

## THE MORRIS COUNTY PARK COMMISSION

### Job Description

Title: Gardener

Part Time: Annual  or Seasonal

Division: Horticulture Maintenance

Effective Date: 7/5/2017

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Approved by: R. Vitale

### **Position Charter:**

Employees in this position perform a wide variety of horticultural maintenance tasks throughout the horticultural sites and parklands operated by the Morris County Park Commission. Individuals are required to have a general understanding of horticulture and the skills necessary to perform horticulture maintenance tasks.

### **Essential Functions:**

- Physically works in all aspects of arboretum maintenance and development including soil preparation, planting, mulching, watering, weeding, fertilizing, pruning, propagating, mowing, raking, sweeping & blowing, tree & brush cutting, and chipping.
- Operates in a proficient manner push mowers, riding mowers, weed-whackers, backpack blowers, push blowers, garden ATVs, pickup trucks, chainsaws and other power equipment following MCPC safety protocols in compliance with regulatory standards.
- Utilizes shovels, trowels, fan rakes, grading rakes, spades, digging forks, pick axes, brooms, hand shears, hand saws, loppers, pole pruners & pole saws, wheel barrows, fertilizer spreaders, garden carts, ladders, and other hand tools properly to complete assigned tasks.
- Successfully performs the above functions and uses said equipment independently without constant supervision.
- Maintains an attendance record adequate to complete the essential functions of the position.

### **Other Functions:**

- May provide hands-on leadership when performing horticulture maintenance tasks with interns and volunteers.
- May interact with the public on an informal basis by answering garden and arboretum questions, providing directions, etc.
- May work at other Park Commission sites, as directed.
- Adheres to industry safety regulations.
- Assists the Horticulture Division in achieving the goals identified in the Horticulture Strategic Facilities Master Plan.
- Assists in other arboretum maintenance activities, as required.

**Qualifications:**

- A demonstrated understanding of the horticultural practices and procedures required for soil preparation, planting, mulching, watering, weeding, fertilizing, pruning, propagating, mowing, raking, sweeping & blowing, tree & brush cutting, and chipping.
- The ability to use shovels, trowels, fan rakes, grading rakes, spades, digging forks, pick axes, brooms, hand shears, hand saws, loppers, pole pruners & pole saws, wheel barrows, fertilizer spreaders, garden carts, ladders, and other hand tools effectively.
- The ability to identify common landscape plants.
- The ability to operate push mowers, riding mowers, weed-whackers, backpack blowers, push blowers, garden ATVs, pickup trucks, chainsaws and other power tools effectively.
- The physical strength, dexterity, and coordination sufficient to perform the above functions.
- The ability to follow written and verbal instructions.
- The ability to lift and carry weights of up to 50 pounds.
- Possession of a valid New Jersey driver's license.
- The ability to perform the essential functions of this position with or without reasonable accommodation.

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.