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THE MORRIS COUNTY PARK COMMISSION
DISTRIBUTION OF PARK COMMISSION MEETING MINUTES

Date

October 22, 2018

1. President Barbara Shepard
2. Vice President Stuart Lasser
3. Commissioner Anthony N. Abrantes, Sr.
4. Commissioner Julie C. Baron
5. Commissioner Betty Cass-Schmidt
6. Commissioner William Cogger
7. Commissioner Edward G. McCarthy
8. Commissioner Richard Seabury, III
9. Commissioner Matthew Tal
10. Executive Director David D. Helmer
11. Freeholder Liaison Douglas R. Cabana
12. File – 2

THE MORRIS COUNTY PARK COMMISSION

300 Mendham Road

Morris Township, New Jersey

President Shepard called to order the 870th meeting of the Morris County Park Commission at 7:30 p.m. on Monday, October 22, 2018 in the Park Commission Board Room at The Cultural Center, 300 Mendham Road, Morris Township, and New Jersey.

Executive Director Helmer then read the following notice: PURSUANT TO N.J.S.A. 10:4-6 et seq., adequate notice of this meeting held at 7:30 p.m. on the 22nd day of October, 2018, has been provided by publication in the *Daily Record* and *The Star-Ledger*, by posting of said notice in the Administration Building of the Morris County Park Commission, at the County Courthouse, and by filing a copy of the same with the Morris County Clerk, and by posting an Agenda on the Morris County Park Commission website.

ROLL CALL

The following were present:

President Barbara Shepard

Vice President Stuart Lasser

Executive Director D. Helmer

Deputy Executive Director R. Vitale

Counsel John Suminski

Freeholder Director Cabana

Commissioner Anthony Abrantes, Sr.

Commissioner Julie C. Baron

Commissioner Betty Cass-Schmidt

Commissioner William Cogger

Commissioner Richard Seabury, III

Commissioner Mathew Tal

SALUTE TO THE FLAG

President Shepard led those present in the salute to the flag.

APPROVAL OF MINUTES

President Shepard asked for a motion to approve the minutes of the September 24, 2018 Park Commission meeting and the October 9, 2018 Workshop meeting. Commissioner Cass-Schmidt abstaining on the approval of the Workshop meeting on October 9, 2018. The motion was made by Vice President Lasser and was seconded by Commissioner Cogger and approved by voice vote.

HEARING OF CITIZENS

President Shepard asked for a motion to open and close the Hearing of Citizens portion of the meeting, since no citizens were present. Commissioner made the motion, which was seconded by Commissioner and unanimously approved by voice vote.

LIST OF BILLS

President Shepard asked for a motion to accept the bills as presented for payment for the month of October 2018, totaling \$2,175,939.27. Commissioner Cass-Schmidt made the motion to accept the payment of bills as presented and the motion was seconded by Commissioner Baron and unanimously approved by roll call vote. (**Attachment No. 1**)

FINANCE AND BUDGET COMMITTEE

Vice President Stuart Lasser, Chair

Vice President Lasser convened a meeting of the Finance and Budget Committee on Monday, October 22, 2018 at 5:00 p.m. President Shepard, Vice-President Lasser, Commissioners Cass-Schmidt, and Commissioner Baron were present along with Executive Director Helmer and Deputy Executive Director Vitale.

Executive Deputy Director Vitale reviewed the August revenue report and the year to date projection for anticipated revenue we will be down, roughly 6% compared to last year's totals roughly \$840,000.00 off the mark. To budget we will only be short 3% which is approximately \$400,000.00. The greatest impact to the revenue stream is an anticipated 12% reduction in golf revenue due to weather and course conditions on the Blue and Red holes at Flanders Valley Golf Course.

The forecast for the anticipated revenue is we will be missing the budget by \$400,000.00 for the year. This will impact moving forward with our 2019 Operating Budget which staff will be providing their submission by the middle of this week and hopefully they will be out to the Finance and Budget Committee for a meeting next month in November.

Vice President Lasser informed the Commission that he feels that the Park Commission needs to address the fact that in over 9 years we have not had an increase in our budget. He feels that the Commission needs to address this with the Freeholders. The Park Commission has done many things over the 9 years to reduce the expenses, while increasing the scope of the Park Commission. We have a lot more going on now than we did 30 years ago and he feels that we need to have a serious discussion about this with the Freeholders.

Freeholder Cabana feels that this is a good time to get into meet with the Budget Committee to discuss this. Freeholder Cabana has spoken about this at the Freeholder meeting and he will readdress it again but as they are formulating the budget now he feels that a meeting with the Budget Committee is the way to go. Freeholder Cabana understands what the Commission over the years even with a number of years with no increase, along with the fact that there has been revenue shortfalls.

The Committee reviewed and confirmed approval of the October 22, 2018 List of Bills consisting of Operating Bills in the amount of \$181,473.03 Prepaid Expenditures totaling \$ 1,798,587.38 including 2 payrolls totaling \$967,008.15 Park Capital \$ 62,195.06, Morris County Park Improvement Trust \$102,132.18 Park Trust \$4,688.00 Grant Funds \$26,863.62 there were no disbursements from the Park Police Special Law Enforcement Account or the Dedicated Trust Account for a total of \$2,175,939.27 and County Capital not included in the total for \$68,128.42.

The Committee recommended the authorization of the award, extension and rejection of contracts contained in the Resolutions presented for approval at the Park Commission meeting, and the adoption of the following Resolutions No.120-18 through No.126-18, with Resolution No. 127-18 titled "Sick Leave" policy, presented at the meeting

Resolution No.	Description
No. 118-18	Places the Park Commission in Executive Session pursuant to the pertinent provisions of the Open Public Meetings Act.
No. 119-18	Adopts Resolution No. 120-18 through No. 126-18
No. 120-18	Awards Contract No. 60-18 titled “Replacement of Water Service Line at Mennen Sports Arena” to Tomco Construction, Inc., of Mt. Arlington, New Jersey in the amount of \$50,670.90 with a contingency of \$10,134.18 for a total bid amount of \$60,805.08 from the Park Improvement Trust.
No. 121-18	Awards Contract No. RES 61-18 titled “Interim Repairs at Doland Dam” without competitive bidding to Concrete Construction Corporation of Hackensack, New Jersey to undertake the emergency repairs in the amount of \$92,500.00 with a construction contingency of \$18,500.00 for a total amount of \$111,000.00 to be funded from County Capital.
No. 122-18	Establishing a policy titled “Nonprofit Access to Park Commission Facilities” effective immediately on a prospective basis.
No. 123-18	Establishing a policy titled “Morris County Park Commission Refund Policy” effective immediately on a prospective basis.
No. 124-18	Congratulates James Jugan for his 29 years of service to the people of Morris County and the Morris County Park Commission and extends best wishes on his retirement.
No. 125-18	Congratulates William Walsh Clarkin on attaining the rank of Eagle Scout.
No. 126-18	Authorizes the Morris County Park Commission to acquire 17.78+/- acres of land Leddell Preserve II Property Block 147, Lots 20,22,23&24 as an addition to Lewis Morris County Park and to partner with the New Jersey Conservation Foundation and the Morris County Municipal Utilities Authority, contributing \$172,500.00 from the Park Commission’s share of the Morris County Open Space and Farmland Preservation Trust Fund. Amended “Sick Policy”

The Committee recommended that the next regular Committee meeting be scheduled for Monday, November 26, 2018 at 5:00 p.m. in the office of the Executive Director, 300 Mendham Road, Morristown, New Jersey.

President Shepard asked for a motion to accept the report of the Finance and Budget Committee Commissioner Cass-Schmidt made the motion, which was seconded by Vice President Lasser and unanimously approved by voice vote.

Commissioner Tal joined the meeting at this point in time.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Helmer reviewed correspondence received from the Pequannock Township Historic Commission, they are making a recommendation for the future renaming of what is now called NYS&W trail. The Recreational Trails Committee supports the Pequannock Historic Commission's recommendation in naming the path "Pompton Path." They also have a secondary name the "Pompton Bikeway". Freeholder Cabana will take the Commission's suggested choice to a Freeholder meeting, and Executive Director Helmer will pass along a copy of the letter to him. **(Attachment No. 2)**

Executive Director Helmer stated that he has been serving as Vice-President on the Board of the Morris County Tourism Bureau and last week they notified him that they have placed him on the slate of Trustees as Vice President for 2019. He did tell the Tourism Board that help felt it appropriate that he should not serve as President.

GIS Coordinator Karmon along with the GIS staff has been working on updating the GIS acreage data to coincide with the tax map acreage and the numbers that she is now comfortable with in promoting and using on Grant applications is currently 20,085 acres of open space, and 237.71 miles of recreational trail.

A request was received from the Washington Township First Aid Squad who asked to use Schooley's Mountain County Park for a high angle rescue drill on November 3 and 4. It's not in conflict with any activities at the park that day. In prior years the Commission has approved requests by the Borough of Butler to do similar training at Silas Condict County Park. Park Police was invited to attend and they will have the National Fire and Police Academy Association representative there as well teaching the class.

We received a document by the County Planning Department regarding a development project at the Park Savoy which is contiguous with Pinch Brook Golf Course. The Park Savoy will be constructing a wedding chapel on site. Staff was provided the opportunity to review the plans and provide comments to the County Planning staff. There were a few recommendations mainly related to storm water management during a high storm event so that storm run-off does not negatively affect the golf course parking lot.

In previous Committee meetings there has been discussions about connecting with the Woodlands Committee of Mountain Lakes Borough to discuss various activities related to the Tourne County Park, including trail connectivity, prescribed burns and beaver activity. On October 17, Director of Park Planning & Development Chaplick and Superintendent of Natural Resources Kovacevic were invited to attend a meeting. They will review the content of that meeting at future Recreational Trails and Cultural & Educational Committee meetings.

A number of the bow hunting signs at Jonathan Woods were vandalized last week, Park Police have put out one of the motion activated cameras to see who might be vandalizing the signs.

Assistant Deputy Director Zafonte informed Executive Director Helmer that staff received a \$5,000.00 donation from the Jason Andres Memorial. Jason Andres was a former Board member of the Willowood Foundation. He and his wife have property across the street from the entrance to Willowood Arboretum. They are making the donation to establish a naturalized lily planting area in one of the meadows. It is a very low intense activity and a custom designed cedar bench is also being donated to be placed on the site as well.

The last item is about a year ago he attended a County Park Directors meeting in Middlesex County and heard a presentation by a group called GreenVest. This is an entity that has offices in Maryland and New Jersey and manage wetland and riparian mitigation banks and mitigation projects. The project in Middlesex was a major wetland field restoration. The project was paid for in total by Mitigation Bank funding and included, design, construction and multi-year monitoring.

By chance, GreenVest recently reached out to Superintendent of Natural Resources Kovacevic and we had a meeting with their representative last week, and with the Commission's permission, Executive Director Helmer would like to have Park Counsel Suminski review the agreements related to working with GreenVest. How this works is that they are in control of mitigation dollars from entities that may have caused harm to wetlands or riparian buffers throughout the State of New Jersey. The wetlands banks are for specific watershed management areas in New Jersey and a number of the Commission's properties are in those management areas. The process would be to identify a potential mitigation project in an area within the park system that could be improved like; natural resources restoration project, stream bank erosion, phragmites infesting wetlands. The project areas are typically based upon an acre of remediation.

There are certain deed restrictions to be placed on the mitigation area similar what was done with the PSE&G power line project a number of years ago where an area of the Doland Tract had a riparian area reforested at Pyramid Mountain and similar work was done at Seton Hackney Stables along Loantaka Brook. The Green Acres Program would have to approve the projects as well. There is no cost to the Park Commission, if a conservation easement had to be placed on the property the mitigation bank would pay the Park Commission \$20,000.00 per acre that would have to be dedicated to land acquisition, development or stewardship.

Staff would present potential mitigation sites to the Commission for approval.

President Shepard asked for a motion to accept the Report of the Executive Director, Commissioner Cass-Schmidt made the motion to accept the report, which was seconded by Commissioner Abrantes and unanimously approved by voice vote.

EXECUTIVE SESSION

President Shepard asked for a motion to adopt Resolution No. 118-18 (**Attachment No. 3**) placing the Commission meeting into Executive Session pursuant to provisions of N.J.S.A. 10:4-12 (5), (6), (7) and (8), the pertinent provisions of the "Open Public Meetings Act."

Commissioner Cass-Schmidt made the motion to go into Executive Session, which was seconded by Commissioner Abrantes unanimously adopted by a roll call vote.

PERSONNEL AND SAFETY COMMITTEE

Chair, Vice-President Lasser

PRESENT

President Barbara Shepard
Vice-President Lasser
Commissioner Cass-Schmidt
Commissioner Tal

Executive Director Helmer
Deputy Executive Director Vitale
Chief of the Park Police DiPietro

The Committee convened on Monday, October 22, 2018 at 4:00 p.m. in the office of the Executive Director.

Park Police

Park Police Chief DiPietro reviewed the monthly Park Police Reports for September, 2018 which included; 26 arrests, 72 Motor Vehicle Summonses, 9 Ordinance Violations, 23 Warnings, and 81 DRE's were performed.

271 applications for the vacant Police Officer position were received with 53 applicants being selected for interviews.

Labor Relations

Deputy Executive Director Vitale informed the Committee that correspondence was received by Special Counsel Bernstein from PBA#264 attorney Crivelli in response to current labor contract negotiations, noting that the MOU the Commission supported was not approved by County Administration.

Conferences & Educational Incentives

The Committee reviewed and approved the requests for Seminars and Conferences, which totaled \$ 606.00 funded through the operating budget.

Safety & Compliance

The Committee reviewed the monthly Safety Alert provided by Manager of Safety and Compliance Rack titled "Hearing Protection".

Other Business

The Committee reviewed the October, 2018 Absence Report.

Deputy Executive Director Vitale reviewed the status of the discussions related to health benefit costs recently reviewed at the County Health Advisory Committee meeting. It is estimated that staying with the current CIGNA plan that there will be a 7.3% in costs for 2019. If the County were to move to a Self-Insurance Program a 4% increase would be realized, and there were also discussions regarding what savings would be realized if the County moved to the State Plan.

Moving to the State Plan would necessitate opening up Collective Bargaining Agreements. The Park Commission currently has 140 full-time staff covered under the program and 130 retirees.

President Shepard asked for a motion to accept the report of the Personnel & Safety Committee, Vice-President Lasser made the motion, which was seconded by Commissioner Tal and unanimously approved by voice vote.

REPORT OF COUNSEL

Park Counsel Suminski reviewed his monthly report. **(Attachment No. 3)**

President Shepard asked for a motion to accept the Report of Counsel, Commissioner Cass-Schmidt made the motion, which was seconded by Commissioner Tal and unanimously approved by voice vote.

CONSIDERATION OF EXECUTIVE SESSION

The Commission meeting returned to open session on the motion of Commissioner Tal and was seconded by Commissioner Cogger and unanimously approved by voice vote. The items discussed in closed session will be printed as part of the minutes as soon as practicable.

CONSIDERATION OF RESOLUTIONS

President Shepard asked for a motion to adopt Resolution No. 119 **(Attachment No. 5)**, which includes Resolution No. 120-18 through Resolution No. 126-18 **(Attachment No. 6 through Attachment No. 12)**. The motion was made by, Commissioner Baron seconded by Vice-President Lasser and unanimously approved by roll- call vote.

RESOLUTION

Executive Director Helmer read to the Commission Resolution No. 127-18 **(Attachment No. 13)** which is the amended policy "Sick Leave" and was not part of the collective resolutions.

President Shepard asked for a motion to pass Resolution No. 127-18, the motion was made by Commissioner Cass-Schmidt and seconded by Commissioner Abrantes.

ADJOURNMENT

There being no further business, Commissioner Abrantes made the motion to adjourn the meeting at 8:11 p.m., which was seconded by Commissioner Tal and unanimously approved by voice vote.

Respectfully submitted,

[ORIGINAL SIGNATURE ON FILE]

David D. Helmer
Deputy Executive Director

Katherine Petro
Office Manager
[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION**Meeting Date:****October 22, 2018**

BE IT HEREBY RESOLVED that the bills shown on the Summary below and appended pages were authorized for payment by resolution at a meeting of the Morris County Park Commission held on October 22, 2018.

SUMMARY**Park Operating Fund:**

Bill List Expenditures:	\$	181,473.03
Prepaid Expenditures:		1,798,587.38
Items Included Above:		
[Payroll Including FICA/Medicare - 10/05/18 - 475,761.63]		
[Payroll Including FICA/Medicare - 10/19/18 - 491,246.52]		

Park Capital Accounts:

Bill List Expenditures:	62,195.06
Prepaid Expenditures:	-

Park Improvement Trust Accounts:

Bill List Expenditures:	93,336.35
Prepaid Expenditures:	8,795.83

Park Trust Accounts:

Bill List Expenditures:	4,568.00
Prepaid Expenditures:	120.00

Grant Fund Accounts:

Bill List Expenditures:	26,863.62
Prepaid Expenditures:	

Park Police Special Law Enforcement Accounts:

Bill List Expenditures:	
Prepaid Expenditures:	

Dedicated Trust Accounts:

Bill List Expenditures:	
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TOTAL	2,175,939.27
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County Capital Bill List Expenditures Request:	68,128.42
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CERTIFICATION

I do solemnly declare and certify that the bills listed here are correct to the best of my knowledge or on the certification made thereon by duly authorized and responsible officials of the Morris County Park Commission.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, David D. Helmer, Executive – Director of the Morris County Park Commission, hereby certify that funds are available for the payment of the Summary total of \$2,175,939.27 listed above for the month of October.

[ORIGINAL SIGNATURE ON FILE]

David D. Helmer, Executive - Director
Morris County Park Commission

Date

[ORIGINAL SIGNATURE ON FILE]

Richard Vitale, Deputy Executive Director
Morris County Park Commission

Date

COMMISSIONERS' APPROVAL

[ORIGINAL SIGNATURE ON FILE]

Barbara Shepard
President

[ORIGINAL SIGNATURE ON FILE]

Stuart Lasser
Chairman, Finance Committee

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
91606	2252 - ACCURATE PEST CONTROL, INC.	PO 41205 Exterminate Bees Nest at Central Pa	195.00	195.00
91607	20793 - ACORN EMBRYO	PO 40020 Vet Visit - Cinnamon	173.87	173.87
91608	18657 - AGWAY MORRISTOWN	PO 40275 Supplies for Wildlife Management Pr	21.98	
		PO 40942 Program Supplies and Calcium chips	102.96	
		PO 41049 Cob corn for education demos	29.99	154.93
91609	22631 - ALL CLEAN BUILDING SERVICES	PO 40960 Cleaning Services for September 201	2,185.00	2,185.00
91610	12884 - ALLEN PAPER & SUPPLY CO	PO 40778 Toilet tissues for Cultural Center	55.02	
		PO 40867 Paper Towels	39.23	
		PO 41039 Sanitary supplies	161.70	
		PO 40965 Toilet Tissue for Cultural Center	55.02	
		PO 41040 Soap for Cultural Center	79.32	390.29
91611	22770 - APGAR ASSOCIATES, INC.	PO 38686 LBR - Area Survey for the playgroun	2,160.00	2,160.00
91612	20446 - APPROVED AUTO ELECTRIC	PO 41000 Equipment repair	374.80	374.80
91613	20715 - AQUARIUS SUPPLY, INC.	PO 41014 Grass seed	384.00	384.00
91614	18713 - ATKINS & NESTER PLUMBING & HEATING,	PO 40884 Various plumbing	3,659.71	
		PO 40884 Various plumbing	5,040.31	
		PO 41077 Various Plumbing	3,136.00	11,836.02
91615	18713 - ATKINS & NESTER PLUMBING & HEATING,	PO 41273 Various Plumbing	5,450.00	5,450.00
91616	21339 - ATLANTIC TACTICAL INC.	PO 40991 Tactical holo sights	378.65	378.65
91617	21986 - BERGEN COUNTY DEPT OF PARKS	PO 40953 Program Presenters - November 11, 2	150.00	150.00
91618	13502 - BROWN DISTRIBUTING CORP	PO 41061 Cultural Center-ceiling tiles	548.70	548.70
91619	22992 - BYRAM BUS INCORPORATED	PO 40793 Bus Transportation for HS - Camp Se	345.00	345.00
91620	21600 - CABLEVISION LIGHTPATH, INC.	PO 41380 Internet - Account # 53446	1,365.00	1,365.00
91621	21600 - CABLEVISION LIGHTPATH, INC.	PO 41381 Phone Services - October 2018	4,045.79	4,045.79
91622	22056 - CASTLE PRINTING COMPANY	PO 40987 Banners for Central Park	510.00	
		PO 41094 Magnetic Clips	951.00	1,461.00
91623	4598 - CDW GOVERNMENT INC.	PO 40707 Wireless Nano's for stock	228.54	
		PO 40737 USB Cards for Mennen/ Ethernet cabl	266.05	
		PO 40899 Stock network cables	97.64	
		PO 40974 APC Replacement Battery Server Rack	691.26	1,283.49
91624	23015 - CHALLENGER FENCE INC	PO 41093 Central Park - Fence at 5K Track	21,206.00	21,206.00
91625	21285 - CHARLES MANN GENERAL CONTRACTING, I	PO 41364 Invoice #4 - Moses Estey Rehabilita	26,863.62	26,863.62
91626	22219 - CHESTER LIGHTING AND SUPPLY, INC.	PO 40939 Light Bulbs for sites	155.64	155.64
91627	23132 - CLEAN MATS	PO 41138 Mat Service	240.00	240.00
91628	20835 - COOPER ELECTRIC SUPPLY CO.	PO 40957 Arena fluorescent lamps	157.32	157.32
91629	22261 - COUNTRY FEED & GRAIN, LLC	PO 40940 Animal bedding	229.00	
		PO 41050 Wood shavings and food	406.70	
		PO 41067 Animal Feed	256.00	
		PO 41139 Pro Elite Sr., Etc.	670.79	
		PO 41200 Animal Feed and Wood Shavings	463.20	2,025.69
91630	14031 - COUNTY CONCRETE CORP.	PO 40885 PBGC Residence Walkway Replacement	1,435.98	1,435.98
91631	23027 - CYPRECO INDUSTRIES INC.	PO 40886 Masonry Repair	2,020.00	2,020.00
91632	14221 - DELL COMPUTER LP	PO 40770 Projector screen for Dave H.	85.99	
		PO 40819 Wireless dongle for Dave's projecto	26.24	
		PO 40826 Battery for projector	147.99	
		PO 40966 Toner for JSchaible	349.58	609.80
91633	18923 - DELSEA PEST CONTROL	PO 41082 Extermination services @ FA	65.00	65.00
91634	21867 - DIRECT ENERGY BUSINESS	PO 41373 Utilities - 10/16/18 Access Inputs	6,739.41	6,739.41
91635	14379 - DOVER BRAKE & CLUTCH CO INC	PO 40804 Equipment repair	63.44	63.44
91636	22655 - EARTHCARE	PO 40823 LBR-366 Green Village Rd.- septic p	174.00	174.00
91637	21434 - EASTERN CONCRETE MATERIALS, INC	PO 40868 Stone for Willowood Driveway - Sta	974.40	
		PO 40971 Quarry Process - FVGC	96.10	1,070.50
91638	22905 - ENGINEERING & LAND PLANNING ASSOCIA	PO 41092 Aug Invoice - FA Trail Rehab	5,228.75	5,228.75
91639	14577 - ESSEX LOCKSMITHS	PO 40955 Arena doors maintenance	1,410.00	
		PO 41075 Locksmith Service	195.00	1,605.00
91640	7057 - EUROFINNS QC, INC	PO 40827 BVGC Wastewater Sampling	848.40	
		PO 41167 BVGC Wastewater - Monthly Lab Sampl	280.00	1,128.40
91641	21727 - FELDMAN BROTHERS ELECTRICAL SUPPLY	PO 40958 Arena lamps	651.94	651.94

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
91642	21618 - FIRE AND SECURITY TECHNOLOGIES	PO 40927 Alarm Repairs	1,562.50	
		PO 41089 Alarm Repairs	500.00	
		PO 41208 Fire Extinguisher Inspections	917.00	
		PO 41213 Alarm Repairs & Installations	3,000.00	
		PO 41213 Alarm Repairs & Installations	1,352.50	7,332.00
91643	2147 - FLEMINGTON DEPARTMENT STORE	PO 40970 Uniform for new FA foreman	43.40	
		PO 40967 Uniforms for Natural Resources Unit	36.90	80.30
91644	14763 - FORESTRY SUPPLIERS INC	PO 40895 GPS Shoulder Pack	347.13	347.13
91645	10467 - FRIENDS OF HISTORIC SPEEDWELL	PO 40936 Program Supplies - Country Fair and	106.82	
		PO 40938 Garden Hoses for Farm	75.36	
		PO 41068 Lightbulbs for tunnel at Mill	31.55	213.73
91646	21931 - FUN EXPRESS	PO 40893 6" wreaths for home school and nut	45.92	45.92
91647	21658 - GANN LAW BOOKS, INC.	PO 40998 NJ titles 40 & 40A	184.00	184.00
91648	19077 - GARDEN STATE LABORATORIES INC.	PO 41220 GS Lab Safe Drinking Water Testing	420.00	420.00
91649	19092 - GENERAL PLUMBING SUPPLY	PO 40943 Plumbing maintenance	213.00	
		PO 41051 Wing Nuts, washers, tape and utilit	18.38	231.38
91650	22122 - GLENDALE PARADE STORE,LLC	PO 40861 Honor Guard Uniform Equipment	582.00	
		PO 40992 Honor Guard Uniform Equipment	360.95	942.95
91651	12149 - GM FENCE	PO 40968 Fence post	49.50	49.50
91652	14983 - GRAINGER	PO 40954 Sanitary supplies	1,000.55	
		PO 40993 Roadside Emergency Kit	51.46	1,052.01
91653	22859 - GRANICUS	PO 41268 E-Blast - GoGov	13,799.99	13,799.99
91654	804 - GRAY SUPPLY CORP	PO 40811 Kubota Service at Central Park	900.00	
		PO 40898 Kubota Service/Equipment	1,070.00	
		PO 40926 Kubota Service/Equipment - Central	1,150.00	3,120.00
91655	5323 - HOFFMANS SUPPLY INC	PO 41168 Stone for Willowood Pathways	196.50	196.50
91656	22649 - HOUSER ENGINEERING LLC	PO 41221 BVGC WW System O&M - September 2018	1,395.00	
		PO 41294 Septic Systems - Asset Management P	11,200.00	12,595.00
91657	22954 - IMPERIAL DADE	PO 40782 Sanitary supplies	2,467.80	2,467.80
91658	23169 - INNOVATIVE PRODUCTS, INC.	PO 41036 Magnetic Mic Conversion Kits	733.81	733.81
91659	19240 - INTERN'L ASSOC OF VENUE	PO 41081 Annual Membership Dues - Member 000	470.00	470.00
91660	21325 - INTERPORT MAINTENANCE CO., INC.	PO 40027 New 20' Dry Van-Beige Containers	5,800.00	5,800.00
91661	19270 - JEFFERSON LUM.& MILLWORK CORP	PO 40975 FA - 2X6 cedar	85.05	85.05
91662	14976 - JERSEY CENTRAL POWER & LIGHT	PO 41374 Utilities - 10/16/18 Access Inputs	44,977.42	44,977.42
91663	20771 - JOHNSON'S RESTAURANT EQUIPMENT	PO 40610 Refrigerator/freezer and (1) electr	10,927.00	10,927.00
91664	22984 - KILTS FARMS LLC	PO 41131 Shavings	672.00	672.00
91665	19318 - KUIKEN BROTHERS CO. INC.	PO 40822 Central Park-P.T. 4X6 for sign post	815.35	
		PO 40875 Central Park-P.T. 4X6 for sign post	143.82	
		PO 40995 PBGC-sheetrock/FA-Boral trim/Kay-ca	139.61	
		PO 40995 PBGC-sheetrock/FA-Boral trim/Kay-ca	150.89	
		PO 41071 Hedden-pressure treated lumber for	133.69	
		PO 41177 Cultural Center - Oak lumber for T	252.92	1,636.28
91666	12397 - LAN ASSOC ENGINEERING PLANNING	PO 38072 MSA - Water SS. Line Partial Replac	3,579.20	
		PO 39574 MSA Acces Hatch Replacement	2,048.00	
		PO 41248 LAN Job #2 - 2950.0	3,352.00	8,979.20
91667	22542 - LANDS' END BUSINESS OUTFITTERS	PO 41090 Uniform Apparel - Shirts	72.87	72.87
91668	5067 - LOWE'S CREDIT	PO 40876 FVGC-cleaning supplies/Kay-flooring	819.63	
		PO 40876 FVGC-cleaning supplies/Kay-flooring	32.32	
		PO 41017 Willowood- tools and hardware for	30.88	
		PO 41011 Maintenance supplies	740.64	1,623.47
91669	7258 - LTI INC	PO 41209 Ground Maintenance - September 2018	6,660.00	6,660.00
91670	10742 - MENDHAM GARDEN CENTER	PO 41019 BB- deer scram for the gardens at W	79.98	79.98
91671	19441 - METUCHEN CENTER INC.	PO 41314 Mechanic Uniforms	286.22	286.22
91672	11767 - MIDDLE VALLEY FARMS	PO 41024 Hay for animals	787.50	
		PO 41066 Hay for Animals	813.75	1,601.25
91673	21011 - MORRIS BRICK COMPANY	PO 41064 Stone dust for FA Gazebo Path Proje	94.50	94.50
91674	16321 - MORRISTOWN LUMBER & SUPPLY CO, LLC	PO 40934 Supplies for Natural Resources proj	8.99	
		PO 41013 Maintenance accessories	189.11	
		PO 41059 PBGC-sheetrock, insulation, spay fo	276.05	

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
		PO 41059 PBGC-sheetrock, insulation, spay fo	140.02	
		PO 41190 PBGC - hardware & drill bit	10.66	
		PO 41204 Maintenance plumbing supplies	28.36	
		PO 41191 FA - Stain & WD-40	45.37	698.56
91675	959 - MOTOROLA SOLUTIONS, INC.	PO 40154 Batteries and Charger	96.00	
		PO 40865 Single Unit Radio Charger	100.00	196.00
91676	16377 - MOUNT ARLINGTON, BORO OF	PO 41372 Utilities - 10/16/18 Access Inputs	2,017.66	2,017.66
91677	7480 - MR JOHN	PO 40923 September 7, 2018 Willowood Arbore	200.00	
		PO 41100 Porta John Rental BB	200.00	
		PO 41156 Port-a-John Rental - Willowood ten	200.00	600.00
91678	19501 - MSC INDUSTRIAL SUPPLY CO. INC.	PO 40786 Safety Equipment	406.14	
		PO 40894 Safety Equipment	234.48	
		PO 40881 Frelinghuysen Garbage Can Lid Parts	156.42	
		PO 41016 Aluminum Rake 36 inches	339.35	
		PO 41027 Maintenance supplies	335.59	
		PO 41098 First Aid Supplies	51.60	
		PO 41182 Lock-out Kit	101.32	
		PO 41180 Lens wipes	65.80	1,690.70
91679	19501 - MSC INDUSTRIAL SUPPLY CO. INC.	PO 41181 Hedden - Gloves and dust masks	326.72	326.72
91680	22536 - ROCKAWAY AUTO RESOURCES, LLC	PO 41008 Equipment repair	880.70	880.70
91681	8296 - NAPA AUTO PARTS- CHESTER	PO 40797 Equipment repair	96.99	
		PO 41018 BB- new battery for John Deere trac	103.71	
		PO 41065 Parts for FA shop and equipment	68.29	268.99
91682	22824 - NETTA ARCHITECTS, LLC	PO 40990 LBR - playground replacement	3,750.00	3,750.00
91683	16660 - NJ ST ASSOC CHIEFS OF POLICE	PO 40792 Pre-Employment Background Investiga	299.99	
		PO 41045 Courses taken by various Park Polic	3,045.00	3,344.99
91684	21829 - NORTHEAST JANITORIAL SUPPLY INC	PO 40945 Sanitary Supplies	1,002.69	1,002.69
91685	21229 - OFFICE CONCEPTS GROUP, INC.	PO 40978 Paper, chair, supplies	454.93	
		PO 40989 Trash liners and paper towels	61.86	
		PO 41069 Laminating Pouches Engineering	198.64	
		PO 41135 Office Supplies	50.48	765.91
91686	21229 - OFFICE CONCEPTS GROUP, INC.	PO 41088 Paper & scissors for HEC	197.88	
		PO 40784 Office Supplies	110.61	
		PO 41028 Office Supplies	190.50	
		PO 40862 Office Supplies	24.18	
		PO 40863 Laminating pouches	39.20	
		PO 40951 Pens	5.42	
		PO 41087 Scissors for Horticultural Therapy	43.48	
		PO 40964 Chair mat and chair	252.83	864.10
91687	19630 - P S E & G CO.	PO 41375 Utilities - 10/16/18 Access Inputs	1,382.98	1,382.98
91688	16899 - PARK UNION LUMBER COMPANY LLC	PO 40821 Patriot's Path - caulk and nails	21.09	21.09
91689	22755 - PATROLPC	PO 39909 Software Maintenance - 9/10/18 - 9/	570.00	570.00
91690	19663 - PERFORMANCE TRAILERS INC.	PO 41001 Equipment repair	184.00	
		PO 40977 Trailer lock	39.00	
		PO 40982 Channel Bracket & Pintle for Vehicl	310.75	533.75
91691	19677 - PINELANDS NURSERY INC	PO 41197 Native Plants for Habitat Restorati	537.50	537.50
91692	17117 - POWER PLACE INC	PO 40788 Safety Equipment	108.09	
		PO 40806 Equipment repair	577.18	
		PO 40825 Equipment repair	628.50	
		PO 40854 Equipment parts	257.61	
		PO 40853 Maintenance tools	81.83	
		PO 41022 Weed wacker string	56.14	
		PO 41005 Equipment repair	864.96	
		PO 41012 Equipment parts	41.61	2,615.92
91693	17117 - POWER PLACE INC	PO 41057 Parts for equipment	1,669.00	1,669.00
91694	5789 - POWERCO INC.	PO 40824 Hedden- load binders & chains	516.14	
		PO 41002 Equipment repair	117.05	633.19
91695	21728 - PRAXAIR DISTRIBUTION, INC	PO 40776 Cylinder rentals	85.69	85.69
91696	23065 - PRO CPR/AED SOLUTIONS, INC.	PO 40887 First Aid Training	1,200.00	1,200.00

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
91697	21131 - R & J CONTROL INC	PO 40888 CC generator monitoring	330.00	330.00
91698	21688 - RAMAS CLIMATE & REFRIGERATION, LLC	PO 40889 HVAC	750.00	750.00
91699	22950 - REDICARE LLC	PO 40812 First Aid Supplies for Hedden/Tourn	91.60	
		PO 41009 First Aid Supplies	272.15	
		PO 41010 First Aid Supplies	52.50	416.25
91700	19758 - RESURFIX INC.	PO 41085 Zamboni repair	314.40	314.40
91701	12034 - RICCIARDI BROTHERS INC.	PO 41058 FA - paint peeler	55.88	
		PO 41073 LBR-metal paint, stain for director	610.72	666.60
91702	23021 - RIDGEWOOD PRESS	PO 40790 Banner Historic Site Fashion Show	73.00	
		PO 40986 Maps of Lewis Morris & Loantaka Bro	1,747.20	1,820.20
91703	3116 - RS PHILLIPS STEEL LLC	PO 41183 Cultural Center-metal angles, metal	523.64	523.64
91704	22654 - RUNNING 'S' EQUINE VETERINARY SERVI	PO 41025 Botulism Vaccine-round 2 and 3; Hob	616.80	
		PO 41202 Vet visit - Major	369.92	986.72
91705	17468 - S M C M U A	PO 41376 Utilities - 10/16/18 Access Inputs	402.30	402.30
91706	17621 - SHEAFFER SUPPLY	PO 40820 Hedden-router bit for sign machine	23.70	
		PO 40857 Maintenance accessories	44.07	
		PO 40877 Patriot's Path bridge-carriage bolt	67.27	
		PO 41004 Equipment repair	240.96	
		PO 41032 Patriot's Path bridge-lag screws/SV	111.47	
		PO 41032 Patriot's Path bridge-lag screws/SV	49.95	537.42
91707	17636 - SHERWIN-WILLIAMS	PO 40878 FVGC-residence-paint	46.01	
		PO 41062 Kay-paint for moldings	32.75	78.76
91708	22299 - SMITH MOTOR CO., INC.	PO 41006 Equipment repair	173.44	173.44
91709	22364 - SOLITUDE LAKE MANAGEMENT. LLC	PO 40935 Lake and Pond Monitoring and Treatm	3,831.00	
		PO 40935 Lake and Pond Monitoring and Treatm	285.00	
		PO 40869 Invasive Species Management Service	6,400.00	10,516.00
91710	22788 - SPEEDWELL TARGETS	PO 41137 Targets for qualifications	198.80	198.80
91711	20370 - STAPLES ADVANTAGE	PO 40952 Office Supplies	92.56	
		PO 40988 Binder and sheet protectors for NNO	26.08	118.64
91712	23146 - NJ ADVANCE MEDIA	PO 40740 Legal Notice for Contract #17-19 fo	79.05	
		PO 40809 Legal Notice for Contract #100-19 f	89.90	
		PO 41367 Legal Notice for Res. #99-18 for Pu	41.85	
		PO 41368 Legal Notice for Contract 60-18 for	158.10	368.90
91713	23043 - STAVOLA CONSTRUCTION MATERIALS, INC	PO 40983 Quarry Process	431.64	431.64
91714	17874 - STORR TRACTOR CO.	PO 41033 Equipment repair	521.75	521.75
91715	23129 - STREET COP TRAINING, LLC	PO 41047 Street Cop Training - Brunone	199.00	199.00
91716	20845 - SWAIN'S OF MORRISTOWN	PO 40980 Mat board for exhibits	64.00	64.00
91717	10639 - TATBIT CO	PO 40890 Various Electric	1,051.87	
		PO 41078 Various Electric	3,009.49	4,061.36
91718	20660 - THE FA BARTLETT TREE EXPERT COMPANY	PO 41035 IPM as per Contract - Visit #9	792.00	
		PO 41169 IPM as per contract - Visit #10	792.00	1,584.00
91719	23063 - THE RODGERS GROUP, LLC	PO 40438 Consulting Services for Park Police	4,416.67	4,416.67
91720	6318 - THE UPS STORE	PO 40879 Shipping of NNO Event Book	65.72	65.72
91721	122 - TILCON, NY	PO 40950 Gray Blend for Cross County Track -	2,245.60	2,245.60
91722	19328 - TONY LANDI HORSE COBBLER	PO 41140 Shoes for Park Police Horses	820.00	820.00
91723	21152 - TRADITIONAL EARTH SKILLS	PO 41080 Wigwam rebuild	2,899.00	2,899.00
91724	20462 - TREE KING, INC.	PO 40858 Tree removal - SMP	4,870.00	
		PO 40976 Tree Removal - Central Park	1,700.00	
		PO 41063 Vegetative Waste Service at FA	540.00	7,110.00
91725	21918 - TRI STATE/ACE KNIFE GRINDING	PO 41034 Zamboni knife sharpening	225.00	225.00
91726	22844 - TURN OUT UNIFORMS, INC.	PO 41134 Traffic shirt	104.99	104.99
91727	20042 - V.E. RALPH & SON, INC.	PO 41133 First Aid Supplies	772.39	772.39
91728	1286 - VERIZON	PO 41377 Utilities - 10/16/18 Access Inputs	538.20	538.20
91729	12186 - VERIZON	PO 41378 Utilities - 10/16/18 Access Inputs	199.98	199.98
91730	1348 - VERIZON WIRELESS	PO 41379 Utilities - 10/16/18 Access Inputs	560.64	560.64
91731	21786 - VILLAGE SUPER MARKETS	PO 41023 Program and Volunteer Supplies	87.86	
		PO 40981 Snacks for the Willowood Open Hous	25.26	
		PO 41048 Program Supplies-Country Fair and H	76.39	
		PO 41193 Food for Garden Sprouts & Scarecrow	26.84	216.35

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
91732	18435 - WEST CHESTER MACHINERY & SUPPLY	PO 40870 West Division Snow Plow Parts	12.74	12.74
91733	18435 - WEST CHESTER MACHINERY & SUPPLY	PO 41038 Hedden-snow plow lights	188.07	188.07
91734	18435 - WEST CHESTER MACHINERY & SUPPLY	PO 41184 Plow parts	38.22	38.22
91735	20405 - WHEELING PARK COMMISSION	PO 40925 Oglebay Maint. Mgmt School 1/27/19-	1,839.11	1,839.11
91736	22799 - WINNING TEAMS BY NISSEL LLC	PO 40896 White Spray Cans for Field Lining	755.82	755.82
91737	21165 - WIRE CLOTH MANUFACTURERS, INC.	PO 41037 Caging and posts for FA plant outs	413.25	413.25

TOTAL

306,241.00

Total to be paid from Fund 60 Operating	181,473.03
Total to be paid from Fund 62 Grant	26,863.62
Total to be paid from Fund 66 Park Improvement Trust	93,336.35
Total to be paid from Fund 68 Park Trust	4,568.00

	306,241.00

Checks Previously Disbursed

2018101901	MCPC PAYROLL ACCOUNT	Payroll 21	491,246.52	10/19/2018
2018091301	COUNTY OF MORRIS	2nd Vehicle/ Diesel Expenses	27,008.68	9/13/2018
91605	ZIMMERMAN, LORI R.	Skating Professionals - PPD 10/19/	198.00	10/16/2018
91604	ZIEGLER, PATRICIA	Skating Professionals - PPD 10/19/	2,420.40	10/16/2018
91603	WEITZMAN, MARC	Skating Professionals - PPD 10/19/	328.00	10/16/2018
91602	WARD-MAZZOLLA, SARA	Skating Professionals - PPD 10/19/	80.40	10/16/2018
91601	WAN, CHRISTOPHER A.	Skating Professionals - PPD 10/19/	240.00	10/16/2018
91600	VERIZON WIRELESS	Multiple: PO# 41358 PO# 41359 PO# 41360	581.63	10/16/2018
91599	VERIZON WIRELESS	Multiple: PO# 41350 PO# 41351 PO# 41352 PO#	1,243.37	10/16/2018
91598	VERIZON	Multiple: PO# 41345 PO# 41346 PO# 41347 PO#	642.64	10/16/2018
91597	VANDERHOFF, HEIDI	Skating Professionals - PPD 10/19/	90.00	10/16/2018
91596	UNIVERSAL UNIFORM SALES CO INC	Multiple: PO# 40860 PO# 40944	1,462.41	10/16/2018
91595	TRAFx RESEARCH LTD	PO# 41241 (5) Pedestrian, (5) vehicular coun	4,985.00	10/16/2018
91594	TIOGA SOLAR MORRIS COUNTY 1, LLC	PO# 41344 Utilities - 10/03/18 to 10/15/18 A	8,532.27	10/16/2018
91593	THE YMCA	PO# 41279 Refund - Visitor Services	900.00	10/16/2018
91592	SCALES INDUSTRIAL TECHNOLOGIES LLC	PO# 40959 Equipment repair	83.93	10/16/2018
91591	S M C M U A	Multiple: PO# 41340 PO# 41341 PO# 41342 PO#	12,540.02	10/16/2018
91590	RUTGERS THE STATE UNIVERSITY	PO# 41302 Building a Culture of Health in NJ	95.00	10/16/2018
91589	ROBERTSON, LINDSAY	PO# 41154 NRPA Conference Reimbursement - 20	38.86	10/16/2018
91588	POWELL, RICHARD	PO# 41174 Dancer at Lenape Day - Oct. 13, 20	100.00	10/16/2018
91587	PLANTAMURA, STEPHANIE	Skating Professionals - PPD 10/19/	76.80	10/16/2018
91586	PILLA, GALE	Skating Professionals - PPD 10/19/	130.50	10/16/2018
91585	PESKIN, CARY ANNE	Skating Professionals - PPD 10/19/	301.28	10/16/2018
91584	PERRY, JENNIFER	Skating Professionals - PPD 10/19/	2,021.50	10/16/2018
91583	P S E & G CO.	PO# 41339 Utilities - 10/03/18 to 10/15/18 A	10.42	10/16/2018
91582	ORTOLANI, KATHY	Skating Professionals - PPD 10/19/	2,720.40	10/16/2018
91581	O'CONNOR-TOWILL, COLLEEN	Skating Professionals - PPD 10/19/	2,204.93	10/16/2018
91580	NEW JERSEY-AMERICAN WATER CO.	PO# 41335 Utilities - 10/03/18 to 10/15/18 A	152.11	10/16/2018
91579	NACPRO	PO# 41261 Membership Dues for NACPRO Biase,	126.00	10/16/2018
91578	N.J. NATURAL GAS COMPANY	Multiple: PO# 41336 PO# 41337 PO# 41338	568.34	10/16/2018
91577	MONTVILLE TWP. BOARD OF EDUCATION	PO# 41278 Refund - HEC	250.00	10/16/2018
91576	LUCEK, JOHN	Skating Professionals - PPD 10/19/	64.00	10/16/2018
91575	LOWE'S CREDIT	PO# 40928 Animal repellent/push mower/asphal	387.52	10/16/2018
91574	LIPOWITZ, DAVID	Skating Professionals - PPD 10/19/	167.04	10/16/2018
91573	LAPATKA, JULIE	Skating Professionals - PPD 10/19/	1,158.47	10/16/2018
91572	LANZA, DENISE	PO# 41162 2018 NRPA Conference	554.44	10/16/2018
91571	KUBICK, BEVERLY	Skating Professionals - PPD 10/19/	686.65	10/16/2018
91570	KRINSKY, STACIE	Skating Professionals - PPD 10/19/	800.00	10/16/2018

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
91569	KOZE, TAYLOR B	Skating Professionals - PPD 10/19/	2,225.50	10/16/2018
91568	KINNELON HIGH SCHOOL	PO# 41300 Refund - Silas	250.00	10/16/2018
91567	JONES, STEVEN T.	Skating Professionals - PPD 10/19/	560.00	10/16/2018
91566	JFT SPORTS LLC	Skating Professionals - PPD 10/19/	265.57	10/16/2018
91565	JASINSKI, CHRISTINA	PO# 41301 Refund - Silas	250.00	10/16/2018
91564	INTERSTATE WASTE SERVICES	PO# 41334 Utilities - 10/03/18 to 10/15/18 A	43.52	10/16/2018
91563	INTERSTATE WASTE SERVICES	Multiple: PO# 41317 PO# 41327 PO# 41328 PO#	3,986.25	10/16/2018
91562	IDEMIA IDENTITY & SECURITY USA LLC	PO# 40931 LiveScan Maint. & Support Agreemen	3,247.11	10/16/2018
91561	HICKS, FLOYD	PO# 41175 Presenter at Lenape Day	500.00	10/16/2018
91560	HELMER, NIKKI	Skating Professionals - PPD 10/19/	1,487.78	10/16/2018
91559	HAUSPURG, JANET	Skating Professionals - PPD 10/19/	376.10	10/16/2018
91558	HARTFORD, SAMANTHA	PO# 41199 Program Supplies and Volunteer Sup	56.42	10/16/2018
91557	HARPER, JACK	Skating Professionals - PPD 10/19/	114.00	10/16/2018
91556	HARPER, HOLLY	Skating Professionals - PPD 10/19/	2,004.30	10/16/2018
91555	GAUS, JENNIFER	Multiple: PO# 41243 PO# 41315	349.20	10/16/2018
91554	GANNETT NJ NEWSPAPERS	PO# 41266 Fall Pathways	8,012.00	10/16/2018
91553	FLAGSHIP DENTAL PLANS	PO# 41165 Dental Premium - Group ID # 1298	747.84	10/16/2018
91552	SLE ICE SKATE COACH, INC.	Skating Professionals - PPD 10/19/	634.86	10/16/2018
91551	DISCOVERY BENEFITS, INC.	PO# 41227 COBRA - September 2018	93.50	10/16/2018
91550	DELTA DENTAL of NEW JERSEY, INC.	PO# 41228 Dental Premiums - Group ID # 09480	477.76	10/16/2018
91549	DELTA DENTAL of NEW JERSEY, INC.	PO# 41164 Dental Premiums - Group ID # 09480	930.90	10/16/2018
91548	DELTA DENTAL INSURANCE CO	PO# 41230 Delta Care USA - Account No. F1-78	27.27	10/16/2018
91547	DELTA DENTAL INSURANCE CO	PO# 41229 Delta Care USA - Acct. No. F1-7867	2,280.45	10/16/2018
91546	DEFREESE, DEBRA	PO# 41173 Dancer at Lenape Day - Oct. 13, 20	100.00	10/16/2018
91545	NEW JERSEY PRESS MEDIA SOLUTIONS	Multiple: PO# 41096 PO# 41099 PO# 41161 PO#	119.54	10/16/2018
91544	COVINGTON, TIMOTHY JOSEPH	Skating Professionals - PPD 10/19/	760.00	10/16/2018
91543	COUNTY OF MORRIS	PO# 41304 Prescription Premiums - October	95,498.62	10/16/2018
91542	COUNTY OF MORRIS	PO# 41303 Medical Premiums - October	271,875.32	10/16/2018
91541	CORNERSTONE FAMILY PROGRAMS	PO# 41296 Refund - Visitor Services	1,070.00	10/16/2018
91540	COPELAND-LEDDY, MARCY	PO# 41172 Dancer at Lenape Day - Oct. 13, 20	100.00	10/16/2018
91539	COPELAND, DYLAN	PO# 41170 Presenterat Lenape Day - Oct. 13,	100.00	10/16/2018
91538	CIGNA HEALTH & LIFE INSURANCE COMPA	PO# 37890 Administrative Cost - Health/Presc	45,959.81	10/16/2018
91537	CHILTON, HOWARD	Skating Professionals - PPD 10/19/	849.60	10/16/2018
91536	CENTURYLINK	PO# 41326 Utilities - 10/03/18 to 10/15/18 A	80.04	10/16/2018
91535	CASTLE PRINTING COMPANY	PO# 38984 Frantic Fun Run Brochure - Recreat	93.77	10/16/2018
91534	CABLEVISION LIGHTPATH, INC.	PO# 41305 Internet Service - Acct. 53408 -	1,708.63	10/16/2018
91533	CABLEVISION LIGHTPATH, INC.	PO# 41244 Cable Lightpath 10-01-18	1,708.63	10/16/2018
91532	CABLEVISION	PO# 41311 TV Service - BVGC	112.97	10/16/2018
91531	CABLEVISION	PO# 41242 TV Service - Mennen Sports Arena	163.24	10/16/2018
91530	BUTTERWORTH, JULIA	Skating Professionals - PPD 10/19/	156.60	10/16/2018
91529	BUTLER, BOROUGH OF	PO# 41325 Utilities - 10/03/18 to 10/15/18 A	159.19	10/16/2018
91528	BRACONE, JENNIFER P.	Skating Professionals - PPD 10/19/	1,653.00	10/16/2018
91527	BIRD, KATHLEEN	Skating Professionals - PPD 10/19/	1,217.15	10/16/2018
91526	BICKENBACH, NICOLE R	Skating Professionals - PPD 10/19/	440.00	10/16/2018
91525	BIASE, KRISTIN	PO# 41155 NRPA Conference Reimbursement - 20	1,137.99	10/16/2018
91524	BH HOCKEY, LLC	Skating Professionals - PPD 10/19/	240.00	10/16/2018
91523	BEAL, DEBRA	PO# 41171 MC & Dancer at Lenape Day - Oct. 1	300.00	10/16/2018
91522	BARSDSELL-ALSWANG, KAY	Skating Professionals - PPD 10/19/	396.00	10/16/2018
91521	ASK SPORTS, LLC	Skating Professionals - PPD 10/19/	6,178.30	10/16/2018
91520	AMERIGAS - CHESTER	PO# 41323 Utilities - 10/03/18 to 10/15/18 A	224.95	10/16/2018
91519	AMERIGAS - CHESTER	PO# 41322 Utilities - 10/03/18 to 10/15/18 A	238.02	10/16/2018
91518	AMERIGAS - CHESTER	PO# 41321 Utilities - 10/03/18 to 10/15/18 A	203.46	10/16/2018
91517	AMERICAN DANCE, LLC	Skating Professionals - PPD 10/19/	261.00	10/16/2018
91516	ALLIED OIL	Multiple: PO# 41318 PO# 41319 PO# 41320	2,144.96	10/16/2018
91515	A T & T	PO# 41324 Utilities - 10/03/18 to 10/15/18 A	11.21	10/16/2018
2018101101	MCPC Sales Tax	PO# 41234 Sales Tax Collected/Due - August 2	137.40	10/11/2018
2018100501	MCPC PAYROLL ACCOUNT	Payroll 20	475,761.63	10/05/2018
91514	ZIMMERMAN, LORI R.	Skate Pro - PPE 9/27/18	418.00	10/03/2018
91513	ZIEGLER, PATRICIA	Skate Pro - PPE 9/27/18	2,320.80	10/03/2018

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
91512	YOUNGER, MIRA	Skate Pro - PPE 9/27/18	19.00	10/03/2018
91511	WEITZMAN, MARC	Skate Pro - PPE 9/27/18	528.00	10/03/2018
91510	WARD-MAZZOLLA, SARA	Skate Pro - PPE 9/27/18	20.00	10/03/2018
91509	WAN, CHRISTOPHER A.	Skate Pro - PPE 9/27/18	340.00	10/03/2018
91508	VILLAGE SUPER MARKETS	Multiple: PO# 40929 PO# 40813 PO# 40937 PO#	249.62	10/03/2018
91507	VERIZON	Multiple: PO# 41122 PO# 41123 PO# 41124 PO#	1,572.55	10/03/2018
91506	VAN SCHAICK, GARY	PO# 41044 Reimbursement - Finger printing co	40.66	10/03/2018
91505	TRUMP, MATT	PO# 40969 Reimbursement for Conference Expen	244.96	10/03/2018
91504	TREASURER-STATE OF NEW JERSEY	PO# 41074 UCC Update Service - Act. 19065	50.00	10/03/2018
91503	TREASURER-STATE OF NEW JERSEY	PO# 41046 Pesticide Operator/Applicator Lice	1,400.00	10/03/2018
91502	DREVITCH'S HOCKEY TECHNIQUES, LLC	Skate Pro - PPE 9/27/18	156.60	10/03/2018
91501	TILCON, NY	PO# 40815 Gray Blend for Cross County Track	1,086.86	10/03/2018
91500	STEWART, NICHOLAS	PO# 41043 Reimbursement - Finger printing co	40.66	10/03/2018
91499	STAR EMBROIDERY CORP	PO# 39906 Camp Sunrise Lake Camper and CIT T	1,260.00	10/03/2018
91498	SNAP ON INDUSTRIAL	PO# 40801 Equipment repair	436.50	10/03/2018
91497	SMITH TRACTOR AND EQUIPMENT	PO# 40805 Equipment repair	455.98	10/03/2018
91496	SILVERMAN, TODD	PO# 41079 Renewal for Weebly Business Site	504.00	10/03/2018
91495	RICOH USA, INC.	PO# 40297 Copier for Fosterfields Living His	510.00	10/03/2018
91494	REDICARE LLC	PO# 40795 First Aid Supplies for GSOE/Hedden	51.60	10/03/2018
91493	PLANTAMURA, STEPHANIE	Skate Pro - PPE 9/27/18	153.60	10/03/2018
91492	PILLA, GALE	Skate Pro - PPE 9/27/18	65.25	10/03/2018
91491	PESKIN, CARY ANNE	Skate Pro - PPE 9/27/18	345.28	10/03/2018
91490	PERRY, JENNIFER	Skate Pro - PPE 9/27/18	1,524.00	10/03/2018
91489	PEQUANNOCK TOWNSHIP WATER DEPT	PO# 41120 Utilities - 9/19/18 To 10/02/18 Ac	363.19	10/03/2018
91488	P S E & G CO.	Multiple: PO# 41121 PO# 41148	54.54	10/03/2018
91487	ORTOLANI, KATHY	Skate Pro - PPE 9/27/18	2,450.04	10/03/2018
91486	OFFICE CONCEPTS GROUP, INC.	Multiple: PO# 40785 PO# 40787	526.04	10/03/2018
91485	O'CONNOR-TOWILL, COLLEEN	Skate Pro - PPE 9/27/18	1,342.10	10/03/2018
91484	NJ STATE LEAGUE OF	PO# 41029 Job Advertisement - Administrative	115.00	10/03/2018
91483	NJ SHADE TREE FEDERATION	PO# 41030 NJ Shae Tree Annual Conf. 10/18/18	250.00	10/03/2018
91482	MONTGOMERY, GWEN	PO# 41142 Branching Out and garden buds supp	63.85	10/03/2018
91481	MENDHAM GARDEN CENTER	Multiple: PO# 40816 PO# 40817	264.65	10/03/2018
91480	MEKITA, MARK	PO# 40932 Meal reimb. for attempted suicide	28.90	10/03/2018
91479	MCELROY, DEUTSCH, MULVANEY & CARPENTER	PO# 40997 Legal fees for the Monthly of August	11,383.65	10/03/2018
91478	LOWE'S CREDIT	Multiple: PO# 40768 PO# 40818 PO# 40765 PO#	778.29	10/03/2018
91477	LIPOWITZ, DAVID	Skate Pro - PPE 9/27/18	232.29	10/03/2018
91476	LAPATKA, JULIE	Skate Pro - PPE 9/27/18	902.69	10/03/2018
91475	KUBICK, BEVERLY	Skate Pro - PPE 9/27/18	876.00	10/03/2018
91474	KRINSKY, STACIE	Skate Pro - PPE 9/27/18	1,000.00	10/03/2018
91473	KOZE, TAYLOR B	Skate Pro - PPE 9/27/18	1,703.09	10/03/2018
91472	KERR, SINEAD	Skate Pro - PPE 9/27/18	144.00	10/03/2018
91471	JONES, STEVEN T.	Skate Pro - PPE 9/27/18	160.00	10/03/2018
91470	JIM TURNER SALES	PO# 40802 Equipment repair	208.83	10/03/2018
91469	JFT SPORTS LLC	Skate Pro - PPE 9/27/18	217.28	10/03/2018
91468	JERSEY CENTRAL POWER & LIGHT	PO# 41147 Utilities - 10/03/18 Thru 10/03/18	5.35	10/03/2018
91467	JERSEY CENTRAL POWER & LIGHT	PO# 41146 Utilities - 10/03/18 Thru 10/03/18	11.97	10/03/2018
91466	JERSEY CENTRAL POWER & LIGHT	PO# 41145 Utilities - 10/03/18 Thru 10/03/18	14.91	10/03/2018
91465	JERSEY CENTRAL POWER & LIGHT	PO# 41119 Utilities - 9/19/18 To 10/02/18 Ac	57.44	10/03/2018
91464	JERSEY CENTRAL POWER & LIGHT	PO# 41118 Utilities - 9/19/18 To 10/02/18 Ac	6.85	10/03/2018
91463	INTERSTATE WASTE SERVICES	Multiple: PO# 41111 PO# 41112 PO# 41113 PO#	1,436.18	10/03/2018
91462	HMR ARCHITECTS, P.A.	PO# 40794 FF - Willows Porches and Arches	1,698.60	10/03/2018
91461	HIGGINS, KAREN	PO# 40972 Refund - Fosterfields	125.00	10/03/2018
91460	HELMER, NIKKI	Skate Pro - PPE 9/27/18	1,705.29	10/03/2018
91459	HAUSPURG, JANET	Skate Pro - PPE 9/27/18	478.14	10/03/2018
91458	HARTFORD, SAMANTHA	PO# 41021 Volunteer Supplies	29.95	10/03/2018
91457	HARPER, JACK	Skate Pro - PPE 9/27/18	38.00	10/03/2018
91456	HARPER, HOLLY	Skate Pro - PPE 9/27/18	3,432.95	10/03/2018
91455	GILROY, ARTHUR	PO# 41042 Reimbursement - Finger printing co	40.66	10/03/2018
91454	GCSAA	PO# 40922 Membership Renewal - Class A - 11/	380.00	10/03/2018

List of Bills - CENTRALIZED DISBURSEMENT ACCOUNT

Check#	Vendor	Description	Payment	Check Total
91453	GARDEN STATE LABORATORIES INC.	PO# 40561 Water Testing Services - 2018	2,200.00	10/03/2018
91452	GARDEN STATE HIGHWAY PROD. INC	PO# 40649 Traffic Signs for Central Park of	926.28	10/03/2018
91451	FLORHAM PARK SEWERAGE AUTHORIT	PO# 41110 Utilities - 9/19/18 To 10/02/18 Ac	861.16	10/03/2018
91450	FLEMINGTON DEPARTMENT STORE	PO# 40856 South Dvision uniforms	483.90	10/03/2018
91449	FIRE AND SECURITY TECHNOLOGIES	PO# 39919 Replaced bad monitor	330.00	10/03/2018
91448	FAVALE, KRISTINA	Skate Pro - PPE 9/27/18	28.48	10/03/2018
91447	FARLEY, DIANE	PO# 40979 Hours for the Month of September	335.00	10/03/2018
91446	FAHEY, ANN	PO# 40933 MidAtlantic Horticultural Therapy	85.00	10/03/2018
91445	SLE ICE SKATE COACH, INC.	Skate Pro - PPE 9/27/18	509.15	10/03/2018
91444	DUFFY, LANI	PO# 40949 Refund - Mennen Sports Arena	167.00	10/03/2018
91443	DAVIS, DANIELLE	PO# 41041 Reimbursement - Finger printing co	40.66	10/03/2018
91442	NEW JERSEY PRESS MEDIA SOLUTIONS	Multiple: PO# 40741 PO# 40808 PO# 40984	132.44	10/03/2018
91441	COVINGTON, TIMOTHY JOSEPH	Skate Pro - PPE 9/27/18	813.60	10/03/2018
91440	COMCAST	PO# 41130 Internet Service - Cooper Mill	145.84	10/03/2018
91439	COMCAST	PO# 41129 Internet Service - Lewis Morris Pa	105.84	10/03/2018
91438	CHILTON, HOWARD	Skate Pro - PPE 9/27/18	473.60	10/03/2018
91437	CENTURYLINK	Multiple: PO# 41108 PO# 41109	292.94	10/03/2018
91436	CABLEVISION	PO# 41095 TV Service - SVGC	92.37	10/03/2018
91435	CABLEVISION	PO# 40947 TV Service - PBGC	115.80	10/03/2018
91434	BUTTERWORTH, JULIA	Skate Pro - PPE 9/27/18	78.30	10/03/2018
91433	BRACONE, JENNIFER P.	Skate Pro - PPE 9/27/18	1,928.79	10/03/2018
91432	BLUETARP FINANCIAL	Multiple: PO# 40742 PO# 40855	1,167.15	10/03/2018
91431	BIRD, KATHLEEN	Skate Pro - PPE 9/27/18	1,189.38	10/03/2018
91430	BILLY CASPER GOLF, LLC	PO# 37879 Management Fee Yr2	22,440.00	10/03/2018
91429	BICKENBACH, NICOLE R	Skate Pro - PPE 9/27/18	520.00	10/03/2018
91428	BERKSHIRE GOLF MANAGEMENT, LLC	PO# 41151 2018 October Funding Request	200,000.00	10/03/2018
91427	BARSDSELL-ALSWANG, KAY	Skate Pro - PPE 9/27/18	198.00	10/03/2018
91426	BALTIMORE AIRCOIL COMPANY	PO# 40946 Evaporative Condenser maintenance	2,282.29	10/03/2018
91425	ATLANTIC HEALTH SYSTEMS	PO# 41031 Refund - Park Police OT/Reservatio	800.00	10/03/2018
91424	ASSUMPTION HOME &	PO# 41083 Refund - Loantaka	512.00	10/03/2018
91423	ASK SPORTS, LLC	Skate Pro - PPE 9/27/18	6,050.05	10/03/2018
91422	ARF RENTAL SERVICES, INC	Multiple: PO# 40430 PO# 40779	3,107.91	10/03/2018
91421	APPROVED AUTO ELECTRIC	PO# 40803 Equipment repair	14.90	10/03/2018
91420	AMERIGAS - CHESTER	PO# 41144 Utilities - 10/03/18 Thru 10/03/18	679.50	10/03/2018
91419	AMERIGAS - CHESTER	PO# 41143 Utilities - 10/03/18 Thru 10/03/18	254.75	10/03/2018
91418	AMERIGAS - CHESTER	PO# 41107 Utilities - 9/19/18 To 10/02/18 Ac	483.72	10/03/2018
91417	AMERIGAS - CHESTER	PO# 41106 Utilities - 9/19/18 To 10/02/18 Ac	1,130.89	10/03/2018
91416	AMERIGAS - CHESTER	PO# 41105 Utilities - 9/19/18 To 10/02/18 Ac	182.66	10/03/2018
91415	AMERIGAS - CHESTER	PO# 41104 Utilities - 9/19/18 To 10/02/18 Ac	147.98	10/03/2018
91414	AMERICAN DANCE, LLC	Skate Pro - PPE 9/27/18	121.80	10/03/2018
91413	AMAZON.COM	Multiple: PO# 40962 PO# 40963	282.57	10/03/2018
91412	ALLIED OIL	Multiple: PO# 41101 PO# 41102 PO# 41103	3,420.35	10/03/2018
91411	ALLIANCE FOR NEW JERSEY	PO# 40948 Fall ANJEE Conference Fee for P. G	120.00	10/03/2018
91410	ACCURATE PEST CONTROL, INC.	Multiple: PO# 40414 PO# 40448	507.92	10/03/2018
2018100201	AMEX CORPORATE PURCHASING CARD	PO# 40739 P-Card - September Statement	144.71	10/02/2018

1,807,503.21

Total paid from Fund 60 Operating	1,798,587.38
Total paid from Fund 66 Park Improvement Trust	8,795.83
Total paid from Fund 68 Park Trust	120.00

	1,807,503.21

Total for this Bills List: **2,113,744.21**

**List of Bills - (6410101020643888) PARK CAPITAL
Park Capital**

Check#	Vendor	Description	Payment	Check Total
2625	8 - COUNTY OF MORRIS	PO 186900 Bond Ordinance Professional SS Rela	2,252.91	2,252.91
2626	24884 - GRAINGER	PO 185663 Infrared Cameras for MC Park Police	2,113.96	2,113.96
2627	24884 - GRAINGER	PO 186714 Infrared Camera for MC Park Police	528.49	528.49
2628	17117 - POWER PLACE INC	PO 181135 John Deere Utility Vehicles - Model	51,425.50	
		PO 184053 Rotary Tillers	5,874.20	57,299.70
	TOTAL			----- 62,195.06

Total to be paid from Fund 64 Park Capital

62,195.06

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62,195.06

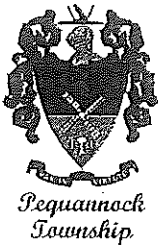
MORRIS COUNTY PARK COMMISSION

LIST OF BILLS

COUNTY CAPITAL

October 22, 2018

<u>Acct#</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>COMMENTS</u>	
<u>ACCOUNT 04-216-55-953158-909</u>			Original Amount:	\$700,000.00
	Analysis/ Rehab Dam Conditions - Miscellaneous - Other		Free balance:	\$647,828.72
<u>ACCOUNT 04-216-55-951159-940</u>			Original Amount:	\$0.00
	Improvements Historic Speedwell - Hard Costs		Budget:	\$273,000.00
			Free balance:	\$0.00
<u>ACCOUNT 04-216-55-953113-909</u>			Original Amount:	\$1,900,000.00
	Analy Dam Condition Rehab Dams- Miscellaneous - Other		Free balance:	\$6.00
	Charles Mann General Contracting, Inc.	60,523.73	Phase I Restoration of Moses Estey House	PO#187620 App#4
	<u>04-216-55-953113-909</u> GZA GeoEnvironmental, Inc.	6,265.68	Canty's Lake Dam Rehab through 7/6/18 Inv#	PO#186654 0761591
	<u>04-216-55-953113-909</u> GZA GeoEnvironmental, Inc.	1,101.51	PES for Stabilization & Construction Phase SS Inv#	PO#187557 0763575
	<u>04-216-55-953158-909</u> GZA GeoEnvironmental, Inc.	237.50	PES for Stabilization & Construction Phase SS Inv#	PO#187558 076263
<u>TOTAL PAYMENT REQUESTS 10/22/2018:</u>		<u>68,128.42</u>		



Township of
Pequannock
530 NEWARK-POMPTON TURNPIKE
POMPTON PLAINS, NJ 07444-1799

Tel: (973) 835-5700
Fax: (973) 835-1152

October 12, 2018

David D. Helmer, Executive Director
Morris County Park Commission
300 Mendham Road
Morristown, NJ 07960

Re: Bikeway Naming

Dear Mr. Helmer,

The members of the Pequannock Township Historic Preservation Commission are excited about the impending construction of the bikeway along the NYS&W RR Industrial Spur, formerly known as the Erie-Lackawanna Greenwood Lake Division. The original grant for the bikeway was applied for and awarded to the Township of Pequannock circa 1994-1995. After several years, the project was assumed by the Morris County Department of Transportation which remained committed to it over the ensuing decades, and we thank them, and you for your continuing support, making the project a reality.

As we approach the completion of the project, the naming of our newest Morris and Passaic County bikeway is a concern. Rather than naming it after a specific person in history, famous or obscure, from the colonial era or more recent, we believe it to be in the best interest of the public in naming it in honor of the first settlers, the Pompton's, as "The Pompton Path" or even "The Pompton Bikeway."

Pompton is an American Indian, Lenape name and we believe this is an excellent way to honor our county's and region's first settlers, an honor we believe long overdue.

The Pomptons were a sub-tribe of the Lenape and this area, located in both the Township of Wayne and the Township of Pequannock has been recognized by the State of New Jersey to represent a significant portion of the most densely packed concentration of Lenape village and campsites in Northern New Jersey.

In addition, the new bikeway traverses almost the entire length of the Pompton River Valley, and having a geographic reference as part of the name will be of immediate benefit for those living outside the immediate area in locating it. The name of a historical figure, no matter how great the honor, offers no geographic clue as to location.

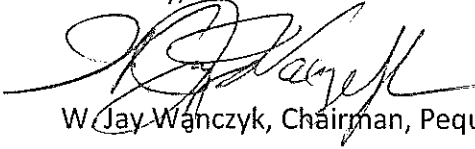
The use of "Pompton Path" also honors communities in both counties, on both sides of the valley. Plans for the Morris Canal Greenway being developed by the Passaic County Parks Commission calls for one or more links to our new bikeway, making it even more accessible to

residents of our "Wondrous Valley" as described in 1694 by one of the area's first settlers, Arent Schuyler.

Lastly, Morris County presently has "The Patriot's Path; the addition of "The Pompton Path" to our bikeway system seems almost a natural companion, and is easy to remember!

If you require any additional information concerning our position, please do not hesitate to contact us.

Sincerely,



W. Jay Wanczyk, Chairman, Pequannock Township Historic District Commission

- c: Morris County Board of Chosen Freeholders
- Morris County Board of Transportation
- Morris County Park Commission
- Pequannock Township Council
- Pequannock Township Historic District Commission
- Pequannock Township Parks and Recreation Advisory Board
- Adam Brewer, Pequannock Township Manager
- Gerald Rohsler, Morris County Department of Transportation
- Dave Stapp, Pequannock Township Historic Society

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 118-18

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of October 2018, that:

1. Prior to the conclusion of this regular meeting of the Morris County Park Commission, which regular meeting has been opened to the public, the Morris County Park Commission shall meet in Executive Session, from which the public shall be excluded, to discuss personnel matters, land acquisition, and report of counsel, as permitted pursuant to N.J.S.A. 10:4-12 (5), (6), (7), and (8), the pertinent provisions of the "Open Public Meetings Act."
2. The time when the matters discussed pursuant to paragraph #1 hereof can be disclosed to the public is as soon as practicable after the final resolution of the aforesaid matters.

October 22, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 22, 2018, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MCELROY, DEUTSCH, MULVANEY & CARPENTER, LLP
ATTORNEYS AT LAW

1300 MOUNT KEMBLE AVENUE
P.O. BOX 2075
MORRISTOWN, NEW JERSEY 07962-2075
(973) 993-8100
FACSIMILE (973) 425-0161

JOHN H. SUMINSKI
Direct dial: (973) 425-8706
jsuminski@mdmc-law.com

October 17, 2018

Via Email – (Dhelmer@morrisparks.net)

David Helmer, Executive Director
Morris County Park Commission
P.O. Box 1295
Morristown, New Jersey 07962-1295

RE: Monthly Activity Report
MDM&C File No.: M0503-1002

Dear Mr. Helmer:

The following summary highlights the significant legal activities undertaken by this Firm on behalf of the MCPC to date for the first part of October, 2018. Other matters of a routine nature were also handled.

KHOV – Honeywell Site

There is no new information regarding KHOV's requests for proposed easements regarding the Traction Line. The matter is being handled by the Morris County Counsel's Office.

Mennen Access Drive

The access issue for Mennen Drive and in particular whether a diversion is triggered by the proposed expansion of the driveway from one to four lanes is being handled by the County Counsel's Office. There has been no update from the County as to the status of this matter.

Land Acquisition

A contract was prepared with regard to a 22.9 acre parcel of vacant land in the Borough of Riverdale. The parcel consists of 22.9 acres and is owned by Allenwood Corp. The property fronts, in part, on Highway Route 23. (Lot 1, Block 37)

MC ELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

David Helmer, Executive Director

October 17, 2018

Page 2

The contract also includes a second parcel owned by Allenwood consisting of 6.5 acres of vacant land in the Borough of Riverdale. The parcel is contiguous to Lot 1 above. (Lot 2, Block 37) The purchase price for both lots totals \$485,000.00.

There is another Borough of Riverdale land purchase also involving two lots. Lot 2, Block 38, consists of 5.38 acres. Lot 4, Block 37, consists of 8.65 acres. The total purchase price for both lots is \$145,000.00. The Sellers are Anita Petracca and the Estate of Joseph Petracca.

Park Police

I am waiting for a decision on the Beltran matter. This matter involves reimbursement for training costs for a new officer who resigned and accepted a police position with Washington Township.

Heritage Homes/TLC

This matter is in the hands of Heritage Homes and The Land Conservancy. If they close their transaction, the MCPC will complete the second transaction whereby the land is transferred from TLC to the MCPC.

Police

I worked with Chief Di Pietro with regard to drafting a template for a letter of conditional employment for a newly hired officer.

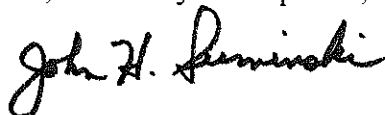
Diversions

I worked with David Helmer with regard to a possible sale of MCPC property near the former Whippany Paper Mill site. Such a sale would require going through the diversion process.

If you have any questions, please contact me. Thank you.

Very truly yours,

McElroy, Deutsch, Mulvaney & Carpenter, LLP



John H. Suminski

MC ELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

David Helmer, Executive Director

October 17, 2018

Page 3

cc: Rich Vitale (via email only rvitale@morrisparks.net)
Kathy Petro (via email only kpetro@morrisparks.net)

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 119-18

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of October 2018, that the following resolutions be adopted in the form attached:

Resolution Nos.

Resolution No. 120-18 through Resolution No. 127-18

October 22, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 22, 2018, at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 120-18

WHEREAS, the Morris County Park Commission deemed it advisable and in the public interest to receive public bids for Contract No. 60-18, titled “Replacement of Water Service Line at Mennen Sports Arena,” and

WHEREAS, seven sealed bids were received on Thursday, October 11, 2018 at 10:00 a.m., prevailing time, in accordance with N.J.S.A. 40A:11-1 et seq. of the Local Public Contracts Law, and

WHEREAS, Park Commission staff have reviewed the bid documents submitted by Tomco Construction, Inc., of Mt. Arlington, New Jersey, the lowest responsive and responsible bidder, and found the bid documents to be in order and acceptable, and

WHEREAS, LAN Associates, the Consulting Engineer, and the Manager of Engineering Services recommend the award of this contract to Tomco Construction, Inc., of Mt. Arlington, New Jersey, the lowest responsible bidder, for the total bid amount of \$50,670.90 to be funded from Park Improvement Trust Account 66-216-55-Q04716-940, and

WHEREAS, the Manager of Engineering has recommended that a construction contingency of \$10,134.18 from Park Improvement Trust Account 66-216-55-Q04716-940 be established, and

WHEREAS, the Director of Finance and the Treasurer have certified that funding is available in the amount of \$50,670.90 for the contract award and \$10,134.18 for the contingency totaling \$60,805.08 from Park Improvement Trust Account 66-216-55-Q04716-940, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of October 2018 as follows:

1. That Contract No. 60-18 titled “Replacement of Water Service Line at Mennen Sports Arena,” be awarded to Tomco Construction, Inc., of Mt. Arlington, New Jersey, for the total bid amount of \$50,670.90.
2. That this Contract, in the amount of \$50,670.90 be funded from Park Improvement Trust Account 66-216-55-Q04716-940.
3. That a construction contingency of \$10,134.18 from Park Improvement Trust Account 66-216-55-Q04716-940 be established.
4. That this Resolution take effect immediately.

October 22, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 22, 2018, at the Cultural Center, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 121-18

WHEREAS, the Morris County Park Commission is steward for Doland Dam in Boonton Township, which was previously rated as "Unsatisfactory" during its regular inspection in 2016, and

WHEREAS, the New Jersey Department of Environmental Protection has by a letter dated September 17, 2018, ordered immediate action to undertake emergency repairs to the dam structure, and

WHEREAS, by Resolution No. 104-18, the Park Commission authorized the Manager of Engineering Services to negotiate and award a construction bid for Contract RES 61-18 without competitive bidding to undertake emergency repairs at Doland Dam, and

WHEREAS, the Manager of Engineering Services has solicited and accepted a construction bid from Concrete Construction Corporation of Hackensack, New Jersey in the amount of \$92,500.00, and

WHEREAS, the Manager of Engineering has recommended that a construction contingency of \$18,500.00 be established, and

WHEREAS, the Director of Finance and the Treasurer have certified the availability of funds in County Capital Account 04-216-55-953158-951, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of October 2018 as follows:

1. That emergency contract RES 61-18 titled "Interim Repairs at Doland Dam" be awarded to Concrete Construction Corporation of Hackensack, New Jersey for the amount of \$92,500.00.
2. That this emergency contract in the amount of \$92,500.00, be funded from County Capital Account 04-216-55-953158-951.
3. That a construction contingency of \$18,500.00 from County Capital Account 04-216-55-953158-951 be established.
4. That this Resolution take effect immediately.

October 22, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 22, 2018, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 122-18

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to establish policies to guide the effective operation of its facilities and programs, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of October 2018, that the appended policy titled, “Nonprofit Access to Park Commission Facilities” is presented in the form attached effective immediately on a prospective basis.

October 22, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 22, 2018 at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
Policy and Procedure

Nonprofit Access to Park Commission Facilities	Effective Date: 10/22/18	Approval: Resolution No. 122-18
	Revised Date:	Approval:
	Revised: Date:	Approval:
	Revised: Date:	Approval:

Purpose: To define what nonprofit groups need to provide to receive the nonprofit rate from the Morris County Park Commission.

Policy:

The Park Commission has determined that only 501 (c) (3) organizations will be eligible for nonprofit fee rates.

501 (c) (3)

This is the most common type of nonprofit. It includes organizations that are religious, educational, charitable, scientific, and literary; groups that test for public safety, that foster national or international amateur sports competition; or organizations engaged in the prevention of cruelty to children or animals.

All 501 (c) (3) organizations are considered either:

1. A private foundation. These are nonprofits that don't qualify as public charities. Foundations may be sub-classified as private operating foundations or private non-operating foundations, and receive some of the advantages of public charities.
2. Or a public charity.

To receive the nonprofit rate from the Morris County Park Commission you must meet the following requirements.

Submit the Following:

1. Proof of 501 (c) (3) status from the Internal Revenue Service – Department of Treasury. *(Due with application)*
2. A list of all current Officers for the organization. *(Submitted yearly)*
3. A letter from the organizations Officers verifying the request complies with the purpose of the 501 (c) (3). *(Submitted yearly)*
4. Copies of Event Registration Forms and Advertising, submitted no later than 45 days prior to the event.

For general facility rentals, requirements 1-3 must be completed and submitted. All four requirements must be completed and submitted to receive the nonprofit rate for Events.

Without proper documentation, corporate rates will apply (if necessary retroactively).

For groups renting MCPC parks/facilities as nonprofit entities:

1. The nonprofit entity must collect and process all fees and participant registrations.
2. The nonprofit entity must also organize the event
3. The nonprofit needs to provide insurance documentation required by The County of Morris.

Once all documentation is received/reviewed. Documents must be uploaded into the reservation system to receive the nonprofit rate.

Approved in county nonprofit groups will receive the nonprofit rate or the resident rate.
Approved out of county nonprofits will receive the non-resident rate.

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 123-18

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to establish policies to guide the effective operation of its facilities and programs, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of October 2018 that the appended policy titled, “Morris County Park Commission Refund Policy” is presented in the form attached effective immediately on a prospective basis.

October 22, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 22, 2018 at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
Policy and Procedure

Refund Policy	Effective Date:	Approval: Resolution No.
	October 22, 2018	No. 123-18
	Revised Date:	Approval:
	Revised: Date:	Approval:
	Revised: Date:	Approval:

Purpose:

To provide guidelines for refunds for all Morris County Park Commission facilities and activities.

Policy:

Athletic and Special Event Rentals

1. Cancellations **31-60 days prior** to the first rental date on the invoice, 70% of the paid invoice will be refunded, 30% will be retained for administrative fees.
2. Cancellations **30 days or less** from the first rental, date on the invoice no refund will be issued.
3. There are no refunds for inclement weather.

All cancellation requests must be made in writing to the Morris County Park Commission.

Historic Sites Reservation Fees

Including, but not limited to:

- **Fosterfields Living Historical Farm**
- **Cooper Grist Mill**
- **Historic Speedwell**

No refunds, unless the Morris County Park Commission can rebook the facility. The refund would be the new facility rental fee (hours re-rented) less the 10% administrative fee.

Indoor Facility Rentals

Including but not limited to:

- **The Boathouse at Schooley’s Mountain Park**
- **The Casino at Silas Condict Park**
- **The Cultural Center at Lewis Morris Park**
- **The Haggerty Education Center**
- **The Lodge at Schooley’s Mountain Park**

No Refunds, unless the Morris County Park Commission can rebook the indoor facility. The refund would be the new facility rental fee (hours re-rented) less the 10% administrative fee.

Lee's Marina

No refunds, unless the Morris County Park Commission can rebook the slip. The refund will be the prorated amount less the 10% administrative fee.

Mahlon Dickerson Reservation – Campgrounds (RV, Tent, and Adirondack Shelters)

No refunds. To receive a credit for future use, campers must notify the campground office no later than 48 hours before their scheduled arrival. A credit for any fees paid less the \$5 reservation fee is applied to the household, and it is valid for 1 year from the date issued.

Mennen Arena

No refunds on any type of ice rental, unless the Morris County Park Commission can rebook the ice. The refund would be the new rental fee (hours re-rented) less the 10% administrative fee.

Picnic Area/Garden Reservation Fees

1. Cancellations **61 days or more prior** to the event 90% of the rental fee will be refunded 10% will be retained for administrative fees.
2. Cancellation **31-60 days prior** to the event 70% of the rental fee will be refunded 30% will be retained for administrative fees.
3. Cancellations **30 days or less** prior to the event there is no refund.
4. In the event that it is raining at the start of your rental, in your rental location:
For areas without a shelter - you may reschedule your rental date to occur within 60 calendar days of the cancellation, provided that you notify the Reservations Department of the cancellation within 48 hours after the start of your scheduled event. If there are no available dates in the same calendar year, Commission approval will be required to extend into the next year. Reservations must be made between January 1 and January 31 for the approved carry over rental.
For rentals with a Shelter - there are no rain dates or refunds.

All cancellation requests must be made in writing to the Morris County Park Commission.

OTHER REFUND POLICY ADDITIONS

Birthday Parties: There will be no refunds for cancellations. Cancellations that are 31 or more days prior **may** be rescheduled based on space and staff availability within 6 months.

Including but not limited to:

- **Frelinghuysen Arboretum**
- **Great Swamp Outdoor Education Center**
- **Mennen Sports Arena**
- **Pyramid Mountain Natural Historic Area**

Day Camps: Refunds will be given **ONLY** if the vacancy can be filled with another camper. 90% of the registration fee will be returned and 10% will be retained for administrative fees.

Including but not limited to:

- **Camp Sunrise Lake**
- **Great Swamp Outdoor Education Center**
- **Historic Sites Camps**
- **Mennen Hockey Camp**
- **Mennen Summer Figure Skating Camp**
- **Pyramid Mountain National Historic Area**

General Admission: No refunds

Including but not limited to:

- **Historic Sites**
- **Sunrise Lake Beach Club**
- **Mennen Sports Arena**

Programs: No refunds

Including but not limited to:

- **Frelinghuysen Arboretum**
- **Great Swamp Outdoor Education Center**
- **Historic Sites School Programs**
- **Historic Sites Preregistered Programs**
- **Mennen Sports Arena**

Learn to Skate Program a \$25.00 administrative fee charge for any cancellation and or refund. An additional fee of \$15.00 per class taken is applied. Refunds are not issued after the second class has taken place.

- **Pyramid Mountain National Historic Area**

Contracted Concessions or Management Firms:

Including but not limited to:

- **Berkshire Valley Golf Course**
- **Concession Stand at Mennen Arena**
- **Flanders Valley Golf Course**
- **Pinch Brook Golf Course**
- **Pro Shop at Mennen Arena**
- **Sunset Valley Golf Course**
- **Seaton Hackney Stables**

These groups will adhere to their company's policies on refunds. Request for refunds must be made directly to the company, not the Morris County Park Commission.

REFUND REQUESTS

All requests for refunds must be made in writing to the Morris County Park Commission Headquarters within 7 days after the cancellation. This also applies to requesting a refund for a park commission facility CLOSED by the Morris County Park Commission.

Mail: Morris County Park Commission
Attn: Refund Request
PO Box 1295
Morristown, NJ 07962-1295

Email – Department you made the reservation with - subject line "Refund Request"

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 124-18

WHEREAS, James Jugan commenced employment with the Morris County Park Commission on May 1, 1989, and

WHEREAS, James Jugan is retiring effective November 1, 2018, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this the 22nd day of October 2018, that gratitude is officially expressed to James Jugan for his 29 years of service to the people of Morris County and the Morris County Park Commission, and best wishes are extended for a well-deserved, happy and healthful retirement, and

BE IT FURTHER RESOLVED, that a tree be dedicated to James Jugan commemorating his years of faithful service.

October 22, 2018

MORRIS COUNTY PARK COMMISSION

Betty Cass-Schmidt
President

I, David Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 22, 2018 at the Park Commission offices, 300 Mendham Road Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 125 -18

WHEREAS, the Morris County Park Commission is steward over certain lands in the County of Morris including 38 parks and recreation facilities, over 190 miles of recreational trails and over 19,804 acres of preserved parkland, and

WHEREAS, the Morris County Park Commission has determined that it is advisable and in the public interest to acknowledge those individuals whose volunteer efforts contribute significantly to the park system, and

WHEREAS, it is a very special young man who chooses to dedicate himself to the service of others by putting into practice the noble ideals of the Scout Oath and Scout Law, and

WHEREAS, through their membership in the Boy Scouts of America, young men receive important preparation for future citizenship and leadership positions, and

WHEREAS, the ultimate goal of every Boy Scout is to achieve the rank of Eagle Scout, and

WHEREAS, William Walsh Clarkin is a member of Boy Scouts of America, Troop 34, Fishawack District, Patriots' Path Council, and a resident of the Town of Bedminster, County of Morris, State of New Jersey, and has earned the distinction of Eagle Scout, and

WHEREAS, one of the major requirements to obtain this honor, is to plan, develop, and carry out an extensive community service project, and

WHEREAS, for his Eagle Scout project, William built, constructed, and installed four trail kiosks along the trails of Lewis Morris County Park in Morristown, New Jersey, and

WHEREAS, in total, William and his volunteers contributed 231 hours of their time to build and install these kiosks. These kiosks will provide information on the surrounding trails, which will help hikers be safe and more prepared to enter the outdoors along with providing a space within the kiosk to install GPS markers to be used in search and rescue operations as location markers, **NOW THEREFORE**

BE IT RESOLVED that the Morris County Park Commission on this day 22nd of October, 2018 is aware of the dedication and hard work required in achieving this goal, commends William Walsh Clarkin for attaining the rank of Eagle Scout, and wishes him well in all of his undertakings.

October 22, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 22, 2018, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 126-18

WHEREAS, the Morris County Park Commission has deemed it advisable and in the public interest to preserve open space in the Township of Mendham, County of Morris, State of New Jersey, comprised of approximately 17.78+/- acres, known as Block 147, Lots 20, 22, 23 & 24, the Leddell Preserve II Project, as an addition to Lewis Morris County Park, and

WHEREAS, title to said Property has been determined to be currently in the name of Estate of Frederick Bartenstein, Jr., by its co- executors, Frederick Bartenstein III and Bessemer Trust Company, N.A., and

WHEREAS, the Morris County Park Commission will partner in the acquisition of the 17.78+/- acres with the New Jersey Conservation Foundation and the Morris County Municipal Utilities Authority, and

WHEREAS, the Morris County Park Commission will hold title to the 17.78+/- acres of said Leddell Preserve II Project, as an addition to Lewis Morris County Park, and

WHEREAS, the Township of Mendham has determined, based upon appraisal of the property, that the fair market value of said land is \$1,150,000.00; and

WHEREAS, the Morris County Park Commission will contribute \$172,500.00 to the purchase price, with the remainder being provided by the New Jersey Conservation Foundation through a Morris County Space Preservation Trust Grant \$805,000.00 and Morris County Municipal Utilities Authority \$172,500.00, and

WHEREAS, the Treasurer of the Morris County Park Commission has determined that there are sufficient funds available from the Park Commission's share of the Morris County Open Space and Farmland Preservation Trust Fund in the amount of \$172,500.00, to partner on the acquisition of said lands, and

WHEREAS, the Morris County Park Commission's Land Acquisition Committee recommended approving the partnership to purchase said Leddell Preserve II property; **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of October 2018, as follows:

1. That the Commission's \$172,500.00 portion of the total \$1,150,000.00 needed to purchase the said Leddell Preserve II property, Block 147, Lots 20, 22, 23 & 24, in the Township of Mendham, County of Morris, New Jersey is hereby authorized and approved.
2. That the Morris County Park Commission will retain in fee 17.78+/- acres of Leddell Preserve II property as an addition to Lewis Morris County Park.
4. That this payment is funded through monies from the Morris County Open Space and Farmland Preservation Trust in the amount of \$172,500.00.
5. That the Executive Director, or his designee, is hereby authorized to take whatever action is necessary to effectuate the payment of said \$172,500.00 for the property.
6. That the property be held in the name of Morris County for Park Purposes.
7. That this Resolution be effective immediately.

October 22, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 22, 2018, at the Park Commission offices, 300 Mendham Road, Morris Township, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION
RESOLUTION NO. 127-18

WHEREAS, the Morris County Park Commission deems it appropriate and in the public interest to establish policies to guide the effective operation of its facilities and programs, **NOW THEREFORE**

BE IT RESOLVED, by the Morris County Park Commission on this 22nd day of October, 2018, that the appended policy titled “ Sick Leave,” originally adopted January 1, 1978 is adopted in the form attached, effective immediately on a prospective basis.

October 22, 2018

MORRIS COUNTY PARK COMMISSION

Barbara Shepard
President

_____, I, David D. Helmer, Executive Director of the Morris County Park Commission, do hereby certify that the above is a true and correct copy of a resolution adopted by the Morris County Park Commission at a meeting held on October 22, 2018 at the Park Commission offices, 300 Mendham Road, Morristown, New Jersey.

[ORIGINAL SIGNATURE ON FILE]

MORRIS COUNTY PARK COMMISSION

Policy and Procedure

Subject: Sick Leave PP 1:3.02	Effective Date: 01-01-78	Approval:
	Revised Date: 06-24-02	Approval: Res. No. 106-02
	03-27-06	Res. No. 69-06
	05-21-07	Res. No. 101-07
	10-22-18	Res. No. 127-18

I. PURPOSE

To establish a policy governing the accumulation and use of sick leave credits.

II. DEFINITIONS

- A. **Sick Leave Credit:** A compensation allowance equal to the employee's regular hourly pay rate.
- B. **Sick Leave Absence:** Absence from duty of an employee because of illness or disability, accident, disability due to maternity, exposure to contagious disease, or a seriously ill member of the employee's immediate family who requires the care or attendance of such employee.
- C. **Family Member:** a child, grandchild, sibling, spouse, domestic partner, civil union partner, parent, or grandparent of an employee, or a spouse, domestic partner, or civil union partner of a parent or grandparent of the employee, or a sibling of a spouse, domestic partner, or civil union partner of the employee or any other individual related by blood to the employee or whose close association with the employee is the equivalent of a family relationship, which does not include pets or other non-humans.
- D. **Parent:** a biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or of the employee's spouse, domestic partner, or civil union partner, or a person who stood in loco parentis of the employee or the employee's spouse, domestic partner, or civil union partner when the employee, spouse or partner was a minor child.

- E. **Benefit Year:** the period of twelve (12) consecutive months established by an employer in which an employee shall accrue and use earned sick leave, which shall mean January 1 through December 31 of any calendar year.

III. **CONDITIONS**

A. **Accrual of Sick Leave Credits:**

Full-Time Employees:

Accumulate one day of sick leave credit per month from the date of employment through December 31st of the same calendar year. Employees who start to work for the Park Commission between the first (1st) and the eighth (8th) day of the month will accrue one (1) day of sick leave for that month, and one-half (1/2) day of sick leave if they begin on the ninth (9th) through the twenty-third (23rd) day of the month.

At the beginning of the next calendar year, in anticipation of continued employment for the full year, full-time employees will be credited with fifteen (15) days sick leave annually.

Part-Time Employees:

Effective October 29, 2018, for every 30 hours worked, the employee shall accrue one hour of earned sick leave credit.

B. **Accumulation of Unused Sick Leave Credits:**

Full-Time Employees:

Unused sick leave credits may be accumulated and carried forward from year to year. Employees are encouraged to accumulate sick leave so that regular income will be available in the event of a long-term absence from work caused by serious illness.

Any Freeholder's List employee who retires only, shall be reimbursed for accumulated sick leave credit at fifty (50%) percent of the present day value of sick leave credit to a maximum of \$12,000.00.

Please refer to each collective bargaining unit as it relates to the reimbursement of accumulated sick leave credit at the time of retirement.

Part-Time Employees:

Unused sick leave credits may be accumulated up to forty (40) hours in any benefit year and carried forward from year to year, not to exceed forty (40) hours total.

There is no reimbursement of sick leave credit for part-time employees upon retirement or for any other reason whatsoever.

C. Overdraw of Sick Leave Credits

Full-Time Employees:

1. Sick leave is earned on a monthly basis and will be calculated on a pro-rata basis upon termination of employment.
2. If a terminating employee has overdrawn his/her sick leave credits, his/her final pay shall be reduced by the number of hours of unearned sick leave taken.
3. An employee who has exhausted his/her sick leave credits may charge, with the approval of the Supervisor, any excess time off taken to other credits, i.e., vacation leave or compensatory time, if available. Otherwise excess time off taken shall be charged to leave of absence without pay, and the employee and department should be advised to contact Human Resources immediately.

Part-Time Employees:

1. Sick leave credit is earned on per thirty (30) hour basis; no sick leave credit will be advanced to an employee. There is no prorated sick leave time.
2. If a part-time employee is hired to a full time position, the employee will be paid out their current accrued balance of sick time at their part-time rate of pay.
3. If a part-time employee is terminated, laid off, furloughed or otherwise separated from employment with the Park Commission, any unused accrued earned sick leave credit shall be reinstated upon the re-hiring or reinstatement of the employee within six (6) months of termination, laid off, furloughed or separation. Otherwise, the time shall be lost and not reinstated if the employee returns beyond the six (6) month period.

D. Benefit Year: The benefit year will be designated based on a calendar year, January 1 to December 31.

E. Disability Plan: Disability benefits may be available for eligible employees who have exhausted their sick leave.

IV. ALLOWABLE USE OF SICK LEAVE CREDITS

Full-Time Employees:

- A. Time needed for diagnosis, care, or treatment of, or recovery from, an employee's mental or physical illness, injury or other adverse health condition, or for preventive medical care for the employee.
- B. Time needed for the employee to aid or care for a family member of the employee for diagnosis, care, or treatment of, or recovery from, a family member's mental or physical illness, injury or other adverse health condition, or for preventive medical care for the family member but only upon written order by the attending physician.
- C. Absence due to disability caused by pregnancy is subject to the same sick leave provisions as absence due to any other disability.

Part-Time Employees:

- A. Time needed for diagnosis, care, or treatment of, or recovery from, an employee's mental or physical illness, injury or other adverse health condition, or for preventive medical care for the employee.
- B. Time needed for the employee to aid or care for a family member of the employee for diagnosis, care, or treatment of, or recovery from, a family member's mental or physical illness, injury or other adverse health condition, or for preventive medical care for the family member.
- C. Absence necessary due to circumstances resulting from the employee, or a family member of the employee, being a victim of domestic or sexual violence, if the leave is to allow the employee to obtain for the employee or the family member: medical attention needed to recover from physical or psychological injury or disability caused by domestic or sexual violence, services from a designated domestic violence agency or other victim services organization; psychological or other counseling; relocation; or legal services, including obtaining a restraining order or preparing for, or participating in, any civil or criminal legal proceeding related to the domestic or sexual violence.
- D. Time during which the employee is not able to work because of a closure of the employee's workplace, or the school or place of care of a child of the employee, by order of the public official due to an epidemic or other public health emergency, or because of the issuance by a public health authority of a determination that the

presence in the community of the employee, or a member of the employee's family in need of care by the employee would jeopardize the health of others.

- E. Time needed by the employee in connection with a child of the employee to attend a school-related conference, meeting, function or other event requested or required by a school administrator, teacher, or other professional staff member responsible for the child's education, or to attend a meeting regarding care provided to the child in connection with the child's health conditions or disability.

V. REPORTING SICK LEAVE ABSENCES

- A. An employee must notify his/her Supervisor no later than one (1) hour before the beginning of his/her work schedule, giving the specific reason for the absence. Employees on shift work must call in no later than two (2) hours before the beginning of his/her shift. Should the employee be unable to reach his/her Supervisor, the Divisional Director should be notified. If neither is available, Human Resources should be notified. Failure to give required notification will result in the absence being charged to leave of absence without pay, and shall constitute cause for disciplinary action. Failure to report absence from duty for five (5) consecutive work days shall constitute a resignation of employment.
- B. An employee shall not be required to call in for every succeeding day of sick leave due to the same illness, accident, or disability, but he/she must keep his/her Supervisor informed of his/her status and, in particular, should notify the Supervisor in advance of when he/she expects to return to work. Any absence expected to last four days or more requires the employee to complete and submit to his/her Supervisor the County Medical Leave/Disability Request form.
- C. When an employee is absent for emergency attendance upon an ill or injured member of his/her family, a written order of the attending physician must accompany the notification to the supervisor.
- D. Sick leave credit shall be taken at a minimum of one (1) hour with additional time being accounted for in increments of fifteen (15) minutes.
- E. Part-time employees shall be allowed to utilize sick leave credit one hundred twenty (120) days after the employee commences employment with the Morris County Park Commission.

VI. MEDICAL CERTIFICATION

The following regulations govern the return to work and medical absence of an employee who has been absent due to personal illness or disability, non-work related injury or illness, or injury of a member of his/her immediate family:

1. The Divisional Director may require proof of illness or injury when there is a reason to believe that the employee is abusing sick leave.
2. The Divisional Director must require proof of illness or injury when an employee has been absent on sick leave for four or more consecutive work days; or when an employee has been absent on sick leave for an aggregate of more than eighty (80) hours (Full-Time) or twenty seven (27) hours (Part-Time) in the current year.
3. Prior to returning to work from any absence due to illness or injury of four (4) days or more, the employee must be released by his/her personal physician and the County Director of Medical Services. The employee must make the appointment and be examined prior to returning to work.

VII. ENFORCEMENT

Abuse of sick leave privileges shall subject an employee to corrective action in accordance with appropriate Morris County Park Commission procedures.

VIII. APPLICATION OF FAMILY AND MEDICAL LEAVE ACT OF 1993 (FMLA) AND THE N.J. FAMILY LEAVE ACT

Both of these laws were created to provide leaves for eligible employees of up to twelve (12) weeks. The Park Commission will invoke the provisions of these laws, where appropriate, as soon as it is learned that the absence qualifies under the law. The payment of sick leave and disability benefits will count toward the twelve (12) week leave period and may continue beyond the stated 12 weeks.

It is important that the Morris County Medical Leave/Disability Request form be completed and routed to the Personnel Office quickly. Personnel will confirm the leave eligibility to management and the employee using a suitable Employer Response form.

Note that when requesting leave for:

1. The care of a newborn child or the placement of a child for adoption or foster care, the employee must use accrued vacation time.
2. The serious health condition of the employee or of a qualifying family member, the employee must use accrued sick time.

IX. APPLICATION OF COLLECTIVE BARGAINING CONTRACTS

Where collective bargaining contracts, which are in force, contain provisions governing sick leave, which are at variance with this policy, those provisions shall apply to all employees covered by the contracts in question.