTOPHER A.	Skate Pro - PPE 1/19/17	440.00	1/25/2017
84493	VIRTU WATER METER SERVICES INC	PO# 33118 Annual Water Meter Testing	2,150.00	1/25/2017
84492	VERIZON WIRELESS	PO# 33542 Utilities - 1/17/17 Thru 1/23/17 A	537.61	1/25/2017
84491	VERIZON	PO# 33541 Utilities - 1/17/17 Thru 1/23/17 A	154.99	1/25/2017
84490	VANDERHOFF, HEIDI	Skate Pro - PPE 1/19/17	93.40	1/25/2017
84489	UNIVERSAL UNIFORM SALES CO INC	Multiple: PO# 33296 PO# 33250 PO# 33368	1,981.72	1/25/2017
84488	TRIMBOLI & PRUSINOWSKI	PO# 33371 Professional SS -Margie Raimondi	828.00	1/25/2017
84487	STOVER, SLOANE	Skate Pro - PPE 1/19/17	108.00	1/25/2017
84486	SINGER, STEPHANIE	PO# 33493 Reimbursement - Finger printing co	40.70	1/25/2017
84485	SIGN-A-RAMA	PO# 33484 Balance for Sign for All Access Pl	405.00	1/25/2017
84484	SHEAFFER SUPPLY	PO# 33405 Drill Bits	16.26	1/25/2017
84483	RUTGERS THE STATE UNIVERSITY	PO# 33507 2 registration for Hazardous Tree	490.00	1/25/2017
84482	OFFICE TEAM	Multiple: PO# 33397 PO# 33487	2,023.04	1/25/2017
84481	RESTREPO, LYDA	PO# 33494 Reimbursement - Finger printing co	40.70	1/25/2017
84480	PREMIER SECURITY & ELECTRONICS, INC	PO# 33447 Surveillance Annual Service Contra	2,400.00	1/25/2017
84479	PRAXAIR DISTRIBUTION, INC	PO# 33369 Welding tanks rental	54.70	1/25/2017
84478	PLANTAMURA, STEPHANIE	Skate Pro - PPE 1/19/17	216.00	1/25/2017
84477	PLANTAMURA, BIANCA	Skate Pro - PPE 1/19/17	216.00	1/25/2017
84476	PILLA, GALE	Skate Pro - PPE 1/19/17	86.80	1/25/2017
84475	PHELPS, BRYAN	PO# 33495 Reimbursement - Finger printing co	40.70	1/25/2017
84474	PESKIN, CARY ANNE	Skate Pro - PPE 1/19/17	264.00	1/25/2017
84473	PERRY, JENNIFER	Skate Pro - PPE 1/19/17	2,637.60	1/25/2017
84472	PAPERMART INC	PO# 33427 Letterhead and Envelopes	620.08	1/25/2017
84471	ORTOLANI, KATHY	Skate Pro - PPE 1/19/17	2,532.58	1/25/2017
84470	OnCELL SYSTEMS, INC.	PO# 33284 December cell phone tour fee for B	25.00	1/25/2017
84469	OnCELL SYSTEMS, INC.	PO# 32818 BB cell phone tour hold - Nov. 201	25.00	1/25/2017
84468	OnCELL SYSTEMS, INC.	PO# 32817 WW cell phone tour hold Nov. 2016	25.00	1/25/2017
84467	OnCELL SYSTEMS, INC.	PO# 32652 Cell phone tour at Willowood - Oc	125.00	1/25/2017
84466	OnCELL SYSTEMS, INC.	PO# 32341 Bamboo Brook Cell phone tour Octob	125.00	1/25/2017
84465	OFFICE CONCEPTS GROUP, INC.	Multiple: PO# 33367 PO# 33512	381.16	1/25/2017
84464	O'CONNOR-TOWILL, COLLEEN	Skate Pro - PPE 1/19/17	2,314.93	1/25/2017
84463	NORTH JERSEY HEALTH COLLABORATIVE,	PO# 33550 To replace pmt on 12/12/16 1-Year	1,000.00	1/25/2017
84462	NATIONAL RECREATION & PARK ASSOC.	PO# 33545 Membership for MCPC Group, for D.	425.00	1/25/2017
84461	NACPRO	PO# 33535 Membership renewal for MCPC - Dave	90.00	1/25/2017
84460	MSC INDUSTRIAL SUPPLY CO. INC.	Multiple: PO# 33341 PO# 33322 PO# 33379	79.65	1/25/2017
84459	MOUNT ARLINGTON, BORO OF	PO# 33504 PROPERTY TAXES - 1ST QUARTER 2017	5,551.81	1/25/2017
84458	MONTVILLE TWP WATER & SEWER	PO# 33540 Utilities - 1/17/17 Thru 1/23/17 A	97.65	1/25/2017
84457	METUCHEN CENTER INC.	PO# 33486 Uniform for new hire Barrett Wilso	87.46	1/25/2017
84456	LOWE'S CREDIT	Multiple: PO# 33320 PO# 33374	169.47	1/25/2017
84455	LIVINGSTON, JOHN	PO# 33498 Reimbursement - Finger printing co	40.70	1/25/2017
84454	LIPOWITZ, DAVID	Skate Pro - PPE 1/19/17	67.20	1/25/2017
84453	LAPATKA, JULIE	Skate Pro - PPE 1/19/17	1,774.45	1/25/2017

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
84452	KULIK, JACQUELINE	Skate Pro - PPE 1/19/17	529.40	1/25/2017
84451	KUIKEN BROTHERS CO. INC.	Multiple: PO# 33312 PO# 33313	47.89	1/25/2017
84450	KUBICK, BEVERLY	Skate Pro - PPE 1/19/17	1,147.95	1/25/2017
84449	KOZE, TAYLOR B	Skate Pro - PPE 1/19/17	1,677.00	1/25/2017
84448	KOHN-PERRY, ELLEN	Skate Pro - PPE 1/19/17	132.00	1/25/2017
84447	KILPONEN, LINDA	Skate Pro - PPE 1/19/17	43.50	1/25/2017
84446	JONES, TANNER	PO# 33496 Reimbursement - Finger printing co	40.70	1/25/2017
84445	JFT SPORTS LLC	Skate Pro - PPE 1/19/17	482.85	1/25/2017
84444	JERSEY CENTRAL POWER & LIGHT	PO# 33539 Utilities - 1/17/17 Thru 1/23/17 A	57,124.77	1/25/2017
84443	HUTZELMANN, JIM	PO# 33499 Reimbursement - Finger printing co	40.70	1/25/2017
84442	HOUSTON, STANLEY K	Skate Pro - PPE 1/19/17	507.84	1/25/2017
84441	HERR, BRENDON	Skate Pro - PPE 1/19/17	306.00	1/25/2017
84440	HELMER, NIKKI	Skate Pro - PPE 1/19/17	1,801.79	1/25/2017
84439	HAUSPURG, WHITNEY	Skate Pro - PPE 1/19/17	132.00	1/25/2017
84438	HAUSPURG, JANET	Skate Pro - PPE 1/19/17	486.78	1/25/2017
84437	HARPER, JACK	Skate Pro - PPE 1/19/17	28.00	1/25/2017
84436	HARPER, HOLLY	Skate Pro - PPE 1/19/17	3,578.63	1/25/2017
84435	GRAY SUPPLY CORP	PO# 33310 BVGC-electric jackhammer rental	73.50	1/25/2017
84434	GCSA NJ	PO# 33506 Yearly Dues for Matt Manzi	225.00	1/25/2017
84433	GANNON, YVONNE	Skate Pro - PPE 1/19/17	321.42	1/25/2017
84432	GANNETT NJ NEWSPAPERS	PO# 33536 Civil War Christmas Ad - 12/2/16	109.69	1/25/2017
84431	FLORHAM PARK, BOROUGH OF	PO# 33537 Utilities - 1/17/17 Thru 1/23/17 A	473.50	1/25/2017
84430	FAVALE, KRISTINA	Skate Pro - PPE 1/19/17	66.00	1/25/2017
84429	FARLEY, DIANE	PO# 33520 Hours for the Monthly of January	370.00	1/25/2017
84428	EXCELLENT BUILDING SERVICES CO	PO# 33309 Cleaning Services DECEMBER 2016 CP	835.00	1/25/2017
84427	ECHEVARRIA, SUZANNE	Skate Pro - PPE 1/19/17	766.48	1/25/2017
84426	DOW, ELIZABETH	PO# 33555 Refund - Visitor Services	250.00	1/25/2017
84425	NEW JERSEY PRESS MEDIA SOLUTIONS	PO# 33521 Legal Advertisement Resolution 03-	58.96	1/25/2017
84424	COVINGTON, TIMOTHY JOSEPH	Skate Pro - PPE 1/19/17	828.00	1/25/2017
84423	COMCAST	PO# 33561 Internet Service - Willowood	125.88	1/25/2017
84422	CHELTON, COLIN	Skate Pro - PPE 1/19/17	548.49	1/25/2017
84421	CENTURYLINK	PO# 33538 Utilities - 1/17/17 Thru 1/23/17 A	40.22	1/25/2017
84420	CABLEVISION LIGHTPATH, INC.	PO# 33562 Phone Services - January 2017	4,422.04	1/25/2017
84419	CABLEVISION	PO# 33556 TV Service - SVGC	86.23	1/25/2017
84418	CABLEVISION	PO# 33505 TV Service - PBGC	109.57	1/25/2017
84417	BYRNE, KEVIN	PO# 33497 Reimbursement - Finger printing co	40.70	1/25/2017
84416	BUTTERWORTH, JULIA	Skate Pro - PPE 1/19/17	625.67	1/25/2017
84415	BRACONE, JENNIFER P.	Skate Pro - PPE 1/19/17	448.05	1/25/2017
84414	BIRD, KATHLEEN	Skate Pro - PPE 1/19/17	262.05	1/25/2017
84413	BICKENBACH, NICOLE R	Skate Pro - PPE 1/19/17	647.60	1/25/2017
84412	BARSDLELL-ALSWANG, KAY	Skate Pro - PPE 1/19/17	264.00	1/25/2017
84411	ASK SPORTS, LLC	Skate Pro - PPE 1/19/17	6,921.02	1/25/2017
84410	ANDY-MATT, INC.	PO# 33337 FA- mulch for the rose, nurserymen	318.00	1/25/2017
84409	ALLIANCE FOR NEW JERSEY	PO# 33383 Staff Conference Training	420.00	1/25/2017
84408	ALLEN PAPER & SUPPLY CO	PO# 33434 Supplies for Cultural Center	79.38	1/25/2017
84407	ALLEGHENY SOCIETY OF AMERICAN FORES	PO# 33551 Registration for Allegheny SAF Ann	45.00	1/25/2017
84406	ALBANITO, KIRSTEN	Skate Pro - PPE 1/19/17	261.50	1/25/2017
2017012701	MCPC PAYROLL ACCOUNT	Payroll 2	497,394.43	1/27/2017

			1,290,311.59	
Total paid from Fund 60 Operating			1,283,630.46	
Total paid from Fund 62 Grant			374.69	
Total paid from Fund 66 Park Improvement Trust			4,762.44	
Total paid from Fund 68 Park Trust			1,544.00	

			1,290,311.59	

**List of Bills - (6410101020643888) PARK CAPITAL
Park Capital**

Check#	Vendor	Description	Payment	Check Total
2546	15565 - KELLER & KIRKPATRICK	PO 127058 Lewis Morris County Park - Land Sur	12,760.00	12,760.00
	TOTAL			12,760.00
Total to be paid from Fund 64 Park Capital			12,760.00	
			=====	
			12,760.00	

MORRIS COUNTY PARK COMMISSION Project Status Report - 2017 TRAIL PROJECTS						
		Division: Park Planning & Development Operating Unit: Trails/Special Projects		Divisional Director: Denise Chaplick Manager/Supervisor: Russ Felter		
Park/Facility	Project Description	Priority Projects	Estimated Start	Estimated Completion	Status	
1. Boonton Line Trail	Work with the Rails to Trails Conservancy to develop a conceptual plan to submit to NJ Transit to develop a trail from Denville Township to Montville Township along the Boonton Line RR.				Waiting for the Rails to Trails Conservancy to schedule an allocation of time for NJ trails.	
2. Columbia Trail	Reconstruct 3 bridges	x	Spring/Summer 2015	Completed	1 bridge completed, final 2 bridges to be completed by mid March.	
3. Columbia Trail	Install Parking Lot Directional signs at Schooley's Mtn. Rd. Parking lots to direct overflow parking to Don Palmer Parking Area	x	On Hold		Awaiting completion of parking lot and sign plans	
4. Columbia Trail	Meet with Mount Olive Township officials to discuss the potential to extend the trail thru the Township			Completed	Meeting held with Mt. Olive Reps. and MCDOT staff. Mount Olive seeking abandonment of County Rail Line. MC not willing to abandon rail line.	
5. Frelinghuysen Arboretum	Reroute several trails behind the Mansion and along the Whippany River to minimize washouts		Late winter 2017		Reroute of red trail being investigated. Blazing of trails to be completed by early March.	
6. Lewis Morris County Park	Continue various trail upgrades and repairs utilizing Adopt-a-Trail Volunteers		On going		Action plan being put together to upgrade and repair trails.	

MORRIS COUNTY PARK COMMISSION Project Status Report - 2017 TRAIL PROJECTS							
		Division: Park Planning & Development Operating Unit: Trails/Special Projects		Divisional Director: Denise Chaplick Manager/Supervisor: Russ Felter			
Park/Facility	Project Description	Priority Projects	Estimated Start	Estimated Completion	Status		
7. Loantaka Brook Reservation	Beginning planning for development and improvement of trails through Giralda Farm	x	On Hold		Plans on hold until Chatham Twp. gets word on whether they have been awarded sidewalk grant for Woodland Road. Chatham Twp. also performing and archeological dig by Treadwell/Woodland section of park. Archeological investigation completed in May 2016.		
8. Loantaka Brook Reservation	Install 15 car gravel parking lot off of Woodland Road for Giralda Farms section	x			Need to have Hort. Staff identify potential rare trees in proposed construction Area. Investigate additional parking at LBR Trailhead at area across the street from Giralda.		
9. Loantaka Brook Reservation	Layout proposed paved trail connector along Kitchell Pond Area from restroom to Kitchell Road.	x	On hold until new contractor can be found.		NO CHANGE IN STATUS		
10. Mahlon Dickerson Reservation	Work with JORBA to create Bike Plan for Snow Bowl Area				ON HOLD PENDING ENVIRONMENTAL REPORT		
11. NYS&W Trail	Work with MC Department of Transportation on finalizing land acquisition agreement and final design plans	x			Last meeting held w/RBA took place on 12/15/15. Meeting held on May 2nd w/ North Jersey District Water Supply Commission.		
12. Passaic River County Park	Continue the development of a River Walk by using local Boy Scout and Volunteer Groups		Ongoing		No Change inStatus		

MORRIS COUNTY PARK COMMISSION
Project Status Report - 2017
TRAIL PROJECTS

Division: Park Planning & Development
Operating Unit: Trails/Special Projects

Divisional Director: Denise Chaplick
Manager/Supervisor: Russ Felter

Park/Facility	Project Description	Priority Projects	Estimated Start	Estimated Completion	Status		
13. Patriots' Path	Rebuild trail behind Fosterfields Living Historical Farm from Sussex Avenue to Washington Valley Road	x	On hold pending hiring of new paving contractor		New Jersey Trail Grant funded project(\$24k). Will be able to complete lower half without engineering input. Upper half of trail will need evaluation by engineer due to heavy erosion of paved trail section.		
14. Patriots' Path	Complete acquisition of missing segment of trail in Parsippany- Troy Hills Township (Kontis Property)	x	Spring 2017		NewRoute for trail being completed using Hanover Open Space and use of public roads		
15. Patriots' Path	Rebuild Pocahontas Lake Trail after acquiring and easement from NJ Transit for the section from Cory Road to Martin Luther King Blvd.	x	On hold		NJDOT Grant of \$669,000.00 for construction awarded. Potential TAP Grant for Design in April/May 2016	WAITING FOR SURVEY OF PROPOSED TRAIL TO BE COMPLETED.	
16. Patriots' Path	Work with Hanover Twp. on completing sections of the Hanover Township Connectivity Plan.				Funding has been budgeted based on estimates supplied by Hanover Township		
17. Pyramid Mountain Natural Historic Area	Construct Yellow Trail along Mine Ridge after obtaining access thru Harrs Property				Trail has been flagged. Need to acquire 2 short sections of property.		
18. Schooley's Mountain County Park	Repair and rebuild trail/bridge along Green Trail from the Chapel Area to below the Falls				TRAIL HAS BEEN CLOSED BELOW FALLS		
19. Silas Condict County Park	Begin planning trails thru the 1,250-acre former Lam Property						
20. Tourne County Park	Complete REI grant funded project which includes relocation and closure of trails at Tourne County Park	x	Ongoing		No Change inStatus		

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 26-17

BE IT RESOLVED, by the Morris County Park Commission on this 27th day of February 2017, that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the "Open Public Meetings Act."
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

February 27, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on February 27, 2017, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[Original Signature On File]

MORRIS COUNTY PARK COMMISSION

Policy and Procedure

Employee Dating PP 1:4.20	Effective Date:	Approval:
	Revised Date:	Approval:
	Revised Date:	Approval:
	Revised Date:	Approval:

Purpose:

The Morris County Park Commission recognizes the right of employees to engage in social relationships with each other, including relationships of a romantic or intimate nature. However, the Park Commission also recognizes that such relationships can be a problem in the workplace. They may result in favoritism, discrimination, unfair treatment, friction among coworkers, or the perception that they generate such problems. To try to achieve a balance between employee rights and workplace needs, the Park Commission has adopted the following policy on the subject of supervisor/subordinate dating.

Policy:

The Park Commission strongly discourages supervisor/subordinate dating. Nothing in this policy should in any way be deemed as an endorsement of supervisor/subordinate dating, or as encouraging or condoning supervisor/subordinate dating. However, if such a relationship exists or develops, both parties involved shall report the fact to A) their immediate supervisors or B) Human Resources so that a determination can be made as to whether the relationship violates this policy. For the purposes of this policy, a supervisor/subordinate status means a situation where one employee, irrespective of job title, makes or has the authority to make decisions or to take action concerning another employee's compensation, promotion, demotion, discipline, daily tasks, or any other terms, conditions or privileges of employment with the municipality.

If a violation is found, the employer may take whatever action appears appropriate according to the circumstances up to and including counseling, transfer, or discharge. Failure to disclose facts may lead to disciplinary action up to and including termination. Failure to disclose facts may be a factor in a decision by the Morris County Insurance Fund whether or not to defend or indemnify a manager, supervisor, official or employee who is made a defendant in resulting litigation. In addition, the Park Commission reserves the right to address any workplace issues that may result from that relationship in the manner it deems appropriate.

Employees considering entering into any dating, romantic or intimate relationship with other Park Commission employees, even in the absence of a supervisor/subordinate relationship, are strongly encouraged to review and consider all Park Commission policies regarding workplace conduct, including but not limited to policies pertaining to sexual and other forms of workplace harassment, and to be guided accordingly.

MC ELROY, DEUTSCH, MULVANEY & CARPENTER, LLP
ATTORNEYS AT LAW

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February 16, 2017

Via Email – (Dhelmer@morrisparks.net)

David Helmer, Executive Director
Morris County Parks Commission
P.O. Box 1295
Morristown, New Jersey 07962-1295

RE: Monthly Activity Report
MDM&C File No.: M0503-1002

Dear Mr. Helmer:

The following summary highlights the significant legal activities undertaken by this Firm to date for the month of February, 2017, on behalf of the Morris County Park Commission. Other matters of a routine nature were also handled.

1. Award of Contract

The successful bidder for Contract #16-17, Building Maintenance Services/Janitorial, advised Renee Klose that it does not have the staff to perform the contracted services. All Clean Building Services was the lower bidder. All Clean was supposed to start its services February 1, 2017. I suggested to Renee that All Clean be notified that it breached its contract with the MCPC and that the contract be awarded to Excellent Building Services, the second low bidder. Excellent Building is the MCPC's current vendor. The issue of damages is being discussed with Renee.

2. Land Acquisition

A contract was prepared and sent to the attorney for Holden/Gould. The property is 8.83 acres in Kinnelon Borough. The purchase price is \$67,225.00. The lot is land locked and backs up to Route 287. The contract has yet to be signed by the Sellers.

3. Land Lease

MCELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

David Helmer, Executive Director

February 16, 2017

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I was contacted by the law firm that represents Mt Olive. Mt. Olive wants to lease +/- 26 acres from the MCPC for active/passive recreation.

4. Legal Opinion

Rich Vitale asked me to prepare a legal opinion concerning a very recent N.J. Appellate Court decision. The decision affects when public employees are to receive a Rice notice.

If you have any questions, please contact me. Thank you.

Very truly yours,

MCELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

/s/ John H. Suminski

cc: Rich Vitale (via mail only rvitale@morrisparks.net)
Kathy Petro (via email only kpetro@morrisparks.net)
J. Gardner, Esq. (via email)

Morris County Park Commission		
Summary of Acreage Final Report-2016		
Recreation and Open Space Inventory		
Managed Land w/ 25+ year Agreements		
Patriots' Path Trail Easements		
Conservation Easements		
	Total Acres	2016 Acquisitions (included in total acres)
Bamboo Brook Outdoor Education Center	670.88	
Berkshire Valley Golf Course	528.55	
Black River Park(Elizabeth D. Kay Environmental Center)	857.81	
Central Park of MC	299.27	
Columbia Trail	100.40	
Cooper Mill	14.00	
Craigmeur Recreation Area	69.55	
Flanders Valley Golf Course	411.43	
Fosterfields Living Historical Farm	224.81	
	Parr	11.4134
Frelinghuysen Arboretum	127.48	
Great Swamp Outdoor Education Center	43.60	
Hedden County Park	389.42	
Historic Speedwell	8.22	
James Andrews Memorial County Park	588.89	
Johnathans Woods	555.97	
Lee's County Park Marina	12.82	
Lewis Morris County Park	2,195.80	
Loantaka Brook Reservation	796.52	
Mahlon Dickerson Reservation	3,346.07	
Minnisink Reservation	329.24	
Mount Hope Historical County Park	479.22	
Mount Olive-Old VoTech Property	26.46	
Mount Paul Memorial County Park	285.72	
Old Troy County Park	153.01	
Passaic River County Park	835.59	
	PRC -Landau Sanctuary & River Road 1	10.1
Patriots' Path	291.90	
Pinch Brook Golf Course	102.23	
Pyramid Mountain Natural Historic Area	1,544.76	
Schooley's Mountain County Park	791.51	
Silas Condict County Park	1,508.76	
Sunset Valley Golf Course	178.12	
Tourne County Park	565.56	
Traction Line Recreation Trail	15.10	
Waughaw Mountain Greenway	306.19	
West Morris Greenway/Hugh Force Park	147.68	
William G. Mennen Sports Arena	15.43	
Willowwood Arboretum	131.00	
Total Stewardship Responsibility (ROSI)	18,948.97	
Total Acres Acquired in 2016		21.5134
Preservation Partnerships		
Management Responsibility		
Includes Conservation and/or Trail Easements not included in ROSI		
Summary of Acreage		
	Acreage	
Loantaka Brook Reservation-Giralda Farms-Chatham Twp.	93.36	
Total (Partnered) Acreage	93.36	

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 27-17

BE IT RESOLVED, by the Morris County Park Commission on this 27th day of February 2017, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 28-17 through Resolution No. 37-17

February 27, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on February 27, 2017, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[Original Signature on File]

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 28-17

WHEREAS, the Director of Finance and the Treasurer have determined that the following action is appropriate to void the following checks drawn on

Clearing Disbursement Account at Bank of America

<u>Check No.</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>
83927	01/24/2017	North Jersey Health Collaborative	\$1,000.00

NOW THEREFORE BE IT RESOLVED by the Morris County Park Commission on this 27th day of February 2017 that the action of the Director of Finance and the Treasurer in voiding the above checks be confirmed.

February 27, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on February 27, 2017, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey 07960.

[Original Signature on File]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 29- 17

WHEREAS, the Morris County Park Commission has the need to maintain Salaries & Wages for all salaried employees of the non-bargaining unit of the Morris County Park Commission, and

WHEREAS, Appendix A, which represents each non-bargaining unit employee's prior year salary, current year annual increase (2.0%), current year promotional increase, and adjusted current year salary, which is included as part of the overall 2017 Operating Budget, and

WHEREAS, certified copies of Appendix A, shall be maintained and on file within the Human Resources Department and made available upon request, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this the 27th day of February 2017, that the Salary & Wages, Appendix A shall be authorized for each salaried employee of the non-bargaining unit, and

BE IT FURTHER RESOLVED that the Salary & Wages adjustment for each employee listed in Appendix A be retroactively effective as of January 1, 2017.

February 27, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on February 27, 2017 at the Park Commission offices, 300 Mendham Road Morristown, New Jersey.

[Original Signature on File]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 30-17

WHEREAS, under and pursuant to the Act of the State of New Jersey entitled “An Act Concerning County Parks, Playgrounds and Recreation Places and Supplementing Chapter thirty-seven of Title 40 of the Revised Statutes” approved May 3, 1946, as amended and submitted to and approved by voters of Morris County at the general election held therein November, 1955, constituting Chapter 276 of the Pamphlet Laws of 1946, as amended (designated as N.J.S.A. 40:37-95.1 to N.J.S.A. 40:37-95.25) particularly by the Act of the Legislature of the State of New Jersey, constituting Chapter 336 of the Pamphlet Laws of 1950 (designated as N.J.S.A. 40:37-95.9 to N.J.S.A. 40:37-95.10), and by the Act of the Legislature of said State (designated at N.J.S.A. 40:37-95-10 (e) to N.J.S.A. 40:37-95.10 (h) constituting Chapter 148 of the Pamphlet Laws of 1970, and by an Act of the Legislature entitled “A Supplement to An Act Concerning County Parks, Playgrounds and Recreation Places and supplementing Chapter 37 of the Revised Statutes,” approved May 3, 1946 (P.L. 1946, c. 276) constituting Chapter 121 of the Pamphlet Laws of 1978 (now designated as N.J.S.A. 40:37-95.10 (j) to N.J.S.A. 40:37-95.10 (m) submitted to and approved by the voters of Morris County at the general election held therein November 1989, the County of Morris is authorized to issue bonds or other obligations of the County to provide funds for land and improvements by the Morris County Park Commission to an amount not exceeding the aggregate sum of \$25,000,000.00 outstanding at any time, less the amount of any funds on hand applicable to the payment of the principal of such outstanding bonds or obligations; and

WHEREAS, the total amount of bonds or other obligations of Morris County heretofore issued or authorized to provide funds for lands and improvements by the Morris County Park Commission and not previously retired is \$8,552,863.89, and

WHEREAS, the County of Morris requested that all County agencies prepare and submit a detailed Six Year Capital Program Budget for 2017 to 2022, and

WHEREAS, the Morris County Park Commission has identified the need for Capital funds during the six year period for the Morris County Park Commission, and

WHEREAS, the Commission prioritized the projects for the Park Commission and scheduled them accordingly, with \$ 1,640,000.00 required for Park Capital Projects in 2017, and

WHEREAS, during the preparation of the 2017 Operating Budget, the Morris County Park Commission identified funding requirements of \$1,015,000.00 for the purchase of vehicles and equipment, including but not limited to dump trucks with plows, a police four-wheel drive vehicle, tractors, grounds mowers, golf course turf equipment, utility vehicles as well as computer equipment, and

WHEREAS, during the preparation of the 2017 Operating Budget, the Morris County Park Commission identified funding requirements of \$300,000.00 for the resurfacing and improvements of Park System roadways, parking areas, and paved trails, and

WHEREAS, during the preparation of the 2017 Operating Budget, the Morris County Park Commission identified funding requirements of \$325,000.00 for the renovation of the Pavilion at Lee's County Park Marina, and

WHEREAS, the Park Commission deems it appropriate and in the public interest to request funding for vehicles and equipment, improvements to roadways, parking areas, and paved trails, and the renovation of the Pavilion of Lee's County Park Marina for the 2017 season and overall betterment of the countywide Park System, **NOW THEREFORE**

BE IT RESOLVED, that the Park Commission requests that the Morris County Board of Chosen Freeholders allocate \$1,015,000.00 in the 2017 Capital Budget for the purchase of vehicles and equipment for Park System operations, and \$625,000.00 for Park Capital Projects, **NOW THEREFORE**

BE IT FURTHER RESOLVED, that the Board of Chosen Freeholders is requested to provide Park Capital Funds in the amount of \$1,015,000.00 and \$625,000.00 for the purposes set forth above in an appropriate Capital Ordinance.

February 27, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on February 27, 2017, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[Original Signature on File]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 31-17

WHEREAS, the Local Public Contracts Law 40A:11-4 requires that every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body; and

WHEREAS, the Morris County Park Commission, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7, may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program and Cooperative Pricing Systems for any contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the State of New Jersey (State) and/or the Morris County Cooperative Pricing Council (MCCPC) and/or Somerset County Cooperative (SOCCP) and/or The Educational Services Commission of New Jersey (ESCNJ) and/or Cranford Police Cooperative Pricing System (CPCPS) have awarded contracts to various vendors as lowest responsible, responsive bidders for State, County and Regional Cooperative Pricing contracts; and

WHEREAS, the Morris County Park Commission seeks to use by way of this resolution, vendors whose goods and services are identified along with their State, MCCPC, SOCCP, and ESCNJ contract numbers on the Referenced Contract Vendors list; **NOW, THEREFORE**,

BE IT RESOLVED, that the governing body of the Morris County Park Commission, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered, or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Morris County Park Commission and the Referenced Contract Vendors shall be from January 1, 2017 through December 31, 2017.

February 27, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on February 27, 2017, at the Park Commission Offices, 300 Mendham Road, Morris Township, New Jersey.

[Original Signature on File]

Referenced Contract Vendors

Contract	Vendor Name	Contract	Items to be purchased
MCCPC	Allied Oil	#1	Gasoline
MCCPC	Allied Oil	#2	Diesel Fuel
MCCPC	AmeriGas Chester	#43	Propane
State	ARF (A Royal Flush)	86580	Portable Sanitation Units
State MCCPC	Beyer Ford	85971,88214 15-C	Vehicle Purchase
ESCNJ	Cablevision Lightpath NJ LLC	15/16-36	ACT Hosted Phone Service
ESCNJ	Cablevision	15/16/-55	Broadband Component, Wide Area Network & Internet Coop
ESCNJ	CDW-G	16/16-11	Technology Supplies and Services
ESCNJ	Constellation Energy	15/16-49	Electricity – Supply of
CPCPS	Police & Admin Vehicles	16-01	Police & Administrative Vehicles
State	Dell, Inc.	WSCA	Computer Equipment
State	Dell, Inc.	88796	Data Communication Equipment
State	Dell, Inc.	89850	Software License & Related Services
ESCNJ	Direct Energy	15/16-49	Natural Gas – Supply of
State MCCPC	Eastern Concrete	87732 #9	Crushed Stone, Gravel & Sand
State	EB Fence	A88679	Fence and Fencing Supplies
State	Grainger Supply	79875	Tools
State	Hertrich Fleet Service	89967	Vehicles
ESCNJ	Lightpath NJ LLC	14/15-26	Broadband Component, Wide Area Network & Internet Coop
State	Lowe's	82951	Various
State	MSC Industrial Supply Co.	79874	Industrial/MRO Supplies and Equipment
MCCPC	Office Concepts	16	Office Supplies
State	Storr Tractor	76921	Tractor Parts
State MCCPC	Tilcon	86415 #5	Paving Materials
State MCCPC	Tilcon New York Inc.	87740,86419 #9	Road & Highway Building Materials: Crushed Stone, Sand & Gravel
MCCPC	Tree King	#18	Tree Removal
State	Verizon Wireless	82583	Cell Phones and Equipment
State	Verizon Data Communications	85943	Data Communications

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 32-17

WHEREAS, the Morris County Park Commission Resolution No. 75-16 awarded Contract No. 9-16 titled "IP Based CCTV Surveillance Systems at Two Park Locations" to Premier Security Systems, of Matawan, New Jersey, in the amount of \$52,631.00, and

WHEREAS, staff recommended that upgraded lens be added to each of the twenty-eight cameras being installed at the William G. Mennen Sports Arena and be included in the Contract No. 9-16 titled "IP Based CCTV Surveillance Systems at Two Park Locations," and

WHEREAS, the Morris County Park Commission Resolution No. 96-16 approved Change Order No. 1 in the amount of \$3,500.00 for the upgraded lens thus raising the total authorized contract amount to \$56,131.00, and

WHEREAS, Premier Security Systems submitted a request for reimbursement for signed-sealed architectural plans required by the township inspector in order to complete the installation of cameras at the William G. Mennen Sports Arena in the amount of \$1,310.00, and

WHEREAS, the Director of Recreation recommended the approval of Change Order No. 2 in the amount of \$1,310.00 for the architectural plans and thus raising the total authorized contract amount to \$57,441.00, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in the Park Improvement Trust Fund account 66-216-55-Q04716-940, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 27th day of February 2017, as follows:

1. That Change Order No. 2 to Contract 9-16 titled "IP Based CCTV Surveillance Systems at Two Park Locations" to Premier Security Systems, of Matawan, New Jersey, for architectural plans at William G. Mennen Sports Arena in the amount of \$1,310.00 be and hereby is approved.

February 27, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on February 27, 2017, at the Park Commission Offices, 300 Mendham Road, Morris Township, New Jersey.

[Original Signature on File]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 33-17

WHEREAS, Canty's Lake Dam at Silas Condict County Park in the Borough of Kinnelon is in need of rehabilitation, and

WHEREAS, the Morris County Park Commission requires Professional Engineering Services for the proper design and bidding of the dam rehabilitation project, and

WHEREAS, the Commission awarded a Professional Services Contract by Resolution No. 112-14 to the firm of Civil Dynamics, Inc., of Stockholm, New Jersey to provide design services and bid phase services in the amount of \$92,500.00 with a contingency fund in the amount of \$18,000.00, and

WHEREAS, the Manager of Engineering requested that Civil Dynamics attend a pre-bid meeting on January 5, 2017 at Canty's Lake Dam and further requested that Civil Dynamics provide 15 additional sets of Contract Documents that were not originally specified in their agreement, and

WHEREAS, the Manager of Engineering Services has recommended Change Order No. 1 for payment of those additional services in the amount of \$1,676.89, and

WHEREAS, the Director of Finance has certified the availability of funds from County Capital Account No. 04-216-55-953113-909, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 27th day of February 2017 as follows:

1. Approve that Change Order No. 1 for the Professional Services Contract awarded to Civil Dynamics, Inc. of Stockholm, New Jersey, for the payment for additional services in the amount of \$1,676.89.
2. That this Resolution takes effect immediately.

February 27, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on February 27, 2017, at the Park Commission Offices, 300 Mendham Road, Morris Township, New Jersey.

[Original Signature on File]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 34-17

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to receive public bids for Contract No. 55-16, titled “Rehabilitation of Canty’s Lake Dam,” and

WHEREAS, bids were received on Thursday, January 26, 2017 at 10:30 a.m., prevailing time, in accordance with N.J.S.A. 40A:11-1 et seq. of the Local Public Contracts Law, and

WHEREAS, Park Commission staff and Civil Dynamics, Inc., the Consulting Engineer, have reviewed the bid documents submitted by Ron-Jon Construction Corporation, of Butler, New Jersey, the lowest responsive and responsible bidder, and found the bid documents to be in order and acceptable, and

WHEREAS, the Consulting Engineer and the Manager of Engineering Services recommended the award of this contract to Ron-Jon Construction Corporation, of Butler, New Jersey, the lowest responsible bidder, for the total bid amount of \$870,000.00, and

WHEREAS, the Manager of Engineering has recommended that a construction contingency of \$174,000.00 be established, and

WHEREAS, the Director of Finance and the Treasurer have certified that funding is available from County Capital, Account 04-216-55-953113-951 in the amount of \$90,400.00 and Account 04-216-55-953158-951 in the amount of \$779,600.00 for the total contract award of \$870,000.00 and \$174,000.00 for the contingency funded from Account 04-216-55-953158-951; totaling \$1,044,000.00 for the whole project, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 27th day of February 2017 as follows:

1. That Contract No. 55-16 titled “Rehabilitation of Canty’s Lake Dam,” be awarded to Ron-Jon Construction Corporation, of Butler, New Jersey, for the total bid amount of \$870,000.00.
2. That this Contract, in the amount of \$870,000.00 be funded from County Capital Accounts 04-216-55-953113-951, \$90,400.00 and 04-216-55-953158-951, \$779,600.00.

1. That a construction contingency of \$174,000.00 from County Capital Account 04-216-55-953158-951 be established.
2. That this Resolution take effect immediately.

February 27, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on February 27, 2017, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[Original Signature on File]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 35-17

WHEREAS, the Morris County Park Commission has deemed it advisable and in the public interest to acquire lands in the Boroughs of Kinnelon, Riverdale, and the Townships of Montville and Pequannock, designated as the Waughaw Mountain Greenway, and

WHEREAS, the Park Commission has deemed it appropriate to acquire lands in the Borough of Kinnelon, County of Morris, State of New Jersey, known as Block 56801, Lot 103, consisting of 8.0376 acres, as a continuation toward that purpose, and

WHEREAS, the Commission has determined, based upon an appraisal of the property, that the fair market value of said lands is \$61,226.90, and

WHEREAS, the Treasurer of the Morris County Park Commission has determined that there are sufficient funds available from the Morris County Open Space and Farmland Preservation Trust Fund to acquire said lands, and

WHEREAS, title to said lands has been determined to be in the name of Patricia Holton and Christopher Gould, and

WHEREAS, the Land Acquisition Committee of the Morris County Park Commission recommends the purchase of said property and the payment by the Morris County Park Commission of \$61,226.90 out of its allocation from the Morris County Open Space and Farmland Preservation Trust Fund for the purchase, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 27th day of February 2017, that Counsel to the Park Commission be authorized and directed to offer the value of said property to the owners as determined and set forth above, in order to acquire aforesaid property, and

BE IT FURTHER RESOLVED, that the following actions are hereby authorized and directed:

1. That the payment of said \$61,226.90 purchase price to acquire the said Dayton G. Geary property, Block 56801, Lot 103, in the Borough of Kinnelon, New Jersey, is hereby authorized and approved.
2. That these parcels be purchased through funding available from the Morris County Open Space and Farmland Preservation Trust.

3. That the Executive Director, or his designee, is hereby authorized to take whatever action is necessary to effectuate the payment of said \$61,226.90 for the property, as well as legal and other professional service fees associated with this acquisition.
4. That this Resolution be effective immediately.

February 27, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

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[Original Signature on File]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 36-17

WHEREAS, the Morris County Park Commission deems it advisable and in the public interest to recover some costs of operations through the assessment of fees and charges; therefore, it is necessary and in the public interest to establish and adopt a schedule of fees for the use of various facilities, programs, services, and equipment, and

WHEREAS, the Morris County Park Commission adopted Resolution No. 14-17 on January 23, 2017, and

WHEREAS, the Morris County Park Commission hereby finds the need to amend the Year 2017 Schedule of Fees and Charges as annexed hereto and made part hereof, and

WHEREAS, that the amended changes to the Year 2017 Schedule of Fees and Charges shall take effect February 27, 2017 unless otherwise noted, and shall remain in force until amended or changed by official action of the Morris County Park Commission, **NOW THEREFORE**

BE IT RESOLVED, in accordance with the regulations of the New Jersey Green Acres program that a copy of this schedule of fees be filed with the Program's Administrator.

February 27, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on February 27, 2017, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[Original Signature on File]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 37-17

GRANT AGREEMENT
BETWEEN
MORRIS COUNTY PARK COMMISSION
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

GRANT IDENTIFIER: FS17-058
GOVERNING BODY RESOLUTION

The governing body of MORRIS COUNT PARK COMMISSION desires to further the
(print Grantee's name)

Public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$3,700.00 to fund the following project:

Green Communities Grant
Community Forestry Management Plan

Therefore, the governing body resolves that Betty Cass-Schmidt or the successor to the office of
(print name)

President is authorized (a) to make application for such a grant, (b) if awarded, to execute
(print title of authorized official)

a grant agreement with the State for a grant in the amount not less than \$3,700.00 and not more

than \$3,700.00, and (c) to execute any amendments thereto any amendments thereto which do not increase
the Grantee's obligations.

*The Board of Commissioners authorizes and hereby agrees to match 50% of the Total Project Amount,
(print name of Grantee's governing body, e.g., board of chosen freeholders)
in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether
cash, services, or property, is hereby certified. 100% of the match will be made up of in-kind services (if allowed by grant
program requirements and the agreement).*

The Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its
performance pursuant to the agreement.

Introduced and passed _____, _____.

Ayes: _____
Noes: _____
Absent: _____

Seal

*The portion of this form between the asterisks should only be completed if matching funds are required under the terms of
the agreement. Where in-kind services are allowed and are stipulated by the Grantee, an attachment must be provided and
appended hereto, breaking out the in-kind services to be provided by the Grantee.

