



Morris County Park Commission: Vendor Application

All documents must be submitted with this form **no later** than 2 weeks prior to the rental date.

Return to: Morris County Park Commission Attn: Event Committee,
P.O. Box 1295, Morristown, NJ 07962-1295 OR events@morrisparks.net

Vendor/Business Name: _____

Type of Vendor *Check the Appropriate Box:* Merchandise Rental Service (Tents/Chairs)
Entertainment (DJ, Games) Videographer/Photographer Timing Services Physical Trainer
Food (Caterer Food Truck Food served from a Trailer Food served from a Tent)
Other: _____

Vendor Contact: _____ **Date:** _____

Address: _____

Town: _____ **State:** _____ **Zip Code:** _____ **Phone:** _____

Cell Phone: _____ **Email:** _____

Event Information: Information for the Event or Reservation the Vendor is attending on MCPC Property.

Name of Event: _____ Date(s): _____

Location (Park): _____ Service Provided: _____

Does the Vendor plan to collect money on site? **YES (\$30 Vendor Fee Required)** **NO**

Will the Vendor cook on site? **YES** **NO**

Will the Vendor be using or providing an open flame? **YES (Type: _____)** **NO**

Will the Vendor bring a Generator? **YES** **NO**

Will the Vendor be bringing a tent? **YES (Size: _____)** **NO**

Morris County Park Commission Indemnification:

The Contractor/Vendor/Supplier whose name and signature appear below hereby agrees to indemnify, defend, hold and save the Morris County Park Commission, the County of Morris and the Morris County Board of County Commissioners, including their officials, officers, directors, employees, agents, professionals and volunteers (collectively "Morris County") harmless from and against any and all claims, losses, penalties, damages, settlement, costs, charges, professional fees (including attorney's fees and related costs) and all other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or related to the provision of any goods, services or consumables by the Contractor/Vendor/Supplier or the operation of any business or trade by Contractor/Vendor/Supplier or any operations conducted thereby, including, without limitation, claims for damage, or loss that is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property, including the loss of use resulting therefrom, and is caused in whole or in part by any act or omission of the Contractor/ Vendor / Supplier, or their sub-contractors, exhibitors, other vendors or anyone directly or indirectly employed or affiliated in any manner with Contractor /Vendor/Supplier or anyone for whose acts Contractor/Vendor/Supplier may be liable (including a claim by an employee of the Contractor /Vendor/Supplier or their sub-contractors, exhibitors or other vendors), regardless of whether any such damage or loss is attributable in part to a party indemnified hereunder. This agreement also applies to all volunteers of the Contractor/Vendor/Supplier.

The Contractor/Vendor/Supplier agrees to add and schedule the County of Morris as additional insured on a primary, noncontributory basis for general liability, automobile liability (when applicable) and excess liability (when required), with a waiver of subrogation on all policies in favor of the County of Morris. The Contractor/Vendor/Supplier shall provide proof of insurance coverages to the Morris County Park Commission prior to commencing any operations.

Print Name

Signature

Title

Date Signed

NOTE: Vendors who provide and/or serve alcohol require Liquor Liability Coverage.
Liquor Liability (if required) - \$1 Million Each Claim, \$1 Million Aggregate.

2. Endorsement Form - Required for Food/Liquor Vendors and all vendors on site more than one day per year.

Named Endorsement* - CG 20 10, CG 2026 or the Equivalent

*Morris County Park Commission and the County of Morris named as Additional Insured

Policy Number
Must match the Gernal Liability Policy Number

Endorsement Type:
CG 20 26
CG 20 10

Additional Insured Must State:
Morris County Park Commission
The County of Morris
PO Box 1295
Morristown, NJ 07962-1295

3. Additional Information

Don't have a Business Vehicle?

Auto Coverage - Complete only if vendor is not brining a Commercial Vehicle or Trailer on site.

Provide the Name of the Car Insurance Company and the last 4 digits from a personal policy.

Insurance Company: _____ **Last 4 Digits of Policy #:** _____ **Expiration:** _____

Don't carry Worker's Compensation?

Download the following forms on www.morrisparks.net/insurance

1. **Self-Employed Certificate** - Complete only if renter is Self-Employed and not required to carry Workers Comp.
2. **Unincorporated Entity Certificate** - Complete only if renter uses volunteers, does not have employees, and is not required to carry Workers Comp.

Fire Marshal Information:

Cooking on site, using a tent larger that a 10'x10' pop-up or placing small tents side by side requires permits from the Morris County Fire Marshal.

REQUEST a Cooking, Food Truck or Tent Permit Application (events@morrisparks.net)

Health Department Information:

Food Vendors are required to comply with all state and local health requirements.

CONTACT the local Health Department for the location you will be at.

Liquor License:

Any vendor serving alcohol must have proper NJ ABC licensing and provide a copy of the license.