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THE MORRIS COUNTY PARK COMMISSION
DISTRIBUTION OF PARK COMMISSION MEETING MINUTES

Date

April 10, 2018

1. President Barbara Shepard
2. Vice President Stuart Lasser
3. Commissioner Anthony N. Abrantes, Sr.
4. Commissioner Julie C. Baron
5. Commissioner Betty Cass-Schmidt
6. Commissioner William Cogger
7. Commissioner Edward G. McCarthy
8. Commissioner Richard Seabury, III
9. Commissioner Matthew Tal
10. Executive Director David D. Helmer
11. Freeholder Liaison Douglas R. Cabana
12. File – 2

THE MORRIS COUNTY PARK COMMISSION

300 Mendham Road

Morristown, New Jersey

President Shepard called to order the 862nd meeting of the Morris County Park Commission at 9:30 a.m. on Tuesday, April 10, 2018, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

Executive Director Helmer then read the following notice: PURSUANT TO N.J.S.A. 10:4-6 et seq., adequate notice of this meeting held at 9:30 a.m. on Tuesday, the 10th day of April, 2018 has been provided by publication in the *Daily Record* and *The Star-Ledger*, by posting of said notice in the Administration Building of the Morris County Park Commission, on the Morris County Park Commission website, and at the County Courthouse, and by filing a copy of the same with the Morris County Clerk.

ROLL CALL

The following were present:

President Barbara Shepard
Vice President Stuart Lasser
Commissioner Anthony Abrantes, Sr.
Commissioner Julie Baron
Commissioner Betty Cass-Schmidt
Commissioner William Cogger
Commissioner Edward McCarthy
Commissioner Richard Seabury, III

Executive Director David D. Helmer
Deputy Executive Director Richard Vitale
Counsel John Suminski

Also in attendance were the following staff:

Assistant Deputy Director of Cultural & Environmental Resources Zafonte, Assistant Director of Historic Sites Laffey, Assistant Deputy Director/Development Lanza, Director of Park Planning & Development Chaplick, Manager of Engineering Services Hutzelmann, Manager of Building and Construction Gara, Director of Park Maintenance and Visitor Services Biase, Manager of Marketing and Communications Wnek, Superintendent of Natural Resources Kovacevic, and Recreation Supervisor Robertson.

Guest: Mr. Joe Macasek, President Canal Society of New Jersey

SALUTE TO THE FLAG

President Shepard led those present in the salute to the flag.

GUEST PRESENTATION

Joe Macasek, President Canal Society of New Jersey provided a presentation on the Morris Canal Greenway Corridor Study.

The Canal Society is most active in Morris County but is involved all across the state. The Morris Canal was built in 1930 and was in operation almost 100 years. It ran from Easton up and over

the Highlands of New Jersey, it was 102 miles long, and connected up coal fields in Pennsylvania with harbors in New York and Jersey City. It passed through six counties, 37 municipalities. In the last five or six years efforts to create a recreation/history card along the route of that canal have blossomed.

Forty-four percent of the former route is accessible to the public now. Morris County only has 7 of the total 30 miles that run through the county open or in active development for future use. You can see that Morris County is not exactly high on the list of locations that have accomplishments. Passaic County and Warren County have the highest percentage of canal open. Unfortunately, Sussex County only has two miles and with a mile and a half done so they have the record of seventy five percent built out. Sometimes the figures are misleading.

Little by little we are pulling a tremendous amount of statewide assets together. Back in the 1820's cities like New York, Philadelphia and Baltimore was where all the entrepreneurs in those cities were looking to get into the coal trade. They were trying to access the anthracite coal fields in Pennsylvania. They knew that the industrial revolution was on the way, they were already doing these types of things in Europe, especially in England, and there was a tremendous amount of money to be made. They were all building canals to get at these coalfields. Unfortunately New York was getting a roundabout delivery system with the DNH Canal from the upper coal fields to Port Jervis and then all the way up to Kingston and then down the Hudson to New York. Mr. McCullough from Morristown really wanted to build a straight-line delivery system from Easton right across New Jersey and across Morris County to deliver coal to the New York market. He wanted to also benefit the business people of Morris County who really needed a transportation system to compete in the world and national markets. The canal gave Morris County that beginning toward economic development.

Morris County has many greenway sites. Lincoln Park, Montville, Denville and just about all the major towns across the center of the County were canal locations. In most of the communities in Lincoln Park, Boonton, Rockaway, Wharton, Roxbury and Mount Olive, we have active projects working this year.

The Canal Society of Morris County has found that the best way to work is with partnerships in individual communities. We have a tremendous amount of success in Morris County working with individual places.

One of our recent successes we have had has been in Lincoln Park. We worked with them last year to create a stretch of greenway trail and we are working with them this year to expand that and eventually we hope to cross their whole community. We were able to work on the western end to create a wonderful piece of trail with the help of the town and volunteers. This year they are going to help them to continue to develop that and by the end of the year the society will be giving them a trail head Kiosk on the other side of town at Aqueduct Park and in future years hope to join that together.

In the future, they will be working on a loop trail to make this a more interesting public walking experience.

We will be working in Roxbury to develop Briggs Canal Park. This is a piece of property we acquired for Roxbury Township about 10 years ago. This was purchased with County Open Space funds and donated to the Township but at that time, neither the Township nor the Canal had the wherewithal to get in there and do something about that property. We are now back there working with the Township to develop this into a Township quality park. A church group came in last spring and did a rough job of developing a trail; and this year they will go back and firm the trail up and redo the parking lot, get some signage up.

One of the most successful sites is with Wharton. They have included it in their logo, and for the last seven years the town has been working on rebuilding the lift lock in Hugh Force Park. It has been a wonderful project long and complicated from archeology and site development engineering to construction. The lock has been cleaned out and last year new lower gates were added and we have signage present on the site and now the stone work is completed and the gates are in place and funding is now in place to complete the lock restoration. The rebuilding of the upper gates and the lock will actually be operational and funding is now there to rebuild the lock tender's house, and he feels the construction contracts may be in the works at this point.

There is a long section of water filled canal and possibilities of a great loop trail that goes along the canal past the restored lock and lock tenders house all the way to the railroad bed back around to the parking area. This is also the site of Wharton Canal Day. John Manna is one of the people we work with in Wharton and in every one of these locations there is a particular person or small group of people who work very hard to make these things happen.

They are working on an area by Iron Dale Mountain, they have a trail grant to create a trail system up there, and some of that is going to also be part of trails the Park Commission is working on.

The Canal Society will also be working in Boonton, on a trail head kiosk for a greenway trail that we will help develop through their community, Boonton is a town that was invented by the Canal and we hope to start with a kiosk and a trail head and gradually build that into a loop trail through town and up and down the main street.

In Rockaway, we are working to develop the same type of plan through the Borough of Rockaway. We already have four interpretive panels up but we need to make a starting point in the park behind the police headquarters and that is going to be done this year. The Canal Society will be donating panels to the town and gradually building out this loop trail through the Community.

On the western end of Morris County, Sussex County and Morris County intertwined together and this will be probably one of the most visited areas of the greenway because of the wonderful assets there and its proximity to Waterloo Village and the Waterloo Valley Trail coming in from the west and needs to join up with assets in Morris County. We have already gotten trail from Stanhope all the way to Route 206, which has been developed into a wonderful trail along the water-filled section of Canal.

There is an \$800,000.00 dollar grant coming to the State Parks to rebuild the mule bridge that connects Morris County assets with Sussex County assets. This is part of a large multi-year plan. The first phase is to create trail connections, second phase is to rebuild the bridge, the third phase is to stabilize the lock and create visitor assets for the incline plane. The whole complex is the incline plane that is across the river in Morris County from Waterloo Village. For years, people really had no access to easily get across and see those canal assets.

Canal Park in Roxbury is a place that needs a lot of help, we need to refocus interest in getting it into shape. Years ago, the Society collaborated with the Rotary Club when it was in danger of collapsing. This is the site of an inclined plane with the powerhouse turbine chamber and other archeological assets that were about to crumble. It still needs visitor assets and it needs a landscaping plan to keep that all fro, growing up so you can see it and you need signage, and parking. Every location needs to be people friendly. The society is working very hard to form a presence for the Morris Canal Greenway.

Our plan is to build a completely new website for the Canal Society and a big piece of that is going to be Greenway. It is going to be bringing all these pieces together in a place where anyone who types in Morris Canal Greenway can get information to visit the places. One of the things we need to accomplish is to let everyone know what it can do and where you can find it and so at the end of this year hopefully we will have our new website launched with a tremendous amount of information about what you can do if you visit.

Executive Director Helmer stated that the Park Commission has a location at the Tourne County Park, that he noticed with some of the images although its not a real active area, but should we be thinking about having the Canal Greenway sign showing up thematically across the county and across the Canal itself. Should the Park Commission think about having some interpretive signage?

Mr. Macasek stated that any piece of Canal that can tell a story is something that they would like to develop. He feels that, that is a wonderful site that has access and parking and very easy to develop, and in the future they would hope to continue that trail along that short piece, along Canal Road through the golf course. There are wonderful assets in Denville with the Sullivan Property. He feels that connectivity is one of the things that looms, and the biggest issue in the future is that they will need help at the County level.

In other counties the Society deals directly with the Planning Department and these Morris Canal Greenways is already a county level park project in Warren and Passaic County. Passaic County has 12 or 14 miles of trail and about 25 miles in their community and their plan is to build that out completely. They are working to bridge the Peckman River, to close up gaps in Woodland Park, and working with the North Jersey Water Authority to create trail along the feeder and connecting up assets from Little Falls into Wayne. In Warren County, they are actively purchasing any property that comes on the market that is accessible or can be acquired to continue the trail through Warren County. There are several other areas that already have greenway plans to be part of the Greenway development.

Commissioner Seabury asked if the Susquehanna Railroad track and if there were any plans to highlight that connection.

Mr. Macasek stated that the Greenway assets are along the property that is now owned by the Water Commission, and so the plan is to use their Right of Way as a public footpath is in the planning stages now. It will be a connection with the rail/trail project that the Commission is involved in. Director Chaplick stated that the parallels are with the NYS&W. Director Chaplick further stated that potentially it will connect as a loop.

Commissioner Seabury asked if the North Jersey Transportation Authority will that be the flow of dollars and would it be an adequate flow. Mr. Macasek felt that they have a large flow of dollars, and if and when those monies become available they will be dedicated to those projects.

Commissioner Seabury then asked if the Society is working with the Municipalities, would they be able to spend their local tax funds and will they be applying for County trail money.

Executive Director Helmer advised Mr. Macasek that he should let the towns know about the trail grants that are offered by the County of Morris. Mr. Macasek stated that he was working with Boonton on a trail grant this year and are only hampered by the amount of work that they can do since they have a limit on the amount of effort they can put to the wheel.

President Shepard asked if the Commission website has links to this group and could we do links to them, Executive Director Helmer responded that we could as long as the Commission approved of an organization like the Canal Society since we have infrastructure with them. President Shepard feels that it would be a great way to drive attention into the organization and it also benefits the County.

FINANCE AND BUDGET COMMITTEE

Deputy Executive Director Vitale provided the Commission an update on Treasurer Joseph Kovalcik who will be out of work due to a serious illness, he is recovering but recovery may take some time. In the interim Assistant Treasurer Beti Bauer is authorized on his behalf as it relates to Park Commission activities and within our Bylaws, the Treasurer is required to sign off on all contracts and any financial matters as it relates to the Park Commission. In the meantime any contracts that have been awarded, have been signed by Beti Bauer and she will be the signature moving forward until Treasurer Kovalcik returns.

At the March 28, County Freeholder's meeting the Freeholders adopted the final 2018 Budget, the Park Commission final budget will be communicated to staff.

PROMOTION AND BUSINESS ACTIVITIES COMMITTEE

Manager of Marketing & Communications Wnek addressed the Commission on the status of the Sign Branding initiative. The project was started about a year ago doing some research into outdoor signage with the concept of doing our own internal signage within the past four months. There has been a lot of input from various department to help the Marketing Department with this project.

This is a real team approach. They have started looking at the manual of the American Federal Highway regulations and also to the ADA requirements as they apply to pedestrian signs and also consulted some other state park associations. They also looked at the report that Cloud Geshen who took an overall review of the horticultural facilities.

With all of that knowledge, they feel that this is a work in progress even though they have made a tremendous stride in the project.

They have divided this project into groups for the Marketing Department's own understanding. The entrance group includes those entrance signs include all the entrance signs for all-purpose parks including historic sites and outdoor education. It does not include the entrance sign for Central Park of Morris County.

Group 2 also includes interior roadway signs and pedestrian signs for historic sites, outdoor education and all-purpose parks. Marketing has looked at the arboreta's and they will have a slightly different look for their signs. We want to have them more distinct and are working on the trail wayfinding signs and destination markers. There will be more groups added, but this is the point that we are at now. Signage is very important because it is part of the branded look. We want them to be welcoming and reflect the quality of the programs or the facility itself, which starts at the front door with the entrance signs.

Manager Wnek displayed photographs of how some of the signs will look, and further explained how they will be installed. The Marketing Department made sure that the lettering met all the requirements for highways, for ADA, and actually looked at each of the parks and what the speed limit was and what the sign vision is and how many inches it should be.

When the branding manual was created they developed a database of all the pictographs used which were obtained from the State Park Association, the National Park Association and when necessary the department made up their own, if they didn't exist and they were needed.

Each park is assigned the pictograph that illustrates what each park has to offer. The key components of that park are highlighted and designated to be on the entrance sign. No longer is any single staff person the knowledge holder, there is a data base that everyone has access to and everyone can be on board, and if we add a facility we know where to go, and all of this will be reflected in the redesign of the Visitor's Guide. Manager Wnek then showed some examples of what certain signs would look like at various facilities. Pointing out various differences in what type of sign is assigned to a certain facility. She also explained some of the exceptions that will be needed according to town requirements if there are any.

Manager Wnek then described and explained what interior roadway signs would look like while showing the various photos of the samples from several parks, pointing out some differences for different parks.

Commissioner Cogger asked how on the entrance signs at Willowwood and Bamboo Brook would the signs deal with the tenants. At this point Manager Wnek said that they would further look into that and see how they would handle it.

President Shepard asked where the addresses would be on the entrance signs and Executive Director Helmer stated that they addresses would be applied to the post below and showed the location on one of the samples, stating that the street sign is a separate application.

President Shepard also pointed out that along with Commissioner Cogger's question regarding tenants is that if one of the tenants left and a new one came in and only gave the address it is important for GPS purposes. Manager Wnek stated that they would talk about this in-depth.

Commissioner Cass-Schmidt did ask about the signs for the Arboretums, and if they would change the aesthetics for example with the information regarding dogs. Executive Director Helmer did state that there are other types of signs for the horticultural facilities, and this presentation is based upon the consultant's reports from five years ago and then replicated for other parks.

Commissioner Cogger inquired if the county parks were exempt from municipal ordinances regarding signage. Executive Director Helmer stated that we were.

Manager Wnek also described in detail some of the building identification signs and showed them several different versions of them, and compared them to the ones presently on some of the buildings.

Commissioner Cogger asked about the material that is used. Executive Director Helmer stated that the material is recycled plastic and it is green on both sides and white is embedded in-between and so when you router out the lettering the white is exposed.

CULTURAL AND EDUCATIONAL COMMITTEE

Superintendent of Natural Resources Kovacevic gave a review of the 2017/2018 White Tailed Deer Management program, along with a power point presentation. She will post the final report on the website once it is finished. She reviewed some notable outcomes:

- 17 areas were open to hunting totaling 9,809-acres
- There were 27 Firearm hunting opportunities and 2,180 Bow hunting opportunities
- 292 registered hunters using 418 permits
- Mandatory orientation meeting
- 10% of total permits unused which is lower than last year's 15%
- Total deer harvest 322-40 antlered and 282 antlerless(71% were female, down from 79% last year)
- 159 of 277 hunters harvested deer

Staff also ran the Sentinel Seedling Survey and the Forest Secchi study at a number of parks.

Commissioner Seabury asked how we were going to correct the program at Old Troy County Park with Wildlife Preserves located across the road. Superintendent of Natural Resources Kovacevic responded that we are not hunting at Old Troy County Park at this time.

Commissioner McCarthy asked if we have a target and how far below the target are we. Superintendent Kovacevic stated that we don't set a target in terms of number of deer taken, and she expects that number to vary with the number of deer in the parks, but we are usually in the 300 hundred deer removed range and she hopes that every year we are in that range based on total acres hunted. Commissioner McCarthy stated that the numbers were somewhat the same but that the browse was up significantly in some places. Superintendent Kovacevic feels that when neighboring properties do not allow hunting and we have increased development around many of the parks where the deer hide out during the hunt and all of those could be factors, but she feels the numbers would be higher if we did not allow any hunting.

Commissioner Seabury asked if we still allowed drives and Superintendent Kovacevic stated that hunters are allowed to drive, but not allowed to hold a weapon while they are driving.

It is anticipated that the Cultural & Educational Committee will review the 2018/2019 proposed Program at the May Committee meeting.

PARK DEVELOPMENT COMMITTEE

Manager of Engineering Hutzelmann provided an update on the Berkshire Valley Golf Course Sewer Treatment facility with a power point presentation. Highlighting some of the accomplishments over the past year and the successes that we have achieved. Manager Hutzelmann gave the Commission some background on the system. Manager Hutzelmann also stated that he is very pleased with the new operator, and how he is very thorough and he charges less than the previous operator.

President Shepard inquired if the monitoring by the DEP was monthly or quarterly. Manager Hutzelmann responded that it is both, we submit reports monthly and as the licensed operator, he is the one who certified them. The Bill Casper people record the meter readings daily and our operator submits the daily flows and that cannot exceed an average of 2,580 gallons a day.

Manager of Buildings & Construction Gara provided a review of some of the anticipated Spring Projects. Manager Gara gave a brief overview of what we had to deal with over the past month with regards to the storms. There were many sites without power, freezing temperatures, and the Building and Construction crew were instrumental in helping start up generators at these locations.

The Building and Construction crew is making good headway on various projects one being the Sunrise Lake Boathouse interior ground floor improvements. They are at the latter stages of the project and it should be completed well before opening day.

At Sunset Valley Golf Course, they are working on a bridge bank stabilization project now, and they are trying to get this done before the cart path-paving project.

They are continuing with the picnic shelter renovations, and we are now starting to evaluate all of the restrooms.

In the future we will be using the new on-call Mason Contractor and we have about 7 or 8 requests for masonry work, and we will give him some cement pad jobs for picnic shelters, as well as the HEC paver project.

We also will be working on the Loantaka Brook Reservation- South Street Restroom, and we will be working with a couple different avenues to try a different way of maybe procuring this restroom, its not all ironed out and it may eventually end up going out to bid.

Plans and engineering documents for the Amusement Hall building at Central Park of Morris County are being prepared.

One of the projects that Building and Construction did in- house this winter was the Flanders Valley Golf Course Clubhouse improvements which Manager Gara provided a PowerPoint presentation. The project was a rehab of the public areas of the first floor which included significant ADA improvements and swapping the pro-shop side with snack bar.

Executive Director Helmer then provided a review of the request made by the Community Foundation of New Jersey for proposed improvement to be made to the Tracy House, which is located on the Fosterfields property.

The Community Foundation has been a very good tenant of the Commission for many years. They are asking for some major modifications to the building which necessitates the opening of walls for doorways, closing off areas for office spaces. Executive Director Helmer, Assistant Director of Historic Sites Laffey, and Manager of B&C Gara is concerned with changes to the structure of the building on the first floor since this building is on both the state and federal register, and there may be a day when we take this building back when it is no longer leased out by the Community Foundation. He feels that what they are requesting may be too invasive to the building. The Community Foundation would like to meet with the Park Development Committee, but Executive Director Helmer feels that staff would come back with the same response that opening up of walls for doorways to make room for new office space would not be appropriate.

They are great tenants and he thinks they are getting to the point where their needs are outgrowing the building. If the Park Development Committee would like to review the plans and have the representatives from the Community Foundation come to the May meeting he will set that up.

Executive Director Helmer will report back to them that we have looked at this type of request before in the past and approved the minor modifications to the building or repurposes of the garage similar to the approval we gave to the Nature Conservancy at the Kay Center years ago. The building is also on the National Register of Historic Sites.

President Shepard did not feel it was necessary for them to come to the Park Development Committee meeting since it might be an indication of giving them false hope. The Community Foundation does provide us with insight on certain issues and the most recent one being the Braille Trail at the Frelinghuysen Arboretum. Executive Director Helmer once again stated that they treat the facility how it should be treated and work well with staff. Executive Director Helmer will report back to them that the Commission feels the improvements are too invasive.

REPORT OF THE EXECUTIVE DIRECTOR

Correspondence has been received from the Garden Club of Long Valley, they are looking to put planter containers at the trailhead to the Columbia Trail at Schooley's Mountain Road, Executive Director Helmer is looking into having the planters put on neighboring property and if that can't be done he would like the opinion of the Commission as to whether they are ok. Since they are willing to maintain them the Commission felt that it was fine to let them do it.

Correspondence was received from Ms. Lisa Del Vecchio of North Jersey BMX, in speaking with Manager Silverman, in the 70's Craigmour had a contract with BMX which had a tour, they paid Craigmour for that tour and a track was built on the site. The track was built under the steel structure at the bottom of the driveway. Staff will let Ms. Del Vecchio know that Craigmour is not an appropriate facility due to the changes in infrastructure.

The Emerald Ash Borer link is up on the MCPC website now the EAB Plan can be accessed so if anyone has a question on the Plan please steer them towards the website.

I am confirming that the tree planting in connection with the Morris County Advisory Committee on Women and the Freeholders and is scheduled on Friday, April 27 at 11:30 am at The Frelinghuysen Arboretum; a tree will be planted for Leanna Brown and Patrician Maynard. The Women's Advisory Committee will be giving out their first Seeds of Change Award in memory of Leanna Brown.

Staff was given notice by NJ OEM that the Commission's application to FEMA for the NJ OEM Hazard Mitigation Grant Program for the Emergency Generator Switchgear at Mennen Sports Arena was approved for \$161,000.00.

Executive Director Helmer stated that feedback regarding the ASPCA and the Department of Agriculture regarding the reported incident about horse neglect at Seaton Hackney Stables. Park Police from the Mounted Unit were also in attendance during the March 31st walkthrough of the Stables. From what has been observed at this point there is no animal cruelty issues whatsoever. There was some broken fencing in one of the turnout areas, the chicken feeder had a watering device which nozzle was a little too narrow than it should be, the manure removal had not been occurring as quickly as it should have been, but it was felt that was more related to the recent snowy weather that had an impact of the site. Nothing on the list at this point in time indicates that we should be concerned about the operation of the facility.

President Shepard asked if the operator was present for the walkthrough and will he address these issues. Executive Director Helmer stated that in fact there is an email from the Department

of Agriculture that he has already purchased the bird feeder. He now has until April 14th to address the other matters identified.

Permission has been granted to the Lake Hopatcong Foundation to install the banner for their annual block party as they have done in the past at Lee's County Park Marina. They were thankful that the Commission allowed them to park the new classroom boat trailer on site.

At the May Promotion and Business Activities Committee meeting the request received from the Tinkergarten will be reviewed, they have a number of relationships with county and municipal parks relating to revenue sharing, and the Committee can discuss if this would be an activity approved by the Commission. Staff will also consult with the Environmental Education staff.

Assistant Deputy Director Lanza received the Michael B. Berman Award for Administrative Excellence from NJRPA in March.

EXECUTIVE SESSION

President Shepard asked for a motion to adopt Resolution No. 43-18 (**Attachment No. 1**) placing the Workshop meeting into Executive Session pursuant to provisions of N.J.S.A. 10:4-12 (5), (6), (7) and (8), the pertinent provisions of the "Open Public Meetings Act." The motion was made by Commissioner Abrantes, seconded by Commissioner McCarthy, and unanimously adopted by roll call vote.

REPORT OF COUNSEL

Since there are a number of new Commissioners that may have not had to make a decision on whether the Park Commission should condemn property or take by using eminent domain, for significant park purposes for the betterment of the Morris County community, Executive Director Helmer determined that it was important that all Commissioners understand the process and importance of making such a critical decision. The last condemnation process the Park Commission was involved with was the acquisition of the first tracts of land that became Jonathans Woods.

CONSIDERATION OF EXECUTIVE SESSION

The Commission meeting returned to an open public meeting on the motion of Commissioner Cass-Schmidt and was seconded by Commissioner Abrantes and unanimously approved by voice vote. The items discussed in closed session will be printed as part of the minutes.

CONSIDERATION OF RESOLUTIONS

President Shepard asked for a motion to adopt Resolution No-. 44-18 (**Attachment No. 2**), which includes Resolution No. 45-18 through Resolution No. 46-18 (**Attachment No. 3 and No. 4**). Commissioner Baron made the motion which was seconded by Commissioner Cogger and unanimously approved by roll call vote.

ADJOURNMENT

There being no further business, President Shepard asked for a motion to adjourn the meeting, Commissioner Cass-Schmidt made the motion which was seconded by Commissioner Abrantes at 12:03 p.m. and unanimously approved by voice vote.

Respectfully submitted,

[ORIGINAL SIGNATURE ON FILE]

David D. Helmer
Executive Director

[ORIGINAL SIGNATURE ON FILE]

Katherine Petro
Office Manager

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 43-18

BE IT RESOLVED, by the Morris County Park Commission on this 10th day of April 2018, that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the "Open Public Meetings Act."
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

April 10, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on April 10, 2018, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 44-18

BE IT RESOLVED, by the Morris County Park Commission on this 10th day of April, 2018, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 45-18 through Resolution No. 46-18

April 10, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on April 10, 2018, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 45-18

WHEREAS, the Morris County Park Commission is in need to assign its current Professional Dam Engineering Services contracts previously performed, by Civil Dynamics, Inc. (CDI) due to CDI being acquired by another firm, and

WHEREAS, resolution 24-17 adopted on January 23, 2017 awarded a contract to CDI for professional construction phase management services for the rehabilitation of Canty's Lake Dam in Silas Condict Park, in the Borough of Kinnelon for a total contract value of \$93,235.00 with a contingency of \$18,647.00, and

WHEREAS, resolution 141-17 adopted on October 23, 2017, awarded a contract to CDI for professional services for the stabilization design and construction phase for the Dolan Dam located in Boonton Township for a total contract value of \$10,215.00 with a contingency of \$2,043.00, and

WHEREAS, the Manager of Engineering Services recommends the assignment of both projects be assigned to the firm of GZA GeoEnvironmental, Inc. of Fairfield, New Jersey, who has acquired CDI, and

WHEREAS, CDI will continue to work as a division of GZA GeoEnvironmental, Inc., and GZA GeoEnvironmental, Inc. will honor the services and labor rates proposed in CDI's contract awards by resolution 24-17 and 141-17, as stated in GZA GeoEnvironmental, Inc. letter dated March 29, 2018, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in County Capital 04-216-55-953113-909 & 04-216-55-953158-909, and, **NOW THEREFORE**

BE IT RESOLVED by the Morris County Park Commission on this 10th day of April 2018 as follows:

1. That the professional service contracts for Canty's Lake Dam and Dolan Dam, originally performed by Civil Dynamics, Inc. be hereby assigned to GZA GeoEnvironmental, Inc. of Fairfield, New Jersey.
2. The term of this contract shall expire after both projects have been completed.
3. That this award will be conditioned upon and subject to the issuance of notices to proceed with work pursuant to this contract by the Manager of Engineering or designee.
4. That this resolution take effect immediately.

April 10, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on April 10, 2018, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]



Civil Dynamics

A Division of GZA

GEOTECHNICAL
ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION
MANAGEMENT

1094 Route 515
P.O. Box 750
Stockholm, NJ 07960-0750
973.897.1498
www.civildynamics.com
www.gza.com



March 29, 2018

James Hutzelmann, P.E, Manager of Engineering Services
Morris County Park Commission
300 Mendham Road
P.O. Box 1295
Morristown, NJ 07960

RE: Professional Dam Engineering Services (RFP #204-18)

Dear Mr. Hutzelmann:

As you are aware, Civil Dynamics, Inc. (CDI) submitted a proposal dated November 2017 in response to the Morris County Park Commission's RFP #204-18. On December 20, 2017, CDI was notified that Resolution #167-17 was passed awarding a contract to CDI for Professional Dam Engineering Services.

Subsequently, CDI joined GZA GeoEnvironmental, Inc. (GZA) effective February 24, 2018.

Please be advised that GZA will honor the proposal submitted by CDI. Specifically, the CDI personnel listed in the proposal are now GZA employees and will available to provide services at the labor rates included in the proposal. Additionally, the proposal included GZA as a subconsultant, so those individuals will also be available.

The Morris County Park Commission is a very important client of CDI, and we want to personally assure you that we are ready to continue to serve the Commission on all future assignments with these combined CDI/GZA capabilities.

Thank you and please contact us with any questions.

Sincerely,
GZA GEOENVIRONMENTAL, INC.

Christopher S. Adams, P.E.
Principal

David Winslow, PhD, PG
Principal/District Office Manager

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 46-18

WHEREAS, N.J.S.A. 40A:4-87 allows the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director of Finance certifies that the Morris County Park Commission has realized or is in receipt of written notification of the private, state or federal monies cited in this resolution, which meets all statutory requirements and will be included in the 2018 budget,
NOW THEREFORE

BE IT RESOLVED that the Morris County Park Commission hereby amends the Year 2018 Operating Budget to add the following revenue and appropriations:

Revenue: Distracted Driving 2018 Campaign – 60-192-10-DISDRV-888 - \$6,600.00

Appropriation: Distracted Driving 2018 Campaign – 60-201-41-DISDRV-090 - \$6,600.00

Total amendment to the 2018 Operating Budget: \$6,600.00

April 10, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

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