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THE MORRIS COUNTY PARK COMMISSION
DISTRIBUTION OF PARK COMMISSION MEETING MINUTES

Date

May 22, 2017

1. President Betty Cass-Schmidt
2. Vice President Barbara Shepard
3. Commissioner Julie C. Baron
4. Commissioner William Cogger
5. Commissioner Stuart Lasser
6. Commissioner Edward G. McCarthy
7. Commissioner Richard Seabury, III
8. Commissioner Matthew Tal
9. Commissioner Louis A. Valori, Jr.
10. Executive Director David D. Helmer
11. Freeholder Liaison Douglas R. Cabana
12. File – 2

THE MORRIS COUNTY PARK COMMISSION

300 Mendham Road

Morris Township, New Jersey

President Cass-Schmidt called to order the 849th meeting of the Morris County Park Commission at 7:30 p.m. on Monday, May 22, 2017, in the Park Commission Board Room at The Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

Executive Director Helmer then read the following notice: PURSUANT TO N.J.S.A. 10:4-6 et seq., adequate notice of this meeting held at 7:30 p.m. on Monday, the 22nd day of May, 2017, has been provided by publication in the *Daily Record* and *The Star-Ledger*, by posting of said notice in the Administration Building of the Morris County Park Commission, at the County Courthouse, and by filing a copy of the same with the Morris County Clerk, and by posting an Agenda on the Morris County Park Commission website.

ROLL CALL

The following were present:

- | | |
|--|---------------------------------|
| President Betty Cass-Schmidt | Commissioner Julie C. Baron |
| Vice President Barbara Shepard | Commissioner William Cogger |
| Executive Director David D. Helmer | Commissioner Edward G. McCarthy |
| Deputy Executive Director Richard Vitale | Commissioner Richard Seabury |
| Counsel John Suminski | Commissioner Matthew Tal |
| Freeholder Liaison Cabana | |

SALUTE TO THE FLAG

President Cass-Schmidt led those present in the salute to the flag.

HEARING OF CITIZENS

President Cass-Schmidt asked for a motion to open up the Hearing of Citizens, the motion was made by Commissioner Baron and seconded by Commissioner McCarthy and unanimously approved by voice vote.

| Name | Address | Affiliation |
|--|---|---------------------------|
| Deputy Chief Ron Baldwin | 5 Rockaway Valley Rd., Boonton | Montville Fire Department |
| Representatives Montville Fire Department | 108 Main Road Montville | Fire Department |
| Julia Somers | 501 Spring Valley Rd., Green Village | NJ Highlands Coalition |
| Constance Stroh | 19 Dogwood Trail, Randolph | URRWA |

Deputy Chief Ron Baldwin from the Montville Fire Department addressed the Commission regarding the Pyramid Mountain Natural Historic Area. The Montville Fire Department provides service to that specific area of Montville Township where it borders Kinnelon Borough. One of the services that they provide is their rescue ATV, used for lost or injured hikers and anyone that maybe in distress. It takes them quite sometime to get to areas of Pyramid Mountain. Tripod Rock

is a very popular area of the park, and there is very rugged terrain getting there. A few months ago they had received a call that someone had broken their ankle by Tripod Rock and it took the Fire Department almost 45 minutes to an hour get to the scene through the woods and up the mountain. Once there it took them almost an hour to get down.

They are asking if there is anything that can be done to provide them with better access into the park, better access into the Tripod Rock section, so that they can get to the top of the Ridge Line in a more efficient manner.

Executive Director Helmer stated that the park is a conservation area so the Park Commission tries to minimize overdevelopment. He will set up a meeting with Deputy Chief Ron Baldwin and our Natural Resources Superintendent Kelli Kovacevic, who is responsible for the stewardship of those tracts of land along with the Park Police to see if there might be a way to make it easier and more efficient to get access to the area.

Executive Director Helmer asked if they come off of Miller Road. Deputy Chief Baldwin said that they typically come off of High Mountain Rd, and they have a Right of Way through a couple of driveways through a couple of houses in two different spots. They are able to get under the power line access. He stated that when the power lines were being recently reconstructed it was completely wide open and there was access which cut a lot of time out. Once everything was reforested and re populated with rocks it basically closed off their access and made it difficult. He suggested that maybe we could mark a lane and maintaining it cleared. It could just be a marked lane that is wide enough between the trees so that they can get through. Getting over the ridge is difficult and over time the trails have eroded from constant foot traffic and now its all boulders.

Executive Director Helmer will contact Superintendent of Natural Resources Kovacevic and she can work on a plan with our trails crew.

The main goal of the Montville Fire Department is to give the best service possible, they have in the past worked with the Park Police on missing person's searches, and the Park Police have had issues as well trying to navigate and find ways to get in to the area.

Commissioner Seabury suggested another route to get in which is north along the ridge by the Kinnelon ballfields. It is a longer route but not quite as steep.

Deputy Chief Baldwin will email to Executive Director Helmer all of the pertinent information and we will set up a meeting with him. It was also suggested that maybe a numbering system on the trails would be helpful. Executive Director Helmer stated that we are presently in the process of implementing it in another area and will see how it will work out.

President Cass-Schmidt thanked Deputy Chief Baldwin for his information and reiterated that they will be contacting him to set up a meeting.

Julia Somers, New Jersey Highlands Coalition was present and was wondering what the status of the NJ Audubon Report was. Executive Director Helmer informed her that Superintendent of Natural Resources Kovacevic is reaching out to Emil DeVito regarding the type of tour he maybe

planning. Ms Somers wanted to let the Commission know that the plant surveys have begun and the first weekend they were out on Sparta Mountain they identified two S-1's which is one of the rarest type of plant. They also recorded three S-2's and one S-3. They are still waiting for the report and the work is ongoing she feels there is at least another five weekends of work to be done. When the report is done she will make sure that the Park Commission has all the information.

President Cass Schmidt asked for a motion to close the public portion of the meeting. The motion was made by Commissioner Baron and seconded by Commissioner McCarthy and unanimously approved by voice vote.

LIST OF BILLS

President Cass-Schmidt asked for a motion for payment of bills for the month of May 2017, totaling \$2,630,634.61 as presented. Vice President Shepard made the motion to accept the payment of bills as presented the motion was seconded by Commissioner Baron and unanimously approved by roll call vote. **(Attachment No. 1)**

FINANCE AND BUDGET COMMITTEE

Vice-President Barbara Shepard, Chair

PRESENT:

Vice-President Shepard, Chair
President Cass-Schmidt
Commissioner Baron
Commissioner McCarthy

Executive Director Helmer
Deputy Executive Director Vitale
Senior Accountant Amanzo
Treasurer Kovalcik

Mr. John J. Mooney, CPA of Nisivoccia, LLP was also at the Committee meeting to review the 2016 Annual Audit.

The Committee met at 5:00 p.m. prior to the Park Commission meeting.

Vice President Shepard reported that John Mooney of Nisivoccia, LLP the Park Commission's auditor was present at the Finance and Budget Committee meeting and he reviewed the 2016 Audit. The Audit was sent to the Commissioners prior to this evening's meeting. The Commission had a very strong year in 2016, there were no recommendations from the auditors and she wanted to thank Deputy Executive Director Vitale along with his staff for doing a tremendous job in managing the finances of the Park Commission.

Deputy Executive Director Vitale passed around the signature page for the audit, which requires all Commissioners to sign the document.

Commissioner Seabury asked what the policy was regarding bonding indebtedness and if the Park Commission planned on using it in the future.

Executive Director Helmer stated that the current policy is, the County is looking to have a combined County wide borrowing level which is inclusive of the Park Commission, CCM and the

MCMUA, etc. Although the Park Commission has its own bonding level approved by the voters, we are only borrowing to the extent permitted by the Freeholder Board.

Deputy Executive Director Vitale stated that the County plan is when they raise debt each year to be in-between 25 and 30 million in total.

Commissioner Seabury then asked of the 9 million dollars as stated in the Audit was more history. Deputy Executive Director Vitale went on to state that this was correct and that we are paying that debt down. The 1.2 million in capital funding the Park Commission receives goes against the Park Commission’s voter approved debt limit of 25 million but total overall Countywide debt is held to 25 to 30 million per year.

President Cass Schmidt stated that instead of having individual Capital Budgets it is controlled at the County level from a cap on total borrowing.

Freeholder Cabana stated that in the past few years the County has been making substantial payments to pay down the debt since there has been no major Capital projects. The last one was the Com Center. Freeholder Cabana stated that the County has been recasting the debt and taking advantage of the lower interest rates, which has been very advantageous in the last few years. It also contributes to the reduction in the payments and we are able to pay more principle based on what has been budgeted with the lower interest rates.

The Committee reviewed and recommended approval of the May, 2017 List of Bills consisting of Operating Fund Bill List Expenditures of \$183,381.54; Prepaid Expenditures of, \$2,052,361.14 including (2) payrolls of 915,480.80; Park Capital, Account Expenditures of \$316,316.81; Park Improvement Trust Expenditures of \$69,099.41; Park Trust Expenditures of \$7,162.81 Grant Fund Accounts Expenditures of \$2,312.90. There were no Park Police Special Law Enforcement Account expenditures along with no expenditures for the Dedicated Trust Account. Capital County expenditures totaled \$7,125.32.

The Committee reviewed the following Resolutions as listed below.

| Resolution No. | Description |
|-----------------------|---|
| No. 70-17 | Places the Park Commission in Executive Session pursuant to the pertinent provisions of the Open Public Meetings Act. |
| No. 71-17 | Adopts Resolution No. 72-17 through No. 86-17 |
| No.72-17 | voids the checks that are listed in the Resolution. |
| No. 73-17 | Accepts the Annual Report of Audit for the Year 2016. |
| No. 74-17 | Establishes the Park Improvement Trust Fund for 2017 in the amount of \$2,330,000.00 |
| No. 75-17 | Authorizes the transfer of funds as listed in the Resolution. |

| Resolution No. | Description |
|-----------------------|--|
| No. 76-17 | Awards Contract No. 8-17 titled "Portable Sanitation Units" in the amount of \$16,374.24 to ARF Rental Services, Inc. of Philadelphia, Pennsylvania under the New Jersey State Contract No. 86580. |
| No. 77-17 | Awards Contract No. 06-17 titled "Golf Course Maintenance Equipment" to Storr Tractor, of Branchburg, New Jersey for Lot Nos. 1, 2, 4, 7,9 in the amount of \$85,426.34 and to Wilfred McDonald of Pine Brook, New Jersey for Lot Nos. 3, 5, 6,and 8 in the amount of \$76,914.00 for a total of \$162,340.34. |
| No. 78-17 | Awards Contract No. 27-17 titled "Invasive Plant Management Services" to Solitude Lake Management LLC of Hackettstown, New Jersey on an "as-needed basis" in an amount not to exceed \$60,000.00 |
| No. 79-17 | Awards contract No. 10-17 titled "Small Project Paving Contractor for Various Park Commission Locations" be awarded to D&L Paving of Nutley, New Jersey on an "as-needed basis" in an amount not to exceed \$338,920.00. |
| No. 80-17 | Approves Change Order No. 2 to Contract No. 3-16 titled "Lewis Morris Park Doe Meadow Road Improvements awarded to Your Way Construction, Inc. of Irvington, New Jersey in the amount of \$59,042.51. |
| No. 81-17 | Awards a professional services contract solicited through a non-fair and open process to the Appalachian Mountain Club of Boston, Massachusetts to perform an inventory and assessment of the trail system at Lewis Morris County Park, in an amount not to exceed \$30,000.00 for a period of one year. |
| No. 82-17 | Awards a professional services contract in a fair and open basis to HMR Architects, of Princeton, New Jersey to create plans, specifications, bidding documents and construction administration for The Willows Porches & Arches project at Fosterfields Living Historical Farm, in the amount of \$23,600.00 plus a contingency amount of \$4,720.00. |
| No. 83-17 | Adopts the policy titled "Access Policy for Morris County Park Commission Historic Collections" in the form attached on a prospective basis. |
| No. 84-17 | Adopts the policy titled "Historic Collection Acquisition Policy" in the form attached on a prospective basis. |
| No. 85-17 | Adopts the policy titled "Car Club Rally/Dog Show" in the form attached on a prospective basis. |
| No. 86-17 | Congratulates Frederick Nitek for his 35 years of service to the people of Morris County and the Morris County Park Commission and extends best wishes on his retirement. |

President Cass-Schmidt asked for a motion to accept the report of the Finance and Budget Committee. Vice President Shepard made the motion and Commissioner McCarthy seconded the motion which was unanimously approved by voice vote.

RECREATIONAL TRAILS/PARK MAINTENANCE COMMITTEE

Tuesday, May 2, 1:30 p.m.

PRESENT:

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| President Betty Cass-Schmidt | Director of Park Planning and Development Chaplick |
| Vice-President Barbara Shepard | Director of Parks & Visitor Services Biase |
| Commissioner Richard Seabury,III(Acting Chair) | Manager of Park Projects Felter |
| Executive Director Helmer | GIS Coordinator Karmon |
| Assistant Deputy Director Lanza | Manager of Park Maintenance Todé |
| | Assistant Superintendent Nee |
| | Trails Coordinator/GIS Edmunds |
| | Trails Assistant DellaCava |

RECREATIONAL TRAILS

- Acknowledging that staff is working on updating the ROSI thru the efforts of GIS Coordinator Karmon. Trails staff will be working with GIS to ensure that all Patriots' Path and West Morris Greenway easements are accurately represented in the GIS data layers.
- Requesting that staff identify the Patriots' Path property boundaries contiguous with Acorn Hall and that staff work with Commissioner Seabury to coordinate a meeting with representatives from Acorn Hall to update and formalize a License Agreement for the trail through the property.
- Supporting staff's recommendation to decline the request by the NY/NJ Trail Conference to reroute Patriots' Path on the West Slope of Schooley's Mountain and to formally communicate the Park Commission's preferred routing to the NY/NJ Trails Conference via letter and mapping.
- Providing an update on the continued coordination of the Patriots' Path-Great Morristown Greenway project with the Town of Morristown and the NJDOT.
- Being apprised that the NJDOT provided a list of six consultants that have been approved to be reimbursed up to \$200,000.00 by the grant for design consulting work(Great Morristown Greenway). Staff interviewed three of the six firms and are recommending NV5 be selected. Staff will ask NJDOT for the appropriate language for the Park Commission to use in a resolution awarding work to NV5.

- Informing the Committee that staff is not recommending that any of the construction/design NJDOT grant funds be used signalization or sidewalk improvements related to the intersection of Cory Road and Speedwell Avenue. Staff will seek clarification from NJDOT
- Being provided a review of the status of the License Agreement with the State of NJ for use of the Greystone Property so that the large X-country events can be relocated at Central Park of MC due to the anticipated new Entrance Road construction. It is optimistic that the Agreement will be approved shortly and if so the X-country group representatives will be notified.
- Agreeing that the development of the new X-country trail at Central Park of MC take precedent so that races can begin in early September. Staff will coordinate with course designer moving forward.
- Reviewing Status of NYS&W Trail and noting that next steps include NJDEP's review and approval of wetland mitigation sites once NV5 finalizes report(MCPC provided potential sites on parkland), scheduling meetings with local municipalities to provide status report and final design features, finalize design and development of construction documents.
- Acknowledging that staff is working on a final conceptual plan for the Loantaka Brook Reservation-Giralda Farm Parking Area.
- Noting that staff plans on installing trail use counters at the Loantaka Brook Reservation-Giralda Farm Trail section.
- Supporting staff's recommendation that greater control needs to be adhered to over POWWW as it relates to trail activities at Jonathans Woods. Clarifying volunteer work efforts and trail designations and mapping are priority topics. Natural Resources staff will be included in discussions. Trail and Natural Resources staff were asked to prepare an agenda.
- Recommending approval of staff's recommendation to contract with the Appalachian Mountain Club to provide a trail inventory and assessment and recommendations for improvements of the Lewis Morris County Park trail system.
- Noting that the NICA race is being held on May 7th at Lewis Morris County Park. Improvements to the Yellow and Blue trail were completed along with the installation of a new bridge.
- Receiving a status report on the proposed Jersey City Reservoir Trail. The Open Space Institute recently informed staff that some headway is being made regarding the trail and that the Open Space Institute is planning on hiring a consultant to update the original plans with more specific improvement recommendations.

- Being provided a report on the Adopt-A-Trail Program and staff's plans to recruit volunteers for single maintenance day events.
- Reviewing plans for the Hog Pen Walk and the Boonton Township's 150 Anniversary Hike scheduled for National Trails Day.
- Reviewing the Trail Projects Status Report.
- Reviewing staff's plans to begin testing new plastic Blaze Markers. Plastic blazes are currently being used at 3 locations Central Park Ice Pond, Tourne, and Jonathan's Woods. The yellow plastic blazes at the Ice Pond are faded and not in good condition. Trails group will pursue another "test" to install plastic blazes at 2 locations, including replacing blazes at Ice Pond blazes and Loantaka Brook yellow trail. A different manufacturer will be used.

Park Maintenance

- Noting that three(3) Park Maintenance staff members have completed various training programs held at Rutgers University and that all Park Maintenance staff have recently had in-house Landscape safety training.
- Informing the Committee that the playground at Lewis Morris County Park has been removed, and staff is looking for guidance on the next steps in process of replacing the playground. The Loantaka Brook Reservation-South Street Playground will be replaced first, a design/build bid document is currently being prepared.
- Informing the Committee that 70 % of the grill relocation project has been Completed.
- Informing the Committee that the Park Maintenance staff has completed repairing the infield lip of seven Softball fields.
- Informing the Committee that staff is looking to create specialized crews among Park Maintenance staff. Crews would consist of two to three Park Maintenance personnel selected throughout the unit and will collaborate on special projects utilizing their specialized skill-sets.
- Updating the Committee on the installation of the new fire pits at the Lewis Morris County Park Campground which were funded through an REI grant.
- Reporting to the Committee the status of the Lewis Morris County Park – Off-leash Area. Currently the Area is closed because there are issues with the fencing.

- Reviewing with the Committee whether the fencing is fixed/replaced or to move the Off-leash at the end of Doe Meadow Road past the Sugarloaf Area. Executive Director Helmer will meet with staff to see if the area can be economically improved including easily accessible parking.

President Cass Schmidt asked for a motion to accept the minutes from the Recreational Trails/Park Maintenance Committee meeting. Vice President Shepard made the motion, which was seconded by Commissioner Baron which was unanimously approved by voice vote.

PROMOTION AND BUSINESS ACTIVITIES COMMITTEE
WEDNESDAY, MAY 3, 2017, 9:30 a.m.

PRESENT:

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| President Betty Cass-Schmidt | Assistant Deputy Director Lanza |
| Commissioner William Cogger, Acting Chair | Director of Parks & Visitor Services Biase |
| Executive Director David D. Helmer | Director of Recreation Facilities Fauci |
| Deputy Executive Director Richard Vitale | Manager of Marketing and Communications Wnek |

Parks and Visitor Services

- Reviewing a special request from ebb+ flow yoga to be able to hold Stand Up Paddleboard Yoga classes at Sunrise Lake, Lewis Morris County Park 1-3 times a week in June, July and August. Denying the request because this activity would have to be held after regular beach hours and a lifeguard would have to be provided, and recommending that she reach out to Roxbury and Randolph to see if she could hold her classes at either Horseshoe Lake or Randolph Lake.
- Recommending approval of a special request from the Shoprite of the Greater Morristown Area for an event at Central Park of Morris County on June 10, 2017. The event is a Moms on the Go, Pop Up event. The Committee asked staff to see if Shop rite would also distribute Park Commission materials during the event as well.
- Recommending approval of a refund request by Ms. Katie Law for a rental at the Hedden County Park Picnic Shelter on April 22, 2017. She was told there would be a restroom, but the work on the restroom was behind schedule and there was only a Porto John at the facility. Approving the refund for her rental amount of \$175.00.
- Updating the committee on the status of the Mount Paul Memorial County Park -Archery Area and agreement with the New Jersey School of Archery. The agreement is being drafted by Park Counsel Suminski. Also while the agreement is being completed, Manager of Engineering Services Hutzemann is working with the Morris County Soil Conservation District to obtain a soil erosion plan permit. The only area being disturbed is widening of the

existing driveway and providing a 20-car gravel parking area which includes placing new stone material on the original roadway in and on the new proposed roadway to exit the property.

- Recommending approval of a request by FC Motown to hang a banner up at Central Park of Morris County, on Field 2, to announce that they are participants in the 2017 Lamar Hunt Cup.

Recreation Facilities

- Reviewing with the Committee the Big Shine Companies proposal on retrofitting the Mennen Sports Arena- Rink 3 lights with LED's. The total cost of the proposed retrofit is \$33,460.00. The ROI is 2.2-years with 141,074 kWh saved each year. Director Fauci and Park Projects Manager Chang visited the Ice House ice rink in Hackensack which replaced lighting in all four of its rinks. This project would be further reviewed in the Park Development Committee.
- Being provided a report on the Friends of Historic Speedwell-All County Garage Sale. There were only 625 paid entrees this year compared to 1,092 in 2016.
- Reviewing a presentation provided by Director of Recreation Facilities Fauci on the economic impact of a Super Series Hockey Tournament held at the Arena this past February over a 3-day period. 20 teams with 360 players and 720 additional family members were at the tournament. Inclusive of the \$23,840.00 ice rental time, \$180,008.00 was spent in the area between hotel rooms, food expenses, car rentals and visiting various facilities in the region. Arena staff took it upon themselves to survey participating team members and obtaining hotel rates.

Marketing & Communications

- Informing the Committee on the most recent WholeFoods Market 5% Day and noting that the Commission will be receiving \$5,800.00 for Honey Bee Programming at Fosterfields Living Historical Farm.
- Acknowledging that the producers for Cake Boss are considering a program episode to build a cake for either Camp Out on the Beach or National Nite Out.
- Taking note that Marketing staff participated in promoting the Park Commission at a 2-day Earth Day event at Celgene located in Summit.

President Cass-Schmidt ask for a motion to accept the minutes of the Promotion and Business Committee. The motion was made by Commissioner Cogger and seconded by Commissioner Baron and approved by voice vote.

Commissioner McCarthy asked where the figures came from with regards to the economic impact, they really seem very precise.

Director of Recreation Facilities Fauci and his staff did this after hearing Freeholder Myers speak about tourism and the benefit of what park's play in the overall economy of the County. There

was a Super Series Tournament held at Mennen Sports Arena back in late February/March with about 14 teams from around the Country ranging in age from 14 – 17. They surveyed each club on where they went and how much they spent, so the accuracy of the information coming in was only as good as the club providing the information. Then in the report he acknowledges Melissa Marks who is the assistant Manager at the Arena she actually reached out to the hotels after having spoken to the Tourism Bureau to get their numbers.

We knew how many people from out of town and where they stayed and as much information that they provided. This report shows you that over a 3-day period of time and 14 teams it was about \$123,000.00 of revenue that was brought to the local economy. The clubs told her some of the places that they visited like the Fun Plex in East Hanover. Executive Director Helmer felt that even though it was only as good as the information they received they did a good job on their own extracting this information. There were teams from Chicago, California, and it was a high caliber tournament.

Commissioner McCarthy asked what revenue the event produced just for the Park Commission. Executive Director Helmer stated that \$23,000.00 in ice time rental alone, and probably helped the concessionaire, possibly some skate sharpening, purely to the Park Commission was \$23,000.00. They used one rink over three days purchasing ice time.

Freeholder Cabana stated that the Freeholders want to start delving into this issue a little deeper in the next month or so. There are too many potential revenue sources agro tourism and heritage tourism are two of the largest segments. Last week NJAC had a couple of discussions with some of the shore counties. For instance, Cape May County has 6.5 billion dollars in revenue per year from the 800,080 thousand tourists. They have a bird watching migration program which brings to 8 to 900 thousand dollars in to the Counties' revenue stream. It is incredible the amount of revenue that is made from these type of events. We have Mennen Sports Arena, and we need to promote this and its all about promotion, the rest of it comes once you get the program started.

Executive Director Helmer stated that we want to tap into some of these untapped resources.

PARK DEVELOPMENT COMMITTEE

Tuesday, May 9, 2017

PRESENT:

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| Commissioner Julie Baron, Chair | Director of Parks & Visitors Services Biase |
| Commissioner Stuart Lasser | Director of Park Planning & Development Chaplick |
| President Betty Cass-Schmidt | Manager of Engineering Hutzelmann |
| Executive Director David D. Helmer | Manager of Buildings & Construction Gara |
| Assistant Deputy Director Lanza | Park Projects Manager Chang |
| | GIS Coordinator Karmon |

- Acknowledging that the design plans for the new Central Park of Morris County entrance road are 90% complete and expected to be finalized by June. It is expected that there will

be one or two public meetings held with the local municipalities and the project should be ready for bidding in the summer.

- Anticipating that the State will sign off on a License Agreement to allow the Park Commission to access the new Greystone Property prior to the implementation of the Management & Use Agreement. The License Agreement includes access to the 5,000 sq. ft. storage building located on Greystone Property. The building will primarily be used for equipment storage and will need some minor improvements including new gutters and downspouts, installation of a ramp to the two garage bay doors, electric, water and gas hookup and some site improvements including security fencing and paving.
- Noting that the variance for the proposed improvements to the Mansion at The Frelinghuysen Arboretum are being developed by Margaret Hickey, Historic Buildings Architect. A probe of the floors and walls was performed to see if it was gypsum material which would allow for a 2-hr. fire rating. It should take about 2-weeks for testing.
- Staff is selecting exterior railings and pavers for both entrances to the Haggerty Education Center, The Frelinghuysen Arboretum. Due to the severe deterioration of the railings and pavers a bid is being developed to see if the project could be completed in a small window of opportunity in August where there are not many public events scheduled.
- Plans are progressing for ADA access improvements to the Sunrise Lake Boathouse and Beach Area.
- Noting that the new chiller for the Cultural Center should be installed by May 19th.
- Receiving a report from Manager of Engineering Services that the Lewis Morris County Park, Doe Meadow Road and Cultural Center Driveway projects are complete except for a few punch list items. There still remains to be a discussion regarding any delay claims the Park Commission may have regarding the extended time it took for the project(s) to be completed.
- Receiving a report on the deterioration of the Loantaka Brook Reservation South Street Restroom and discussing the possible use of a prefab building to replace existing building. The structure has been impacted by flooding over the years and the flooring has settled significantly. Replacement of the building will also provide for an ADA accessibility.
- Requesting that Manager of Engineering Hutzelmann conduct a site visit to assess buildings/infrastructure on the Platt Property on Green Village Road. The primary issue is to see if the septic system could be retained for a future restroom when the buildings are demolished.

- Noting that the Silas Condict County Park, Canty's Lake Dam Rehabilitation Project may be impacted by the inability to remove certain trees on the embankment due to the Indian Bat breeding season. The contractor was given a notice to proceed but U.S Fish and Wildlife have identified 7-8 trees that could be nesting areas for the bats. Staff is soliciting proposals to have a bat survey performed which is done after dusk. If Indiana Bats are found in the trees the project start would be delayed until November. The contractual completion date for the project is October 2, 2017. The salvage of aquatic game fish has been scheduled.
- Reviewing a proposal from Big Shine Energy to retrofit the Mennen Sports Arena-Rink 3 lighting with LED fixtures. The proposal is for \$33,460.00 which does not include a potential NJ Clean Energy Program rebate of \$5,000.00. The payback period is 2.2 years and would reduce kWh consumption by 141,374 per year. Staff was asked to contact other vendors regarding proposal to replace Rink No. 3's Lighting for comparisons to the estimate that was received. The same fixtures were installed at an ice rink in Hackensack that staff visited.
- Acknowledging that bids were received for the replacement of the 10kw generator at Mennen Sports Arena. The engineer's estimate was \$103,000.00 and the bids ranged from \$99,000.00 to \$190,000.00. This generator supports the fire panels, Rink #1 lighting, and emergency lighting.
- Staff was informed by the Morris County OEM staff that they may have remaining FEMA funds to provide for a generator transfer switch at Mennen Sports Arena. Staff will coordinate with OEM to assess what type of transfer switch may be needed to accommodate their current inventory of generators.
- Reviewing the extensive project status report provided at the meeting.
- Reviewing the status of the Architectural Services and Engineering Services RFP's which should be finalized by the end of the month.
- Being apprised that the General Contractor bid opening is scheduled for May 31, 2017.
- Noting that the General Paving bids have been received and a resolution will be prepared for the May 22, 2017 meeting.
- The bid documents for the Painting and Mason contracts are under review by Purchasing and should be released shortly.
- The Trail Construction & Restoration bid is still being developed. It was recommended that staff contact Randolph Township to review previous bids for trail projects that were done at James Andrews Memorial County Park by Randolph Township.

President Cass-Schmidt ask for a motion to accept the actions of the Park Development Committee. The motion was made by Commissioner Baron and seconded by Vice President Shepard and approved by voice vote.

CULTURAL AND ENVIRONMENTAL RESOURCES

WEDNESDAY, MAY 10, 2017, 9:30 a.m.

WILLOWOOD ARBORETUM-TUBBS HOUSE

PRESENT:

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|---|---|
| Commissioner Julie Baron, Chair | Assistant Director of Education and |
| President Betty Cass-Schmidt | Interpretive Programming Gaus |
| Commissioner William Cogger | Manager of Horticulture Inzano |
| Executive Director David D. Helmer | Superintendent of Natural Resources |
| Assistant Deputy Director of Cultural and | Kovacevic |
| Environmental Resources Zafonte | Assistant Superintendent of Horticultural |
| Assistant Deputy Director Lanza | Education Fahey |
| Assistant Director of Historic Sites Laffey | Curator Collections – Exhibits Bump |
| | Supervisor Historic Sites McFarlane |

Historic Sites

- Advising the Committee on Historic Speedwell’s new exhibit “Trash Talk” and associated programs and partnership with Family Promise of Morris County. Thematic programs include Upcycle Sundays, which turns trash into new uses. These craft based programs are scheduled for the last Sunday of each month with a focus on different materials for each session.
- Advising the Committee while researching program ideas related to trash and recycling, an Education Assistant found information on turning shopping bags into sleeping mats for the homeless. Staff reached out to a variety of homeless organizations within the county to find out if there was a need for these types of mats. This lead to a partnership with Family Promise of Morris County, a not-for-profit organization that provides services to the homeless.
- Advising the Committee our staff have agreed to make 10 mats, each 3 feet wide by 6 feet long. Shop Rite of Morristown has donated as many bags as needed to complete the project. Staff will be teaching volunteers/the public how to make the mats during regularly scheduled programs. There is no deadline to complete the project.
- Authorizing Historic Speedwell staff to set up a date in the fall to host a “Give Back Day” where the public can drop off items needed by Family Promise of Morris County in return for free admission.
- Approving the recommended updates to both the Historic Collection Acquisition Policy and Access Policy for Morris County Park Commission’s Historic Collections. Updates

include revised wording based on recommendations from the 2014 Accessibility Audit and current best practices within the field.

- Authorizing Historic Sites to pursue hosting an American Association of State and Local History workshop titled “Historic House Issues and Operations” in 2018. Recommendation by President Cass-Schmidt to ask either the Friends of Historic Speedwell or the Friends of Fosterfields and Cooper Mill to cover the cost of dinner for the workshop faculty.

Natural Resources

- Reviewing the proposed 2017-18 White Deer Management Program schedule and approving a schedule similar to the 2016/2017 season with the following changes: **(Attachment No. 2)**
 - Adding an additional firearm day to the Black River County Park program
 - Adding a firearm program to Schooley’s Mountain County Park north of the Columbia Trail
 - Suspending the firearm season at Pyramid Mountain Natural Historic Area
 - Adding a bow-hunting season at The Frelinghuysen Arboretum/Community Garden area pending review with Park Police Chief DiPietro.
 - Adding an area of Lewis Morris County Park- South to the bow-hunting program.
- Reviewing the 2016/17 Deer Management Program Hunter Violation list and Antlered Deer Harvest Violations list, concurring with staff recommendations for suspensions, warnings and dismissals specifically including dismissal from the program for Alex and Aiden Narcise for continuing program rule violations and issuing a one-year suspension to Michael and Scott DePompe upon their appeal of being dropped from the program for failure to submit the required program survey. **(Attachment No. 3)**
- Reviewing the lists of hunters with zero harvested deer for the past three, four and five years and recommending as per past practice that the 5 year zero harvest group (3) be dropped from the program with the exception of the minor who is participating with his father who is in good standing and issuing warning letters to those on the 3 and 4-year zero harvest lists. **(Attachment No. 4)**
- Reviewing the list of hunters (4) that did not use access permits for the past 2 seasons and concurring with staff recommendation of one-year suspensions. **(Attachment No. 5)**
- Recommending that staff consider a change in the White Deer Management Program fee structure for participants who receive warnings.
- Recommending that hunters be advised that deer carcasses can be donated to the Lakota Wolf Preserve in Columbia, NJ.
- Advising the Committee that Morris County ranked fourth in 2016 in New Jersey with 686 dead deer picked up off state roadways by the NJ Department of Transportation up 82 from

604 in 2015. This does not include the deer picked up from County and local roadways. Statewide the number for 2016 was 6,525 up 413 from 6,112 in 2015.

- Approving the proposal by Superintendent of Natural Resources Management Kovacevic to enter into an agreement with the NJ Invasive Species Strike Team, for 200 hours of work treating emerging invasive plant species at Pyramid Mountain Natural Historic Area, Tourne County Park, and Mahlon Dickerson Reservation for a cost of \$5,600.00, a significant cost savings compared with using the MCPC's Invasive Plant Management Contract to perform this work. Target species have been identified for these three facilities in their Floristic Inventory and Assessment reports.
- Noting that the National Park Service-Morristown National Historic Park will be scheduling a 30-day public review and comment period later this year upon release of the environmental assessment for the park. The environmental assessment is analyzing an alternative that may include lethal means to remove white-tailed deer from the park.

Horticulture

- Being apprised by Assistant Deputy Director Zafonte of recent staffing hires and vacancies. He introduced Ann Fahey, recently hired Assistant Superintendent of Horticultural Education and reported on the disability retirement of Gardener Paul Ippolito, resignation of Plant Records Curator Specialist Barrett Wilson after just 8 months of service, and the resignation of Superintendent of Horticulture John Morse who has taken a position at a public garden in Virginia. Assistant Deputy Director Zafonte and staff are in the process of filling these vacancies as expeditiously as possible.
- Providing an on-site tour for the Committee of the final landscape plans for the Willowood Arboretum Entry Experience project to provide aesthetic enhancement and improved visitor orientation at the Arboretum.

President Cass-Schmidt ask for a motion to accept the minutes of the Cultural and Environmental Resources Committee. The motion was made by Commissioner Baron and seconded by Commissioner Cogger and approved by voice vote.

Commissioner McCarthy inquired about the personnel changes taking place in the Horticultural Division. Executive Director Helmer reported that Superintendent of Horticulture Morse has taken a job in a horticultural facility in Richmond, Virginia. It is a promotional opportunity for him.

Plant Curator Wilson is changing his career and going for his Masters in Education and wants to teach in New York City.

There was also a retirement; Paul Ippolito was with us for 24 years.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Helmer thanked Commissioner Cogger for his help answering questions that were raised by local residents regarding the construction of the entrance and gravel parking lot

improvement for the NJ School of Archery at Mount Paul Memorial County Park. We have received some calls from local residents who had been told by their realtors that nothing would ever happen on the parkland. Executive Director Helmer spoke with the Chester Township Administrator as did Director of Parks and Visitor Services Biase, staff will communicate directly with local residents when they call to let them know what is and will be taking place at the park. Staff has been provided background documents and the deed language restrictions and uses for the property.

The Park Alliance received a donation by the Normandy Real Estate Partners in the amount of \$43,097.56 to go towards improvements at the Giralda Farms section of Loantaka Brook Reservation. Executive Director Helmer has asked Assistant Deputy Director Lanza to provide the thank you note to Normandy Real Estate.

On Wednesday, June 21st the Morris County League of Municipalities is hosting a meeting at Berkshire Valley Golf Course if you are interested in participating let him know and he can sign you up. They will have complimentary golf driving range and putting green as part of the program. The guest speakers are a former NFL football player, Lee Rouson and Alexandra Cavagrotti from the New Jersey Watershed Ambassadors, Watershed Management Area No. 6 program. This is a nice way to promote the Berkshire Valley Golf Course.

Executive Director Helmer will be attending the County Park Directors meeting hosted in Middlesex County on June 9th.

The Park Police are moving forward with the NJ Fish & Wildlife's "Hooked on Fishing Not on Drugs" fishing tournament on Saturday, June 10th at Sunrise Lake, Lewis Morris County Park from 8am to 12 pm.

The Jefferson Township Art's Committee has submitted its annual request to use the Mahlon Dickerson Reservation, Snow Bowl Parking Area to park vehicles for its concert and fireworks on July 8. They also use the small pond across the street from the middle school and NJ Fish and Wildlife will be stocking that as part of a fishing derby that they do every year.

The NICA, New Jersey Cycling League, had its race at Lewis Morris County Park two weekends ago. They had 140 kids participate in the race, both boys, girls, high school and middle schools. Eight of the top racers were from Morristown High. They have teams from what they call the Highlands Composite from West Milford, Parsippany Hills High School, Palisades High School, Monmouth County had a team, Princeton and Salem County did as well. There was also a team from Eastern Morris County made up of students from Boonton, Boonton Township, Denville, East Hanover, and Florham Park. It was a good event; staff will be going out to check the trails to see if there was any negative impact.

The group was also a race held in Chester Township a few weekends ago. Commissioner Cogger stated that they have been coming there for about 3 or 4 years. They set up across from the middle school in Highlands Ridge Park. They are very professional and take good care of the course, put out flags for control of traffic control. They did a good job and he feels that it might be a good fit for Mount Paul.

Commissioner McCarthy inquired about the length of the course. Executive Director Helmer responded that it was 3.7 miles with a 450 degree altitude change. There is a video of the race that you can find on-line on You-tube just type in, NICA in Lewis Morris County Park.

The next item is regarding a group that would like to help us raise funds to establish a Greystone monument using the old Greystone Administration Building Façade elements that the Park Commission was able to retain. They have established a U Caring.com page and are looking to raise \$50,000.00.

Billy Casper Golf has developed a new app for Berkshire Valley Golf Course.

We are working with the Educational Services Commission of Morris County to have their busing temporarily located in the back lot at Mennen Sports Arena. The Educational Services of Morris County are located in the Frelinghuysen School Complex off Hanover Avenue in Morris Township.

The Union County Park System has been going through a review of whether to permit Mountain Biking at Watchung Reservation; we have been getting some push from our local bicycle folks to help support the initiative in both writing and public testimony. Their angle was if Union County offers off road bicycling it would lessen the impact on Morris County. Executive Director Helmer believes that the Commission should not be dictating to other park systems how they should manage their parks. Each park system may have different missions, infrastructure, operating budgets, etc. The difference is that Union has 6,000 acres of parkland, Morris has nearly 19,000 acres and most importantly, Watchung Reservation is a facility that has both environmental centers, historic areas, an equestrian facility where as our park system is laid out differently. We do not permit off road bicycling at Fosterfields but offer it right next door at Lewis Morris County Park. The impacts positive and negative do not affect the other user groups.

There has been a Historic Marker at the back entrance of The Frelinghuysen Arboretum for a number of years. Peg Schultz of the Morris County Heritage Commission would like to have it moved to the main entrance. She is having the County Road Department move it somewhere down by the signal across the street from the library; staff will approve the final location.

Executive Director Helmer has met with the Headmaster of the Morristown Beard School. The School has been using parts of The Frelinghuysen Arboretum for parking as far back as 1987. The original agreement was to allow 25 cars to be parked there. Over the years the numbers have increased, since 2004 permission was given to park 100 cars because the school was and has been going through a major campus modification. Written correspondence to the school is that this can change every year and it is not a permanent rite. The meeting with Headmaster Peter Caldwell went very well and they have already been talking about how they are going to accommodate having more parking on their property and less on ours. We would be much more comfortable if they were to get back to 25 to 45 cars, and then go from that point. They have already reached out to the Township of Morris to see what could be done on their campus.

In your packets was the list of meeting dates they were supposed to be for June, the packet had May. The June meeting dates were handed out at your seats.

The Star Ledger-NJ.Com this past weekend had a story about the Top 12 Spectacular Sites of Water Falls in NJ. The waterfall in Schooley's Mountain County Park made the list along with the Patterson Falls.

Relative to some of our volunteer initiatives that were reported at the C&E Committee meeting, Goldman Sachs had volunteers at the Frelinghuysen Arboretum, in early May, by chance Congressman Frelinghuysen was on the property and the group of 15 volunteers were able to take a photo with him in the Fern Garden.

We have been informed by County Risk Management that it has hired a firm to conduct a one-time only testing of lead levels in drinking water systems throughout Morris County. They will be testing various park system facilities the beginning the first week of June testing the public water drinking supply areas.

In the Land Acquisition Committee meeting and in the minutes, we spoke about the possible opportunity to acquire some property in Mine Hill and the Wharton Area as part of the West Morris Greenway. This property is also on the Wharton Trolley Line initiative that Bill McKelvey brought forward to us. I have reached out to Bill to let him know that it looks like the property owner in the region maybe interested in selling. Wharton Borough will help coordinate a meeting with the property owner.

There are a number of filming projects scheduled throughout the park system. On May 17th, a pharmaceutical company filmed here at Lewis Morris County Park where they walked the trails and had a canoe on Sunrise Lake. On Tuesday, May 23rd & 24th, a group will be using Bamboo Brook and Willowood Arboretum to do some additional shoots. The Housewives of New Jersey will be filming in the Knot, Rose and Cottage Gardens at the Frelinghuysen Arboretum. Lois Wnek is still in conversations with the producers of the Cake Boss who are interested in doing a cake for either National Night Out or Camp Out on the Beach.

We were able to obtain the license agreement for the use of the Greystone Property and we will be able to move the Cross Country Course to that site before their season starts in September. We have also been given access to the butler building on the property that was to transfer to us as part of the Management Use Agreement. It will support storage for both the Park Maintenance & Park Police and County OEM also has an interest in storing some items on that site as well.

There are been a few concerns received from the public regarding recent activities at Mount Paul Memorial County Park. Executive Director Helmer has spoken to two individuals so far and he will continue to explain to folks what is happening at the park related to the NJ School of Archery.

A gentleman was given a warning by Park Police a few weeks ago for flying his electric plane at Loantaka Brook Reservation on the softball field at South Street. He claims that he has been doing this for three years, and surprised that this was never addressed. This gentleman has an

electric brushless motor it only travels three to four hundred feet and you must stay in the line of sight with the plane. The gentleman was asked to send Executive Director Helmer an email with a description of the plane, how large it is, etc. to see if there might be an opportunity to find a location for that type of plane, maybe on the Old Orchard area.

Vice President Shepard added that there is a group that does fly these planes in Boonton Township. These planes are radio controlled electric planes and the group is the North Jersey Soaring Society. It is a good group and they have permission from Boonton Township to fly in that area. Executive Director Helmer is going to let him know about the area in Boonton Township and about the organization. When the email is received from the gentleman, Executive Director Helmer will bring it to the Commission.

There were a few citizens at the last Freeholder Meeting regarding the closure of the dog park at Lewis Morris County Park. One being the Johnson Family. Executive Director Helmer has spoken to them at least twice and has explained to Mrs. Johnson that plans are being developed to move the dog park. Her major concern is that the dog park here at Lewis Morris County Park is paved and is very easy for people who are not fleet of foot to access, whereas the Central Park Dog Park is a very large grassy area. Staff is still evaluating a potential location in the park. It will be smaller, and still paved. Executive Director Helmer told Mrs. Johnson to call this office once a month and he will let her know how it is progressing.

Commissioner McCarthy asked what exactly was the problem with the one that is there now. Executive Director Helmer explained that this dog park was supposed to be self-sufficient and be supported by a non-profit group called MARDOG. That never happened and the fencing that was installed there is a very thin is basically rusting and breaking apart. The location is also one that we would like to return to a picnic area. That area was probably one of the Park Commission's first picnic areas. It has a rest room, good paving infrastructure and we would like to see a shelter go there. The park gets about 6 people a day during the week and some during the weekend. The average visitor to the Central Park dog park is about 60 a day.

Commissioner McCarthy asked if the dog park at Central Park was a different size. The dog park at Central Park is a 5-acre area. Freeholder Cabana brought up the subject of handicapped accessibility. Executive Director Helmer stated that the opening to the dog park at Lewis Morris County Park is not formally ADA accessible and that the one at Central Park was designed to be ADA accessible.

There is a complaint that arose a couple times last year relating to the tent at the Frelinghuysen Arboretum and the sound coming from the weddings. Mr. Toto lives off Cromwell Drive. Executive Director Helmer received an email from the Administrator of Morris Township on May 6 stating that Mr. Toto stated that between the hours of 5 p.m. and 9:45 p.m. there was loud music coming from the tent. That was the weekend of the Friends Plant Sale. The Plant Sale was over at 3 p.m. Executive Director Helmer went over to the Arboretum and drove through it with the windows down, there was no sound and the property was dark. He then drove down Cromwell and there was no sound. Meanwhile there were two Morris Township police cars also responding at the same time. The music was not and did not come from The Frelinghuysen Arboretum.

The last item is related to a resident on 362 Green Village Road, Chatham Township, next to Loantaka Brook Reservation. This has been an ongoing issue since last year. Last year a number of trees were removed from the property line due to the insistence of the property owner's son. There was also a matter of standing water not running through the road drain pipe. Now the issue is that there is poor drainage there, that stays and causes stagnant water which causes mosquitos. I had Manager of Engineering Services Hutzelmann take a look at it last week. This property is right next to the Platt property which is a piece of property that we will be closing on shortly. He has explained to the resident that once we get in there and the building gets demolished we can see if there is any gentle grading that can occur.

Commissioner Seabury inquired about the Greystone columns and the possibility of needing an architect, etc. Executive Director Helmer responded that the Commission already had discussed setting aside \$25,000.00 to have the architectural elements removed from the original building that money was not spent and is still encumbered because the contractor donated his time and it is all stored at Central Park and is covered. The great grandnephew of Thomas Kirkbride, who we have met with on a couple occasions, has given us a conceptual plan of what could be constructed, and our hope now is working with Melanie Bump our Curator to hire someone to do a structural plan for that monument and to have this group raise the funds to erect it, in the location that it was at originally. It will be a wonderful tribute on that property, you look at the property behind it now and it really displays the sight. It is an initiative that the Commission supported last year.

Commissioner Seabury stated his concern regarding the funds for this. Executive Director Helmer stated that we control the design, and they can raise the installation funds. We also have some linear feet of the former building's stone façade and can start auctioning that off as part of a fundraiser.

Commissioner Seabury asked about the project that is taking place at Historic Speedwell regarding making sleeping mats for the homeless. Executive Director Helmer explained that the program is tied into an exhibit that is already there about recycling. This is an upcycling initiative utilizing bags that Shop Rite is going to donate. They will be made into mats and it ties into the entire weaving component, the sheep shearing weaving component using upcycled material. They are trying to tie in another audience with this. The output of those mats will go to the Family Promise group of Morris County. They have tied it into a really neat program and then they will do a day, that was approved by the Committee, where visitors to the property will get a discounted rate to come in. This is a great way to showcase the property and it ties into an exhibit that's already there related to recycling. It is innovative and different. These mats become these thick plastic mats and they go to the homeless, and if the homeless are sleeping on the ground it is an insulator. This is a byproduct; it is a neat ingenious program. There are groups of people who are very vested in supporting the homeless, and will probably come out and volunteer and weave the plastic.

Freeholder Cabana began a discussion on the Kincaid barn. He was wondering when the architect was going to finish the project. He feels that the shelter looks incomplete. Executive Director Helmer stated that this project was reviewed through the Park Development process, through the design process.

Executive Director Helmer stated that the property was not originally given to the Park Commission. That project happened because of an agreement with PSE&G to use that location as a helicopter flight area. He will have our Manager of B&C come up with some ideas and do whatever the Commission wants.

Vice President Shepard suggested that maybe there could be two or three picnic tables available there. This way people would understand its use as a picnic shelter. She feels that right now people drive by and they do not understand that it is a picnic shelter. They need to have a better visual, because then when they sit there, they will appreciate it. She also asked about the interpretive sign. Executive Director Helmer stated that the sign would be inside the shelter.

President Cass-Schmidt stated that the first step would be to start providing picnic tables in the shelter. Freeholder Cabana also stated that the lighting in the shelter was already broken; Executive Director Helmer stated the fixture has already been broken and replaced three times.

Commissioner Seabury feels that if we did an interpretive sign about 26" x 40" it could explain the entire thing. He has in his possession pictures of the Kincaid Barn. He also stated that the orange fence around the foundation of the corncrib is against the County road, and that the pavement and the wall is about 18" at the most. It is certainly in the County right of way would it be possible to get the County to point up the wall, because it is collapsing.

Vice President Shepard feels that if the County Engineers are going to be called in to do this it will not be a good solution to the problem since there are many standards that they will have to follow. Freeholder Cabana will however ask the County Engineer to take a look at it.

Freeholder Cabana stated that it looks as though the county is not installing rustic guardrail any longer since it is not holding up. Executive Director Helmer informed the Commission that staff had spoken to the County Engineer about a guardrail there but they would not do it because of how close it would be to the actual driving lane of the road.

President Cass-Schmidt asked for a motion to accept the report of the Executive Director. Vice President Shepard made the motion, which was seconded by Commissioner Baron and unanimously approved by voice vote.

EXECUTIVE SESSION

President Cass-Schmidt asked for a motion to adopt Resolution No. 70 -17 (**Attachment No. 6**) placing the Commission meeting into Executive Session pursuant to provisions of N.J.S.A. 10:4-12 (5), (6), (7) and (8), the pertinent provisions of the "Open Public Meetings Act." Commissioner Baron made the motion, which was seconded by Vice President Shepard and approved by roll call vote.

PERSONNEL AND SAFETY COMMITTEE

Vice-President Shepard, Acting Chair

PRESENT

Vice President Shepard
President Cass-Schmidt
Commissioner Baron

Executive Director Helmer
Deputy Executive Director Vitale
Chief of the Park Police DiPietro

The Committee convened on Monday May 22, 2017, at 4:00 p.m. in the office of the Executive Director.

Park Police Chief DiPietro reviewed the monthly Park Police Report for April 2017. He noted 18 arrests for the month, including; an arrest on the Columbia Trail for possession of marijuana, possession of CDS at Hedden County Park, and a domestic issue at Central Park of Morris County. There were also 175 summons dispensed for Motor Vehicle activity, seven ordinance violations and 27 Warnings.

There were also a number of medical calls that Park Police responded to during the month, including responding to Berkshire Valley G.C. for an errant golf ball, Central Park of Morris County for a broken hip, and Mennen Arena for a heart attack.

Park Police is also responsible for securing a location on park property near Route 24 when the President is traveling to Trump National G.C. in Bedminster.

Chief DiPietro reviewed a request to potentially implement the use of Tasers in the Department. He recommended that one Day-shift Sergeants and one Night-shift Sergeant be trained and outfitted with Tasers. The Committee was supportive of all Officers being trained and eventually carry Tasers and at least all Sergeants and Corporals should carry a Taser. There is 2-day training for use of Tasers through the Prosecutor's Office. All Police Officers on the Morristown Police Department have been trained and carry Tasers. The Tasers cost an estimated \$1,800.00.

The Committee reviewed and approved the requests for Seminars and Conferences totaling \$400.00 there we no Conference/Seminar Attendance Reports.

The Committee review the monthly Safety Alert on Bicycle Safety.

The Committee reviewed the March 2017 Absence Report noting ten staff are on the list for being absent four (4) consecutive days, or more.

Staff reported that the next PBA negotiations meeting was scheduled for May 31st.

President Cass-Schmidt asked for a motion to accept the report of the Personnel & Safety Committee. Vice President Shepard made the motion, which was seconded by Commissioner Baron and unanimously approved by voice vote.

LAND ACQUISITION COMMITTEE
THURSDAY, MAY 11, 2017 1:30 p.m.

ACTIONS

Commissioner Richard Seabury,III, Chair
Commissioner Julie Baron
President Betty Cass-Schmidt
Vice-President Shepard

Executive Director Helmer
Director of Park Planning & Development
Manager of Park Projects Felter
GIS Coordinator Karmon
Morris County Division of Planning &
Preservation, Open Space Program
Coordinator Murray

- Being provided a review of the proposed License Agreement, State of NJ, to access the 140.79-acres Greystone Property, Township of Parsippany-Troy Hills, contiguous to Central Park of Morris County prior to signing of Management & Use Agreement.
- Acknowledging receipt of the recorded deed for the easement on Block 10, Part of Lot 1.01, Township of Parsippany-Troy Hills. This is the easement area for the new Park Entrance Road.
- Asking staff to further discuss with Billy Casper Golf the potential of acquiring the Chandelier Catering Facility across the street from Flanders Valley G.C.
- Acknowledging that the appraisal for the .241-acre Bias Property in Denville Township (Jonathans Woods) came in at \$30,000.00.
- Being apprised that POWWW is coordinating with Denville Township for the potential acquisition of the Donaldson properties contiguous with Jonathans Woods. Executive Director Helmer provided POWWW with a letter of support for a grant application for a Franklin Parker Grant that would be used to defray the soft costs on this project.
- Acknowledging that the final lot of the Platt 3 acquisition on Green Village Road, Chatham Township (Loantaka Brook Reservation) will soon be ready to be finalized. The property caretaker recently passed away and the family is working on moving the personal possessions and will be scheduling demolition of the house before transferring to the Park Commission. Staff has recommended that the unconditioned garage and storage building be retained for future storage needs by Park Maintenance. Staff is also evaluating whether the septic system should be kept and capped for future potential use for a restroom. It should also be noted that this intent of this acquisition was to supply additional parking for trail access.
- Being apprised that Executive Director Helmer had met with the Open Space Institute regarding the Treadwell Investment Properties, Jefferson Township and they may be interested in pursuing this acquisition of land contiguous with Mahlon Dickerson Reservation.

- Discussing scheduling a meeting with the Morris County Historical Society to obtain a License Agreement for Patriots' Path thru Acorn Hall, Morristown.
- Noting that the appraisal for the Steinberg Property, Montville Township (Pyramid Mountain Natural Historic Area) came in at \$280,000.00. Agreeing that an offer would be made for \$290,000.00 which would include the demolition of the house and closing of septic and well.
- Being apprised of the status of the Heritage Homes(Schooley's Mountain County Park) acquisition which is a partnership with the MCMUA and the Land Conservancy of NJ. The Land Conservancy of NJ solicited four proposals for appraisals to be performed per NJ Green Acres standards. Executive Director Helmer concurred with the recommendation to use Joshua Mackoff-\$2,500.00 and Norman J. Goldberg Associates-\$1,750.00. As per agreement the Park Commission will share the soft costs excluding attorney fees.
- Reviewing the status of the Waughaw Mountain Greenway, Untermeyer Lake Property easement acquisition. The Trust for Public Land is finalizing the easement metes & bounds and a closing on the property is anticipated by the end of May.
- Apprising the Committee on surveys being performed on the Lewis Morris County Park-Badenhausen Tract due to potential encroachments. Staff will review the status and schedule for current and proposed park boundary surveys.
- Reviewing the status of encroachments at:
 - 54 Whitehead Road, Morris Township
 - 189 Washington Valley Road, Morris Township
 - 13 Pitney Drive, Mendham Township
- Declining an offer to acquire property in Mine Hill Township near Hedden County Park but not contiguous. Staff will reach out to the Real Estate Agent at Realty Executives.
- Acknowledging that Executive Director Helmer will be meeting with the Long Hill Township Open Space Committee June 5th.
- Receiving a report that the owner of County Concrete may be interested in selling property in the area of the West Morris Greenway/Hugh Force Park.

President Cass-Schmidt asked for a motion to accept the minutes of the Land Acquisition Committee the motion was made by Commissioner Seabury, and seconded by Commissioner Baron.

REPORT OF COUNSEL

Park Counsel Suminski reported on the following matters:

- Preparation of a Deed of Trail Easement and Deed of Easement for Access for Construction and Emergency Access to and for a Recreational Trail Easement for the Untermeyer Lake Property in Kinnelon Borough.
- Preparation of a Hobby Group Use/License Agreement for the use of certain area of Mount Paul Memorial County Park by the NJ School of Archery.
- Assisting staff with the coordination with Mount Olive's use of the Park Commission's Block 4500/Lot 29 in Mount Olive Township.
- Reviewing and providing comments on a draft contract with Zagster, Inc. for a potential Pilot Bike Share program at Loantaka Brook Reservation.
- Further investigating public/private and public/non-profit partnership agreements as part of the discussions with the NJ Colonials and use and improvements of the in-line roller rinks at Central Park of Morris County.
- Informing the Commission of recent contact with Lawyers Research regarding the former Goedeke property acquired by the Park Commission as an extension to Sunset Valley G.C. The matter has also been reviewed by the Title Company.

Vice President Shepard made the motion to accept the Report of Counsel, which was seconded by Commissioner Baron which was unanimously approved by voice vote.

CONSIDERATION OF EXECUTIVE SESSION

The Commission meeting returned to an open public meeting on the motion of Vice President Shepard and which was seconded by Commissioner McCarthy and unanimously approved by voice vote. The items discussed in closed session will be printed as part of the minutes as soon as practicable.

CONSIDERATION OF RESOLUTIONS

President Cass-Schmidt asked for a motion to adopt Resolution No. 71-17 (**Attachment No. 7**) which includes Resolution No. 72-17 through Resolution No. 86-17 (**Attachment No. 8 through Attachment No. 22**) the motion was made by Vice President Shepard, and seconded by Commissioner McCarthy, and unanimously approved by roll call vote.

ADJOURNMENT

There being no further business, Commissioner McCarthy made the motion to adjourn the meeting at 8:50 p.m. and was seconded by Commissioner Tal and unanimously approved by voice vote.

Respectfully submitted,

[ORIGINAL SIGNATURE ON FILE]

David D. Helmer
Executive Director

[ORIGINAL SIGNATURE ON FILE]

Katherine Petro
Office Manager

Meeting Date:

May 22, 2017

BE IT HEREBY RESOLVED that the bills shown on the Summary below and appended pages were authorized for payment by resolution at a meeting of the Morris County Park Commission held on May 22, 2017.

SUMMARY

Park Operating Fund:

| | |
|---|--------------|
| Bill List Expenditures: | 183,381.54 |
| Prepaid Expenditures: | 2,052,361.14 |
| Items Included Above: | |
| [Payroll Including FICA/Medicare - 05/05/17 - 451,312.09] | |
| [Payroll Including FICA/Medicare - 05/19/17 - 464,168.71] | |

Park Capital Accounts:

| | |
|-------------------------|------------|
| Bill List Expenditures: | 316,316.81 |
|-------------------------|------------|

Park Improvement Trust Accounts:

| | |
|-------------------------|-----------|
| Bill List Expenditures: | 57,567.82 |
| Prepaid Expenditures: | 11,531.59 |

Park Trust Accounts:

| | |
|-------------------------|----------|
| Bill List Expenditures: | 6,462.81 |
| Prepaid Expenditures: | 700.00 |

Grant Fund Accounts:

| | |
|-------------------------|----------|
| Bill List Expenditures: | 2,087.90 |
| Prepaid Expenditures: | 225.00 |

Park Police Special Law Enforcement Accounts:

| | |
|-------------------------|---|
| Bill List Expenditures: | - |
|-------------------------|---|

Dedicated Trust Accounts:

| | |
|-------------------------|---|
| Bill List Expenditures: | - |
|-------------------------|---|

| | |
|--------------|----------------------------|
| TOTAL | <u>2,630,634.61</u> |
|--------------|----------------------------|

| | |
|---|----------|
| County Capital Bill List Expenditures Request: | 7,125.32 |
|---|----------|

CERTIFICATION

I do solemnly declare and certify that the bills listed here are correct to the best of my knowledge or on the certification made thereon by duly authorized and responsible officials of the Morris County Park Commission.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, David D. Helmer, Executive – Director of the Morris County Park Commission, hereby certify that funds are available for the payment of the Summary total of \$2,630,634.61 listed above for the month of May.

[ORIGINAL SIGNATURE ON FILE]

David D. Helmer, Executive Director
Morris County Park Commission

Date

[ORIGINAL SIGNATURE ON FILE]

Richard Vitale, Deputy Executive Director
Morris County Park Commission

Date

COMMISSIONERS' APPROVAL

[ORIGINAL SIGNATURE ON FILE]

Betty Cass-Schmidt
President

[ORIGINAL SIGNATURE ON FILE]

Barbara Shepard
Chairman, Finance Committee

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|--------|---|--|-----------|------------------|
| 85541 | 20500 - A PARTY PLEASING RENTAL, INC. | PO 34578 Tent Setup | 1,358.00 | 1,358.00 |
| 85542 | 12713 - A T & T | PO 34783 Utilities - 5/8/17 Thru 5/15/17 Acc | 10.81 | 10.81 |
| 85543 | 22375 - ABC SUPPLY CO - MBA #737 | PO 34529 FA-HEC-Azek moldings | 156.25 | 156.25 |
| 85544 | 18672 - ALL AMERICAN CHIMNEY SERVICE, INC. | PO 34203 Chimney Cleaning | 475.00 | 475.00 |
| 85545 | 22397 - ALL AMERICAN FLOORS, LLC | PO 34485 HEC Flooring | 1,583.34 | 1,583.34 |
| 85546 | 22631 - ALL CLEAN BUILDING SERVICES | PO 34619 Cleaning Services for May 2017 | 2,185.00 | 2,185.00 |
| 85547 | 20949 - ALL QUALITY FENCE CO | PO 34613 Hedden-fence repair parts | 20.00 | 20.00 |
| 85548 | 22390 - AMAZON.COM | PO 34734 Trail Game Camera and Locking Secur | 401.95 | 401.95 |
| 85549 | 18685 - AMERIGAS - CHESTER | PO 34782 Utilities - 5/8/17 Thru 5/15/17 Acc | 3,414.35 | 3,414.35 |
| 85550 | 22660 - AMERILIFT, LLC | PO 34675 Forklift repair | 993.00 | 993.00 |
| 85551 | 20515 - ANDY-MATT, INC. | PO 34417 Mulch for FA parking lot bed by ten | 398.00 | 398.00 |
| 85552 | 22086 - ARF RENTAL SERVICES, INC | PO 34631 Porta Johns for April 4/1-4/30 | 272.00 | |
| | | PO 34633 Special Event Port-a-John Units | 1,333.00 | 1,605.00 |
| 85553 | 22549 - ATHLETICA SPORT SYSTEMS INC. | PO 34423 Rink ad panels | 1,738.00 | 1,738.00 |
| 85554 | 18713 - ATKINS & NESTER PLUMBING & HEATING, | PO 34435 Various Plumbing | 5,415.75 | |
| | | PO 34435 Various Plumbing | 6,592.10 | |
| | | PO 34486 Various Plumbing | 261.32 | |
| | | PO 34486 Various Plumbing | 8,625.42 | |
| | | PO 34715 Various Plumbing | 3,204.32 | 24,098.91 |
| 85555 | 18713 - ATKINS & NESTER PLUMBING & HEATING, | PO 34715 Various Plumbing | 7,557.10 | 7,557.10 |
| 85556 | 20669 - ATLANTIC TOMORROWS OFFICE | PO 34471 1Q17 Charges for Copies - Contract | 343.71 | |
| | | PO 34535 1Q17 - Copier 3rd Floor - KP Offic | 376.93 | |
| | | PO 34539 COPIES - 1Q17 - CONTRACT 73151 - | 580.19 | |
| | | PO 34540 FF/Historic Speedwel COPIES - 1Q17 | 364.36 | 1,665.19 |
| 85557 | 22706 - BIRDS BEES & TREES LANDSCAPING LLC | PO 34565 Mulch for parking lot beds at FA | 318.00 | |
| | | PO 34554 BB-WW mulch for the two sites | 318.00 | 636.00 |
| 85558 | 20995 - BRANDED SCREEN PRINTING LLC | PO 34638 Park Police Knit Caps | 140.00 | 140.00 |
| 85559 | 13562 - BUTLER, BOROUGH OF | PO 34784 Utilities - 5/8/17 Thru 5/15/17 Acc | 175.22 | 175.22 |
| 85560 | 22056 - CASTLE PRINTING COMPANY | PO 34532 Flyers for Flowers Galore and Fairy | 811.74 | 811.74 |
| 85561 | 4912 - CCAHA | PO 34661 Membership renewal | 150.00 | 150.00 |
| 85562 | 4598 - CDW GOVERNMENT INC. | PO 34531 Spare Hard drives | 1,151.96 | |
| | | PO 34676 Park Police Network Wall Cabinet | 321.76 | 1,473.72 |
| 85563 | 9991 - CENTURYLINK | PO 34785 Utilities - 5/8/17 Thru 5/15/17 Acc | 324.63 | 324.63 |
| 85564 | 21004 - CHRISTIE ENGINEERING, P.C. | PO 34415 LMP Bridge Frame Assessment | 750.00 | 750.00 |
| 85565 | 22474 - CONFIRE FIRE PROTECTION SERVICE, L | PO 34733 Engineering Drawings - Sprinkler | 5,500.00 | 5,500.00 |
| 85566 | 20835 - COOPER ELECTRIC SUPPLY CO. | PO 34436 Arena light bulbs | 71.40 | 71.40 |
| 85567 | 22261 - COUNTRY FEED & GRAIN, LLC | PO 34401 Hay Cubes | 427.70 | 427.70 |
| 85568 | 14123 - NEW JERSEY PRESS MEDIA SOLUTIONS | PO 34477 Contract 10-17 Notice to bidders - | 29.92 | 29.92 |
| 85569 | 22135 - OFFICE OF NATURAL LANDS MANAGEMENT | PO 34533 NJDEP Natural Heritage Reports for | 140.00 | 140.00 |
| 85570 | 21867 - DIRECT ENERGY BUSINESS | PO 34786 Utilities - 5/8/17 Thru 5/15/17 Acc | 1,174.55 | 1,174.55 |
| 85571 | 8359 - DRAEGER SAFETY DIAGNOSTICS INC | PO 34348 Solution and cert for alcotest mach | 330.76 | 330.76 |
| 85572 | 22655 - EARTHCARE | PO 34189 Equipment/Labor to clean and power | 3,105.00 | 3,105.00 |
| 85573 | 21434 - EASTERN CONCRETE MATERIALS, INC | PO 34394 Trails Work | 891.81 | |
| | | PO 34579 Stone Dust for New Turn-in Shelter | 431.15 | |
| | | PO 34567 Stone for Trails - Pleasant Hill Rd | 427.85 | |
| | | PO 34697 3/4" Stone - Columbia Trails | 417.25 | 2,168.06 |
| 85574 | 22011 - ENVIRONMENTAL ENERGY EQUIPMENT,LLC | PO 34437 Heating system part | 80.38 | 80.38 |
| 85575 | 20557 - ENVIRONMENTAL SYSTEMS RESEARCH INST | PO 34530 Support renewal for discontinued li | 12,600.00 | 12,600.00 |
| 85576 | 7057 - EUROFINS QC, INC | PO 34347 Monthly sampling of MW-4 | 166.50 | 166.50 |
| 85577 | 12462 - EXCELLENT BUILDING SERVICES CO | PO 34716 Cleaning Services November CP | 835.00 | 835.00 |
| 85578 | 8538 - FINCH FUEL OIL INC | PO 34787 Utilities - 5/8/17 Thru 5/15/17 Acc | 5,460.24 | 5,460.24 |
| 85579 | 21618 - FIRE AND SECURITY TECHNOLOGIES | PO 34552 Alarm Repairs | 582.50 | 582.50 |
| 85580 | 10467 - FRIENDS OF HISTORIC SPEEDWELL | PO 34495 Seed for farm; office/collections s | 620.71 | |
| | | PO 34575 Reproduction Boots For Education S | 104.90 | |
| | | PO 34574 Maintenance Supplies and Hand Sanit | 75.42 | 801.03 |
| 85581 | 14842 - GALIPEAU, KEN | PO 34302 Program Presenter for June 10, 2017 | 450.00 | 450.00 |
| 85582 | 19077 - GARDEN STATE LABORATORIES INC. | PO 34459 GS Lab Safe Drinking Water Testing | 830.00 | 830.00 |
| 85583 | 12149 - GM FENCE | PO 34371 Fence Parts | 18.31 | |

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|--|-----------|------------------|
| | | PO 34599 Parts for Fence West | 396.53 | 414.84 |
| 85584 | 14983 - GRAINGER | PO 34425 Equipment maintenance | 187.36 | 187.36 |
| 85585 | 19122 - GRASS ROOTS TURF PRODUCTS INC. | PO 34598 Seed Mix and Fescue | 1,017.00 | 1,017.00 |
| 85586 | 5689 - HORSEMANS OUTLET | PO 34080 Horse products for stables | 277.48 | 277.48 |
| 85587 | 21092 - RETAIL ACQUISITION & DEVELOP INC | PO 34577 Batteries for Emergency Lights | 227.90 | |
| | | PO 34649 Batteries | 60.52 | 288.42 |
| 85588 | 21613 - INTERSTATE WASTE SERVICES | PO 34788 Utilities - 5/8/17 Thru 5/15/17 Acc | 4,729.92 | 4,729.92 |
| 85589 | 14976 - JERSEY CENTRAL POWER & LIGHT | PO 34789 Utilities - 5/8/17 Thru 5/15/17 Acc | 20,220.00 | 20,220.00 |
| 85590 | 20903 - JERSEY PAPER PLUS | PO 34642 4/20/17 Maintenance Sanitary Suppli | 3,860.00 | 3,860.00 |
| 85591 | 21536 - KEYSTONE PUBLIC SAFETY INC | PO 34463 Software maintenance keymap | 204.00 | 204.00 |
| 85592 | 19318 - KUIKEN BROTHERS CO. INC. | PO 34472 HEC-cedar siding/Lewis Morris-bridg | 1,142.03 | 1,142.03 |
| 85593 | 3035 - L-3 MOBILE-VISION INC | PO 34349 Optical zoom camera mount | 585.70 | 585.70 |
| 85594 | 857 - LEVITT'S LLC | PO 34418 Herbicides, deer repellent and supp | 664.93 | 664.93 |
| 85595 | 15820 - LOOSELEAF LAW PUBLICATIONS INC | PO 34379 Training Materials | 113.85 | 113.85 |
| 85596 | 5067 - LOWE'S CREDIT | PO 34543 Seaton Hackney-Tub surround | 209.16 | |
| | | PO 34601 Items Purchased 4/21/17 for West Ma | 258.87 | |
| | | PO 34600 For Silas Shelter | 321.58 | |
| | | PO 34582 Tick Repellent | 221.68 | |
| | | PO 34597 South Tools and Equipment | 295.06 | |
| | | PO 34611 Hedden-tool supply | 128.25 | |
| | | PO 34632 Lawn Supplies | 78.07 | |
| | | PO 34639 04/21/17 For Tourne Trailers Park M | 47.41 | 1,560.08 |
| 85597 | 5067 - LOWE'S CREDIT | PO 34640 4/25/17 Maintenance Lowe's Supplies | 173.71 | 173.71 |
| 85598 | 15939 - MACDONALD INC, WILFRED | PO 34602 South Aerator | 130.68 | 130.68 |
| 85599 | 21087 - MAYEKAWA USA INC. | PO 34460 Compressor parts for overhaul | 2,224.80 | 2,224.80 |
| 85600 | 16079 - McELROY,DEUTSCH,MULVANEY&CARPENTER | PO 34708 Legal Fees for month of April | 10,261.54 | 10,261.54 |
| 85601 | 19441 - METUCHEN CENTER INC. | PO 34487 Winter Jackets for Willowwood / Bam | 231.96 | 231.96 |
| 85602 | 11767 - MIDDLE VALLEY FARMS | PO 34493 Hay for Animals | 1,680.00 | |
| | | PO 34647 Bales of Hay | 753.50 | 2,433.50 |
| 85603 | 16248 - MOE DISTRIBUTORS INC. | PO 34473 Bamboo Brook-door closer | 122.19 | |
| | | PO 34545 300-latch protectors/Bamboo-door cl | 105.25 | 227.44 |
| 85604 | 16273 - MOORE MEDICAL LLC | PO 34462 Gloves, masks, bandages | 116.84 | 116.84 |
| 85605 | 22168 - MORPHOTRAK, LLC | PO 34585 Livescan contract for fingerprintin | 3,247.11 | 3,247.11 |
| 85606 | 21011 - MORRIS BRICK COMPANY | PO 34683 Pea gravel for Water Wise and Progr | 104.00 | 104.00 |
| 85607 | 2465 - MORRIS COUNTY DUPLICATING | PO 34553 Printing/Mounting exhibit panel | 43.80 | 43.80 |
| 85608 | 15895 - M.C. FARMS INC | PO 34581 FA Blue garden pot and plants | 187.50 | 187.50 |
| 85609 | 12819 - MORRIS COUNTY M.U.A | PO 34790 Utilities - 5/8/17 Thru 5/15/17 Acc | 1,287.83 | 1,287.83 |
| 85610 | 16321 - MORRISTOWN LUMBER & SUPPLY CO, LLC | PO 34421 Supplies for salter storage project | 108.08 | |
| | | PO 34412 Maintenance and Collections supplie | 41.26 | |
| | | PO 34474 Seaton Hackney-door transitions/HEC | 111.70 | |
| | | PO 34491 White striping paing for parking lo | 23.96 | |
| | | PO 34546 Lewis Morris - trail bridge lumber | 80.64 | |
| | | PO 34603 Light Bulbs/lumber | 155.99 | |
| | | PO 34615 Hedden-tools | 21.99 | |
| | | PO 34644 4/25/17 Morristown Lumber Park Main | 119.99 | 663.61 |
| 85611 | 16321 - MORRISTOWN LUMBER & SUPPLY CO, LLC | PO 34684 Frel. Arb./HEC-entranceway windows/ | 1,690.88 | 1,690.88 |
| 85612 | 22599 - MORRISTOWN NAPA, LLC | PO 34424 Motor Oil | 171.10 | 171.10 |
| 85613 | 19494 - MORRISTOWN, TOWN OF | PO 34795 Utilities - 5/8/17 Thru 5/15/17 Acc | 6,336.00 | 6,336.00 |
| 85614 | 19501 - MSC INDUSTRIAL SUPPLY CO. INC. | PO 34488 Hedden-shop supplies | 366.14 | |
| | | PO 34422 Equipment maintenance | 57.32 | |
| | | PO 34629 Maintenance inventory | 251.04 | 674.50 |
| 85615 | 19523 - N.J. NATURAL GAS COMPANY | PO 34792 Utilities - 5/8/17 Thru 5/15/17 Acc | 1,991.19 | 1,991.19 |
| 85616 | 8296 - NAPA AUTO PARTS- CHESTER | PO 34604 Repair parts from 4/3-4/6 | 274.23 | 274.23 |
| 85617 | 19563 - NEW JERSEY-AMERICAN WATER CO. | PO 34791 Utilities - 5/8/17 Thru 5/15/17 Acc | 176.10 | 176.10 |
| 85618 | 16660 - NJ ST ASSOC CHIEFS OF POLICE | PO 34345 Guardian video training series | 250.00 | 250.00 |
| 85619 | 21829 - NORTHEAST JANITORIAL SUPPLY INC | PO 34627 Sanitary supplies | 573.76 | 573.76 |
| 85620 | 16738 - NORTHEASTERN HARDWARE CO | PO 34475 Hedden-tool repair | 139.90 | 139.90 |
| 85621 | 16803 - OFFICE BUSINESS SYSTEMS INC | PO 34645 Maintenance Contract FTR System/ J | 128.00 | 128.00 |
| 85622 | 21229 - OFFICE CONCEPTS GROUP, INC. | PO 34489 Office Furniture for Asst. Supt. of | 1,338.00 | |

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|--------|---|--|-----------|------------------|
| | | PO 34301 Furniture for HR Dept./Engr. | 1,039.86 | |
| | | PO 34404 Handsoap and Paper | 87.69 | |
| | | PO 34410 Office Supplies | 253.05 | |
| | | PO 34431 Chair for J. Hutzelman and supplies | 420.72 | |
| | | PO 34502 Supplies for Mennen Arena | 142.07 | |
| | | PO 34538 Toner for Trailer at MDR | 83.43 | |
| | | PO 34537 Office Supplies | 334.08 | 3,698.90 |
| 85623 | 21229 - OFFICE CONCEPTS GROUP, INC. | PO 34596 New Shredder for R. Vitale | 263.11 | |
| | | PO 34617 Office Supplies | 48.74 | |
| | | PO 34620 Office Supplies | 320.44 | 632.29 |
| 85624 | 22674 - OTTOMANELLIS SPORTING ARMS LLC | PO 34403 Firearms equipment | 629.04 | 629.04 |
| 85625 | 19630 - P S E & G CO. | PO 34793 Utilities - 5/8/17 Thru 5/15/17 Acc | 3,081.51 | 3,081.51 |
| 85626 | 16863 - PABCO INDUSTRIES | PO 34490 Sanitary supplies | 643.25 | 643.25 |
| 85627 | 22537 - QUALITY ROOF CLEANING LLC | PO 34482 Roof work at various locations | 10,352.31 | 10,352.31 |
| 85628 | 16899 - PARK UNION LUMBER COMPANY LLC | PO 34541 FVGC-bridge lumber | 131.94 | 131.94 |
| 85629 | 19649 - PARSIPPANY-TROY HILLS, TOWNSHIP OF | PO 34796 Utilities - 5/8/17 Thru 5/15/17 Acc | 4.33 | 4.33 |
| 85630 | 12241 - PENWELL MILLS LLC | PO 34494 Shavings for animal pens | 281.25 | |
| | | PO 34572 Shavings and feed for animals | 891.25 | 1,172.50 |
| 85631 | 19663 - PERFORMANCE TRAILERS INC. | PO 33524 Equipment repair | 243.00 | |
| | | PO 34605 Jack & Battery for FosterFields Tra | 124.00 | 367.00 |
| 85632 | 19677 - PINELANDS NURSERY INC | PO 34547 Redbud trees for Arbor Day | 111.40 | 111.40 |
| 85633 | 19689 - PLEASANT RUN NURSERY | PO 34548 Plants | 221.00 | |
| | | PO 34548 Plants | 374.50 | 595.50 |
| 85634 | 17117 - POWER PLACE INC | PO 34366 Repair parts | 835.48 | |
| | | PO 34364 North Side Maintenance Sites | 65.78 | |
| | | PO 34373 Small Equipment | 848.36 | |
| | | PO 34562 Service parts for FA small equipmen | 235.07 | |
| | | PO 34606 Equipment and Parts from 4/7-4/13 | 86.93 | |
| | | PO 34686 Parts for FA blower and tractor | 20.86 | 2,092.48 |
| 85635 | 21728 - PRAXAIR DISTRIBUTION, INC | PO 34621 Welding tanks rental - 3/20/17 - 4/ | 54.70 | 54.70 |
| 85636 | 22157 - PRINCETON HYDRO LLC | PO 34635 Lake and Pond Water Quality Managem | 2,772.54 | 2,772.54 |
| 85637 | 21131 - R & J CONTROL INC | PO 34397 CC Generator Monitoring | 330.00 | 330.00 |
| 85638 | 22406 - R & R TROPHY AND SPORTING GOODS | PO 34230 2016 Uniforms | 469.90 | 469.90 |
| 85639 | 19723 - R.M.R. ELEVATOR COMPANY INC | PO 34434 Elevator maintenance Contract | 731.00 | 731.00 |
| 85640 | 21688 - RAMAS CLIMATE & REFRIGERATION, LLC | PO 34433 HVAC Repairs | 540.00 | 540.00 |
| 85641 | 19734 - RAMSEY OUTDOOR STORE, INC. | PO 34727 Trial cams | 119.99 | 119.99 |
| 85642 | 12034 - RICCIARDI BROTHERS INC. | PO 34409 Frel. Arb.-mansion-wall paint | 71.78 | |
| | | PO 34476 Lewis Morris-Deer Run paint for she | 97.76 | |
| | | PO 34476 Lewis Morris-Deer Run paint for she | 211.74 | |
| | | PO 34479 Paint | 12.34 | 393.62 |
| 85643 | 17468 - S M C M U A | PO 34794 Utilities - 5/8/17 Thru 5/15/17 Acc | 3,819.88 | 3,819.88 |
| 85644 | 20966 - SAFARILAND, LLC | PO 34402 Training OC Course - Sgt. Parrillo | 100.00 | 100.00 |
| 85645 | 17621 - SHEAFFER SUPPLY | PO 34643 3/23-24/17 Sheaffer Supply Shop Too | 230.83 | 230.83 |
| 85646 | 17636 - SHERWIN-WILLIAMS | PO 34652 Paint for Farmhouse porch | 45.30 | 45.30 |
| 85647 | 22364 - SOLITUDE LAKE MANAGEMENT. LLC | PO 34636 Invasive Plant Management Services | 16,430.00 | 16,430.00 |
| 85648 | 20370 - STAPLES ADVANTAGE | PO 34465 TV Mount | 48.59 | 48.59 |
| 85649 | 17864 - STEWART-MORRIS INC. | PO 34626 Plaque - Andrea Wolfsie | 251.95 | 251.95 |
| 85650 | 3800 - STOKES SEEDS INC. | PO 33710 Seeds for Frelinghuysen & Willowwoo | 39.85 | |
| | | PO 34419 Seeds for Frelinghuysen & Willowwoo | 39.25 | 79.10 |
| 85651 | 17874 - STORR TRACTOR CO. | PO 34610 Parts and Equipment from 3/30-4/6 | 842.33 | |
| | | PO 34584 Winter Service | 12.73 | 855.06 |
| 85652 | 21923 - STRUNK-ALBERT ENGINEERING | PO 34498 SAE MSA generator Replacement Desig | 200.00 | 200.00 |
| 85653 | 22535 - STUDENT TRANSPORTATION OF AMERICA | PO 34420 Busing for Maple Sugar Festival at | 800.00 | 800.00 |
| 85654 | 10639 - TATBIT CO | PO 34484 Various electric | 3,196.93 | |
| | | PO 34484 Various electric | 450.87 | 3,647.80 |
| 85655 | 20660 - THE FA BARTLETT TREE EXPERT COMPANY | PO 34563 IPM Contract - Visit #1 & 2 | 1,584.00 | 1,584.00 |
| 85656 | 6318 - THE UPS STORE | PO 34593 shipping for alcotest machine | 19.12 | 19.12 |
| 85657 | 122 - TILCON, NY | PO 34428 Mennen - Asphalt for Potholes | 498.46 | 498.46 |
| 85658 | 19328 - TONY LANDI HORSE COBBLER | PO 34573 Horseshoeing | 570.00 | 570.00 |

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|--|-----------------------|-------------------|
| 85659 | 20462 - TREE KING, INC. | PO 34469 Tree Work at 43 Dogwood Trail 3/17/ PO 34692 Pick Up FA Dumpster | 465.00 450.00 | 915.00 |
| 85660 | 20009 - TRU GREEN-CHEM LAWN | PO 34549 Lawn Service for Multi-Park Areas - | 11,187.00 | 11,187.00 |
| 85661 | 18254 - UNIVERSAL UNIFORM SALES CO INC | PO 34466 Uniforms and equipment - Petrocy, W PO 34536 Duty Belt | 595.35 42.00 | 637.35 |
| 85662 | 21397 - VAN METER & ASSOCIATES INC | PO 34467 Training Courses for Park Police | 960.00 | 960.00 |
| 85663 | 1286 - VERIZON | PO 34797 Utilities - 5/8/17 Thru 5/15/17 Acc | 2,567.52 | 2,567.52 |
| 85664 | 1348 - VERIZON WIRELESS | PO 34798 Utilities - 5/8/17 Thru 5/15/17 Acc | 2,128.44 | 2,128.44 |
| 85665 | 21767 - VERMONT SYSTEMS INC | PO 33476 (3) Ticket Printer - Boca PO 34387 Vermont Systems Annual Maint | 4,950.00 10,434.00 | 15,384.00 |
| 85666 | 21786 - VILLAGE SUPERMARKET INC. | PO 34560 Food and beverages for Tubbs lectur | 63.03 | 63.03 |
| 85667 | 20400 - WELLS RUG SERVICE, INC. | PO 34691 Cleaning two Walk Off Mats at Cultu | 66.10 | 66.10 |
| 85668 | 22073 - THE DAWSON CORPORATION | PO 34641 4/21/17 Soil | 1,182.50 | 1,182.50 |
| 85669 | 18538 - WORK'N WEAR STORE, THE | PO 34411 Staff Clothing - Farmers | 425.00 | 425.00 |
| TOTAL | | | | 249,500.07 |

| | |
|--|-------------------|
| Total to be paid from Fund 60 Operating | 183,381.54 |
| Total to be paid from Fund 62 Grant | 2,087.90 |
| Total to be paid from Fund 66 Park Improvement Trust | 57,567.82 |
| Total to be paid from Fund 68 Park Trust | 6,462.81 |
| | 249,500.07 |

Checks Previously Disbursed

| | | | | |
|------------|-------------------------------------|--|------------|-----------|
| 2017051901 | MCPC PAYROLL ACCOUNT | Payroll 10 | 464,168.71 | 5/19/2017 |
| 85540 | ZIMMERMAN, LORI R. | Skate Pro - PPE 5/11/17 | 220.00 | 5/15/2017 |
| 85539 | ZIEGLER, PATRICIA | Skate Pro - PPE 5/11/17 | 2,448.40 | 5/15/2017 |
| 85538 | WARD-MAZZOLLA, SARA | Skate Pro - PPE 5/11/17 | 434.20 | 5/15/2017 |
| 85537 | WAN, CHRISTOPHER A. | Skate Pro - PPE 5/11/17 | 360.00 | 5/15/2017 |
| 85536 | VANDERHOFF, HEIDI | Skate Pro - PPE 5/11/17 | 515.20 | 5/15/2017 |
| 85535 | UNICE, MELANIE | PO# 34753 PARTIAL REFUND - OUTDOOR EDUCATION | 170.00 | 5/15/2017 |
| 85534 | TREASURER - STATE OF NEW JERSEY | PO# 34656 Pesticide operator license - H. Ar | 60.00 | 5/15/2017 |
| 85533 | TRANFIELD, ERIN | PO# 34738 To replace stale CK # 73011, 12/26 | 65.77 | 5/15/2017 |
| 85532 | STOVER, SLOANE | Skate Pro - PPE 5/11/17 | 72.00 | 5/15/2017 |
| 85531 | STARBUCK, JOJO | Skate Pro - PPE 5/11/17 | 40.00 | 5/15/2017 |
| 85530 | NJ ADVANCE MEDIA | PO# 34478 Contract 10-17 Notice to bidders - | 82.15 | 5/15/2017 |
| 85529 | STANTON, MICHELE | PO# 34743 To replace stale/lost CK # 78093, | 157.50 | 5/15/2017 |
| 85528 | SINEAD, KERR | Skate Pro - PPE 5/11/17 | 300.00 | 5/15/2017 |
| 85527 | SHEAFFER SUPPLY | Multiple: PO# 33305 PO# 34480 PO# 34544 PO# | 305.38 | 5/15/2017 |
| 85526 | SBRISCIA, LEAH | PO# 34729 Refund - Visitor Services | 250.00 | 5/15/2017 |
| 85525 | SACKS PAINT & WALLPAPER INC | PO# 34181 Trail Blazing Supplies | 19.99 | 5/15/2017 |
| 85524 | ROBERTSON, LINDSAY | PO# 34760 NRPA conference registration reimb | 575.00 | 5/15/2017 |
| 85523 | RINDER, GREGORY | Skate Pro - PPE 5/11/17 | 96.00 | 5/15/2017 |
| 85522 | PLANTAMURA, STEPHANIE | Skate Pro - PPE 5/11/17 | 216.00 | 5/15/2017 |
| 85521 | PLANTAMURA, BIANCA | Skate Pro - PPE 5/11/17 | 108.00 | 5/15/2017 |
| 85520 | PILLA, GALE | Skate Pro - PPE 5/11/17 | 327.20 | 5/15/2017 |
| 85519 | PESKIN, CARY ANNE | Skate Pro - PPE 5/11/17 | 281.52 | 5/15/2017 |
| 85518 | PERRY, JENNIFER | Skate Pro - PPE 5/11/17 | 2,254.30 | 5/15/2017 |
| 85517 | PERRY, DUANE | Skate Pro - PPE 5/11/17 | 88.00 | 5/15/2017 |
| 85516 | PARISI SPEED SCHOOL | PO# 34737 To replace stale Ck # 71508, 8/26/ | 1,032.69 | 5/15/2017 |
| 85515 | ORTOLANI, KATHY | Skate Pro - PPE 5/11/17 | 2,975.41 | 5/15/2017 |
| 85514 | O'CONNOR-TOWILL, COLLEEN | Skate Pro - PPE 5/11/17 | 2,845.95 | 5/15/2017 |
| 85513 | NRPA | PO# 34653 2017 Annual Conference | 535.00 | 5/15/2017 |
| 85512 | MORRIS COUNTY POLICE CHIEF'S ASSOC. | PO# 34742 To replace stale CK # 74384, 6/4/1 | 700.00 | 5/15/2017 |

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|--------|-------------------------------------|--|------------|-------------|
| 85511 | METLIFE INVESTMENTS | PO# 34746 To replace stale/lost CK # 82781, | 250.00 | 5/15/2017 |
| 85510 | MARKT, TIMOTHY | PO# 34658 Reimbursement - Union due | 16.62 | 5/15/2017 |
| 85509 | LIPOWITZ, DAVID | Skate Pro - PPE 5/11/17 | 160.00 | 5/15/2017 |
| 85508 | LAPATKA, JULIE | Skate Pro - PPE 5/11/17 | 1,802.84 | 5/15/2017 |
| 85507 | LAFFEY, LYNN | PO# 34655 Reimbursement for AAM membership r | 150.00 | 5/15/2017 |
| 85506 | KULIK, JACQUELINE | Skate Pro - PPE 5/11/17 | 304.50 | 5/15/2017 |
| 85505 | KUCHINSKY, KRISTIN | PO# 34755 Refund - Visitor Services | 568.75 | 5/15/2017 |
| 85504 | KUBICK, BEVERLY | Skate Pro - PPE 5/11/17 | 483.75 | 5/15/2017 |
| 85503 | KOZE, TAYLOR B | Skate Pro - PPE 5/11/17 | 1,764.25 | 5/15/2017 |
| 85502 | KOHN-PERRY, ELLEN | Skate Pro - PPE 5/11/17 | 88.00 | 5/15/2017 |
| 85501 | KILPONEN, LINDA | Skate Pro - PPE 5/11/17 | 43.50 | 5/15/2017 |
| 85500 | JFT SPORTS LLC | Skate Pro - PPE 5/11/17 | 241.43 | 5/15/2017 |
| 85499 | HOUSTON, STANLEY K | Skate Pro - PPE 5/11/17 | 307.36 | 5/15/2017 |
| 85498 | HELMER, NIKKI | Skate Pro - PPE 5/11/17 | 1,972.25 | 5/15/2017 |
| 85497 | HAUSPURG, JANET | Skate Pro - PPE 5/11/17 | 489.20 | 5/15/2017 |
| 85496 | HARPER, JACK | Skate Pro - PPE 5/11/17 | 76.00 | 5/15/2017 |
| 85495 | HARPER, HOLLY | Skate Pro - PPE 5/11/17 | 3,903.45 | 5/15/2017 |
| 85494 | GODIN, JENNIFER | PO# 34662 Program Supplies | 223.78 | 5/15/2017 |
| 85493 | GAUS, JENNIFER | PO# 34663 Adapted tools for special needs ga | 52.77 | 5/15/2017 |
| 85492 | GARDEN STATE RENEGADES, INC. | Skate Pro - PPE 5/11/17 | 182.00 | 5/15/2017 |
| 85491 | GANNON, YVONNE | Skate Pro - PPE 5/11/17 | 312.84 | 5/15/2017 |
| 85490 | FOSTER, KENNETH J | Skate Pro - PPE 5/11/17 | 650.00 | 5/15/2017 |
| 85489 | FLAGSHIP DENTAL PLANS | PO# 34732 Dental Premium - Group ID # 1298 | 710.47 | 5/15/2017 |
| 85488 | FINCH FUEL OIL INC | PO# 34776 Utilities - 5/1/17 Access Inputs | 11,937.04 | 5/15/2017 |
| 85487 | ECHEVARRIA, SUZANNE | Skate Pro - PPE 5/11/17 | 1,022.45 | 5/15/2017 |
| 85486 | DREVITCH, TIMOTHY E. | Skate Pro - PPE 5/11/17 | 320.00 | 5/15/2017 |
| 85485 | DOVER WATER COMMISSIONERS | PO# 34775 Utilities - 5/1/17 Access Inputs | 223.94 | 5/15/2017 |
| 85484 | DELTA DENTAL INSURANCE CO | PO# 34731 Delta Care USA - Acct. No. F1-7867 | 2,213.97 | 5/15/2017 |
| 85483 | DAVENPORT, ROBERT J. | Skate Pro - PPE 5/11/17 | 387.20 | 5/15/2017 |
| 85482 | COVINGTON, TIMOTHY JOSEPH | Skate Pro - PPE 5/11/17 | 501.00 | 5/15/2017 |
| 85481 | COUNTY OF MORRIS | PO# 34668 2017 Medical Claim Liability - May | 383,227.53 | 5/15/2017 |
| 85480 | COMCAST | PO# 34695 Internet Service - Bamboo Brook | 125.88 | 5/15/2017 |
| 85479 | COMCAST | PO# 34624 Internet Service - Cooper Mill | 125.88 | 5/15/2017 |
| 85478 | COMCAST | PO# 34623 Internet Service - Lewis Morris Pa | 105.88 | 5/15/2017 |
| 85477 | CIGNA HEALTH & LIFE INSURANCE COMPA | PO# 34669 2017 Adminstrative Fees - May | 38,165.77 | 5/15/2017 |
| 85476 | CHELTON, COLIN | Skate Pro - PPE 5/11/17 | 271.20 | 5/15/2017 |
| 85475 | CERTIFIED SPEEDOMETER SERV INC | PO# 34740 To replace stale CK # 73909, 4/29/ | 481.00 | 5/15/2017 |
| 85474 | CABLEVISION LIGHTPATH, INC. | PO# 34774 Internet - Account # 53446 | 1,365.00 | 5/15/2017 |
| 85473 | CABLEVISION LIGHTPATH, INC. | PO# 34773 Phone Services - May 2017 | 4,037.21 | 5/15/2017 |
| 85472 | CABLEVISION LIGHTPATH, INC. | PO# 34730 Internet Service - Acct. 53408 - | 1,965.49 | 5/15/2017 |
| 85471 | CABLEVISION | PO# 34771 TV Service - Mennen Sports Arena | 157.12 | 5/15/2017 |
| 85470 | CABLEVISION | PO# 34674 TV Service - BVGC | 106.94 | 5/15/2017 |
| 85469 | BUTTERWORTH, JULIA | Skate Pro - PPE 5/11/17 | 598.82 | 5/15/2017 |
| 85468 | BUTOVA, SVETLANA | Skate Pro - PPE 5/11/17 | 704.00 | 5/15/2017 |
| 85467 | BUMP, MELANIE | PO# 34739 To replace stale CK # 73599, 3/24/ | 82.14 | 5/15/2017 |
| 85466 | BRACONE, JENNIFER P. | Skate Pro - PPE 5/11/17 | 913.50 | 5/15/2017 |
| 85465 | BIRD, KATHLEEN | Skate Pro - PPE 5/11/17 | 289.68 | 5/15/2017 |
| 85464 | BILLY CASPER GOLF, LLC | PO# 34772 Golf Shop, F&B, Prepays & BC Sale | 4,646.17 | 5/15/2017 |
| 85463 | BILLY CASPER GOLF, LLC | PO# 34770 MCPC Sales Tax Reimb - March. 17 | 995.09 | 5/15/2017 |
| 85462 | BILLY CASPER GOLF, LLC | PO# 34625 Golf Course Equipment Reimbursemen | 11,346.44 | 5/15/2017 |
| 85461 | BILLY CASPER GOLF, LLC | PO# 33681 Management Fee | 22,000.00 | 5/15/2017 |
| 85460 | BICKENBACH, NICOLE R | Skate Pro - PPE 5/11/17 | 507.20 | 5/15/2017 |
| 85459 | BIASE, KRISTIN | Multiple: PO# 34664 PO# 34667 | 1,709.90 | 5/15/2017 |
| 85458 | BH HOCKEY, LLC | Skate Pro - PPE 5/11/17 | 360.00 | 5/15/2017 |
| 85457 | BERKSHIRE GOLF MANAGEMENT, LLC | PO# 34616 2017 May Funding Request | 500,000.00 | 5/15/2017 |
| 85456 | BENDAHMANE, KARIM | PO# 34659 Refund - Visitor Services | 250.00 | 5/15/2017 |
| 85455 | BARSDSELL-ALSWANG, KAY | Skate Pro - PPE 5/11/17 | 615.60 | 5/15/2017 |
| 85454 | B.W. FURLONG & ASSOCIATES | Multiple: PO# 34594 PO# 34660 | 598.69 | 5/15/2017 |
| 85453 | ATLANTIC HEALTH SYSTEMS | PO# 34752 REFUND - HAGGERTY EDUCATION CENTER | 250.00 | 5/15/2017 |

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|------------|------------------------------------|--|------------|-------------|
| 85452 | ASK SPORTS, LLC | Skate Pro - PPE 5/11/17 | 7,635.77 | 5/15/2017 |
| 85451 | ANDY-MATT, INC. | PO# 34749 To replace stale/lost CK # 82880, | 398.00 | 5/15/2017 |
| 85450 | AMERICAN DANCE, LLC | Skate Pro - PPE 5/11/17 | 48.00 | 5/15/2017 |
| 85449 | ALESSANDRA, AMANDA | PO# 34741 To replace stale CK # 74060, 5/8/1 | 117.20 | 5/15/2017 |
| 85448 | ALBANITO, KIRSTEN | Skate Pro - PPE 5/11/17 | 391.00 | 5/15/2017 |
| 2017051001 | MCPC Sales Tax | PO# 34672 SALES TAX COLLECTED/DUE - APRIL 20 | 249.07 | 5/10/2017 |
| 2017050501 | MCPC PAYROLL ACCOUNT | Payroll 9 | 451,312.09 | 5/05/2017 |
| 2017042702 | COUNTY OF MORRIS | 4th Printing Expenses | 15.90 | 4/27/2017 |
| 85447 | ZIEGLER, PATRICIA | Skate Pro - PPE 4/27/17 | 2,174.40 | 5/01/2017 |
| 85446 | WEITZMAN, MARC | Skate Pro - PPE 4/27/17 | 506.00 | 5/01/2017 |
| 85445 | WEINER, HEATHER | PO# 34526 Refund - Mennen Sports Arena | 10.00 | 5/01/2017 |
| 85444 | WARD-MAZZOLLA, SARA | Skate Pro - PPE 4/27/17 | 480.40 | 5/01/2017 |
| 85443 | WAN, CHRISTOPHER A. | Skate Pro - PPE 4/27/17 | 340.00 | 5/01/2017 |
| 85442 | WALLACE, JANINE | PO# 34525 Refund - Mennen Sports Arena | 10.00 | 5/01/2017 |
| 85441 | VANDERHOFF, HEIDI | Skate Pro - PPE 4/27/17 | 120.00 | 5/01/2017 |
| 85440 | TREASURER, STATE OF NEW JERSEY | PO# 34483 DCA Annual Inspection | 182.00 | 5/01/2017 |
| 85439 | TIERENS, INGRID | PO# 34508 Refund _ Mennen Sports Arena | 10.00 | 5/01/2017 |
| 85438 | SWIFT, DAN | PO# 34524 Refund - Mennen Sports Arena | 10.00 | 5/01/2017 |
| 85437 | SWAMY, PUJA | PO# 34523 Refund - Mennen Sports Arena | 20.00 | 5/01/2017 |
| 85436 | STOVER, SLOANE | Skate Pro - PPE 4/27/17 | 204.00 | 5/01/2017 |
| 85435 | STARBUCK, JOJO | Skate Pro - PPE 4/27/17 | 200.00 | 5/01/2017 |
| 85434 | NJ ADVANCE MEDIA | PO# 34564 Public Notice - Publication Friday | 155.00 | 5/01/2017 |
| 85433 | SINEAD, KERR | Skate Pro - PPE 4/27/17 | 160.00 | 5/01/2017 |
| 85432 | SCHAIBLE, JUDITH | PO# 34580 Drain plugs for Lampi pool | 10.55 | 5/01/2017 |
| 85431 | SCALI, JESSICA | PO# 34522 Refund - Mennen Sports Arena | 10.00 | 5/01/2017 |
| 85430 | READY REFRESH BY NESTLE | PO# 34500 Lease - Account # 0434655874 3/15 | 77.38 | 5/01/2017 |
| 85429 | PRINCETON CLUB NW NJ | PO# 34501 Refund - Horticulture | 250.00 | 5/01/2017 |
| 85428 | PILLA, GALE | Skate Pro - PPE 4/27/17 | 166.80 | 5/01/2017 |
| 85427 | PESKIN, CARY ANNE | Skate Pro - PPE 4/27/17 | 393.76 | 5/01/2017 |
| 85426 | PERRY, JENNIFER | Skate Pro - PPE 4/27/17 | 2,202.10 | 5/01/2017 |
| 85425 | PERRY, DUANE | Skate Pro - PPE 4/27/17 | 44.00 | 5/01/2017 |
| 85424 | PAULUCCI, NICOLE | PO# 34461 UPS Postal | 13.99 | 5/01/2017 |
| 85423 | PANG, MARIA | PO# 34515 Refund - Mennen Sports Arena | 10.00 | 5/01/2017 |
| 85422 | P S E & G CO. | PO# 34592 Utilities - 4/20/17 & 4/21/17 Acce | 46.79 | 5/01/2017 |
| 85421 | ORTOLANI, KATHY | Skate Pro - PPE 4/27/17 | 2,409.16 | 5/01/2017 |
| 85420 | O'CONNOR-TOWILL, COLLEEN | Skate Pro - PPE 4/27/17 | 2,458.08 | 5/01/2017 |
| 85419 | NOWGAONKAR, SIONNA | PO# 34528 Refund - Mennen Sports Arena | 181.00 | 5/01/2017 |
| 85418 | NJAMFT | PO# 34557 Refund - Visitor Services | 250.00 | 5/01/2017 |
| 85417 | NEW JERSEY-AMERICAN WATER CO. | PO# 34591 Utilities - 4/20/17 & 4/21/17 Acce | 38.76 | 5/01/2017 |
| 85416 | NATRILLO, ADRIENNE | PO# 34514 Refund - Mennen Sports Arena | 10.00 | 5/01/2017 |
| 85415 | MYERS, DAVID | PO# 34521 Refund - Mennen sports Arena | 10.00 | 5/01/2017 |
| 85414 | MOUNT ARLINGTON, BORO OF | PO# 34587 Utilities - 4/20/17 & 4/21/17 Acce | 1,884.49 | 5/01/2017 |
| 85413 | MONTVILLE TWP WATER & SEWER | PO# 34590 Utilities - 4/20/17 & 4/21/17 Acce | 97.65 | 5/01/2017 |
| 85412 | MILLIGAN, CHASTITY | PO# 34520 Refund - Mennen Sports Arena | 20.00 | 5/01/2017 |
| 85411 | MILLER, ALLISON | PO# 34519 Refund - Mennen Sports Arena | 20.00 | 5/01/2017 |
| 85410 | MERRYWEATHER, ALINA | PO# 34518 Refund - Mennen Sports Arena | 20.00 | 5/01/2017 |
| 85409 | McELROY,DEUTSCH,MULVANEY&CARPENTER | PO# 34497 Legal Services | 5,856.40 | 5/01/2017 |
| 85408 | LIPOWITZ, DAVID | Skate Pro - PPE 4/27/17 | 267.60 | 5/01/2017 |
| 85407 | LAPATKA, JULIE | Skate Pro - PPE 4/27/17 | 1,354.60 | 5/01/2017 |
| 85406 | KULIK, JACQUELINE | Skate Pro - PPE 4/27/17 | 217.50 | 5/01/2017 |
| 85405 | KUBICK, BEVERLY | Skate Pro - PPE 4/27/17 | 710.65 | 5/01/2017 |
| 85404 | KOZE, TAYLOR B | Skate Pro - PPE 4/27/17 | 2,026.25 | 5/01/2017 |
| 85403 | KOVACEVIC, KELLI | PO# 34534 Reimburement for workshop registra | 390.00 | 5/01/2017 |
| 85402 | KOHN-PERRY, ELLEN | Skate Pro - PPE 4/27/17 | 88.00 | 5/01/2017 |
| 85401 | KNEAFSEY, LORI ANN | PO# 34517 Refund - Mennen Sports Arena | 10.00 | 5/01/2017 |
| 85400 | KISHBAUGH, KRISTEN | PO# 34516 Refund - Mennen Sports Arena | 20.00 | 5/01/2017 |
| 85399 | KILPONEN, LINDA | Skate Pro - PPE 4/27/17 | 87.00 | 5/01/2017 |
| 85398 | JERSEY CENTRAL POWER & LIGHT | PO# 34589 Utilities - 4/20/17 & 4/21/17 Acce | 31,493.74 | 5/01/2017 |
| 85397 | INZANO, MARK | PO# 34595 Reimbursement for Certified Tree E | 350.00 | 5/01/2017 |

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|--|----------------------------------|--|--------------|-------------|
| 85396 | HOUSTON, STANLEY K | Skate Pro - PPE 4/27/17 | 505.60 | 5/01/2017 |
| 85395 | HOCK, BELINDA | PO# 34503 Refund - Mennen Sports Arena | 89.00 | 5/01/2017 |
| 85394 | HERR, BRENDON | Skate Pro - PPE 4/27/17 | 574.00 | 5/01/2017 |
| 85393 | HELMER, NIKKI | Skate Pro - PPE 4/27/17 | 1,559.42 | 5/01/2017 |
| 85392 | HAUSPURG, WHITNEY | Skate Pro - PPE 4/27/17 | 66.00 | 5/01/2017 |
| 85391 | HAUSPURG, JANET | Skate Pro - PPE 4/27/17 | 357.03 | 5/01/2017 |
| 85390 | HARRISON, MAUREEN | PO# 34468 Reimbursement for Conference Regis | 75.00 | 5/01/2017 |
| 85389 | HARPER, JACK | Skate Pro - PPE 4/27/17 | 190.00 | 5/01/2017 |
| 85388 | HARPER, HOLLY | Skate Pro - PPE 4/27/17 | 3,198.75 | 5/01/2017 |
| 85387 | GANNON, YVONNE | Skate Pro - PPE 4/27/17 | 290.84 | 5/01/2017 |
| 85386 | FOSTER, KENNETH J | Skate Pro - PPE 4/27/17 | 104.00 | 5/01/2017 |
| 85385 | FLORHAM PARK, BOROUGH OF | PO# 34586 Utilities - 4/20/17 & 4/21/17 Acce | 417.60 | 5/01/2017 |
| 85384 | FARLEY, DIANE | PO# 34496 Cleaning for WW and Bamboo Brook | 335.00 | 5/01/2017 |
| 85383 | EDGE SKATE SHOP, LLC | Skate Pro - PPE 4/27/17 | 96.00 | 5/01/2017 |
| 85382 | ECHEVARRIA, SUZANNE | Skate Pro - PPE 4/27/17 | 594.96 | 5/01/2017 |
| 85381 | DREVITCH, TIMOTHY E. | Skate Pro - PPE 4/27/17 | 192.00 | 5/01/2017 |
| 85380 | DIRECT ENERGY BUSINESS | PO# 34588 Utilities - 4/20/17 & 4/21/17 Acce | 111.14 | 5/01/2017 |
| 85379 | DELTA DENTAL of NEW JERSEY, INC. | PO# 34571 Dental Premiums - Group ID # 09480 | 374.22 | 5/01/2017 |
| 85378 | DELTA DENTAL of NEW JERSEY, INC. | PO# 34570 Dental Premiums - Group ID # 09480 | 919.68 | 5/01/2017 |
| 85377 | COVINGTON, TIMOTHY JOSEPH | Skate Pro - PPE 4/27/17 | 849.50 | 5/01/2017 |
| 85376 | COMMUNITY FOUNDATION OF NJ | PO# 34499 Refund - Haggerty Education Centre | 250.00 | 5/01/2017 |
| 85375 | COMCAST | PO# 34559 Internet Service - Willowood | 125.88 | 5/01/2017 |
| 85374 | CIERCIELLI, KIM | PO# 34512 Refund - Mennen Sports Arena | 20.00 | 5/01/2017 |
| 85373 | CHOTAI, SANDY | PO# 34511 Refund - Mennen Sports Arena | 30.00 | 5/01/2017 |
| 85372 | CHENG, TINA | PO# 34510 Refund - Mennen Sports Arena | 10.00 | 5/01/2017 |
| 85371 | CHELTON, COLIN | Skate Pro - PPE 4/27/17 | 337.20 | 5/01/2017 |
| 85370 | CARUSO, LAUREN | PO# 34513 Refund - Mennen Sports Arena | 20.00 | 5/01/2017 |
| 85369 | CARDOSO, MICHELLE | PO# 34509 Refund - Mennen Sports Arena | 20.00 | 5/01/2017 |
| 85368 | CABLEVISION | PO# 34558 TV Service - SVGC | 86.28 | 5/01/2017 |
| 85367 | C & C LIFT TRUCK, INC. | PO# 34382 Repairs for truck transmission hos | 602.00 | 5/01/2017 |
| 85366 | BUTTERWORTH, JULIA | Skate Pro - PPE 4/27/17 | 604.05 | 5/01/2017 |
| 85365 | BURGO, ERIN | PO# 34507 Refund - Mennen Sports Arena | 10.00 | 5/01/2017 |
| 85364 | BRACONE, JENNIFER P. | Skate Pro - PPE 4/27/17 | 587.25 | 5/01/2017 |
| 85363 | BIRD, KATHLEEN | Skate Pro - PPE 4/27/17 | 336.30 | 5/01/2017 |
| 85362 | BICKENBACH, NICOLE R | Skate Pro - PPE 4/27/17 | 654.40 | 5/01/2017 |
| 85361 | BERGERON, ANNE | PO# 34506 Refund - Mennen Sports Arena | 20.00 | 5/01/2017 |
| 85360 | BEAULIEU, MATTHEW | PO# 34569 Reimbursement - Finger Printing Co | 40.70 | 5/01/2017 |
| 85359 | BATISTELLA, MATT | PO# 34527 Refund - Mennen Sports Arena | 60.00 | 5/01/2017 |
| 85358 | BARSDSELL-ALSWANG, KAY | Skate Pro - PPE 4/27/17 | 132.00 | 5/01/2017 |
| 85357 | BALTUSSEN, PATRICIA | PO# 34505 Refund - Mennen Sports Arena | 20.00 | 5/01/2017 |
| 85356 | ATLANTIC TACTICAL INC. | PO# 34250 Batteries | 109.15 | 5/01/2017 |
| 85355 | ASK SPORTS, LLC | Skate Pro - PPE 4/27/17 | 7,373.29 | 5/01/2017 |
| 85354 | AMERICAN DANCE, LLC | Skate Pro - PPE 4/27/17 | 192.00 | 5/01/2017 |
| 85353 | AMBOLE, SWATI | PO# 34504 Refund - Mennen Sports Arena | 100.00 | 5/01/2017 |
| 85352 | AMAZON.COM | Multiple: PO# 34458 PO# 34470 | 238.58 | 5/01/2017 |
| 85351 | ALBANITO, KIRSTEN | Skate Pro - PPE 4/27/17 | 391.00 | 5/01/2017 |
| 2017042601 | MCPC PAYROLL ACCOUNT | 1st Qtr 2017 SUI & FLI/Morris Coun | 5,837.87 | 4/26/2017 |
| 2017042701 | COUNTY OF MORRIS | 4th Vehicle/ Diesel Expenses | 28,399.10 | 4/27/2017 |
| | | | ----- | |
| | | | 2,064,817.73 | |
| Total paid from Fund 60 Operating | | | 2,052,361.14 | |
| Total paid from Fund 62 Grant | | | 225.00 | |
| Total paid from Fund 66 Park Improvement Trust | | | 11,531.59 | |
| Total paid from Fund 68 Park Trust | | | 700.00 | |
| | | | ----- | |
| | | | 2,064,817.73 | |

**List of Bills - (6410101020643888) PARK CAPITAL
Park Capital**

| Check# | Vendor | Description | Payment | Check Total |
|--------|---------------------------------------|---|------------|-------------------|
| 2553 | 8 - COUNTY OF MORRIS | PO 158451 Bond Ordinance Professional SS Rela | 900.00 | 900.00 |
| 2554 | 14221 - DELL MARKETING L.P. | PO 156613 Stock Computers and Related Expense | 7,491.00 | |
| | | PO 157739 Computer System | 992.50 | 8,483.50 |
| 2555 | 15565 - KELLER & KIRKPATRICK | PO 127058 Lewis Morris County Park - Land Sur | 2,155.00 | 2,155.00 |
| 2556 | 29307 - M1 SECURE STORAGE SYSTEMS INC | PO 157384 Weapons Storage | 799.00 | 799.00 |
| 2557 | 29328 - VIRTUIT SYSTEMS, INC. | PO 156863 Networking N3048 - NASPO # 89967 - | 4,978.54 | 4,978.54 |
| 2558 | 28662 - YOUR WAY CONSTRUCTION INC. | PO 146724 Lewis Morris Park DOE Meadow Road I | 299,000.77 | 299,000.77 |
| | TOTAL | | | 316,316.81 |

Total to be paid from Fund 64 Park Capital

316,316.81

=====

316,316.81

MORRIS COUNTY PARK COMMISSION

LIST OF BILLS

COUNTY CAPITAL

May 22, 2017

| Acct# | VENDOR | AMOUNT | COMMENTS |
|--------------|---------------|---------------|-----------------|
|--------------|---------------|---------------|-----------------|

ACCOUNT 04-216-55-953113-909

Analys dam condition rehab dams - Misc. Other

Original Amount:

\$1,900,000.00

Free balance:

\$0.00

ACCOUNT 04-216-55-953158-909

Analysis/ Rehab Dam Conditions - Misc. Other

Original Amount:

\$700,000.00

Free balance:

\$686,713.97

04-216-55-953113-909 CIVIL DYNAMICS, INC.

1,605.00 Regular Dam Inspections
Resolution 60-16

Invoice#293-05

04-216-55-953-158-909 CIVIL DYNAMICS, INC.

5,520.32 Canty's Lake Dam Rehabilitation
Resolution 24-17

Invoice#296C-1

**05/22/2017 TOTAL OF PAYMENT
REQUISTIONS TO THE COUNTY:**

\$ 7,125.32

DRAFT - Hunt Schedule

| Park | Town | Fall Bow | Permit Bow | Winter Bow | Firearm Seasons (Permit Shotgun, 6-day Firearm, Permit Muzzleloader) <i>Hunters Must Check NJDFW Regulation Sets to Determine What is Permitted on Each Date</i> | Changes from 2016/17 Program |
|--|------------------------------------|---------------------------------------|-------------------------------|----------------|---|------------------------------|
| Deer Management Zone 6 | | | | | | |
| Jonathan's Woods | Denville, Rockaway, & Boonton Twp. | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-31 | None | |
| | | Saturdays Permitted | | | | |
| Mahlon Dickerson Reservation | Jefferson & Sparta | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-31 | None | |
| | | Saturdays Permitted | | | | |
| Mount Hope Historical County Park | Rockaway | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-31 | None | |
| | | Saturdays Permitted | | | | |
| Silas Condict County Park | Kinnelon | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-31 | None | |
| | | Saturdays Permitted | | | | |
| Deer Management Zone 8 | | | | | | |
| Black River County Park-North & South (Kay Environmental Center, Bamboo Brook & Willowwood Arboretum) | Chester Twp. & Bedminster | Sept. 25-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | Dec. 7 (Thu), 14 (Thu) Jan. 4 (Thu), 11 (Thu), 18 (Thu), 25 (Thu) Feb. 1 (Thu), 8 (Thu) Park & Trails Closed | |
| | | Saturdays <u>Not</u> Permitted | Saturdays Permitted | | | |
| Black River County Park - Central (Knight Allen/Luce) | Chester Twp. & Bedminster | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | Dec. 7 (Thu), 14 (Thu) Jan. 4 (Thu), 11 (Thu), 18 (Thu), 25 (Thu) Feb. 1 (Thu), 8 (Thu) Park & Trails Closed | |
| | | Saturdays Permitted | | | | |
| Schooley's Mountain County Park - North | Washington | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | None | |
| | | Saturdays Permitted | | | | |

Note: Sunday Hunting in County Parks is Prohibited by State Law.

Morris County Park Commission - 2017/18 Deer Management Program

DRAFT - Hunt Schedule

| Park | Town | Fall Bow | Permit Bow | Winter Bow | Firearm Seasons (Permit Shotgun, 6-day Firearm, Permit Muzzleloader) <i>Hunters Must Check NJDFW Regulation Sets to Determine What is Permitted on Each Date</i> | Changes from 2016/17 Program |
|--|----------------------------------|--|---------------------------------------|---|--|---|
| Deer Management Zone 8 (cont.) | | | | | | |
| Schooley's Mountain County Park - South | Washington | Sept. 11-Oct. 27 | Oct. 30-Dec. 22 Dec. 26-29 | Jan. 1-Feb. 16 | Dec. 8 (Fri), 15 (Fri); Jan. 2 (Tue), 9 (Tue), Jan 16 (Tue), 23 (Tue), 30 (Tue) Feb. 6 (Tue) Park & Trails Closed | <ul style="list-style-type: none"> Add firearm program |
| | | Saturdays <u>Not</u> Permitted | | | | |
| Deer Management Zone 9 | | | | | | |
| Mount Paul Memorial County Park | Chester Twp. & Mendham Twp. | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | None | |
| | | Saturdays Permitted | | | | |
| Almatong Wellfield (Morris County MUA Property) | Roxbury, Randolph & Chester Twp. | Sept. 11-Oct. 27 | Oct. 30-Dec. 22 Dec. 26-29 | Jan. 1-Feb. 16 | None | <ul style="list-style-type: none"> Pending MUA review |
| | | Saturdays <u>Not</u> Permitted | | | | |
| Deer Management Zone 13 | | | | | | |
| Central Park of Morris County | Parsippany Troy-Hills | Sept. 11-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | None | |
| | | Saturdays <u>Not</u> Permitted | Saturdays Permitted | | | |
| Fosterfields Living Historical Farm - North | Morris | Sept. 11-Oct. 27 | Oct. 31, Nov. 5, 12 Nov. 19, 21-26 | Jan. 1-Feb. 18 | None | <ul style="list-style-type: none"> Pending Historic Sites Review |
| | | | Dec. 3, 10, 12-24 Dec. 26-31 | | | |
| | | Mon. & Tues. only through Oct. 28 | | Saturdays Permitted Beginning Nov. 5 | | |
| Fosterfields Living Historical Farm - South | Morris | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | None | |
| Saturdays Permitted | | | | | | |

Note: Sunday Hunting in County Parks is Prohibited by State Law.

Morris County Park Commission - 2017/18 Deer Management Program

DRAFT - Hunt Schedule

| Park | Town | Fall Bow | Permit Bow | Winter Bow | Firearm Seasons (Permit Shotgun, 6-day Firearm, Permit Muzzleloader) <i>Hunters Must Check NJDFW Regulation Sets to Determine What is Permitted on Each Date</i> | Changes from 2016/17 Program | |
|---|--|--|-------------------------------|----------------|--|---|--|
| Deer Management Zone 13 (cont.) | | | | | | | |
| Frelinghuysen Arboretum | Hanover & Morris | Dates will be added as necessary depending on park needs | | | | | |
| Frelinghuysen Arboretum - Community Gardens Section | Hanover & Morris | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | None | | |
| | | Saturdays Permitted | | | | | |
| James Andrews Memorial County Park | Randolph | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | None | | |
| | | Saturdays Permitted | | | | | |
| Lewis Morris County Park - North | Harding, Mendham Twp. & Morris | Sept. 11-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | Nov. 22 (Wed); Dec. 6 (Wed), 13 (Wed) Jan. 3 (Wed), 10 (Wed), 17 (Wed), Jan 24 (Wed), 31 (Wed) Feb. 7 (Wed) Park & Trails Closed | | |
| | | Saturdays <u>Not</u> Permitted | Saturdays Permitted | | | | |
| Lewis Morris County Park - South | Harding, Mendham Twp. & Morris | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | Nov. 22 (Wed); Dec. 6 (Wed), 13 (Wed) Jan. 3 (Wed), 10 (Wed), 17 (Wed), Jan 24 (Wed), 31 (Wed) Feb. 7 (Wed) Park & Trails Closed | <ul style="list-style-type: none"> • Bow season in areas where there is no public access | |
| | | Saturdays Permitted | | | | | |
| Loantaka Brook Reservation | Chatham Twp, Harding, Madison & Morris | Sept. 25-Oct. 27 | Oct. 30-Dec. 22 Dec. 26-29 | Jan. 1-Feb. 16 | None | | |
| | | Saturdays <u>Not</u> Permitted | | | | | |
| Deer Management Zone 36 | | | | | | | |
| Pyramid Mountain Natural Historic Area | Boonton Twp. Kinnelon & Montville | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | None | <ul style="list-style-type: none"> • Suspend firearm hunt | |
| | | Saturdays Permitted | | | | | |

Note: Sunday Hunting in County Parks is Prohibited by State Law.

Morris County Park Commission - 2017/18 Deer Management Program

DRAFT - Hunt Schedule

| Park | Town | Fall Bow | Permit Bow | Winter Bow | Firearm Seasons (Permit Shotgun, 6-day Firearm, Permit Muzzleloader) <i>Hunters Must Check NJDFW Regulation Sets to Determine What is Permitted on Each Date</i> | Changes from 2016/17 Program |
|--|--|---------------------------------------|-------------------------------|----------------|---|------------------------------|
| Deer Management Zone 36 (cont.) | | | | | | |
| Tourne County Park | Boonton Twp. Denville & Mountain Lakes | Sept. 25-Oct. 27 | Oct. 30-Dec. 22 Dec. 26-29 | Jan. 1-Feb. 16 | None | |
| | | Saturdays <u>Not</u> Permitted | | | | |
| Waughaw Mountain Greenway | Kinnelon | Sept. 9-Oct. 27 | Oct. 28-Dec. 23 Dec. 26-30 | Jan. 1-Feb. 17 | None | |
| | | Saturdays Permitted | | | | |

Note: Sunday Hunting in County Parks is Prohibited by State Law.

2016/17 Deer Management Program - Hunter Violations Summary

| Last Name | First Name | Violation | Action Taken | Previous Incidents | Recommendation |
|-------------|------------|--|---------------------------------|--|----------------------|
| Bachman | Alfred | Tree stand up beyond deadline | Verbal warning | Written warning for tree stand within safety zone 2013/14 | Warning letter |
| Basinski | Roland | Tree stand up beyond deadline | Verbal warning | | Warning letter |
| Capasso | Anthony | Unmarked tree stand at JA, removed by staff. Tree stand up beyond deadline. Stand within safety zone | Email warning | | 1 year suspension |
| Codignotto | Stephen | Tree stand in safety zone at JA | Verbal warning | | Warning letter |
| Collins | Kevin | Unmarked trail camera. Baiting earlier than allowed. | Verbal warning | | Warning letter |
| Costagliola | Antonio | Tree stand in safety zone. Use of flagging tape | Email warning | | Warning letter |
| Costagliola | Bartolo | Littering. Flagging tape. | Email warning | Suspension 11/12 program for hunting in wrong park. Written warning 2013/14 for unmarked tree stand. | Warning letter? |
| Gallardo | Chris | Unmarked tree stand at TP, removed by staff. Excessive vegetation clearing | Verbal warning | | Warning letter |
| Gallini | George | Unmarked tree stand at FF. | Email warning | | Warning letter |
| Horan | James | Failure to wear hunter ID armband | Verbal warning | | Warning letter |
| Marino III | Frank | Tree labeled from previous year. Label not clear. | Verbal warning | Antlered deer 14/15 | Warning letter |
| Narcise | Alex | Tree stand in safety zone at ALM. Two tree stands. Use of unauthorized baiting materials. | Written suspension letter 11/16 | Verbal warning 15/16 for tree within safety zone. | Remove from program? |
| Narcise | Aiden | Hunting under the age of 18 without an adult. Use of wooden tree stand. Unmarked tree stand. | Written suspension letter 11/16 | 1 A deer harvested 16/17 | Remove from program? |
| Pellechio | Robert | Two unmarked tree stands. Use of unauthorized baiting materials. | Verbal warning | | Warning letter |
| Schneider | Michael | Hunting gear left in LMPN after deadline. Littering. | Verbal warning | | Warning letter |
| Seeger | Fred | Tree stand up beyond deadline | Verbal warning | | Warning letter |
| Spano | Giancarlo | Had feeder and trail camera at JA without permit | Verbal warning | | Warning letter |
| Torre | Thomas | Tree stand in safety zone at LMPN | Verbal warning | | Warning letter |
| Walsh | Anthony | Tree stand in safety zone at PM. Use of flagging tape. | Email warning | | Warning letter |

Note: 6 warning letters were issued in 2015/16

2016/17 Deer Management Program - Antlered Deer Summary

| Last Name | First Name | Suffix | Permit | Antlerless Deer Harvest | Antlered Deer Harvest | Other Deer Taken | Previous Incidents | Recommendation |
|-------------|------------|--------|----------|-------------------------|-----------------------|------------------|--|---------------------|
| Bowers | Michael | Jr. | LMPN Bow | 1 | 1 | | | None |
| Campanella | Ronald | | SMP Bow | 1 | 2 | | 12/13 - 0 AL, 1 A at BR | 1 year suspension |
| DaSilva | Matthew | | JA Bow | 0 | 1 | | | 1 year suspension |
| DeBiasse | Joseph | | SMP Bow | 0 | 1 | | | 1 year suspension |
| Diomede | James | | ALM Bow | 1 | 1 | | | None |
| Galletta | Steven | | SCP Bow | 1 | 1 | | | None |
| Hill | Art | | MDR Bow | 0 | 1 | | | 1 year suspension |
| Kaufman | Brett | | ALM Bow | 0 | 1 | | | 1 year suspension |
| Mills | Edward | | LMPN Bow | 1 | 1 | | | None |
| Mistick | Amanda | | JA Bow | 0 | 1 | | | 1 year suspension |
| Narcise | Aiden | | ALM Bow | 0 | 1 | | | 1 year suspension |
| Nee | Joseph | | JA Bow | 0 | 1 | | 08/09 - 0AL, 1 A at CG. '09/10 - 1AL, 1 A at CG. 14/15 - 1AL, 1A at HP | Remove from Program |
| Orban | Scott | | Firearm | 1 | 1 | | | None |
| Phillips | William | | MH Bow | 1 | 1 | | | None |
| Rose | Robert | | Firearm | 1 | 1 | 1 AL at LMPN | 11/12 - 1 AL, 1 A LMP-H; 1 AL TP-B | Warning Letter |
| Schroeder | Richard | | SMP Bow | 0 | 1 | | | 1 year suspension |
| Smarth | Richard | Jr. | ALM Bow | 1 | 1 | | | None |
| Smith | Scott | Jr. | SCP Bow | 1 | 1 | | | None |
| Smith | Scott | Sr. | SCP Bow | 1 | 1 | | | None |
| Sperry | Jon | Jr. | MH Bow | 1 | 1 | | | None |
| Steindinger | Peter | | SMP Bow | 1 | 1 | | | None |

In 2015/16:

- 4 No action
- 9 one-year suspensions
- 4 warning letters

Zero Harvest
3 Years

| LastName | FirstName | Suffix | Age | 16/17 | 15/16 | 14/15 | 13/14 | 12/13 | 11/12 | 10/11 | # years_2017 | Total deer_2017 |
|------------|-----------|--------|-----|-------|-------|-------|-------|-------|-------|-------|--------------|-----------------|
| Abel | Kenneth | | 24 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |
| Boisvert | David | | 17 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |
| Mavromatis | Adam | | 32 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |
| Murphy | Matthew | | 49 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |
| Patire | Joseph | | 64 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |
| Phillips | Amy | | 41 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |
| Puzio | Robert | | 54 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |
| Quinlan | Andrew | | 46 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |
| Sacino | Joseph | | 69 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |
| Smith | Mark | | 46 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |
| Stepien | Edward | | 24 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |
| Yekta | Darius | | 49 | 0 | 0 | 0 | n/a | n/a | n/a | n/a | 3 | 0 |

Total 12

Zero Harvest
4 Years

| LastName | FirstName | Suffix | Age | 16/17 | 15/16 | 14/15 | 13/14 | 12/13 | 11/12 | 10/11 | # years_2017 | Total deer_2017 |
|-----------|-----------|--------|-----|-------|-------|-------|-------|-------|-------|-------|--------------|-----------------|
| Byrne | Stephen | | 49 | 0 | n/a | 0 | 0 | 0 | n/a | n/a | 4 | 0 |
| Huth | Roger | | 62 | 0 | 0 | 0 | 0 | n/a | n/a | n/a | 4 | 0 |
| Pellechio | Robert | | 53 | 0 | 0 | 0 | 0 | n/a | n/a | n/a | 4 | 0 |

Total 3

Zero Harvest
5 Years

| LastName | FirstName | Suffix | Age | 16/17 | 15/16 | 14/15 | 13/14 | 12/13 | 11/12 | 10/11 | # years_2017 | Total deer_2017 |
|----------|-----------|--------|-----|-------|-------|-------|-------|-------|-------|-------|--------------|-----------------|
| Good | Hunter | | 16 | 0 | 0 | 0 | 0 | 0 | n/a | n/a | 5 | 0 |
| Johnson | Douglas | | 53 | 0 | 0 | 0 | n/a | 0 | 0 | n/a | 5 | 0 |
| Leahy | William | | 50 | 0 | 0 | 0 | 0 | 0 | n/a | n/a | 5 | 0 |
| Sauser | Andrew | | 52 | 0 | 0 | 0 | 0 | 0 | n/a | n/a | 5 | 0 |

Total 4

2016/17 Deer Management Program - Didn't Use Access Permits 2+ Years

| Last Name | First Name | 2017/18 Permit(s) | Previous Incidents | Recommendation |
|------------------|-------------------|--------------------------|---------------------------|-----------------------|
| DiSarno | Robert | Firearm | 2015/16 | 1 year suspension |
| Eslinger | Robert | Firearm | 2015/16 | 1 year suspension |
| Gajewski | Francis | Firearm; JW Bow | 2015/16 | 1 year suspension |
| Mercandetti | Paul | Firearm | 2015/16 | 1 year suspension |

Note: 9 suspensions in 2015/16

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 70-17

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of May 2017

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the “Open Public Meetings Act.”
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 71-17

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of May 2017, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 72 -17 through Resolution No. 86-17

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 72-17

WHEREAS, the Director of Finance and the Treasurer have determined that the following action is appropriate to void the following checks drawn on:

Clearing Disbursement Account at Bank of America

| <u>Check No.</u> | <u>Date</u> | <u>Payee</u> | <u>Amount</u> |
|------------------|-------------|--|---------------|
| 71508 | 8/26/2013 | Parisi Speed School | \$1,032.69 |
| 73011 | 12/26/2013 | Transfield, Erin | \$65.77 |
| 73599 | 3/24/2014 | Bump, Melanie | \$82.14 |
| 73909 | 4/29/2014 | Certified Speedometer Service | \$481.00 |
| 74060 | 5/8/2014 | Alessandra, Amanda | \$117.20 |
| 74384 | 6/3/2014 | Morris County Police Chief's Association | \$700.00 |
| 75076 | 7/28/2014 | The Standard Group | \$587.50 |
| 75303 | 8/25/2014 | CY Drake Locksmith | \$12.00 |
| 76701 | 12/31/2014 | Fullerton Landscapes Architects, LLC | \$8,430.00 |
| 76968 | 2/5/2015 | Smith III, L. Ivins | \$9.92 |
| 77567 | 4/17/2015 | Eckert, Abigail | \$54.76 |
| 78093 | 6/3/2015 | Stanton, Michele | \$157.50 |
| 79126 | 8/25/2015 | Ricciardi Brothers, Inc | \$35.14 |
| 82781 | 8/23/2015 | Metlife Investments | \$250.00 |
| 82880 | 9/6/2016 | Andy-Matt, Inc. | \$398.00 |

NOW THEREFORE BE IT RESOLVED by the Morris County Park Commission on this 22nd day of May 2017, that the action of the Director of Finance and the Treasurer in voiding the above check is confirmed.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 73 -17

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the “*Clerk of the Board of Freeholders*” pursuant to N.J.S.A. 40: A 5-6, and a copy has been received by each member of the governing body, and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations;” and

WHEREAS the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations,” as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the Annual Audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW THEREFORE BE IT RESOLVED, that the Morris County Park Commission of the County of Morris, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

NO PHOTOCOPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF MORRIS

We, members of the governing body of the Morris County Park Commission, in the County of Morris, being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Morris County Park Commission in the County of Morris.
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2016.
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.) _____ (L.S.) _____

(L.S.) _____ (L.S.) _____

(L.S.) _____ (L.S.) _____

(L.S.) _____ (L.S.) _____

(L.S.) _____

Executive Director

Sworn to and subscribed before me this
_____ Day of _____

Notary Public of New Jersey

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 74-17

WHEREAS, the electorate of Morris County overwhelmingly approved a nonbinding referendum to establish a County Park Improvement Trust Fund on November 3, 1999, to fund capital repairs and improvements in County Parks with an assessment not to exceed ¼ of one-cent per hundred (\$100.00) dollars of total County equalized real property valuation, and

WHEREAS, the Morris County Park Commission has forecasted the need for \$ 2,330,000.00 from the calendar year 2017 funds, to provide funding for specific 2017 Park Improvement Trust Projects, and

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to establish allocations for projects to be funded through the Park Improvement Trust Fund in 2017 as follows:

| Account | Project | 2017 Budget |
|----------------|--|-----------------------|
| Q701 | Cooper Mill Building Improvements | \$ 10,000.00 |
| Q703 | Restroom Improvements | 50,000.00 |
| Q707 | Recreation Field Improvements | 25,000.00 |
| Q708 | Cultural Center Improvements | 175,000.00 |
| Q713 | Carriage House Renovations/HEC (Frelinghuysen) | 25,000.00 |
| Q716 | Mennen Sports Arena Renovations | 200,000.00 |
| Q717 | Recreation Trail Improvements | 50,000.00 |
| Q718 | Park Utility Systems Improvements | 55,000.00 |
| Q719 | Roof Repairs & Renovations | 100,000.00 |
| Q725 | Lee's Park Marina Renovation | 300,000.00 |
| Q729 | Willowwood Arboretum Cottage Improvement | 75,000.00 |
| Q732 | Sunset Valley Irrigation System Improvement | 65,000.00 |
| Q734 | Pinch Brook Golf Course Water & Tee Improvements | 25,000.00 |
| Q741 | Fosterfields Renovations | 80,000.00 |
| Q743 | Frelinghuysen Arboretum Site & Gardens | 120,000.00 |
| Q745 | Picnic Shelter Improvements | 50,000.00 |
| Q746 | Pinch Brook Golf Course Improvements | 50,000.00 |
| Q747 | Berkshire Valley Golf Course Improvement | 50,000.00 |
| Q748 | Flanders Valley Golf Course Improvements | 75,000.00 |
| Q749 | Sunset Valley Golf Course Improvements | 50,000.00 |
| Q752 | Natural Resource Improvements | 200,000.00 |
| Q753 | Craigmeur Recreation Area Improvements | 45,000.00 |
| Q755 | Historic Speedwell Improvements | 200,000.00 |
| Q756 | Safety & Security Improvements | 140,000.00 |
| Q757 | Central Park Of Morris County Improvements | 90,000.00 |
| Q759 | Park System Facility & Grounds Improvement | 25,000.00 |
| | Total | \$2,330,000.00 |

WHEREAS, pursuant to the requirements of N.J.S.A. 40:12-15.3 (3), public hearings are required before the Board of Chosen Freeholders of the County of Morris for any project exceeding \$100,000.00 in cost, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on the 22nd day of May 2017, as follows:

1. That the 2017 Park Improvement Trust Fund Budget for the allocation of 2017 funding in the amount of \$2,330,000.00 for Park Improvement Trust Projects.
2. That the Board of Chosen Freeholders of the County of Morris is requested to establish the 2017 assessment for the Morris County Park Improvement Trust Fund at a ¼ of one-cent per hundred (\$100.00) dollars of total County equalized real property values sufficient to fund the projects on the schedule listed above in the amount of \$2,330,000.00.
3. That pursuant to the requirements of N.J.S.A. 40:12-15.3 (3), public hearings are required before the Board of Chosen Freeholders of the County of Morris for any project exceeding \$100,000.00.
4. That this Resolution take effect immediately.

May 22, 2017

Morris County Park Commission

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

THE MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 75 -17

WHEREAS, certain appropriations have excess balances for fiscal Year 2016, and

WHEREAS, the following appropriations are deemed insufficient based upon original budget allocations and the actual expenditures to meet the projected requirements for fiscal Year 2016,
NOW THEREFORE

BE IT RESOLVED, by the Morris County Park Commission that the following transfers for the Year 2016 appropriations be authorized and made as follows:

| | | | |
|-------|----------------------|--|--------------|
| From: | 60-203-83-ENG115-011 | Engineering – S&W – Full Time | (\$1,000.00) |
| To: | 60-203-83-ENG115-625 | Engineering – Stationary & Office Supplies | \$ 1,000.00 |

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 76-17

WHEREAS, the Morris County Park Commission has deemed it advisable and in the public interest to receive bids for Contract No. 8-17, titled “Portable Sanitation Units,” and

WHEREAS, bids were received on Tuesday, April 4, 2017, at 10:00 a.m. prevailing time, in conformance with N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, as Park Commission staff has reviewed a bid document submitted by Russell Reid Waste Hauling and Disposal Service Co., Inc. d/b/a Mr. John Portable Sanitations Units, Inc. of Keasbey, New Jersey; the sole bidder, and found it to be in order and acceptable, and

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), the Morris County Park Commission may, without advertising for bids, or having rejected all bids obtained pursuant to advertising, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in the appropriate 2017 operating accounts totaling \$16,374.24, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 22nd day of May 2017, as follows:

1. That the bids submitted by Russell Reid Waste Hauling and Disposal Service Co., Inc. d/b/a Mr. John Portable Sanitations Units, Inc. of Keasbey, New Jersey, be rejected since these services can be obtained under a State authorized contract at a lower cost.
2. That Contract No. 8-17 for “Portable Sanitations Units” be and it hereby is awarded to ARF Rental Services Inc., 1420 Walnut Street, Suite 1200, Philadelphia, Pennsylvania under New Jersey State Contract No. 86580 titled “Portable Toilet Rental Service” pursuant to all conditions of the individual State contract.
3. That the contract be effective for the initial term of one year, commencing on June 1, 2017 and terminating May 31, 2018, with the option of an additional one-year period not to extend beyond May 31, 2019 at the same rates and conditions.
4. That this Resolution be effective immediately.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 77 -17

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to advertise and receive bids for Contract No. 06-17 titled “Golf Course Maintenance Equipment,” and

WHEREAS, bids were received on Wednesday, April 19, 2017 at 10:00 a.m. prevailing time, in conformance with N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, Park Commission staff have reviewed the bid documents submitted by Storr Tractor of Branchburg, New Jersey and Wilfred MacDonald, Inc. of Pine Brook, New Jersey; and found them to be in order and acceptable, and

WHEREAS, that the total value of contracts to be awarded by this Resolution to bidders under Contract No. 06-17 is \$162,340.34, and the Director of Finance and the Treasurer have certified the availability of funds in 2017 Park Capital Account 64-216-55-967226-957, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 22nd day of May 2017, as follows:

1. That Contract No. 06-17 titled “Golf Course Maintenance Equipment” be and hereby is awarded to the lowest responsive responsible bidders as follows:

Storr Tractor of Branchburg, New Jersey

| | |
|--|------------------|
| Lot No. 1 (1) Lely WFR Broadcast Spreader | \$ 4,260.00 |
| Lot No. 2 (2) True-Surface Rollers (@\$9,540.00/ea.) | 19,080.00 |
| Lot No. 4 (1) Toro Pro Force Debris Blower | 7,083.39 |
| Lot No. 7 (2) Toro Workman MDX Utility Hauler (@\$11,034.28/ea.) | 22,068.56 |
| Lot No. 9 (1) Toro 3150-Q Triplex Greens Mower | <u>32,934.39</u> |
| | \$ 85,426.34 |

Wilfred McDonald of Pine Brook, New Jersey

| | |
|--|------------------|
| Lot No. 3 (1) AgriMetal 3500 Debris Blower | \$ 5,376.00 |
| Lot No. 5 (1) Jacobson Greens King IV Triplex Greens Mower | 28,846.00 |
| Lot No. 6 (1) Smithco Sand Star Bunker Rake | 21,746.00 |
| Lot No. 8 (1) Salsco Roll-N-Go Greens Roller | <u>20,946.00</u> |
| | \$ 76,914.00 |

Total: \$162,340.34

2. That staff be authorized to requisition the above equipment from 2017 Park Capital Account 64-216-55-967226-957
3. That this Resolution take effect immediately.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 78 -17

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to advertise and receive bids for Contract No. 27-17 titled “Invasive Plant Management Services” and

WHEREAS, the cost of said services in the aggregate may exceed the formal bidding threshold established by the State of New Jersey pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, bids were received on Thursday, April 13, 2017, at 10:00 a.m. prevailing time, in conformance with N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, Park Commission staff have reviewed the bid documents submitted by Applied Ecological Services, Inc., of Jackson, New Jersey, Boulder Hill Tree Service of Woodcliff Lake, New Jersey and Solitude Lake Management LLC, of Hackettstown, New Jersey; and found them to be in order and acceptable, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in 2017 Park Improvement Trust Fund 66-216-55-Q05752-940, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 22nd day of May 2017 as follows:

1. That Contract No. 27-17 titled “Invasive Plant Management Services” be and hereby is awarded to Solitude Lake Management LLC, of Hackettstown, New Jersey, the lowest responsive responsible bidder, for an anticipated annual expenditure of \$60,000.00.
2. That this Resolution take effect immediately.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 79 -17

WHEREAS, the Morris County Park Commission requires the services of a Paving Contractor to perform, as needed, paving and grading work at all locations throughout the Morris County Park Commission, and

WHEREAS, the cost of said services in the aggregate may exceed the formal bidding threshold established by the State of New Jersey pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, bids were received for Contract No. 10-17 titled “Small Project Paving Contractor for Various Park Commission Locations” on Wednesday, May 10, 2017, at 10:00 a.m. prevailing time, in conformance with N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, and

WHEREAS, as Park Commission staff has reviewed the bid documents submitted by AJM Contractors, Inc. of Clifton, New Jersey; Crossroads Pavement Maintenance LLC of Nutley, New Jersey; D & L Paving Contractors, Inc. of Nutley, New Jersey; Diamond Construction of Brick, New Jersey; Murray Paving & Concrete, LLC of Paramus, New Jersey; Parking Lot Services LLC of Hibernia, New Jersey; and Your Way Construction of Irvington, New Jersey and found them to be in order and acceptable, and

WHEREAS, the Director of Finance and the Treasurer shall certify the availability of funds in the amount of \$278,000.00 in the Park Improvement Trust Account 66-216-55-Q04710-940 and to be funded by the appropriate Operating Account, or Park Capital, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 22nd day of May 2017, as follows:

1. That Contract No. 10-17 titled “Small Project Paving Contractor for Various Park Commission Locations” be and hereby is awarded to the lowest responsive and responsible bidder, D& L Paving Contractors, Inc. of Nutley, New Jersey on an “as-needed basis” at the unit prices within the contract document not to exceed \$338,920.00.
2. That the of the contract shall be two years, beginning June 1, 2017, through and including May 31, 2019, subject to two (2) one-year additional renewals, the cost of which will be based on the Implicit Price Deflector for State and Local Government Purchases, published by the United States Department of Commerce, Bureau of Economic Analysis, N.J.S.A. 40A:11-2(38) and 11-15, at the sole discretion of the Park Commission and subject to the certification of the availability and appropriation of funds to meet the obligation for the renewal term.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 80-17

WHEREAS, the Morris County Park Commission publicly bid Contract No. 3-16, titled “Lewis Morris Park Doe Meadow Road Improvements,” and adopted Resolution No. 99-16 on September 26, 2016, awarding the project to the lowest responsible bidder, Your Way Construction, Inc. of Irvington, New Jersey, at a total base price of \$336,531.66, and established additional contingency funds in the amount of \$67,306.33, and

WHEREAS, the Manager of Engineering Services, and Keller & Kirkpatrick, Inc., the design and inspecting engineer for this project, have recommended Change Order No. 2 for additional quantities to complete the project under the unit prices established within the contract for an amount of \$59,042.51 as detailed in the attached Change Order No. 2 Summary Table, and

WHEREAS, The Manager of Engineering Services, and Keller & Kirkpatrick, Inc. have recommended the approval of Change Order No. 2 for a total amount of \$59,042.51, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 22nd day of May, 2017, as follows:

1. That Change Order No. 2, to Contract No. 3-16 titled “Lewis Morris Park Doe Meadow Road Improvements” awarded to Your Way Construction, Inc., of Irvington, New Jersey, for additional work necessary to complete the construction of Lewis Morris Park Doe Meadow Road Improvements recommended by the Manager of Engineering Services and Keller & Kirkpatrick, Inc., in an amount of \$59,042.51 be and hereby is approved.
2. That the total adjusted cost of Contract No. 3-16 titled “Lewis Morris Park Doe Meadow Road Improvements” inclusive of Change Order No. 2, in the amount of \$59,042.51 is \$395,574.17 and that the Director of Finance and the Treasurer are authorized to make approved progress payments in the total adjusted amount herein specified.
3. This Resolution shall take effect immediately.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

Change Order No. 2 Summary Table

| Item | Additional Quantity | Total Additional Amount |
|--|----------------------------|--------------------------------------|
| 12" Reinforced Concrete Pipe | 35 L.F. | \$2,936.50 |
| Hot Mix Asphalt Milling, 3" or Less | 4,026 S.Y. | \$30,195.00 |
| Hot Mix Asphalt 19M64 Base Course, 4" Thick | 187.78 Tons | \$17,726.43 |
| Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick | 83.04 Tons | \$7,447.03 |
| Traffic Stripes, Long Life, Epoxy Resin | 125 L.F. | \$93.75 |
| Traffic Markings, Lines, Thermoplastic | 87 S.F. | \$643.80 |
| \$59,042.51 | | Total for Change Order No. 2: |

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 81-17

WHEREAS, the Morris County Park Commission has determined that it is advisable and in the public interest to perform an inventory and assessment of the trail system at Lewis Morris County Park to evaluate current conditions, and determine what improvement practices may be implemented to remediate unsustainable sections of trail and improve the overall sustainability of the Park's trail system, and

WHEREAS, the Appalachian Mountain Club, a 501(c)(3) non-profit organization, proposes to provide services for a Trail Inventory and Assessment of Lewis Morris County Park, and

WHEREAS, the proposed fees to complete the approved project are not to exceed \$30,000.00 for materials, equipment, and labor, and

WHEREAS, the Superintendent of Natural Resources has determined and certified in writing that the value of the project will exceed \$17,500.00, and

WHEREAS, Appalachian Mountain Club is exempt from providing a Business Entity Disclosure Certification pursuant to the provisions of N.J.A.C. 19:25-26.1 regarding any reportable contributions to a municipal or County of Morris or candidate committee or political committee, and

WHEREAS, the Director of Finance and Treasurer have certified the availability of funds within the Morris County Park Improvement Trust Fund Account 66-216-55-Q05752-940, Natural Resource Improvements, in accordance with N.J.A.C. 5:30-5.4, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of May 2017, as follows:

1. That the services contract solicited through a non-fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.4, *et seq.*, and N.J.S.A. 40A-11-1 *et seq.* without formal competitive bidding, be hereby awarded to Appalachian Mountain Club of Boston, MA for the period commencing on May 1, 2017 to April 30, 2018.
2. That all the terms and conditions of the Agreement between the Park Commission and Appalachian Mountain Club, will be performed as stated.
3. That notice of this contract award be published in the *Daily Record*, and the *Star Ledger* within ten (10) days of adoption of this Resolution.
4. That this resolution take effect immediately.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 82-17

WHEREAS, the Morris County Park Commission has determined that it is advisable and in the public interest to engage the services of a qualified consultant for the creation of plans, specifications, bidding documents and construction administration for The Willows Porches & Arches project at Fosterfields Living Historical Farm, located in Morris Township, New Jersey, and

WHEREAS, proposals for publicly advertised RFP No. 301-17 for Historic Preservation Architectural Services were received on Wednesday, March 8, 2017, at 4:00 pm prevailing time in conformance with N.J.S.A. 40A:11-1 et seq. the Local Public Contracts Law, and

WHEREAS, Park Commission staff reviewed the proposal documents submitted by HMR Architects of Princeton, New Jersey; Lothrop Associates, LLP of White Plains, New York; Connolly & Hickey Historical Architects, LLC of Cranford, New Jersey; and Clarke Canton & Hintz of Trenton, New Jersey, and found them to be in order and acceptable, and

WHEREAS, HMR Architects of Princeton, New Jersey submitted a proposal for the creation of plans, specifications, bidding documents and construction administration for The Willows Porches & Arches project at Fosterfields Living Historical Farm, located in Morris Township, New Jersey for a lump sum fee of \$17,700.00, plus \$5,900.00 in Optional Additional Services, for a total of \$23,600.00 , as more fully specified in a proposal dated March 8, 2017, and

WHEREAS, the Morris County Park Commission Assistant Director of Historic Sites reviewed proposals submitted for this project and has recommended that a professional services contract be awarded on a fair and open basis to HMR Architects for this project, and

WHEREAS, funding is available from the Park Improvement Trust Account 66-216-55-Q04741-940 titled "Fosterfields Renovations" in the amount of \$23,600.00, and

WHEREAS, a project contingency of \$4,720.00, from the Park Improvement Trust Account 66-216-55-Q04741-940 will be established, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 22nd day of May 2017, as follows:

1. A professional services contract be awarded in a fair and open basis pursuant to the provisions of N.J.S.A. 40A:11-1 et seq. to HMR Architects of Princeton, NJ for \$23,600.00, as more fully specified in a proposal dated March 8, 2017.
2. That funds are available from Park Improvement Trust Account 66-216-55-Q04741-940 titled "Fosterfields Renovations" in the amount of \$23,600.00.
3. That a project contingency of \$4,720.00, funded from Park Improvement Trust Account 66-216-55-Q04741-940 titled "Fosterfields Renovations" will be established.
4. That this professional services contract is to expire May 31, 2018.
5. That this Resolution be effective immediately.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 83 -17

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to establish policies to guide the effective operation of its facilities and programs, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of May, 2017, that the appended policy titled “Access Policy for Morris County Park Commission Historic Collections” originally adopted in December 1992, is adopted in the form attached, effective immediately on a prospective basis.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION

Policy and Procedure

| | | |
|--|-----------------------------|------------------------------------|
| Subject: Access Policy for Morris County Park Commission Historic Collections | Effective Date: 12/21/92 | Approval: Resolution No. 179-92 |
| | Revised Date: 10/23/00 | Approval: Resolution No. 174-00 |
| | Revised Date: 3/28/05 | Approval Resolution No. 63-05 |
| | Revised Date: 7/10/07 | Approval: Resolution No.128-07 |
| | Revised Date: 5/22/17 | Approval: Resolution No. 83-17 |

Purpose:

To provide a safe means of accessing the historic documents, books, photographs, and other historic objects belonging to the Morris County Park Commission, herein referred to as Historic Collection. Access to these collections may be limited due to the terms stipulated by the donor, privacy and/or security concerns, and/or the current condition of the item. Staff time and resources may also impact access requests based on the volume and format of material.

Policy:

The Morris County Park Commission is committed to preserving its Historical Collection and making them available for research and access. As the accessibility of materials depends on the knowing of its existence, the Park Commission recognizes its responsibility to inform researchers of the collections in its custody. The Morris County Park Commission is committed to making historic materials available to users on equal terms of access. Access should be provided in accordance with the Code of Ethics for Archivists, the Standards for Ethical Conduct for Rare Book, Manuscript, and Special Collection Librarians and this Joint Statement. “A repository should not deny access to materials to any researcher, nor grant privileged or exclusive use of materials to any researcher, nor conceal the existence of a body of material from any researcher, unless required to do so by statutory authority, institutional mandate, or donor or purchase stipulation”.

Restrictions

The historic collections are open to the public unless one of the following restrictions applies. Restrictions will be recorded in the finding aid or accession record, when available.

- a. Collections containing particularly sensitive personal information may be closed for a period of time (75 years from the date of creation) protecting individuals privacy and security. Information such as, social security numbers, personnel records, accident reports and incident reports will be restricted.
- b. Records donated or purchases by individuals or organizations outside of the Morris County Park Commission may be restricted at the discretion of the donor.

- c. Access to the collection may be limited due to the condition the material is in. If use of the collection threatens the preservation of the artifact, the user access may be denied.

General Public Use (including Friends Board members, volunteers and private researchers)

Any member of the general public over 17 years of age (or with the supervision of an adult) may use the collection materials related to park properties for the exclusive purpose of gaining specific knowledge about that site, a person, or history, providing the following requirements are met.

Access to the Morris County Park Commission's Historic Collections by the general public is by appointment only. All members of the general public must complete the "**Access to the Historic Collection Request Form**" and be approved in advance by the Curator of Collections and Exhibits or Asst. Director of Historic Sites. Requests for access to records by a person with a disability may be received in alternative formats, such as Braille, digitally, or by voice. The Morris County Park Commission will, in fulfilling the request, to the best of its ability, provide it in the format preferred by the requestor.

Terms of Use:

- a. Users must sign a registration book.
- b. An appropriate member of the Morris County Park Commission staff must be present at all times unless permission is given by the Asst. Director of Historic Sites.
- c. Conditions for Use defined by the "Access to the Historic Collection Request Form" must be followed by all users, at all times.
- d. Specific guidelines, instructions and supplies for use of collections materials will be provided by a Collection's staff member, and must be followed.
- e. Photocopying, scanning and photography are permitted providing a copying machine is located at the site and materials are in sound condition and will not be damaged, i.e., books should have firm bindings, papers should lie flat naturally, and photographs should not be faded. Photocopies must be made by staff only, subject to condition of materials and availability of staff. Scanning is less damaging than photocopying, and, pending approval, is preferred and must be done by staff only, subject to availability of equipment and staff.
- f. Photocopies are for research and reference purposes only and are not to be reproduced for publication purposes.
- g. All reference to materials in the Historic Collection should cite collection and series and acknowledge "The Historic Collection of the Morris County Park Commission". When publication is intended, for any material quoted from the Historic Collection must be submitted to the Park Commission for approval. These stipulations also apply to dissertations and research theses.
- h. Under no circumstances will the public be allowed to remove materials from any area of the site, unless objects are approved by an appropriate member of the Historic Sites Collection staff and the Cultural and Educational Resources Committee. Once approved, all loans must be recorded in the loan log and a "Loan Agreement Form" must be completed.

Staff Use (A current employee of the Morris County Park Commission or Park Commissioner)

Access will be made available to Morris County Park Commission staff by appointment only. Requests to access historic collections should be directed to the appropriate Collections staff member or to the Asst. Director of Historic Sites.

Terms of Use:

- a. Staff must also comply with the *Terms of Use* listed above and the *Conditions for Use* defined by the "Access to the Historic Collection Request Form".
- b. Photocopying, scanning and photographing are permitted providing a copying machine/equipment is located at the site and materials are in sound condition and will not be damaged, i.e., books should have firm bindings, papers should lie flat naturally, and photographs should not be faded. Photocopying is permitted with the permission of a Historic Sites Collections staff member or, in his/her absence the Manager of Historic Sites. Scanning is less damaging than photocopying and, pending approval, is preferred.
- c. Under no circumstances should collections material be stored at a staff member's desk. All material will be returned to its home storage location at the end of the day.
- d. Collections materials are not to be removed from the premises without the permission of the Asst. Director of Historic Sites. If materials are removed from storage overnight or longer, the Temporary Custody Receipt or a "Loan Agreement Form" must be completed and approved by appropriate Park Commission personnel. Temporary locations for materials moved will be recorded in the loan log.

Fees:

There is no fee for onsite access to the Historic Collection, which includes up to 20 photocopies or low resolution scans. Any additional photocopies and scans will be charged according to the Park Commission's current fee schedule. Payment is expected at the time of service. An invoice will be provided upon request.

Requests for MCPC collection staff to research a request in an excess of 2 hour will be charged a fee according to the Park Commission's fee schedule.

Requests requiring staff time in an excess of 2 days that do not directly benefit the Park Commission require approval by the Cultural and Educational Committee and will be charged according to the fee schedule.

Warning Concerning Copyright Restrictions:

In some cases, (for materials not in the public domain) the Morris County Park Commission owns only the physical item, not the literary, property or copyright rights, and therefore assumes no responsibility for violations of such rights or for any other legal issues resulting from the use or publication of items. In the case of both textual and visual materials (including photographs and works of art), it is the responsibility of the user to secure permission from the appropriate copyright holder to quote, publish, or reproduce items from the MCPC collections. This institution reserves the right to refuse to accept a reproduction request if, in its judgment, fulfillment of the order would involve a violation of copyright law.



morris county park commission

300 Mendham Road | P.O. Box 1295 | Morris Township, New Jersey 07960-1295
Telephone: 973.326.7600 | Fax: 973.644.2726 | TTY Relay: 7-1-1
Website: www.morrisparks.net

Access To The Historic Collection Request Form

Name: _____ Date: _____

Organization: _____

Address: _____

Phone: _____ Email: _____

Research Subject: _____

Purpose of Research: _____

May we notify others of your research? _____

If research will be published, please give proposed title, publisher and projected publication date: _____

Access to the Historic Collection is by appointment only. Request to access the collection should be addressed to the Curator of Collections & Exhibits 973-285-6536 or collections@morrisparks.net

Conditions For Use

1. Specific instructions and supplies for handling collections materials will be provided by a Historic Sites Collection's staff and must be followed at all times.
2. Users must sign registration book.
3. Materials should be reviewed in a clean, uncrowded and safe work area. Under no circumstances should collection material be removed from the designated work area without the permission of the Collection staff.
4. Briefcases, bags and coats may not be brought into work area.
5. The following are not permitted in the work area: smoking, food, drink, glue, pens, scissors, knives, staplers, tape, markers.
6. Pens are not permitted in the work area; pencils may be used for note-taking.
7. Materials may not be leaned on, written on, folded, torn, cut, taped, glued, traced from or handled in any way likely to damage or alter them.
8. Materials must be kept in their folder and their original order, even when this order does not seem meaningful. Materials should not be forced back into a folder or box. If you are not sure how something goes back Collections staff will assist.
9. Notify a Collection staff person before photocopying collections materials. The MCPC reserves the right to set restrictions on access to and photocopying of collection materials.
10. All reference to materials in the historic collection should cite collection and series and acknowledge "The Historic Collection of the Morris County Park Commission".

*enjoy the
experience*

morris county park commission

11. It is the responsibility of the user to secure permission from the appropriate copyright holder to quote, publish, or reproduce items from the MCPC collections.
12. All collections materials should be returned by the end of the scheduled appointment time.

Application Agreement

I have read "Access Policy" and the above conditions for permission to use the Morris County Park Commission Historic Collections. I agree to observe them and understand that if I fail to do so, permission for further access may be withdrawn.

Signature: _____
Date: _____

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 84 -17

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to establish policies to guide the effective operation of its facilities and programs, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of May 2017, that the appended policy titled “Historic Collection Acquisition Policy” originally adopted in December 1986, is adopted in the form attached, effective immediately on a prospective basis.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION

Policy and Procedure

| | | |
|--|--------------------------|------------------------------------|
| Subject: Historic Collection Acquisition Policy | Effective Date: 12/86 | Approval: |
| | Revised Date: 3/28/05 | Approval: Resolution No. 64-05 |
| | Revised Date: 9/24/07 | Approval: Resolution No. 159-07 |
| | Revised Date: 9/23/13 | Approval: Resolution No. 148-13 |
| | Revised Date: 5/22/17 | Approval: Resolution No. 84-17 |

PURPOSE

The Morris County Park Commission gratefully accepts donations of artifacts into the Historic Collections which enhance the mission and scope of the collection. The purpose of the collection is to exhibit, preserve, study and interpret artifacts that relate to the history of the Morris County Park Commission and its respective facilities. The Park Commission will provide for the care of all donated materials to the best of its ability, and will use or exhibit such materials if and when appropriate.

POLICY

The Morris County Park Commission can acquire items through donation, bequest, transfer, trade, field collection or purchase. Not all objects offered to the Morris County Park Commission will be accepted into the Historic Collection. The collection includes items that are historic in nature, including but not limited to; artifacts, ephemera, archeology, rare books, manuscripts, records, photographic materials, media, significant historic building features, and periodicals. Modern books and current periodicals are not considered part of the Historic Collections but should comply with this acquisition policy.

All acquisitions are to be outright and unconditional. All donations must be made with the understanding that the Morris County Park Commission may use or dispose of the donation as its interests may require. Unless there is a compelling reason to do so, an acquisition must be free of donor-imposed restrictions. If objects are acquired with donor-imposed limitations, the conditions will be stated clearly in accession records of the object.

The Park Commission must be in a position to properly store the acquisition in the short and the long term. No object(s) should be considered for acquisition if there is no known storage location to house the object or it is beyond the Park Commission's financial/physical ability to store the object long term.

Generally, the Park Commission does not accept items on a long-term loan basis because of the expenses involved in housing, handling, maintaining, insuring, and exhibiting loan items. Exceptions may be made in the case of objects of unusual importance, and with the approval of the appropriate personnel.

Donations of non-historic items, e.g., cash, property, equipment and supplies will not conform to this policy and will be handled in accordance with standard Park Commission procedure. If the donation is real property or a building or structure, prior to the acceptance by the Commission, it must be made to conform with the application requirements of the 2010 Standards for Accessible Design or its successor standards, as well as New Jersey accessibility requirements.

ACQUISITION CRITERIA

Items considered for acquisition will be reviewed by the Morris County Park Commission on a monthly basis on the following criteria:

1. The object must be useful to the purpose and collecting goals of the Morris County Park Commission.
 - a. The object must possess the potential for research and scholarship, or has historical/cultural significance.
 - b. The object is useful for exhibition and display purposes.
 - c. The object is useful for educational and programmatic purposes.
 - d. The object is useful in completing a function at a Park Commission site. (i.e. historic agricultural equipment).
2. The owner must have clear title and have acquired the object in a lawful manor.
3. The object(s) must be consistent with and be relevant to the stated mission, scope, and activities of the Morris County Park Commission site to which the item is being offered.
4. The significance of the artifact must be determined, with the provenance and authenticity of the artifact being documented as much as possible.

APPROVAL AND REVIEW

All proposed acquisitions must be approved by the appropriate Park Commission employee and Commissioners. The authorized signatures must be entered onto the Acquisition Approval Form prior to formal acceptance into the Historic Collection. The Registrar will maintain the Acquisition forms for Historic Collections.

SCHEDULE OF APPROVAL

Level A: Working Collection items valued below \$300 and all circulating library material. Items to be approved by the Curator of Collections and Exhibits.

Level B: All items recommended for the Permanent Collection valued below \$500 or Working Collection items valued over \$301. Items to be approved by the Curator of Collections and Exhibits and Assistant Director of Historic Sites.

Level C: All items recommended for the Permanent Collection valued over \$501, but under \$1000. Items to be approved by the Curator of Collections and Exhibits, Assistant Director of Historic Sites and the Executive Director.

Level D: All items recommended for the Permanent Collection valued over \$1001. Items to be approved by the Curator of Collections and Exhibits, Assistant Director of Historic Sites, the Executive Director and the Park Commission Cultural and Educational Committee.

PROCEDURE

1. All donations must be initiated by a letter from the donor, listing every item to be offered for donation.
2. The responsibility of appraising a donation remains with the donor prior to the receipt of said donation by the Park Commission.
3. The Curator of Collections and Exhibits, in consultation with the appropriate supervising staff member will review and recommend which items are to be accepted in accordance with the acquisition criteria.
4. An acquisition form will be filled out for each item recommended for acceptance by the appropriate staff member as defined by the schedule of approval. *See attached form.*
5. All proposed acquisitions will be goal oriented with the goal of the acquisition clearly written on the acquisition form.
6. A copy of the Acquisition Approval Form and the Deed of Gift will, be filed with the Deputy Executive Director by the 1st of the month, following acceptance of the donation for items whose value exceeds the County Fixed Asset minimum amount.
7. The donor will be furnished with a receipt (Deed of Gift) when the donation is received. *See attached sample receipt.* A duplicate copy is to be filed in the accession file, where appropriate.
8. The donation will be placed on the appropriate inventory file maintained by the County of Morris and by the Historic Site Division's Collection Department.
9. All acquisitions will be assigned an Accession number, Working Collection number, or other identification number. This number will be clearly marked on the item.
10. Objects that are unsolicited may be brought to the site at the potential donor's expense, but may not remain without a signed Temporary Custody Receipt.
11. All donations shall be acknowledged by a letter of appreciation signed by the Registrar of the Morris County Park Commission.

SPECIAL CONSIDERATIONS

WORKING COLLECTION

These are items that are acquired with the intention that they will be used and not preserved in the permanent collection.

CIRCULATING LIBRARY

Circulating library books (defined as modern books) and current periodicals, that are purchased, do not need an Acquisition Approval Form and authorizing signatures. However, acquisition records, including: purchase receipts and paperwork regarding approval of purchase will be maintained by the Registrar.

FOUND IN COLLECTION/ UNCLEAR TITLE

An item is considered Found in Collection (FIC) if it was found in a collection area and is similar to other collection items, has no number, no information, nor any characteristics that might connect the item to documentation and all attempts to connect it to donation paperwork or loan files failed.

Objects that are clearly not unclaimed loans, despite no record of ownership may be accessioned into the Historic Collection (Working or Permanent). After checking all records, including loan files for evidence of title, create a file and assign an accession number. These items do not need an Acquisition Approval Form and authorizing signatures. All associated paperwork will be maintained by the Registrar.

DROP OFF DONATIONS

Items that are left with the Morris County Park Commission with no contact information are considered abandoned property.



morris county park commission

300 Mendham Road | P.O. Box 1295 | Morristown, New Jersey 07962-1295

Telephone: 973.326.7600 | Fax: 973.644.2726 | TTY Relay: 7-1-1

Website: www.morrisparks.net

ACQUISITION FORM

Item: _____

Division: _____ Collection: _____

Storage Location: _____

Donor: _____

Donor's Address: _____

Phone: _____ Email: _____

Purpose of Acquisition: _____

Estimated Value: _____ Source of value: _____

SCHEDULE OF APPROVAL

| Level | Working Collection Value | Permanent Collection | Approval Required |
|-------|--------------------------|-------------------------------|---|
| A | \$1 - \$300 | - | Curator of Collections and Exhibits |
| B | \$301 and above | \$1 - \$500 | Collections Staff and Divisional/Assistant Director |
| C | - | \$501-1000 | Collections Staff; Divisional/Assistant Director and Executive Director |
| D | - | \$1001 and above High Risk | Collections Staff; Divisional/Assistant Director; Executive Director and Commissioner Meeting |

Signature indicates approval.

Curator of Collections & Exhibits: _____ Date: _____

Divisional /Assistant Director: _____ Date: _____

Executive Director (\$501+ in value): _____ Date: _____

If Over (\$1,001 in value):

Committee Chair: _____ Date: _____

Commission Counsel: _____ Date: _____

DENIED: ___ Reason not approved: _____

A copy of this form must be filed with the Deputy Executive Director by the 1st of the month following receipt of donation for items whose value exceeds the County Fixed Asset minimum amount.



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Website: www.morrisparks.net

Deed of Gift

| | | |
|----------|--------|------|
| Name: | Date: | |
| <hr/> | | |
| Address: | | |
| <hr/> | | |
| City: | State: | Zip: |
| <hr/> | | |
| Phone: | Email: | |
| <hr/> | | |

Description of Gift:

| | | |
|-------------|--------------------|------------------|
| <u>Item</u> | <u>Description</u> | <u>Condition</u> |
|-------------|--------------------|------------------|

Provenance Information (History)

CERTIFICATE OF GIFT: I hereby unconditionally give, donate, bestow and set over unto the Morris County Park Commission the property, of which I have clear title over, described on this or on the reverse side of this paper, and all rights (including any trademarks and copyrights, which I own) associated with it, to be used and/or disposed of by the MCPC in its unrestricted discretion; and for myself, my heirs and assigns, and personal representatives, I waive all present or future rights in, to, or over said property, its use, or disposition. To the best of my knowledge I have presented the MCPC with any and all information or documentation discussing the ownership, display and conservation of the items named on this form. In addition, I understand that the gift items will not be on permanent exhibition and will be displayed, loaned, used or deaccessioned at the discretion of the Morris County Park Commission. I received no goods or services in return for this gift.

By my signature below, I accept the foregoing conditions and acknowledge reading any attached information.

This gift is given in memory of: _____

| | |
|-------------|-------|
| Donor/agent | Date |
| _____ | _____ |

| | |
|---------------------|-------|
| Park Representative | Date |
| _____ | _____ |

Date Received: _____

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 85-17

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to establish policies to guide the effective operation of its facilities and programs, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of May 2017, that the appended policy titled “Car Club Rally/Dog Show” originally adopted in 1991, is adopted in the form attached, effective immediately on a prospective basis.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION

Policy and Procedure

| | | |
|--|--------------------------|-----------------------------------|
| Subject: Car Club Rally/Dog Show | Effective Date: 12/91 | Approval: |
| | Revised Date: 1/14/13 | Approval: |
| | Revised Date: 5/22/17 | Approval: Resolution No. 85-17 |

Purpose:

To provide for the use of certain park facilities for car club rallies or dog shows.

Policies:

1. Approval of requests for dog shows or car club rallies shall be provided based on the availability of the site to accommodate the expected attendance, without hardship to the public or damage to the natural resource.
2. Requests will be accepted from organized groups 90 days in advance of permit date. If the group is requesting an area that is normally reserved as a group picnic site, it must follow the standard reservations schedule to reserve the area and pay all applicable reservation fees, as well as the applicable rally/show fee.
3. Areas not designated as group picnic sites (parking lots, open fields) may be used in accordance with this policy. A rally/show fee shall be paid and a maintenance deposit shall be posted. The maintenance deposit may be doubled for shows or rallies beyond 50 dogs or cars.
4. A site plan may be required if any alterations are requested at the site.
5. Admission fees may not be charged for entrance to the area. Groups may not exchange money on park property without written approval from the Morris County Park Commission.
6. The maintenance deposit may be retained if the area is left in unsatisfactory condition, i.e, littered, vandalized, or damaged in any way. Serious infractions may result in denial of future permits.
7. A group must comply with all Morris County Risk Management insure requirements.
8. Fees are determined for specific uses by the annual Park Commission Fee Schedule.
9. Applicants agree that reasonable modifications required for the conduct of the event shall be provided at the expense of the applicant. When such is required, applicant shall consult with Park Commission staff regarding resouces to provide the modification necessary. These include but are not limited to changes in the rules and policies, providing the extra staff and

volunteers, providing auxiliary aids and services such as sign language interpreters, removing architectural barriers at elements provided by the applicant, and other related activities.

The Park Commission agrees that it shall maintain parking, exterior accessible routes, buildings and other features that are in existence so that these remain accessible.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 86-17

WHEREAS, Frederick Nitek commenced employment with the Morris County Park Commission on October 19, 1981, and

WHEREAS, Frederick Nitek is retiring effective May 1, 2017, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this the 22nd day of May 2017, that gratitude is officially expressed to Frederick for his 35 years of service to the people of Morris County and the Morris County Park Commission, and best wishes are extended for a well-deserved, happy and healthful retirement, and

BE IT FURTHER RESOLVED, that a tree be dedicated to Frederick Nitek commemorating his years of faithful service.

May 22, 2017

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on May 22, 2017, at the Cultural Center, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]