

THE MORRIS COUNTY PARK COMMISSION

Job Description

Title: Lifeguard I - III

Part Time: Annual or Seasonal

Division: Parks & Visitor Services

Effective Date: 3/27/2018

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Approved by: R. Vitale

Position Charter:

Under the direction of the Director of Parks & Visitor Services or his/her designee; Lifeguards are responsible for ensuring the safety of all the participants who are using the aquatic facility, maintaining the facility, completing tasks and providing information to patrons. A Lifeguard must be in good physical condition and maintain professional work related practices; safety, alertness, responsibility, initiative, courtesy, good judgement, cleanliness, and the ability to work with all ages.

Essential Functions:

- Prevent accidents, eliminate, and minimize hazardous situations.
- Understand the facility's Emergency Action Plans and be able to properly execute them in a timely manner.
- Respond quickly to all emergencies.
- Administer emergency first aid as needed.
- Enforce all Morris County Park Commission Policies, Rules and Regulations.
- Complete all required reports and records on schedule and submit them to the proper person/office.
- Maintain a clean, safe and sanitary facility.
- Attend training sessions and staff meetings as scheduled.
- Clean and maintain all lifeguard and aquatic equipment.

Other Functions:

- Carry out all additional duties assigned by the chain of command.
- Administer swim tests as needed.
- Conduct oneself in a professional manner.
- Educate the patrons, inform them of the purpose of, and need for rules and regulations.
- Assist in coordinating and facilitating In-Service Trainings.
- Performs other tasks as assigned.

Qualifications:

- Advancements from Lifeguard I to Lifeguard II or Lifeguard III will be assessed on experience, evaluations and a written assessment.
- Minimum age of 16.
- Valid Waterfront Lifeguarding Certification Required approved by the New Jersey State Recreation Bathing Code (N.J.A.C. 8:26).
- Working knowledge of, and the ability to perform, the skills required for Waterfront Lifeguarding, CPR/AED and First Aid.
- Ability to work a flexible schedule, especially weekends.
- Ability to perform the essential functions of the position with or without reasonable accommodation.

Incumbent may delegate to subordinate part of the responsibility, but may not delegate nor relinquish accountability for results.

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.